

Chapter 9

Information Systems Development Methodology for the Environmental Screening Tool

Chapter 9 Maintenance Stage

Development Procedures (7/31/2010)

Attachment A ISDM version 1.13

Attachment B FDOT Internet Standards

Attachment C ADA Section 508 – Standards for EST

Attachment D ADA Section 508 – Programmer Checklist

Attachment E Java Code Conventions

Change Requests Introduction (**Updated 7/31/2012**)

Change Requests: January 1, 2010 through August 31, 2011 (**New 7/31/2012**)

Maintenance Log: January 1, 2010 through August 31, 2011 (**New 7/31/2012**)

Development Procedures

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List of Attachments

Attachment A	ISDM version 1.13
Attachment B	FDOT Internet Standards
Attachment C	ADA Section 508 – Standards for EST
Attachment D	ADA Section 508 – Programmer Checklist
Attachment E	Java Code Conventions

Section 1 Introduction

1.1 Background

The Environmental Screening Tool (EST) is the technical implementation supporting Florida's Efficient Transportation Decision Making (ETDM) process. Software development for the EST and related applications follows FDOT's Office of Information Services (OIS) Information Systems Development Methodology (ISDM) version 1.13. The development cycle is iterative and uses rapid prototyping methods for responding quickly to feedback and change. Testing and change management procedures are used to ensure that the EST and related sites are reliable and high quality applications.

1.2 Purpose and Scope (Updated 6/30/2010)

This document is the development procedures guide for the EST technical team. It describes the methods and procedures used by the team to maintain and upgrade the EST and related applications, and it is a reference for the EST application development workflow.

The ISDM describes an application's life cycle in stages and prescribes the function, process, tasks, and deliverables to be completed at each stage. The workflows and procedures presented here are practical details of the Needs Assessment, Design, Development, Testing, Implementation, and Maintenance stages of the ISDM as applied to the EST development cycle.

This is a working guide and is expected to change over time with technology or organizational changes. Technical team members who should read and contribute as-needed updates to this document include database and system administrators, programmers, testers, technical writers, and managers.

The next section covers general development procedures for issue tracking, version control, and the development environment. Subsequent sections each cover a specific ISDM stage.

Supporting documentation is provided in attachments to this document or in the ISDM Repository (see **Section 9**), and includes:

- ISDM version 1.13 (**Attachment A**)
- Templates for ISDM deliverables (ISDM Repository)
- Examples of ISDM deliverables (ISDM Repository)
- FDOT Internet Standards (**Attachment B**)
- ADA Section 508 – Standards for EST (**Attachment C**)
- ADA Section 508 – Programmer Checklist (**Attachment D**)
- Java Code Conventions (**Attachment E**)

The current ISDM deliverables are available in the ETDM Library under the "EST Technical Documentation" category.

Section 2 General Procedures

2.1 Overview

This section describes the general development procedures for issue tracking, version control, and the development hardware and software environment.

2.2 Issue Tracker

2.2.1 Introduction

The EST development team uses the Bugzilla software to record and track bugs and enhancements. This section describes how it is used in the EST development work flow.

The Bugzilla Guide and other documentation for users and administrators is available on the Bugzilla website at: <http://www.bugzilla.org/>

The EST Bugzilla page is found at: <https://dev.fla-etat.org/bugzilla>. A link to the ETDM Bugzilla page is also available on the EST dev site, in the main menu under Administration, Developer Tools.

Products currently tracked on the ETDM Bugzilla page are:

- ETDM-EST – the secure EST website
- ETDM Public Access Site – the customized version of the EST available to the public through the FDOT CEMO website
- SIS-EST – the Strategic Intermodal System – Environmental Screening Tool

Each product has components for categorizing functions and tracking related tasks. Each request for a fix or enhancement is entered in a bug report that tracks the priority, status of progress, and ultimate resolution of the issue.

2.2.2 Definitions

The following definitions are used when reporting or updating a record in the Bugzilla software. These definitions are taken from the on-line help at <https://dev.fla-etat.org/bugzilla/page.cgi?id=fields.html>, with minor clarification as it relates to the EST and related applications.

Status and Resolution

The Status and Resolution fields are used together define and track the life cycle of a bug. The following table shows the combinations of Status and Resolution as used in the EST work flow.

Status	Resolution
The status field indicates the general health of a bug. Only certain status transitions are allowed.	The resolution field indicates what happened to this bug.
NEW This bug has recently been added to the assignee's list of bugs and must be processed. Bugs in this state may be accepted, and become ASSIGNED, passed on to someone else, and remain NEW, or resolved and marked RESOLVED. ASSIGNED This bug is not yet resolved, but is assigned to the proper person. From here bugs can be given to another person and become NEW, or resolved and become RESOLVED. REOPENED This bug was once resolved, but the resolution was deemed incorrect or incomplete. For example, a bug is REOPENED when more information shows up and the bug is now reproducible. From here bugs are either marked ASSIGNED or RESOLVED. UNCONFIRMED (<i>Not Used In EST</i>) This bug has recently been added to the database. Nobody has validated that this bug is true. Users who have the "canconfirm" permission set may confirm this bug, changing its state to NEW. Or, it may be directly resolved and marked RESOLVED.	No resolution yet. All bugs which are in one of these "open" states have the resolution set to blank. All other bugs will be marked with one of the following resolutions.
RESOLVED A resolution has been taken, and it is awaiting verification by QA. From here bugs are either re-opened and become REOPENED, are marked VERIFIED, or are closed for good and marked CLOSED. VERIFIED QA has looked at the bug and the resolution and agrees that the appropriate resolution has been taken. Bugs remain in this state until moved to production, at which point they become CLOSED. CLOSED The bug is considered dead, the resolution is correct. Any zombie bugs who choose to walk the earth again must do so by becoming REOPENED.	FIXED A fix for this bug is checked onto DEV and tested. INVALID The problem described is not a bug. (Usually for user error.) WONTFIX The problem described is a valid bug which will never be fixed. (Do not use this without prior authorization from FDOT.) DUPLICATE The problem is a duplicate of an existing bug. Marking a bug duplicate requires the bug# of the duplicating bug and will at least put that bug number in the description field. WORKSFORME All attempts at reproducing this bug were futile, and reading the code produces no clues as to why the described behavior would occur. If more information appears later, the bug can be reopened. MOVED (<i>Not used in EST</i>) The problem was specific to a related product whose bugs are tracked in another bug database. The bug has been moved to that database.

Severity

This field describes the impact of a bug.

Blocker	Blocks development and/or testing work
Critical	Crashes, loss of data, severe memory leak
Major	Major loss of function
Normal	Default field value, somewhere between minor and major severity
Minor	Minor loss of function, or other problem where easy workaround is present
Trivial	Cosmetic problem like misspelled words or misaligned text
Enhancement	Request for enhancement

Priority

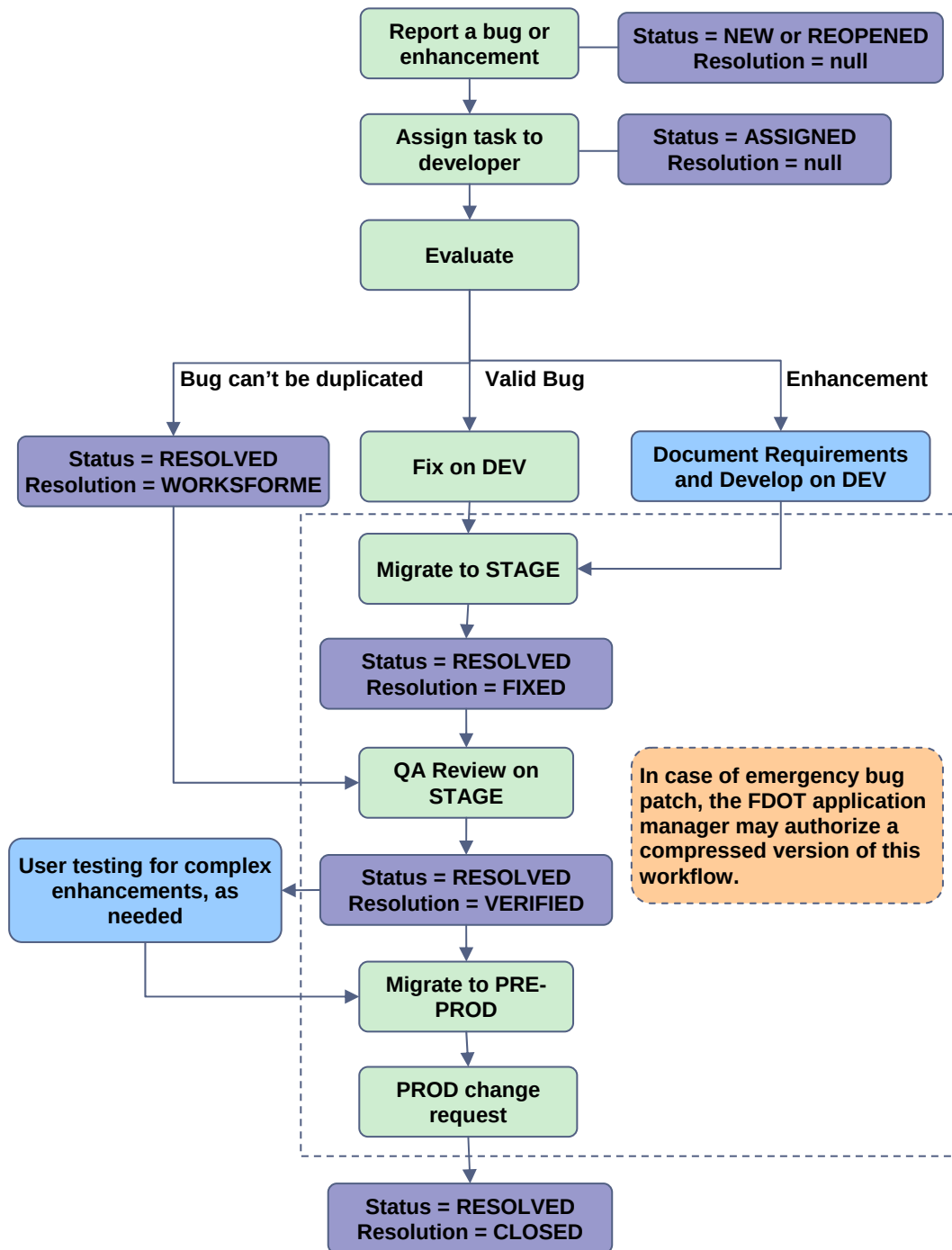
This field describes the importance and order in which a bug should be fixed. This field is utilized by the technical team to prioritize their work to be done. The available priorities range from **P1** (most important) to **P5** (least important.) Each priority is defined for bugs and enhancements.

- P1
 - An error in the program that prevents a user from performing their job
 - An enhancement with high user demand or other significant impact, such as application performance improvements
- P2
 - Critical problem that makes using the application difficult to use, but hasn't been reported by a user
 - An enhancement that improves maintainability but is not visible to users
- P3
 - Minor problem with the functionality
 - New requirements trivial to implement
- P4
 - Minor problem related to formatting or compliance with other GUI standard
 - Minor formatting improvement
- P5
 - Least important bug fixes
 - An enhancement for which work has not begun

2.2.3 Work Flow

The following flow chart illustrates how Bugzilla fits in the EST development life cycle. Tasks are shown in green, Bugzilla updates of status and resolution are shown in blueberry. Tasks shown in dark cyan are only performed for enhancements.

Anyone on the development team may report a bug. The person who receives an assignment may re-assign the bug to another person after discussing the assignment with that person.



2.3 Version Control

2.3.1 Introduction

The EST development team requires the ability to concurrently develop fixes and enhancements to the EST and related applications, while at the same time:

- Eliminating conflicts with concurrent changes made by other members of the team
- Recovering previous revisions, for example previous stable releases
- Allowing quick deployment of any application revision to the development, staging, or production web server for that application

The primary software packages used to support these requirements are:

- Subversion – A version control system
- TortoiseSVN – A Subversion client for Windows
- PuTTY – A secure shell client

Subversion is an open-source version control system used by the EST development team to manage concurrent development of the EST source code. A Subversion repository is a database of revisions to the EST source code. Developers can check out the source code to a local working copy, modify it, and commit any changes back to the repository, archiving them. Any committed revision of a file or directory can be retrieved, and two revisions can be compared.

Other common tasks are:

- Keeping the local working copy of source code in synch with repository
- Detecting and assisting with resolving conflicts between concurrently edited source code files

Subversion commands can be executed from the command line, or from Subversion clients such as TortoiseSVN and TortoiseMerge. See <http://tortoisesvn.tigris.org> for details on installation and usage of these clients. Support for Subversion can also be found in some Integrated Development Environments (IDE) such as MyEclipse and IDEA.

2.3.2 EST Subversion repository

The EST Subversion repository is located online at `svn+ssh://dev/var/www/fla-etat/svn`, where “dev” is the name of an authenticated Putty session to the Subversion host server.

The EST source code repository is organized as:

- Trunk – the latest development source code
- Branches – development lines separated out for defined purposes
 - Stage – source code for testing before release to production
 - Pre-prod – production source code plus changes en route to production
 - Prod – production source code
- Tags – source code snapshots, such as those taken before and after major deployments

2.3.3 SIS-EST Subversion repository

The SIS-EST Subversion repository is located online at `svn+ssh://codebase/var/svn/repositories/sis-est/trunk`, where “codebase” is the name of an authenticated Putty session to the Subversion host server.

The SIS-EST source code repository is organized as:

- Trunk – the latest development source code

2.3.4 Commit Messages

Commit messages are comments on a committed revision that assist other developers with understanding the nature of the revision. They are a primary part of the metadata for a revision and support development team communication and understanding of source code changes. These messages also help with testing and troubleshooting, so it is important to have useful commit messages.

Commit messages in the EST source code repository are required to include the following information:

```
For Bug #<insert bug number> <insert bug title>      repeat for all bugs
<insert line break after each bug title>
<insert summary description of revision>
```

2.3.5 Work Flow

The developer checks out source code to a local working copy that will be used for design, development, and testing purposes. S/he makes changes locally for tasks such as proof-of-concept (design), refining prototypes (development), and troubleshooting (testing).

When a fix or enhancement is ready for integration testing, the developer commits relevant changes to the trunk that have passed unit testing, with a commit message that includes the Bugzilla bug number, name, and a brief description of the changes. S/he also deploys these changes to the development server for further integration testing (Deployment steps are covered in the next section).

When a fix or enhancement is ready for peer-review, the primary developer commits all relevant changes to the stage branch and deploys to the staging server for testing. If during testing the bug is re-opened for any reason, like a flawed fix, the previous steps may be repeated.

After testing and internal review are completed, the developer commits changes to pre-production server and sends a production **change request** to authorized personnel for review. See the Maintenance section below for a list of authorized personnel and change request format.

Throughout this process, the developer should keep the local working copy up to date to reduce the chance for conflicts with team changes. This is especially important to do before modifying the local working copy and before committing changes.

2.3.6 Deployment

Deployment is the process of installing and running new or updated application code or database objects.

2.3.6.1 Application Code

The steps for deploying EST application code changes on the web server are documented here.

Deployment to EST web servers is performed using Apache Ant. Ant is a Java build tool that is responsible for executing a series of interdependent tasks for building the EST web application, for example updating the web site files from the team's latest revisions, compiling the Java files, and setting permissions on the web site files.

More information about Apache Ant can be found at <http://ant.apache.org>.

A build.xml file is used to manage the deployment task. It is located the root directory of the web application on the web server:

Product	Root Directory
ETDM-EST	/var/www/fla-etat
Public Access Site	/var/www/publicSite
SIS-EST	/var/www/sis-est-dev /var/www/sis-est-stage /var/www/sis-est

From the command line on the web server, execute these steps:

1. Navigate to the EST web application root directory

- For EST
\$> cd /var/www/fla-etat
- For Public Access Site
\$> cd /var/www/publicSite
- For SIS-EST
\$> cd /var/www/sis-est-dev

2. Run the ant command and redirect the output to a log file containing the current date and time

```
$> ant > logs/build-yyyyymmddhhmi.log
```

3. Restart the application container, if needed (when there are changes to Java classes or the deployment descriptor, for example)

```
$> sudo /sbin/jakarta.sh restart
```

Deployment Notes

Deployment to the development server can occur at any time.

Deployment to the staging server can occur at any time except when there is active training or demo session. Before deploying to the staging server during regular business hours:

- Send a 15 minute warning e-mail to the development team
 - If there are any development team objections, postpone deployment until after close of business (COB)
- Check for active user sessions using the EST Administration tools on the stage EST website
 - If there are active sessions, ensure that no training is occurring before continuing with deployment

Deployment to the production web server can occur only at approved times and by authorized personnel.

ETDM-EST staging and pre-production applications are on the same physical machine and share the same application container, so restarting it will restart both applications.

ETDM-EST and Public Access Site development applications are on the same physical machine and share the same application container, so restarting it will restart both applications.

SIS-EST development and staging applications are on the same virtual machine and share the same application container, so restarting it will restart both applications.

2.3.6.2 Database Objects

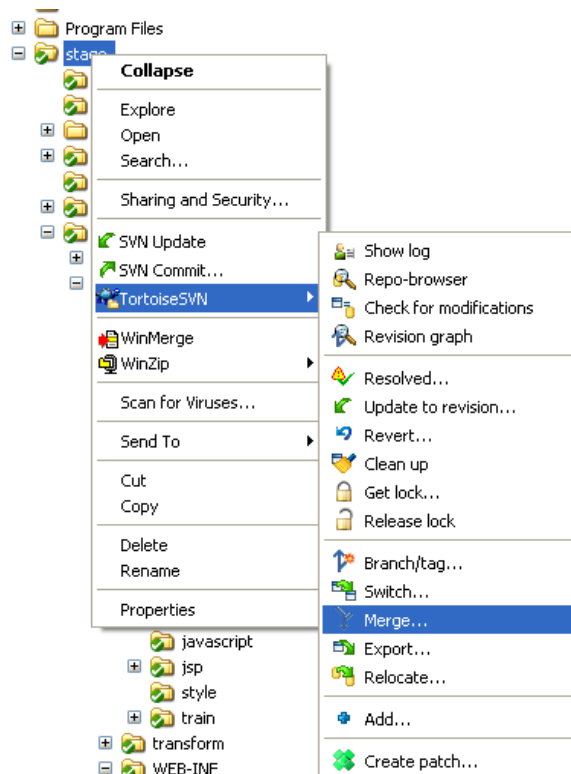
Changes to database objects are made with Oracle client software such as JDeveloper. The DBA and programmers may use whichever client is most convenient for deploying changes. Programmers are allowed to modify the development schemas only. Only an authorized DBA is allowed to modify the staging and production schemas.

2.3.7 Examples

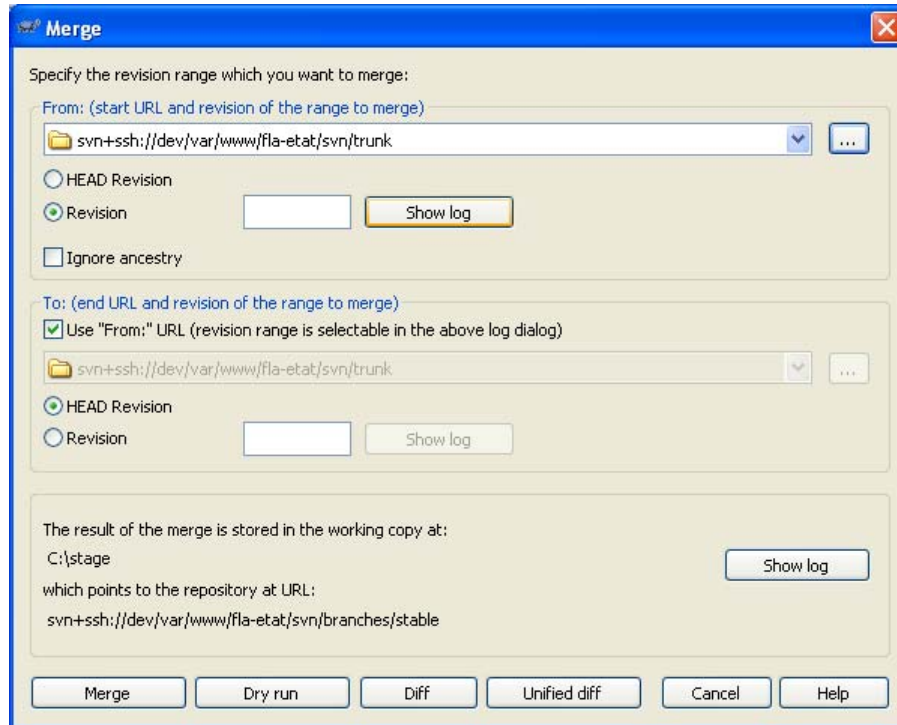
2.3.7.1 Migrating Changes from Dev to Stage with TortoiseSVN

To migrate the changes done from the Dev server to Stage follow the next steps.

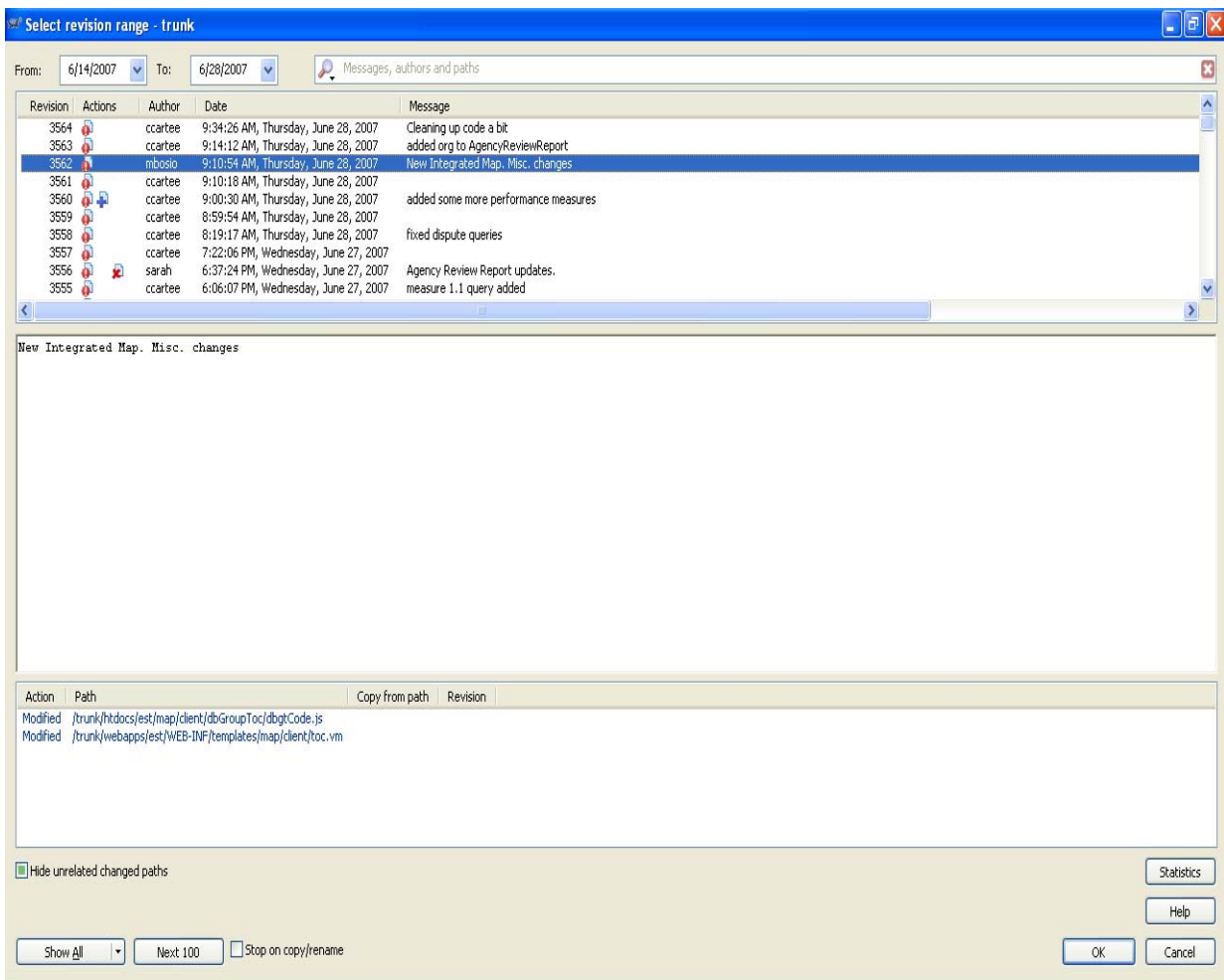
1. Update the local Stage working copy using SVN Update
2. Look for changes done after the last update, which may produce conflicts with changes to the local working copy
3. Right-click on the local working copy of stage, and choose “Merge” from the TortoiseSVN context menu



4. The Merge dialog will appear, as shown below



In the “From” URL, use the dev trunk and click “Show Log” to choose the revision range to merge. The trunk revision log will appear.

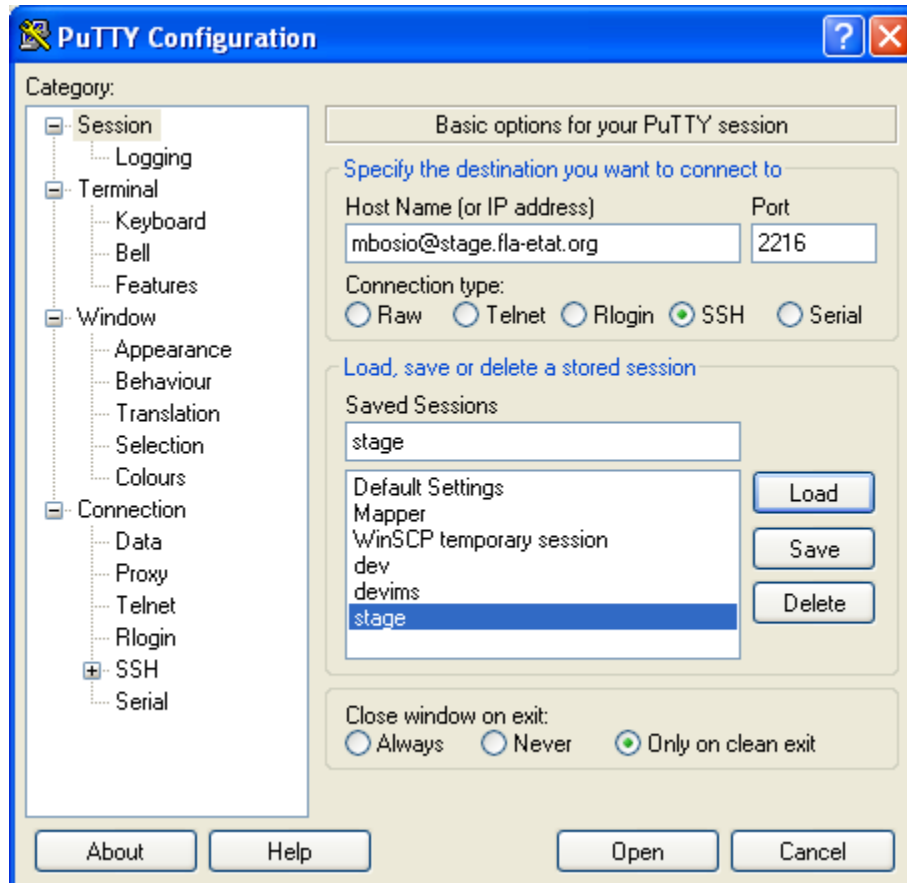


Choose the revision number(s) to merge, and then click “OK”. Finally, click “Merge” on the Merge dialog. This will merge the files that need to be updated to the Stage working copy on your local workstation.

Alternatively, the stage working copy files can be edited in a text editor or with another merge program like WinMerge. Note that TortoiseSVN can also be configured to use external merge tools like WinMerge. See TortoiseSVN documentation for details.

Commit the changes to the Stage Server and use a commit message that includes the bug number(s), name(s) and summary description of the changes.

After committing the changes to Stage, connect to the Stage server using PuTTY.



Execute the following commands to deploy the updates:

- `cd /var/www/fla-etat` (Enter)
- To move between directories.
- `ant > logs/ant-build-YYYYMMDDHHMM.log` (Enter) To build the application.
- `cat logs/ant-build-YYYYMMDDHHMM.log | more` (Enter) To check the changes done.
- `sudo /sbin/Jakarta.sh restart` (Enter) Restart the Server is only needed when java classes were updated. Remember to notify the dev team before restarting the staging or pre-prod server. Also check whether any users are currently logged in and notify those individuals of pending service interruption.

2.4 Development Environment

The hardware and software environment of the EST is described in detail in the ISDM Volume 2 "Design Stage Documentation for the EST". This section should be read in context with that document.

The EST and associated applications are J2EE web applications that run are served by the Tomcat servlet container, Apache web server, and Oracle database. All of this software can be run locally, but in practice only Tomcat and Apache are usually run locally, and Oracle is accessed remotely via a network connection. Developers typically use a Java IDE such as MyEclipse or IDEA to modify, run, and debug a local instance of the development application.

2.4.1 Hardware Environment

- Developer Workstation - Minimum requirements
 - CPU Speed: 1.0 GHz recommended or higher
 - Processor: Intel Pentium or Intel Xeon Processors
 - Memory/RAM: 512 MB minimum, 1 GB recommended or higher
 - Disk Space: 30 GB recommended or higher
- Development, Staging, Production Servers
 - Refer to the Design Document in ISDM Volume 2 “Design Stage Documentation for EST”, located in the ETDM Library
 - Section 1.1 “Conceptual High Level Architecture”
 - Section 2.1 “Conceptual Low Level Architecture”
 - 2.1.1 Hardware Configuration

2.4.2 Software Environment

- Developer Workstations - Minimum requirements:
 - Operating System: Windows XP SP2
 - Apache HTTPD server 2.0.63
 - Mod_jk 1.2.15
 - Apache Tomcat 5.5.26
 - Java Development Kit 1.5 or later, 1.6.0_06 recommended
- Development, Staging, and Production Servers for EST
 - Refer to the Design Document in ISDM Volume 2 “Design Stage Documentation for EST”, located in the ETDM Library
 - Section 1.1 “Conceptual High Level Architecture”
 - Section 2.1 “Conceptual Low Level Architecture”
 - 2.1.2 Software Configuration

2.4.3 Examples

2.4.3.1 Set Up EST Project with MyEclipse 5.1.1

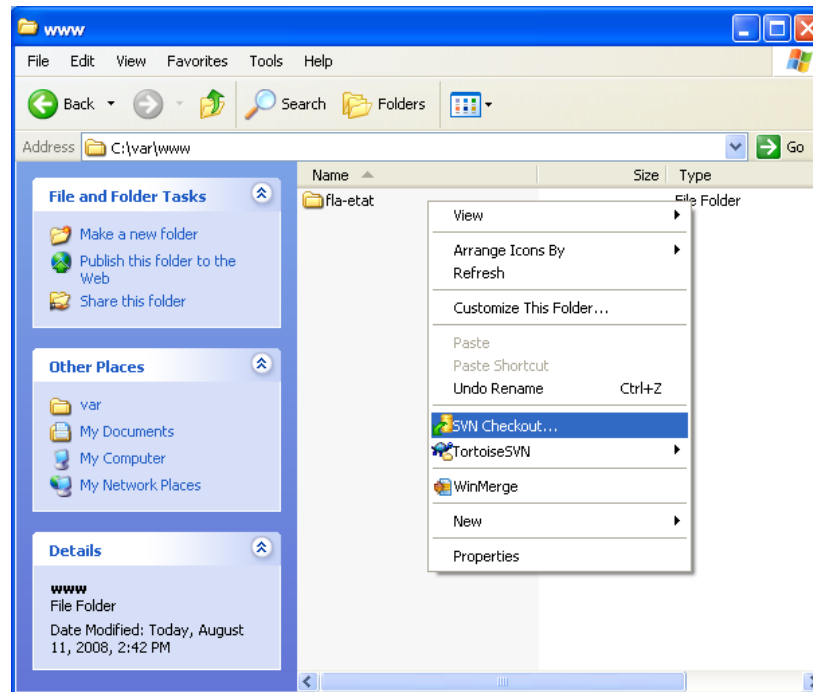
Follow these steps to create a new project in MyEclipse 5.1.1.

Checkout Source Code

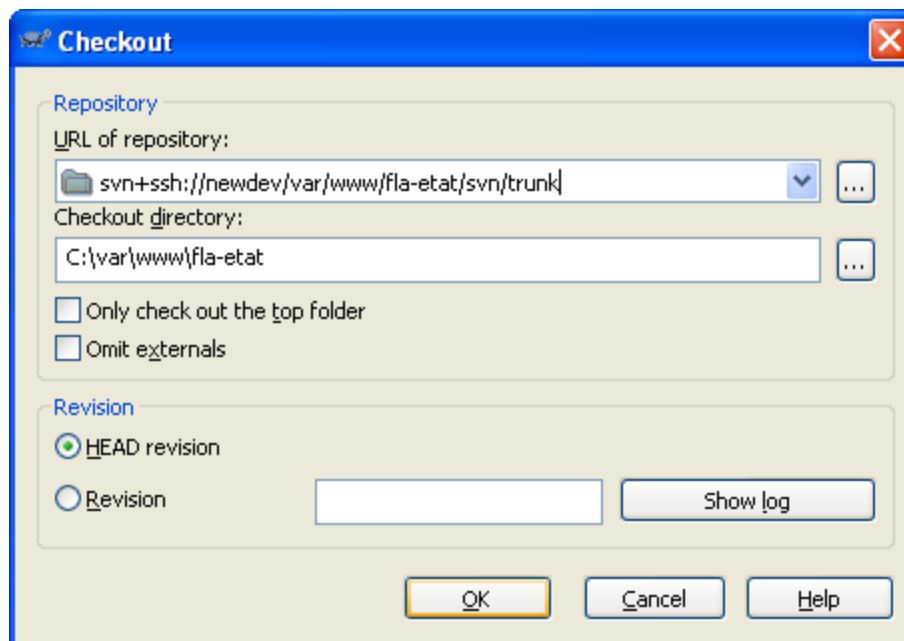
Create a directory for a local instance of the EST. For example in Windows, create a directory C:\var\www\fla-etat.

Check out the head revision of the EST source code trunk to that directory. This can be done with TortoiseSVN on Windows, as shown in the screen captures below.

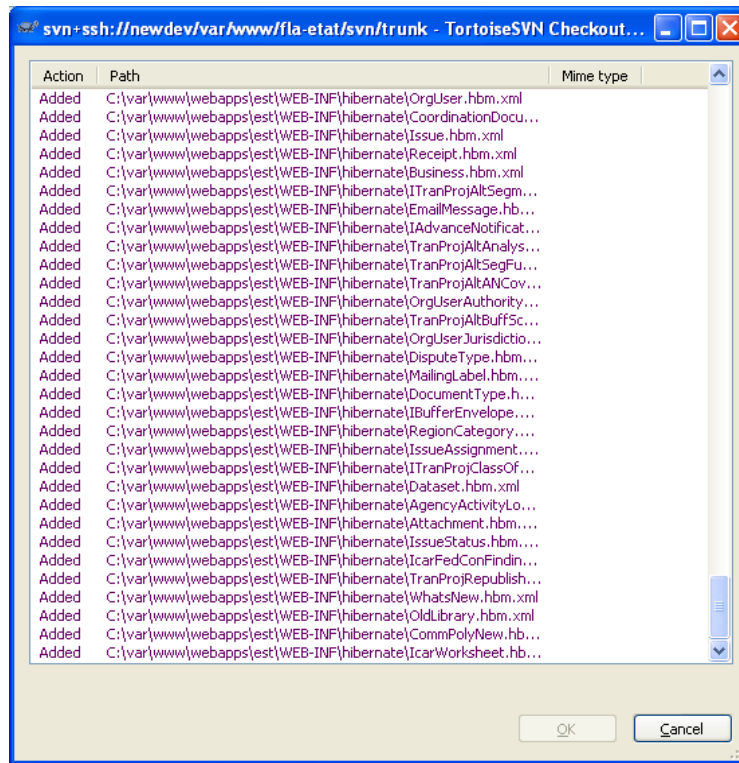
First, right-click on the fla-etat directory and choose “SVN Checkout...” from the context menu.



Enter the URL of repository, checkout directory, and HEAD revision as shown in the following dialog:



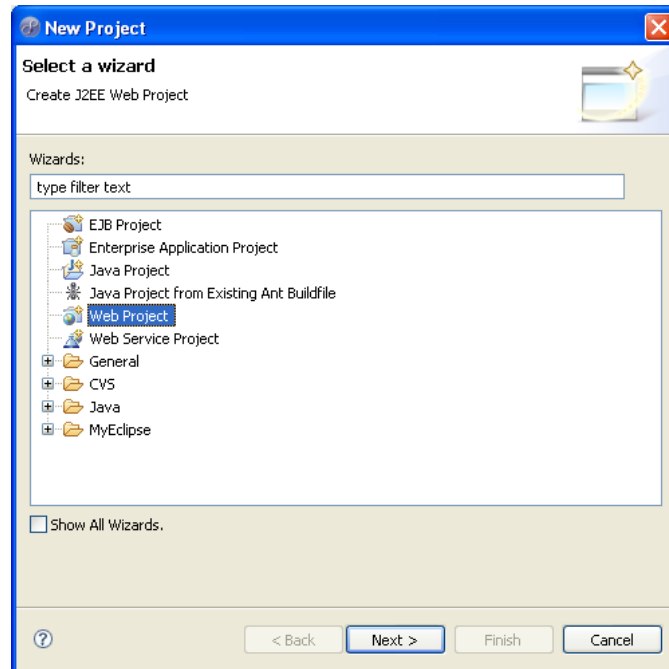
The EST source code will be downloaded along with version control information. This may take several minutes, depending on the network connection.



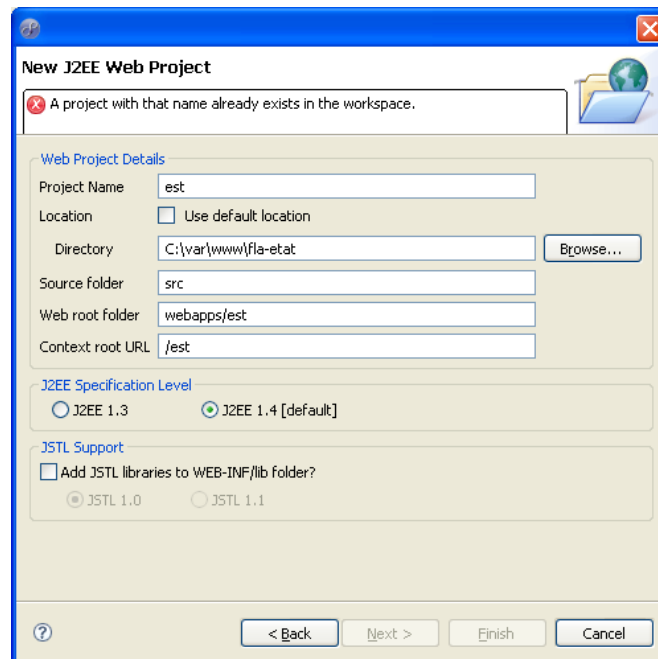
When the checkout is complete, click OK and proceed to the following steps.

Set Up Project Workspace

Choose File > New > Project, then select Web Project on the dialog that appears and click the Next button.

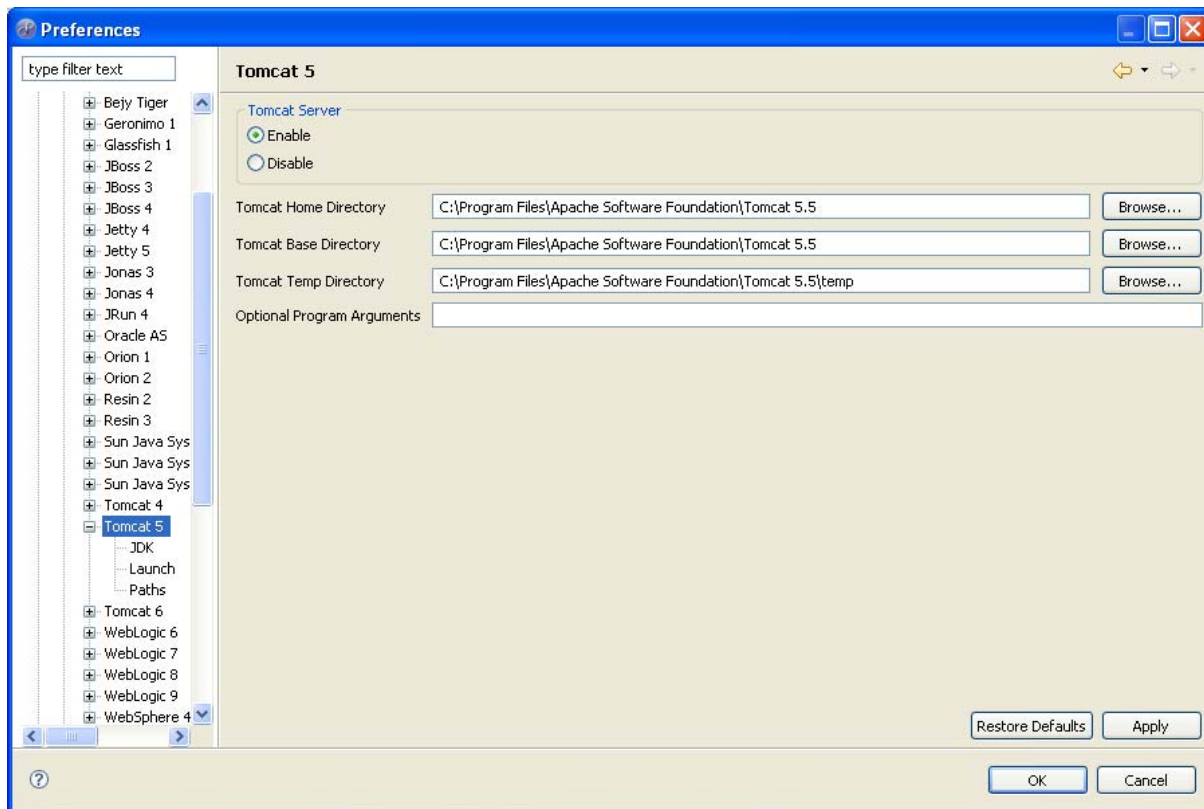


Fill out the dialog box as show in the following screen capture.



Click Finish to create the Web Project.

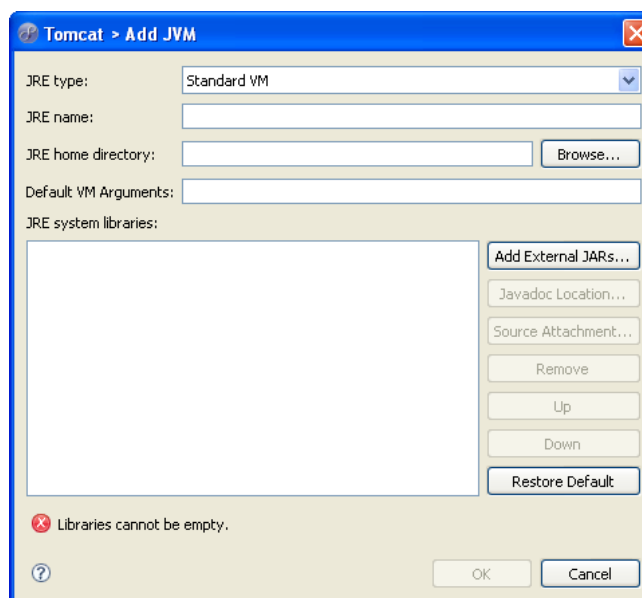
To set up Tomcat to compile the web project, choose Window > Preferences. A Preferences dialog box will appear.



Choose MyEclipse > Application Servers > Tomcat 5 under the left menu to configure Tomcat as the project's server.

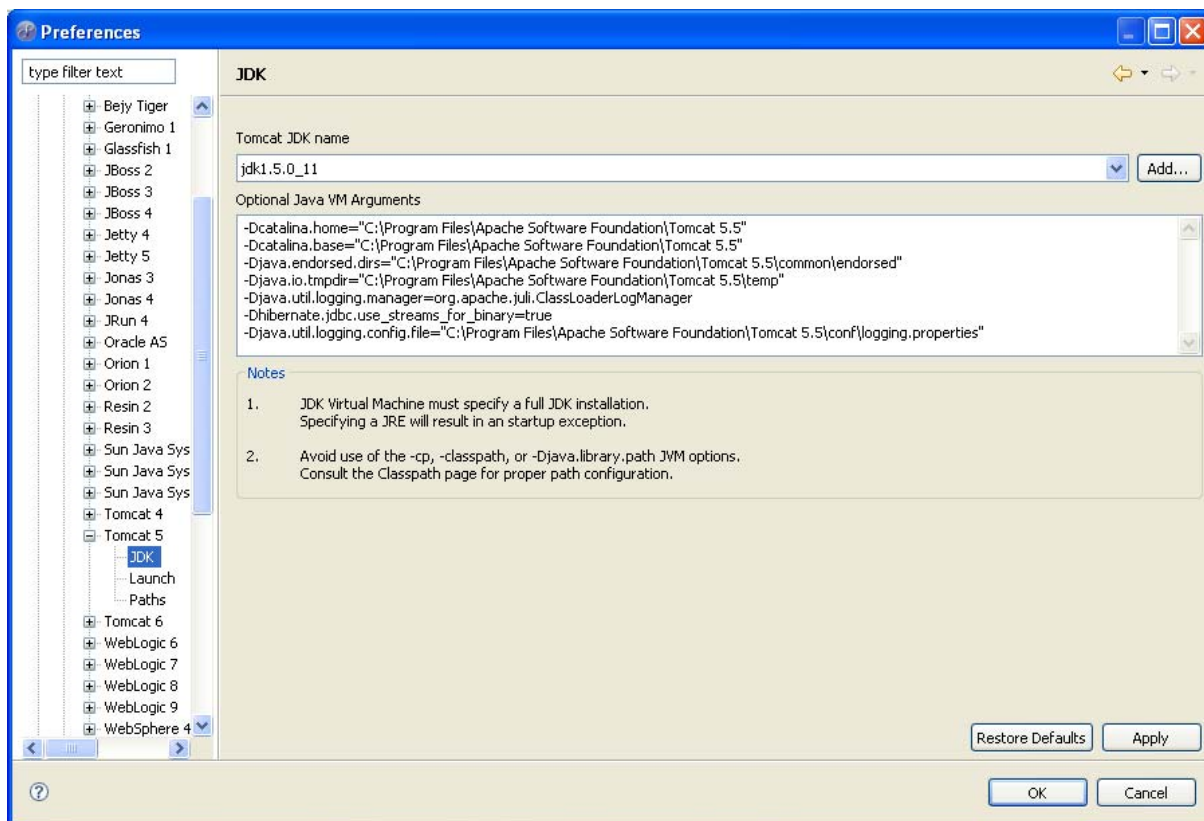
Select the Enable option under Tomcat Server and browse to the Tomcat Home Directory. Click Apply to save the changes.

On the same dialog box under the Tomcat 5 option select JDK. Click the Add button to configure the Tomcat JDK Name. The next following dialog box appears.



Browse to the JDK home directory and click OK. Select the Tomcat JDK name and copy the following commands under Optional Java VM Arguments:

```
-Dcatalina.home="C:\Program Files\Apache Software Foundation\Tomcat 5.5"
-Dcatalina.base="C:\Program Files\Apache Software Foundation\Tomcat 5.5"
-Djava.endorsed.dirs="C:\Program Files\Apache Software Foundation\Tomcat
5.5\common\endorsed"
-Djava.io.tmpdir="C:\Program Files\Apache Software Foundation\Tomcat
5.5\temp"
-Djava.util.logging.manager=org.apache.juli.ClassLoaderLogManager
-Djava.util.logging.config.file="C:\Program Files\Apache Software
Foundation\Tomcat 5.5\conf\logging.properties"
-Dhibernate.jdbc.use_streams_for_binary=true
```



Click Apply to save the changes regarding the JDK for Tomcat 5. Click OK to finish.

Choose File > Properties and select Java Build Path under the left menu of the Properties dialog box. Move to the Libraries tab and add the JARs required for the compilation of the project.

- After MyEclipse is set up, use a subversion client to revert the deployment descriptor file C:\var\www\fla-etat\webapps\est\WEB-INF\web.xml to the head revision (the file is updated by MyEclipse during the project set up)
- Create a logging folder C:\var\www\fla-etat\logs

Section 3 Needs Assessment Stage

3.1 Overview

The general EST requirements are documented in detail in Chapter 3 “Needs Assessment Stage” of the ISDM Volume 1 “Introduction; and Project Proposal, Needs Assessment, and Planning Stages Documentation for EST”, located in the ETDM Library. This section should be read in context with that chapter.

The purpose of this stage is to determine and document all user requirements for new functions in the EST and related applications, ensuring that user needs are understood and communicated with the development team. Consultation with the client and end users is used to discover, verify, and refine new requirements. Programmers analyze the requirements and obtain more information when needed so that each requirement is specified with enough detail to design and test a technical implementation satisfying the requirement.

3.2 Workflow

The workflow for requirements documentation and specification is as follows:

- Obtain background information from:
 - project manager or supervisor assigning the task for new or enhanced functionality
 - existing requirements documents related to the new functionality
 - existing bug reports for related enhancements
- Create bug reports as needed to track tasks
 - Prefix the bug name with the component needing changes
 - Example: “Reports: Create a project history report”
 - For major enhancements, prefix bug names with the enhancement name
 - Example: “Project Search Upgrades: Project Navigation Bar: Change layout”
 - Supporting tasks, such as database changes, should be entered as dependent bugs
- Update existing or create a new draft requirements document for ISDM
 - Identify all business rules, including data-integrity rules
 - Identify all functional requirements
 - Identify data inputs, outputs and processing required
 - See the supporting documentation for detailed templates and examples
 - Major enhancements require additional documentation – see templates for details
 - Request an Independent Technical Review and Detail Check
 - Once the document is final, send by email to the editor to be stored in the ISDM folder.
- With project manager approval and coordination, meet with clients and end users as necessary for requirements development and refinement
 - If necessary, update existing requirements documents with new information

- For each planned new or modified web page, prepare or update a preliminary draft design document for ISDM. Refer to the supporting document “ISDM Design Doc S3-3 Template Program Doc - Instructions.docx” under Supporting Documents folder for instructions.
 - Check out existing design document, if any, from the ISDM repository. Refer to section ISDM Repository for more details.
 - Use the format shown in the Design Document template (ISDM Design Doc S3-3 Template Program Doc.docx) in the supporting documents. Refer to section ISDM Repository for more detail.
 - Commit the preliminary draft design document to the ISDM Repository. Refer to section ISDM Repository for more detail.

Section 4 Design Stage

4.1 Overview

The overall EST design is described in detail in the ISDM Volume 2 “Design Stage Documentation for the EST”, located in the ETDM Library. This section should be read in context with that document.

Data Modeling, Object Modeling, and Program Design are the developer’s main activities that occur during the Design stage. These tasks are done in conjunction with one another and refined through technical review, prototyping results, or when impacted by new requirements.

The preliminary draft design document from the needs assessment stage is refined throughout the Design Stage by the primary programmer. S/he updates the draft design document and commits the changes to the ISDM Repository. Refer to section [ISDM Repository](#) for more detail.

This stage ends when the design document is completed, including Independent Technical Review (ITR) and Detail Check. Refer to section [ISDM Repository](#) for more detail.

4.2 Data Modeling

This activity involves designing and prototyping the database objects that will implement each fix or enhancement. Many software packages can be used to support these tasks. For example, Oracle’s free JDeveloper software is a Java GUI for database design and interaction.

4.2.1 Work Flow

- Design the tables, relationships, triggers, procedures, views, etc. using the development schema
- Create prototype database objects for proof-of-concept or later refinement
- Update the ISDM design document
- For major fixes or enhancements, request QA/QC and independent technical review

4.3 Object modeling

This activity involves designing and prototyping the Java classes that will implement each fix or enhancement. Again, there are many software package options for this task. Normally an IDE like MyEclipse or IDEA is used, having built-in tools for UML-based design, as well as automatically detecting syntax and compilation errors.

4.3.1 Work Flow

- Design the interfaces, classes, properties, methods, associations, inheritance hierarchy, etc.
- Create prototype classes as needed for proof-of-concept or later refinement
- Update the ISDM design document
- For major fixes or enhancements, request QA/QC and independent technical review

4.4 Program Design

This activity involves designing and prototyping the JSP pages, Struts components, or other J2EE application components that will implement each fix or enhancement. Tools used for this include software for drawing and image editing to create flow-charts and web page mock-ups, as well as an IDE for creating prototypes.

4.4.1 Work Flow

- Design for expected data inputs, processing and outputs
- Create mock-ups or simple prototypes of user interface
- Review design for considerations of and compliance with:
 - ADA Section 508 Standards and Checklist
 - FDOT Internet Web Standards
 - Best practices and GUI guidelines
 - See supporting documentation for details
- Update the ISDM design document
 - This documentation consists of a description of each page of the application (each tool, report, wizard, and process), and includes:
 - Names/identifier
 - Purpose of the page
 - Procedure for enforcing data integrity and business rules
 - Data elements in the assembly and their structure
 - Medium and structure of data elements/assemblies on the medium
 - Visual and auditory characteristics of displays and other outputs
 - Relationships among assemblies
 - Priority, timing, frequency, volume, sequencing, and other constraints
 - Security and privacy constraints
 - Sources and recipients
 - The information required is slightly different for tools and reports. Refer to the supporting documentation “ISDM Design Doc S3-3 Template Program Doc - Instructions.docx” for details
 - The template for program documentation for a web page description is: “ISDM Design Doc S3-3 Template Program Doc.docx”
 - Refer to the Supporting Documents/Examples folder for the following example page descriptions for:
 - Forms: 2.1.1_Tool_CE_Select PARA
 - Reports: 2.1.2_Report_PE_Sociocultural Effects Evaluation Summary Report
 - Wizard: 2.1.3_Wizard_Set Up User Preferences
 - Process: 2.1.4_Process_EDMS_Obsolete_Rec
- For major fixes or enhancements, request ITR and Detail Check.

Section 5 Development Stage

5.1 Overview

The Development stage for the EST is described in detail in Chapter 6 “Development Stage” of ISDM Volume 3 “Development and Testing Stages Documentation for EST”, located in the ETDM Library. This section should be read in context with that chapter, particularly the Implementation Plan and System Test Plan sections.

The Development Stage involves completing the functional prototype so that it meets all requirements and design specifications. Unless otherwise specified, tasks are assigned to the primary developer on the fix or enhancement.

5.2 Workflow

- Develop fixes and enhancements locally, refining prototypes developed in previous ISDM stages
 - Complete functional prototype of data model
 - Create or modify all needed database objects on the development schema
 - Re-compile any database objects invalidated by changes
 - Request review of new Data Dictionary comments by technical writer
 - Complete functional prototype of object model
 - Create or modify all needed Java objects in the local working copy
 - Re-compile the Java source code
 - Map persistent objects to the data model using Hibernate Object Relational Mapping (ORM) format
 - Complete functional prototype of program
 - Develop application logic
 - Include inline comments and Javadoc comments in all source code, following EST Coding Conventions (see below)
- Unit test all application changes
 - Fix any related database errors
 - Fix any related compilation errors
 - Ensure that local EST application starts without errors and runs normally
 - Perform other unit tests, as necessary
 - Test the basic Create Update Delete (CRUD) operations to ensure that ORM mappings are correct
 - Test all requirements identified in requirements document
- After unit testing is complete, commit changes to development trunk
- Deploy changes to development server for integration testing
 - Deployment steps can be found in the General Procedures section of this document

- Update any related Database Administration bug reports
 - Attach Data Definition Language (DDL) statements and reviewed Data Dictionary comment statements
- Perform integration testing on the development web server
 - Test the affected parts of the application in combination to detect any errors or un-intended consequences
 - DBA will review requested database changes
- After integration testing is complete, merge changes to stage branch for independent verification
 - DBA will migrate database changes to the Stage schema and update corresponding bug report(s) to Resolved-Fixed status-resolution
 - Update the Design Document for ISDM as needed
- Deploy changes to staging server for independent testing and verification
 - Deployment steps can be found in the General Procedures section of this document
- Update application bug reports to Resolved-Fixed status-resolution
- For major fixes or enhancements, create a draft Test Plan for ISDM
 - The Test Plan documents the plan for user testing of a feature or enhancement
 - Use the format shown in the Test Plan template in the supporting documentation
 - Components of the Test Plan are:
 - Introduction/Overview
 - Schedule for User Testing
 - List of Testers
 - Test Team Packet (list of materials to be provided to testers)
 - Tip Sheets for new users
 - Draft User Handbook
 - Test Instructions
 - List of Functions to Test, including test cases
 - Instructions for Reporting Errors
 - Testing Error Log
 - Supporting documents
 - Refer to the file “3.1_Test Plan.doc” under the Supporting Documents/Examples folder for an example Test Plan
 - Refer to the file “Test Plan Enhancement Template.docx” under Supporting Documents folder for Test Plan template
 - Refer to the file “Testing Error Log Template.xlsx” under Supporting Documents folder for Testing Error Log
 - Send the draft Test Plan to editor.

5.3 Programming standards

5.3.1 Coding Conventions

Naming conventions The EST follows the coding conventions and style guide “Code Conventions for the Java Programming Language” from Sun Microsystems, located in the supporting documents. Review and consider:

- File naming conventions
- Class naming conventions
- Field naming conventions
- Method naming conventions
- Coding style

5.3.2 ADA Section 508 Standards and Checklist

Refer to supporting documents.

5.3.3 FDOT Internet Standards

Refer supporting documents.

5.3.4 Best practices / GUI guidelines

Refer to ISDM Volume 2 “Design Stage Documentation for EST”, located in the ETDM Library.

5.3.5 Other Standard practices

5.3.5.1 *Special character handling*

Not all text characters available in a desktop environment are web-safe, meaning some character codes are not reliably displayed in some common Internet browsers. Often “garbage” characters are seen in place of the intended character. A special-character handler is employed to make text input by end users safe for the web. This handler and its usage are described below.

- A global script specialCharacters.js is included in the pageHeader.vm and listens for the “paste event” in all text area input fields. If a user pastes comments from Word, the script replaces all of the MS Word apostrophes, quotes, and dashes, with *valid ASCII* apostrophes, quotes, and dashes, to avoid character errors.
- A sub-class of String class named StringEST is to be used to store / display free-text data
 - Use for all free-text properties for any current and future development
 - How it works:
 - Strips out invalid characters by using an ASCII parser before inserting to database (most important part)
 - Allows you to output data in several formats using the toHtml(), toTextArea(), and toGeneric() methods
 - Corrects legacy formatting mistakes (e.g. text with '???' or nonsense characters that may already exist in the database)
 - StringTool format methods are automatically called for string formatting (dates, etc.)

- Works in Direct Web Remoting (DWR)
- Example fields using StringEST:
 - ETAT Review text
 - Purpose and Need Review text
 - ETAT Review Response text
 - Summary DOE text
 - What's New text

5.3.5.2 Context-Specific Help Messages

The EST uses inline help as much as possible to make the site self-guided and improve usability. This means the help is available on the page being viewed, without needing to access the user guide. Context-specific help messages, also known as bubble tips, are one tool used for this purpose. Bubble tip usage is described below.

- Context-Specific Help Messages (a.k.a. Bubble tips)
 - You can easily add context-specific tool-tips to give users further instructions (see screenshot)
 - Comments need to be checked by the editor before they are deployed on production
 - Instructions:
 - Surround the html section for which you want to display a tooltip with a `<span>` tag, and add a "title" attribute to the span tag with the tooltip.
 - Example:


```
<span "Clicking this link will take you to a new window">
  <a href="newTab.html" target="_blank">Project Attachment</a>
</span>
```
 - Surround all of the tags for which you want tooltips with a containing html element, and give the containing element an id.
 - Example


```
<table id="content">
  <!-- all of my span tags w/tips are somewhere in this table -->
</table>
```
 - Include the bubbleTooltips.js script in your page
 - Add the "enableTooltips" function to the onload event of the `<body>` tag:


```
#set($onload = "enableTooltips('content')")
```

("content" is the name of the containing html element)

Section 6 Testing Stage

6.1 Overview

The purpose of the testing stage is to ensure that the EST is reliable and free of errors. All application changes are subject to the procedures found in the EST General Test Plan document in ISDM Volume 3 “Development and Testing Stages Documentation for EST”, located in the ETDM Library.

For major fixes and enhancements, the Test Plan created during the Development stage will be executed during this stage.

6.2 Workflow

- Verify requested database changes on the Stage schema
 - If changes are as requested, update corresponding bug report(s) to Verified-Fixed status-resolution
 - If any changes are not to specifications, re-open bug(s) and re-test when changes are complete
- Request for testers to begin testing on the staging server
 - Put notes on bug for bug fixes and minor enhancements. Refer to test plan document for major enhancements.
 - Communicate with QA/QC contact to schedule and prioritize testing
 - If fixes and enhancements pass all tests, QA/QC contact updates bug report(s) to Verified-Fixed status-resolution
- For major enhancements, perform additional user testing with help from internal reviewers, as described in Test Plan
 - Distribute Test Team Packet, including error log spreadsheet
 - Respond to internal reviewer requests for help
 - Enter new bug reports for any identified errors or omissions
- After independent verification is complete, merge changes to the pre-prod branch
 - Deploy changes to the pre-production EST and formulate method of verification for production change request
 - Deployment steps are found in the General Procedures section of this document
 - Send change approval request to authorized personnel for review and routing
 - The change request format and a list of authorized personnel are found in the Maintenance stage section of this document
- Create dependent bugs for user handbook changes
 - On the bug report select the “User Handbook” component
 - List all new handbook sections needed and existing sections needing update
- For major fixes or enhancements, create a Customer Training Plan for ISDM
 - The Customer Training Plan is the plan for training users when the feature or enhancement is available on the Production server
 - An outline or agenda for the training is developed, and typically consists of:

- Welcome and Introduction
- Overview of handouts
- Demonstration of features
- Hands-on exercises
- Refer to the file “4.1_Customer Training Plan.doc “ under Supporting Documents folder for an example Customer Training
- Send the Customer Training Plan to editor

6.3 How-to Guidance for Internal Testers

6.3.1 Identify Fixes or Enhancements for Testing

1. In Bugzilla, select bugs where Status = RESOLVED and Resolution = FIXED or WORKSFORME. For example, to test on the secure EST site use the following steps in Bugzilla:
 - Select Search, click on the Tab for Advanced Search
 - Status = Resolved
 - Product = ETDM-EST
 - Use the other options to narrow the search, if needed
2. All bugs with Status = RESOLVED and Resolution = FIXED or WORKSFORME are ready for testing on DEV.
3. After an email notification indicates that STAGE deployment is complete, these bugs may be tested on STAGE.

6.3.2 Selecting Accounts and Projects for testing in EST

1. Test Accounts

Select an account from the list of test accounts. Each account has different privileges and accessibility throughout the ETDM system. When following the testing procedure, be sure to test utilizing various accounts. This allows you to make sure access is being granted properly to whatever is being tested. *Administration >> View Page Permissions* contains information regarding access granted to specific roles.

2. Projects

You can test using already existing projects [on stage and dev] or you can create a new project. Utilize the new search button in the upper right hand corner to search for existing projects.

- a. Search: If you already have a project in mind to use, select manual search. If you want to search by using criteria, select “power search” and select the criteria pertinent to what you will be testing. “Power search” will allow you to select projects according to planning organization, status within the ETDM process, phase of the ETDM process, etc. When using the “power search”, it is important to make selections to narrow down your search as oppose to leaving all fields at “All.” Otherwise, the program will attempt to select all projects in the system which will take an extended amount of time.
- b. Create New Project:
 1. Select the *Create New Project* wizard.

2. Project Name = Name, Test, Date
3. Planning ID = Any Letter
4. Planning Organization = May Vary
5. ETDM Phase = May Vary
6. County = Within Planning Organization
7. Beginning Location = A
8. Ending Location = B
9. Consistency = Make Any Selection
10. Purpose and Need = Test
11. Project Description = Test
12. Summary of Public Comment = Test
13. Select and Mode and Alternative Type
14. FIHS = Y or N
15. Total Length = Any Number
16. Total Cost = Any Number
17. Beginning Location = A
18. Ending Location = B
19. Go To *Tools >> Maintain Project Diary >> Add Alternative Description*
Complete All Fields and Submit
20. *Wizards >> Update EDTM Project*
Complete All Fields and Submit

6.3.3 Testing

1. Test the Page
 - a. Enter information in all fields; submit
 - b. Enter information in some fields, but not all; submit
 - c. Leave all fields blank; submit
 - d. Enter incorrect values in fields; submit
2. After Testing the Page
 - a. Check to see that information has been recorded in any corresponding reports(s).
 - b. Check to see that information has been recorded in any corresponding tool(s).
 - c. Check to see if information can be edited.

3. Spot Check

Test to make sure other functionality has not been affected. Do this by checking things such as unrelated tools or reports used throughout the life cycle of a project. In addition, check features listed under accounts and help.

6.3.4 Reporting To Bugzilla

1. Search Bugzilla to check that the bug has not already been reported. You can do this by doing a search and entering relevant keywords. This search should be done with open and closed bugs
2. Indicate your findings in the comments section. If you experience the same bug or something new, be sure to reopen the bug. List the page, any selection criteria used on the page, and the username of the test account. Include all steps you went through to generate that bug. If it is an error, copy and paste the error message into the comments section.
3. If the bug is verified fixed, the QA/QC representative sets the bug status to VERIFIED. Other testers should indicate successful resolution in the comments section.

Section 7 Implementation Stage

7.1 Overview

This stage involves release of fixes and enhancements to production; acceptance testing; and training.

7.2 Work Flow

- Authorized personnel review, edit as necessary, and recommend change requests for approval from FDOT application manager or delegate
 - All changes to production EST application code or database objects must be approved
- Authorized DBA migrates approved changes to the Production schema
 - Changes that are independent or will have no adverse side-effect on the production EST can be migrated immediately
 - Changes that depend on companion EST web application enhancements or fixes will be migrated to production during a scheduled maintenance window
 - DBA closes Database Administration bug
- Authorized web authors migrate approved application changes to the Production web-server
 - Approved method of verification is performed as specified in change request
 - Authorized web author closes associated bugs with a comment that includes Subversion revision number, for example “Deployed to production in revision <insert revision number>”
 - Coordinate any additional customer acceptance testing, as specified in change request
- Compile Acceptance Test Results for ISDM
 - The Acceptance Testing Results document the results of user testing. The format for this documentation will vary depending on the type of feature or enhancement, but the documentation typically includes comments received from testers and a tabular list of Bugzilla bug numbers associated with the feature or enhancement, including descriptions of each issue.
 - See examples in Chapter 3 “Testing Results for Enhancements” in ISDM Volume 6 “Implementation and Maintenance Stage Documentation for EST”, located in the ETDM Library
 - Send the Acceptance Test Results to editor

Section 8 Maintenance Stage

8.1 Overview

This section describes the maintenance process and change management procedures for the EST. The EST system maintenance is handled through a change management process. The process starts with identifying system changes needed, including defects to be corrected, updates to functions and modules, new enhancements, access to new data, or additions or updates to the automated GIS analysis routine. Identified changes are reviewed to ensure clarity, completeness, feasibility, and consistency and then provided to the executive steering committee for prioritization.

Prioritized needs for application changes are entered into the issue tracking system for assignment and resolution. Changes to the application are first made on the programmers' local computers and then merged to a development server for review and testing. Once complete, the updates are moved to the stage platform for user testing. Testers provide error logs to the technical team at the end of the testing period. Any errors are corrected on the development platform and updates are migrated back to the stage platform. After approval of a Change Request by the FDOT technical project manager, the update is migrated to the production platform. For significant enhancements, web-based training is made available on the stage platform prior to moving the program to production.

Environmental Screening Tool data set maintenance is handled through formal agency operating agreements in which participants agree to review and refresh the data at a defined interval. Depending on the data and the agency, this process can be weekly, annually, or longer. Other resource data sets that are housed at the FGDL and used by the EST but do not have an ETAT agency representative are reviewed and refreshed by the GeoPlan Center as they become available. The single largest data set maintenance related task remains the collection, integration, and management of local government data into the EST database. These data sets and supporting GIS analysis represent the greatest resource expenditure because of the volume of disparate data. The GeoPlan Center has been tasked with approaching each MPO and county to identify their data and assess the feasibility of integration. The results of this effort are presented to the executive steering committee for review and prioritization.

8.2 Workflow

- Project managers authorize a work plan for fixes and enhancements, prioritizing and scheduling tasks
- Fixes and enhancements go through all ISDM stages
 - Same ISDM deliverables, updating existing documentation when necessary
- Change management process is executed for all new or updated application code or database objects that are candidates for production release

8.2.1 Change Management Process

The change management process involves change review, approval, and implementation of approved changes. Fixes and enhancements that are ready for production release are in the Implementation stage of the ISDM, and a draft change request has been sent to authorized personnel (listed below). Change requests and approval are required for all changes to production EST application code or database objects.

8.2.1.1 Authorized Personnel

Database Administrators

The only personnel allowed to update the production EST database code are:

- Christy McCain
- Alexis Thomas

Authorized Web Application Authors

The only personnel allowed to update the production EST application code are:

- Michael Konikoff
- Marcelo Bosio

FDOT Application Managers

All changes must be approved by one of:

- Peter McGilvray
- Fred Noble

8.2.1.2 Change Requests

Change requests are sent and approved via e-mail, using the change request form below. Change requests can combine more than one fix or enhancement.

EST Change Request Form

Date and time of Change:	<insert expected date and time of deployment>
Category/Components:	<insert names of Bugzilla component(s) >
Environment/Product:	<insert name of Bugzilla product>
Subversion Pre-prod Revision #(s):	<list all pre-production revision numbers>
Bug(s):	<list Bugzilla bug numbers and titles >
Change Description:	<insert description of changes to be deployed >
Completed Testing:	<Yes / No>
Impacts Availability?	<Yes / No> (Indicates whether change will impact servers or users. If application server needs to be restarted, for example)
Comments:	<Any additional information or notes needed for deployment>
Method of verification:	<Describe how the deployment will be checked >
Contingency Plan:	<Describe how the rollback plan will be implemented in case of error(s)>
Documentation Status	<Status of documentation, including ISDM deliverables and User guide documentation>

Section 9 ISDM Repository

9.1 Overview

The purpose of this section is to describe the ISDM responsible and how to use the ISDM repository.

9.2 Personnel

Editor

The editor is responsible for the Detail Check of all document, user messages and errors.

- Charlotte Kelley

Writer

The writer is responsible for the handbook and user guide writing.

- Diane Ripandelli

9.3 ISDM Repository Structure

The repository is organized as:

- Developer Procedures: files and folder for the team development
- Programmer Documentation: this folder contains the page programmer. The folder has:
 - EST Public Access Site: this folder contains page programmer for the EST Public Access Site
 - EST Secure Site: this folder contains page programmer for the EST Secure Site
 - SIS-EST: this folder contains page programmer for the SIS-EST Site
- Templates: this folder contains templates and instructions to support ISDM tasks.

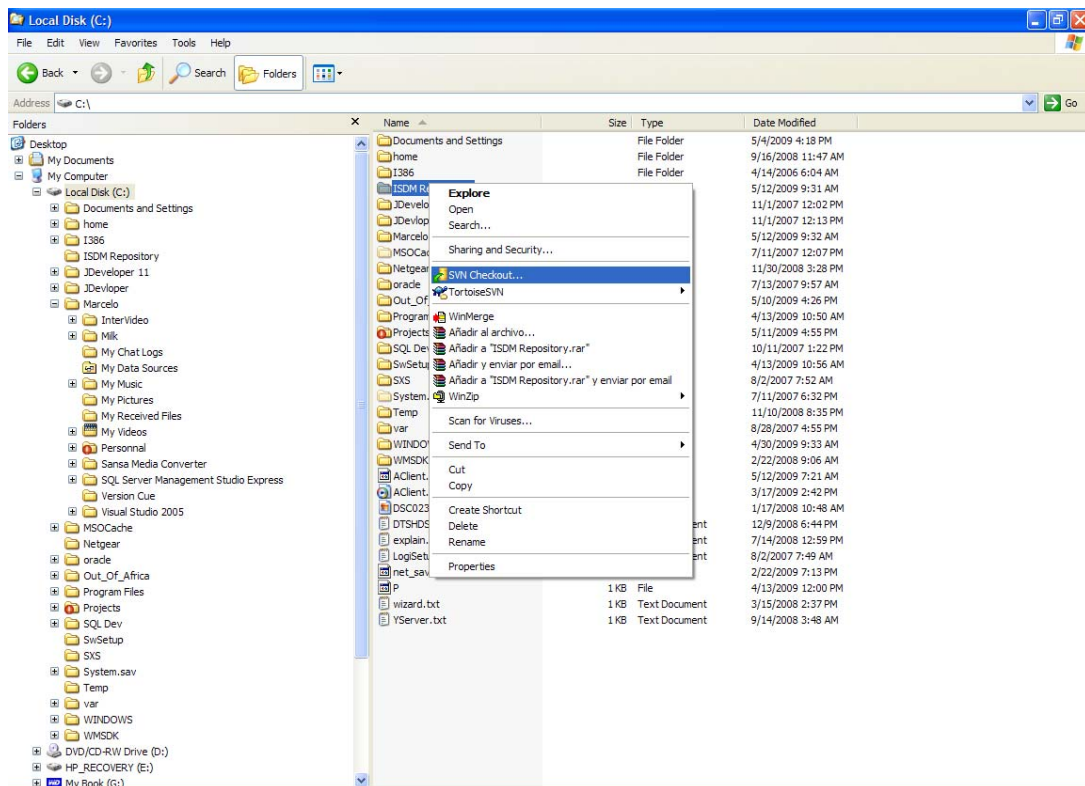
9.4 ISDM Repository

Checkout Documents and Templates

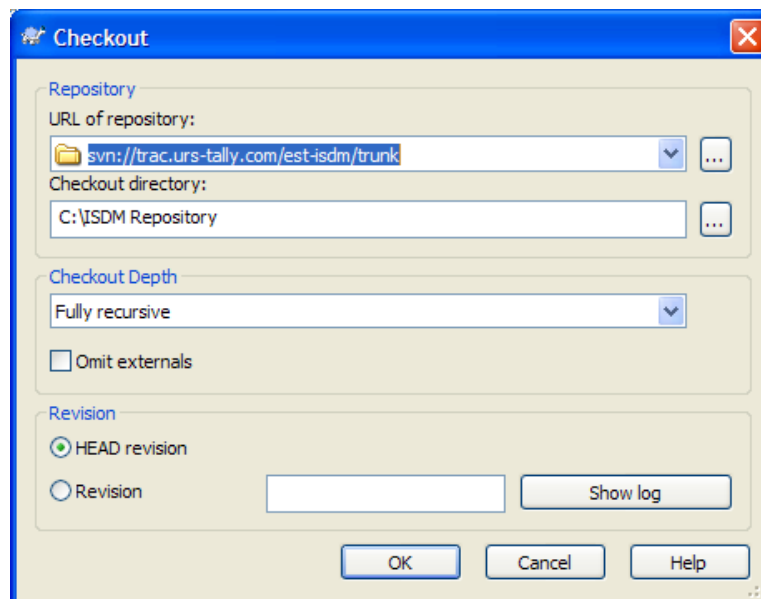
Create a directory for a local instance of the ISDM Repository. For example in Windows, create a directory C:\ISDM Repository.

Check out the head revision of the ISDM Repository to that directory. This can be done with TortoiseSVN on Windows, as shown in the screen captures below.

First, right-click on the ISDM Repository directory and choose “SVN Checkout...” from the context menu.



Enter the URL of repository, checkout directory, and HEAD revision as shown in the following dialog:



Repository outside URS' Network: `svn://trac.urs-tally.com/est-isdm`

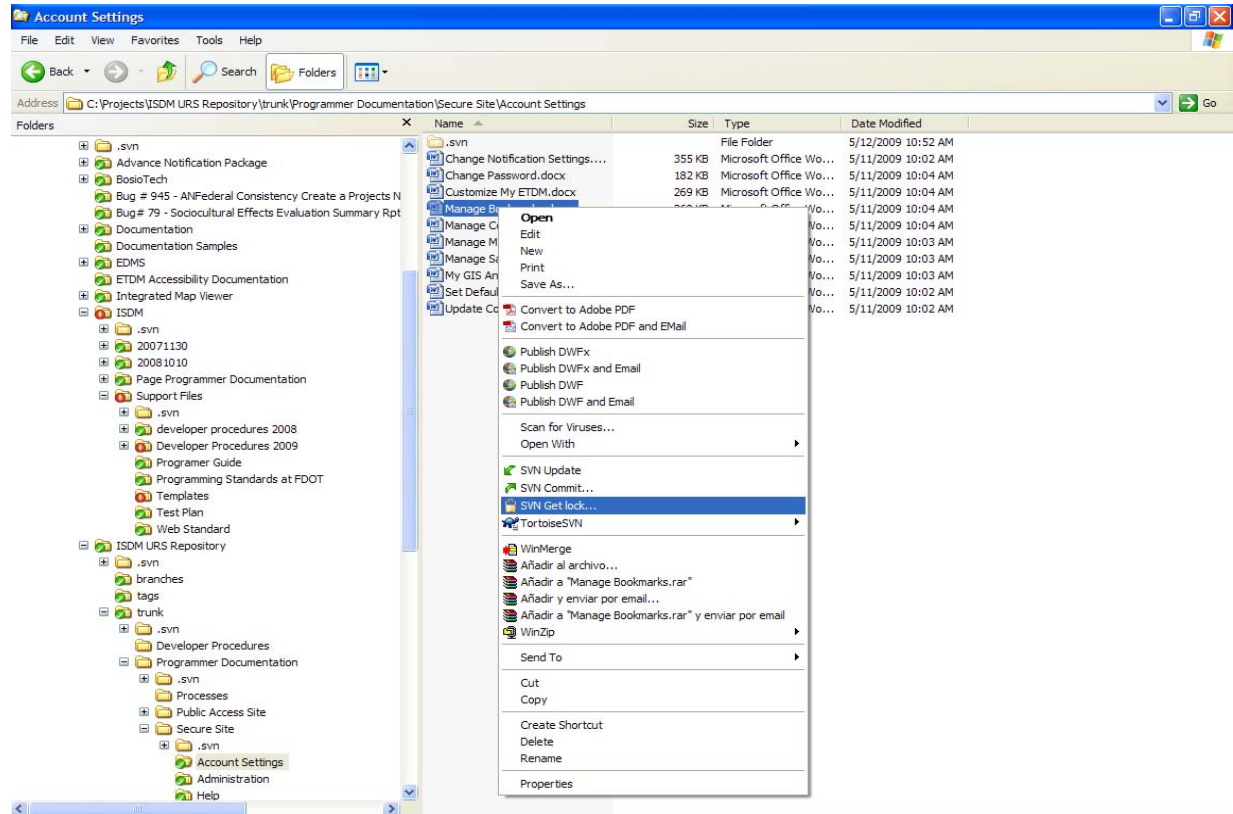
Repository inside URS' Network: `svn://ford/est-isdm`

The documents will be downloaded along with version control information. This may take several minutes, depending on the network connection. When the checkout is complete, click OK to close the window.

Updating Documents

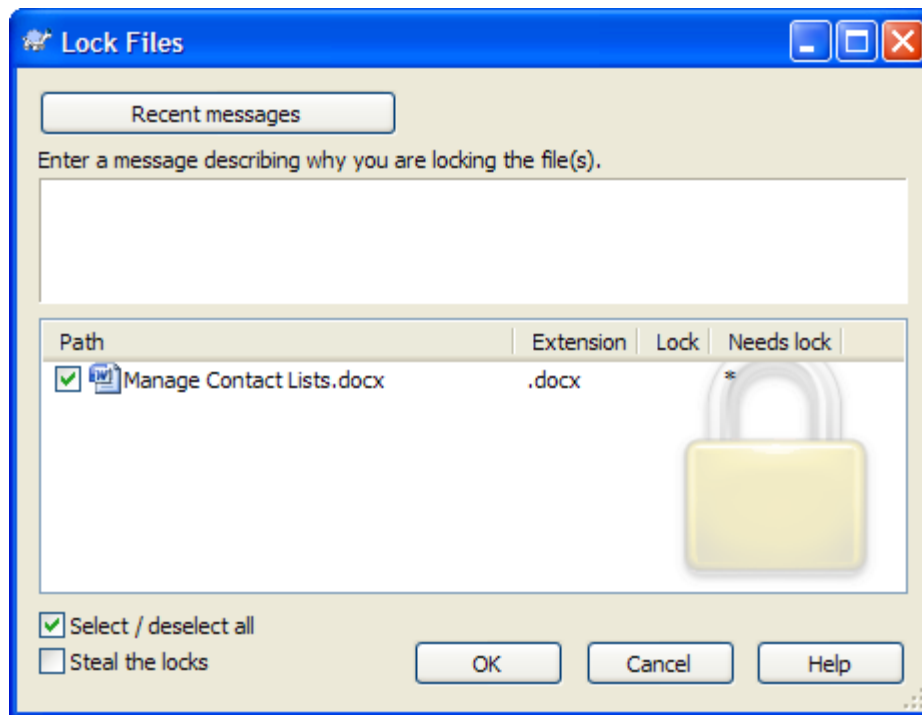
Documents checked out from the repository are read-only. To gain write-access and update a document, the document has to be locked for editing.

1. Locate the document to update
2. Right click on the file name and select SVN Get Lock as shown in the following screen

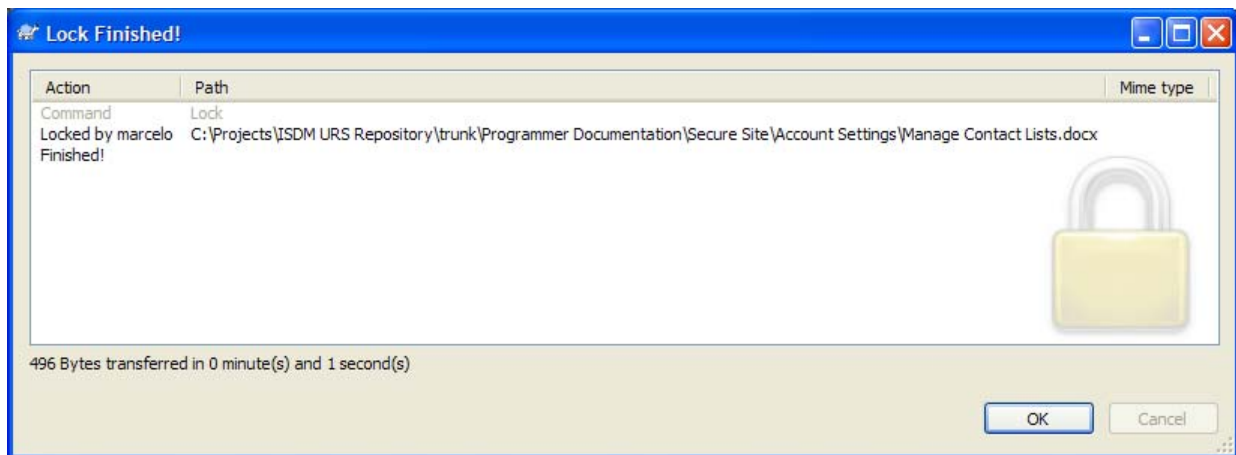


Getting the lock for a file means that the file will be editable only for the user that got the lock, until the lock is released.

3. Enter a clear message describing why you are locking the file(s). This message will be shown to others who try to concurrently update the locked file.



4. Click OK to get the lock. The following screen is a confirmation that the lock was placed in the selected file(s).

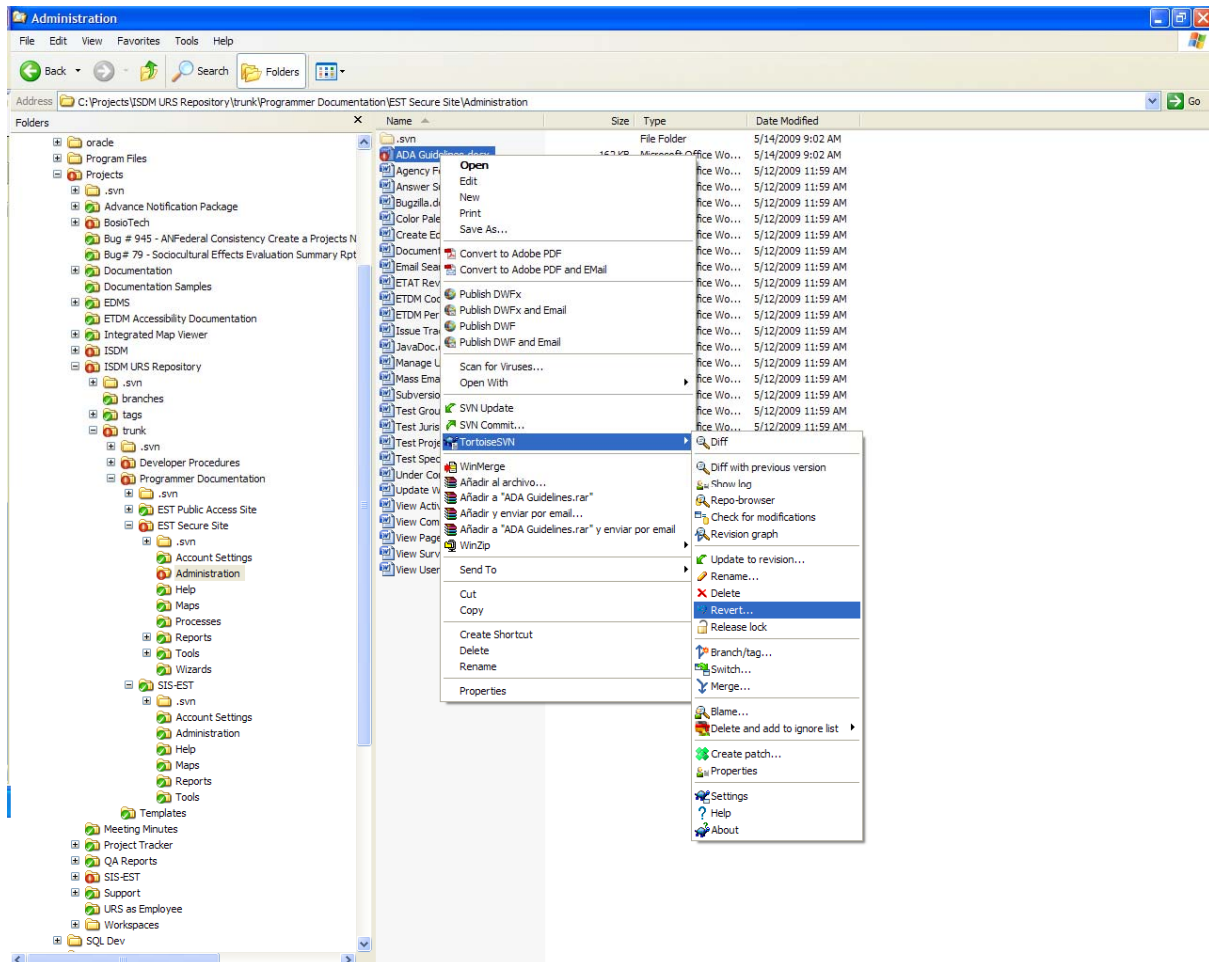


5. Click OK to close the window
6. Update the document
7. Commit changes done in the document to ISDM Repository. Make sure that you describe changes done in the document(s). Once changes are committed, the lock(s) is (are) automatically removed for the committed file(s).

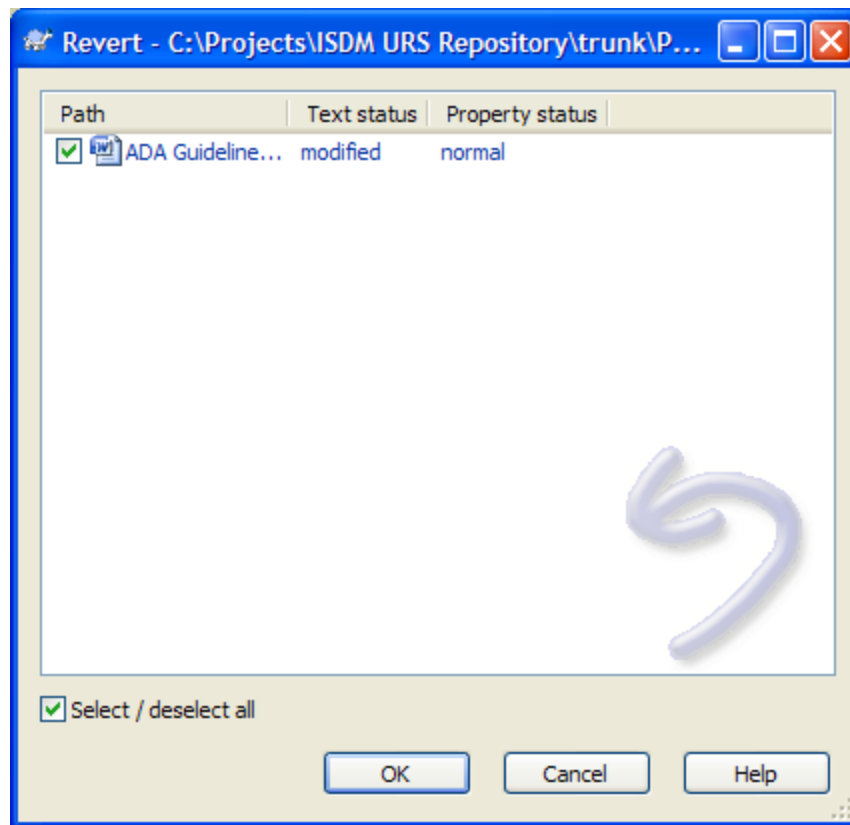
Reverting Changes from Documents

To revert all changes that were not committed from a document follow the next steps:

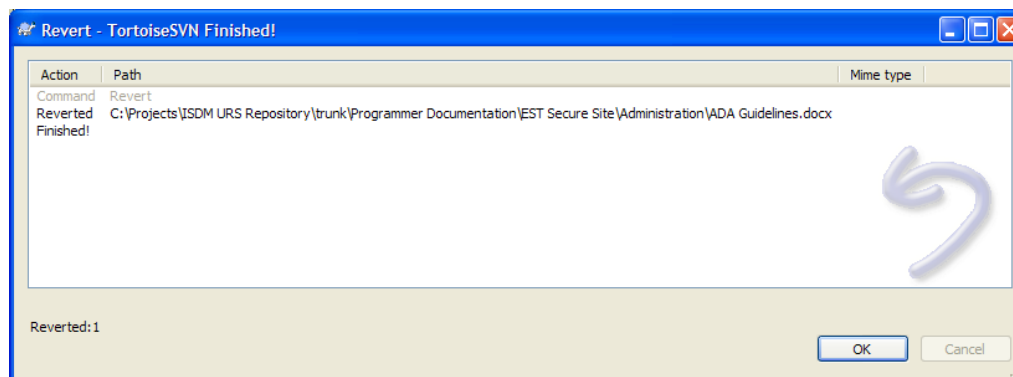
1. Locate the file to release the lock
2. Revert file by making right click on the selected file and choose TortoiseSVN > Revert as shown in the following screen



3. Make sure that the file that you want to revert is checked and click OK. Reverting a file will also release the lock for that file.



4. Once file is reverted, the following confirmation message will be shown.

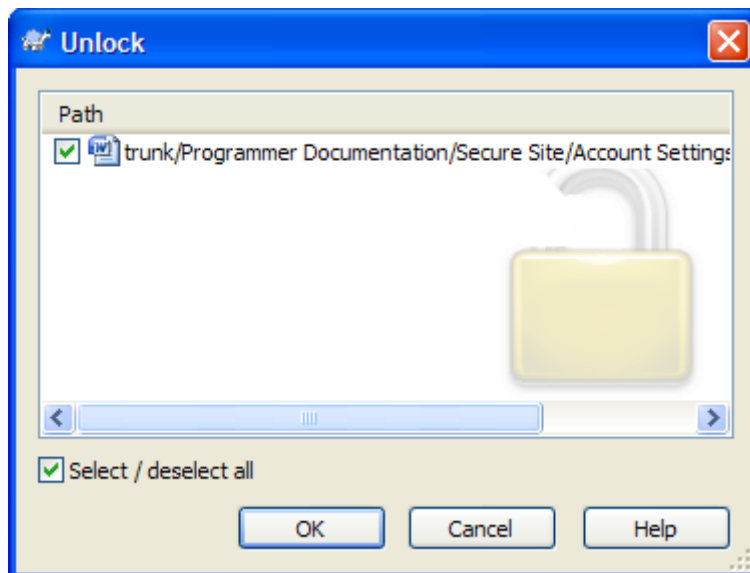


5. Click OK to close the window.

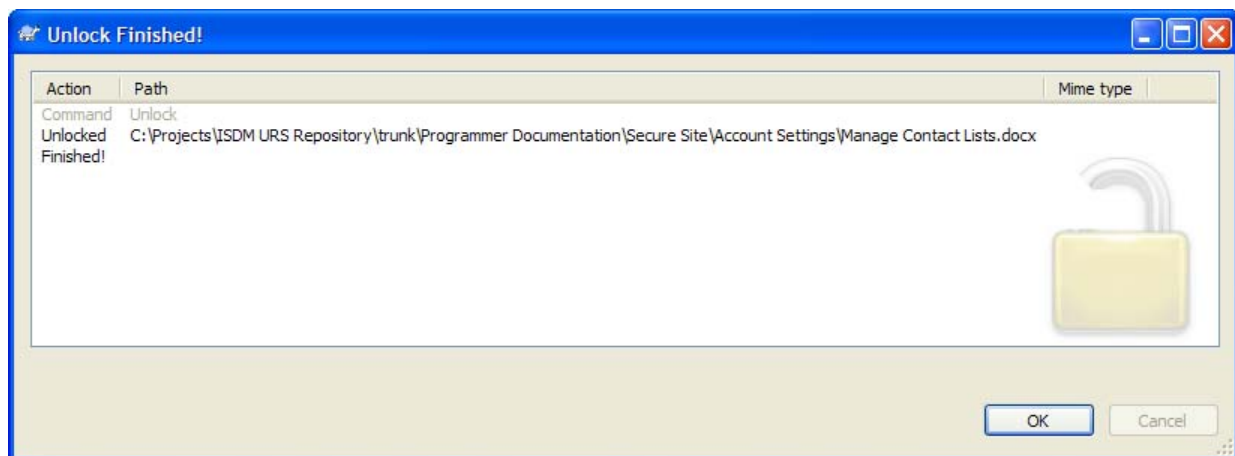
Releasing Lock

To release the lock from a file follow the next steps:

1. Locate the file to release the lock
2. Release lock by making right click on the locked file and select Release Lock as shown in the following image



3. Click OK to unlock the file. The file will again be read-only and others can obtain the lock to edit the file.
4. Click OK in the confirmation window to close it.



Attachment A ISDM version 1.13

State of Florida
State Technology Office

Information Systems
Development Methodology

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INTRODUCTION

An Information Systems Development Methodology (ISDM) is a generic, tailorable, scalable process guiding the high level stages of computer applications development. The process begins when the idea for a new application is first conceived, and ends when the application is taken out of service. The ISDM provides a common framework of life cycle stages for discussion about the problem to be solved. It structures the development process and gives the project team a road map to follow. It provides a "preflight" checklist to assure that all the needed elements are addressed.

The ISDM establishes required documents and other deliverables, and seeks to establish standardized methodologies. The ISDM provides a detailed description of roles and responsibilities with respect to the development process.

ISDM Goals

The overall goal is to improve the quality and efficiency of software applications development in the State Technology Office (STO). To help do so the ISDM facilitates communication among developers and customers and improves documentation of software activities.

ISDM Benefits

This ISDM process should benefit the agency in a number of ways:

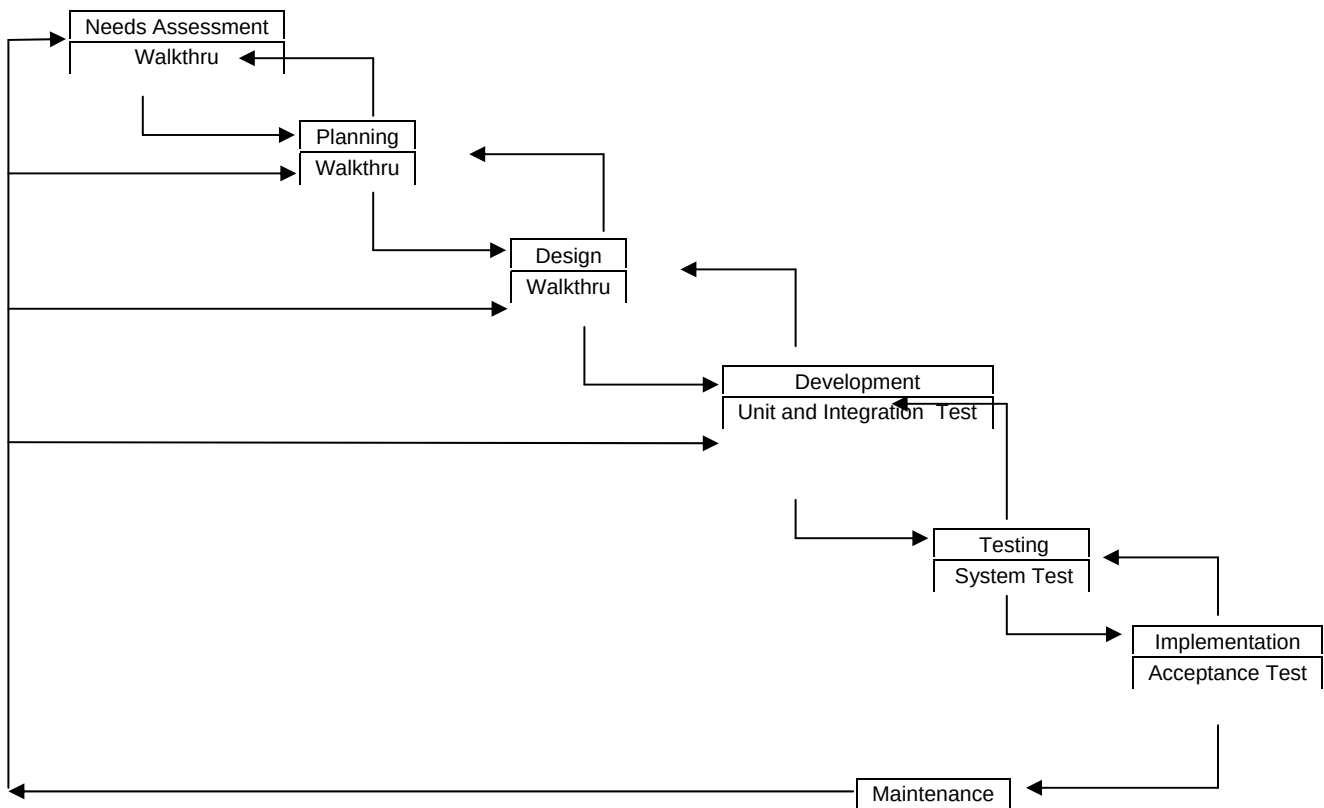
- Because customers and developers commit to the requirements and the development plan, the probability that the final product will meet the customer's needs is greatly increased.
- It provides a common framework for software development that results in consistency among applications.
- Duplication of development effort is greatly reduced. Functionality and data structures that are common to other applications are discovered and used when appropriate to eliminate redundancy.
- Application developers are guided in their work by one common document. The progression through each phase allows for easier tracking of the development process.
- A defined, documented process tends to mitigate the effect of personnel turnover.
- Use of the ISDM makes application maintenance easier. Necessary modifications are much easier to complete with system documentation available.
- Improved methods, techniques, and technologies can be captured in the ISDM and become standards for the STO or agency to follow.

ISDM Applicability

Projects vary in size and complexity from a simple single customer program that produces a report to a department-wide requisition tracking system. The ISDM will be applied with common sense and flexibility to ensure that the benefits gained are proportional to the time and effort required by using it. Indeed, relatively minor maintenance level activities do not require the full-blown use of the ISDM process.

Life Cycle Stages

The ISDM describes specific stages for the entire life cycle of STO information systems. These fundamental stages are described next.



The stages are iterative: for example, changes in the scope or requirements during the Development Stage will necessitate repetition of previous stages. Whenever the process returns to previous stages, the project continues through each subsequent stage until reaching the end of the life cycle. A project may cross over into multiple stages simultaneously.

Project Proposal Stage

This is an administrative step to provide management with information for decision making. The purpose of the proposal stage is to initiate a project and establish its priority relative to other projects. The project proposal describes the project, identifies affected areas and personnel.

Needs Assessment Stage

The customer requirements, functions, and business rules are determined and documented during the needs assessment stage. Various techniques are available: customer interviews; Joint Application Development (JAD) workshops; prototyping, etc.

Planning Stage

The project plan developed during this stage lays out how the project will be executed. Effort estimates and a project schedule are included. The Project Plan is reviewed by senior management via the ISDM Task Force.

Design Stage

The development team uses the requirements specifications from the Needs Assessment Stage to define the physical architecture of the system. Prototyping is recommended. A data conversion/archiving plan is produced during this stage if applicable. The design is validated by a walkthrough.

Development Stage

The application is developed and unit tested during the Development stage. The database is created and the data dictionary is completed. Tests of the data transition from existing systems are performed. A demonstration of the user interface must be provided to customers and the review team for evaluation.

Testing Stage

A test system is installed and evaluated during the Testing stage. Latent coding errors are resolved at this stage. Any other changes trigger a return to the appropriate stage. In fact, some reiteration through the stages is a common practice in even successful projects. The stage is complete when the development and testing teams agree that the application satisfies all defined requirements.

Implementation Stage

The application is deployed into a production environment. That is, the production system is installed and training is conducted at this time. Customer sign-off occurs here.

Maintenance Stage

Final administrative procedures for the ongoing maintenance of the application are set up and documented. Application is supported with corrective changes (bug fixes) and enhancements (new requirements).

The sections to follow in this document provide guidance for each of the stages of the ISDM life-cycle. For each stage function, process, tasks, deliverables, roles, and forms will be described. In some stages the validation tasks are identified.

PROJECT PROPOSAL STAGE

Function

This is an administrative step to provide management with needed information for decision making. The purpose of the Project Proposal stage is to initiate an information systems development project and establish its priority relative to other projects.

Process

The initiator of the project writes the Project Proposal, possibly with the assistance of other division and/or AD staff. The Project Proposal will include a general description of the project, any background information, the proposed technical approach and an estimate of how long it will take to complete the Needs Assessment and Planning Stages. Identification of the project manager, customer coordinator and resources who will be involved in the Needs Assessment Stage and Planning Stage are to be made at this time.

The project manager oversees the completion of the Project Proposal template. When there is a cost that will be incurred by the customer to complete the Needs Assessment and Planning Stages, an attachment must be placed with the Project Proposal. The attachment will provide an estimation of cost to the customer for each of the two stages. The project manager will then contact the client representative and obtain the Account number to be used for the Needs Assessment and Planning Stages. The client representative will complete the Service Agreement (SA) for new development or amend the existing SA with a Service Level Estimate for the maintenance to an existing system.

The Project Manager will request their supervisor add the project (account & name) to the Time Accountability System. The Project Manager will instruct project members to use the account in the Time Accountability System to record their time spent on tasks related to the project.

The Project Manager will route the completed Project Proposal form to Applications Development Management, Platform Systems Management, Executive Management, Customer Coordinator and Functional Owner.

The ISDM Task Force chairperson receiving the proposal will present the document to the task force for review.

If the proposal is from within the STO and an individual with approval authority indicated non-committal to the project, the proposal will then be returned to the project manager of the initiating area for research and possible resolution. When the proposal is initiated outside of the STO and non-committal was indicated, the proposal will then be returned to the project manager for research and possible resolution.

The project manager will create an electronic project timeline that identifies the steps and tasks to produce the necessary deliverables and complete the Needs Assessment and Planning Stages. Each task must contain the estimated duration and assigned resources. After creating the initial timeline, the project manager will compare the time estimates to the time estimates from the project proposal and make any necessary adjustments. All team members can update the timeline electronically. To use the electronic method of notification and updating of the timeline (see "Project98 Task Assignment Through Outlook" instructions in the forms section). The electronic method allows the project manager to maintain the timeline automatically from the information supplied by the team members.

If AD staff will develop the application, but the project's priority and/or available resources do not allow scheduling of the project, the proposal will be filed with other approved, unscheduled projects.

Tasks

Complete the Project Proposal Template

Obtain approval from customer management

Obtain Commitment from other involved divisions Route Project Proposal to ISDM Task Force chairperson for review

E-mail Project Proposal to Applications Development and Platform Systems bureau chiefs

Send copy of Project Proposal template to customer

Complete the Service Agreement (SA)

- Data on projected cost of the Needs Assessment and Planning stages should be included
- After the Planning stage, the SA will be updated with projected cost of remaining stages

Add Project to Time Accountability System

Develop Schedule for the Needs Assessment and Planning Stages

Initiate project in the project reporting application

Deliverables

Project Proposal Memorandum

Schedule for Needs Assessment and Planning Stages

Service Agreement, if applicable

Roles

Any STO employee may submit a Project Proposal.

Client Representative

Project Manager

Customer Coordinator

Forms

**State Technology Office
Project Proposal**

FROM: (Name)
(Organizational Unit)
(Phone)

THROUGH: (Section Administrator)
(Bureau Chief)
(Division Director)

TO: ISDM Task Force

DATE:

SUBJECT: Information Systems Development Project Proposal

This section to be completed by the customer:

Project Name	Version

Description of Project

Requesting Organization

High Level Customer Requirements

Customer Priority

Customer Point of Contact

Assumptions/Limitations

This section to be completed by the Project Manager representing the Development Area:

Project Manager

Background

Proposed Technical Approach

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Date Request Received

Time Estimate for Stages

	Person Hours	Days/ Months
Needs Assessment Stage		
Planning Stage		

If there are costs that will be incurred by the customer to conduct the Needs Assessment and Planning Stages, attach the estimate to the Project Proposal as a separate document.

Proposed Team Members

Role	Name	Initial/Date

Account #

Client #

Cost Recovery Approach

The individual(s) or their designee(s) in the positions listed below must acknowledge receipt and review of this document by signing and dating on the appropriate line. Your signature represents your area's commitment to providing those resources. If for some reason commitment cannot be made, you must still sign, date and enter Non-Commitment on the signature line. Enter your reason for non-commitment in the areas of the document where you have concerns.

Approval:

Customer Point of Contact Name, Office / Date

Functional Owner, Office / Date

Applications Development Management / Date

Customer Relations Management / Date

Executive Management / Date

Comments

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Comments	Initial

Enter comments and initial.

State Technology Office

Project Proposal Instructions

Because of the high-level nature of this document, it should not exceed two pages in length.

PROJECT NAME: The customer assigned project name (new) or current system name.

VERSION: If this is a new application, enter '1'. If this proposal is for a revision to an existing application, please add 1 to the current version number of the existing application and enter that number here.

DESCRIPTION OF PROJECT: This is a brief, high-level description of what the application is intended to accomplish (one to two paragraphs should suffice). The purpose, objectives, major functions and data categories should be included. A description of how it will help to meet the strategic goals of the agency should also be included in this section.

REQUESTING ORGANIZATION: The name of the organization requesting the hosting project.

HIGH LEVEL CUSTOMER REQUIREMENTS: The information entered should answer such questions as the following:

- Will a single organizational unit use this application, or does it cross divisions?
- Does this application implement a job function that is conducted throughout the agency?
- Will others use the data that is maintained by this application outside of the proposing organizational unit? Will others use the data that is maintained by this application outside of the STO?

CUSTOMER PRIORITY: The customer priority of the project must be entered. The customer should designate the priority as high, medium or low.

CUSTOMER POINT OF CONTACT: The individual identified, as the customer coordinator must be entered. This should be a member of the customer community who provides knowledge about what the application needs to do.

ASSUMPTIONS/LIMITATIONS: This section is used by the customer to identify any resource, cost, time, schedule or staffing assumptions or limitations. For example, if the customer knows that they have fixed funding for the project, that information (including the amount of funding available) should be identified here.

PROJECT MANAGER: The individual identified, as the project manager must be entered. This individual will have the responsibility of overseeing the project. The project manager may be a member of development area, program area or contract team.

BACKGROUND: Explanation of why the application is needed. Specify any legislative or rule changes which prompted its need. If this is an application that is replacing an existing application, explain why replacement is necessary. Give brief history of existing application.

PROPOSED TECHNICAL APPROACH: Describe the basic technical approach from the customer's point of view. The following are some sample questions that you may want to ask:

- Is this a web-enabled application?
- Will the application reside on the mainframe or on one of the client server networks?

DATE REQUEST RECEIVED: The date received from customer.

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TIME ESTIMATE: Estimated number of person hours to complete the Needs Assessment and Planning Stages and the estimated number of days or months.

PROPOSED TEAM MEMBERS: The names of the proposed Needs Assessment / Planning Team members must be entered along with the role they will serve in the Needs Assessment and Planning Stages. Individuals can serve in more than one role. The individuals listed must initial and date the form in the area next to their name.

ACCOUNT #: Billing/cost center account number assigned by the STO Customer Service Client Representative.

CLIENT #: Number assigned by STO for more specific billing information.

COST RECOVERY APPROACH: Specify how the STO will recover costs for the application (development of the application and/or on-going charge for usage). Indicate specific amounts if different from standard published STO rates (For example, the customer will be charged the STO standard published rates). Billing will be in accordance with the service agreement.

APPROVAL: After all portions of the Project Proposal are complete, the following signatures must be obtained for the project to proceed.

COMMENTS: This area can be used to enter any comments that the reviewer has related to the project proposal. The reviewer entering comments must enter their initials.

NEEDS ASSESSMENT STAGE

Function

The purpose of the Needs Assessment Stage is to document a common understanding between customer and developer in the form of a requirements document. Here we determine the customer requirements, functions and business rules. Various techniques are available: customer interviews; Joint Application Development (JAD) workshops; prototyping, etc.

Process

The analyst conducts a needs assessment. The project manager should identify those components of the Requirements document that are necessary for the project. The goal in this stage is to develop a complete and unambiguous description of prioritized needs that the application must address. The project manager and customer coordinator finalizes the proposed list of needs assessment members and begin to schedule needs assessment meetings. The analyst should review any existing documentation about how things are done, including data used and produced. The customer coordinator should provide samples of data used (input) or produced (output) to the analyst. Examples of data input sources include paper forms or existing databases. Examples of data output may include reports, queries and database updates.

Data elements, functions, existing resources and applications, database requirements, performance requirements, external interface requirements, security requirements, audit requirements and archival requirements are gathered from the needs assessment team and documented in the Requirements document by the analyst. Initial estimates regarding the frequency of updates and amount of data are also determined. The customer coordinator inventories the hardware and software resources of the customer community.

Using the information in the Requirements document, the analyst should determine if there are areas of overlap with other applications. In these cases, integration analysis should be conducted during the system design stage. Any billing requirements the application may have if it will be a sellable service (e.g., unit of measure (month, day, hit, session), cost per unit, etc.) are recorded in the Requirements document.

Any one of several techniques may be used to obtain the information in the Requirements document. Joint Application Development (JAD) Workshops; meetings with the customer; and/or rapid prototyping. Rapid prototyping is a suggested technique for ironing out graphical user interface specifications, proof-of-concept issues, and otherwise providing a flow of communication between and among developers and customers. Prototyping the user interface has been shown to be very productive during the early stages of requirements analysis. However, whether or not prototyping will be used in the Needs Assessment stage is a project unique decision. The ISDM does not mandate its use during this stage.

A requirements specification inspection is conducted to ensure all information needed for design and for compliance with standards has been captured. The inspection participants should decide if the changes are significant enough to warrant a re-inspection, and if so, the process should be repeated.

The Stage-end walkthrough is conducted after the completion of all deliverables and prior to moving to the next stage.

When there are changes to the content of any document a project revision log will be created and reflect the changes made to the document's content. If there is an existing revision log for the document it will be updated to reflect the current change. The project revision log will be reviewed by the project manager prior to continuing to the next stage.

At this point, coordination/communication with applicable outside data sources or applications sources should be established.

Tasks

- Complete the Requirements Document
- Draft list of customer deliverables
- Begin planning with owners and stewards of outside data sources or applications
- Determine if similar applications exist and determine feasibility of integration
- Conduct Inspection of Requirements Document
- Conduct Stage-end Walkthrough

Deliverables

- Requirements Document
- List of customer deliverables
- Project Review Issue List
- Project Review Management Report
- Project Revision Log
- Stage-end Walkthrough Form

Roles

- Developer
- Customer Coordinator
- Project Manager
- Quality Assurance Analyst
- Review Team
- Data Administrator

Forms

Requirements Document

[This section shall contain all details that the software developer needs to create a design of the proposed application. The details within this section should be defined as individual, specific requirements with sufficient cross-referencing. The ordering of sections shown below is one of several possible combinations that may be selected. Each specific requirement should be stated clearly enough so that its achievement can be objectively verified.]

1.0 Functional Requirements

[Specify how the inputs to the software product should be transformed into the required outputs. The fundamental actions that must take place in the software should be described. All subparagraphs are required for all requirements.]

1.1 Requirement 1 [This line contains a label or name for the requirement followed by a high level description of that requirement]

1.1.1 Introduction

[Provide a description of the function to be performed and the approaches and technology employed. The function description should lead to a clear understanding of how the function would be tested. It should also contain any introductory or background material that might clarify the intent of the function.]

1.1.2 Inputs

[Provide the following:

A detailed description of all data input to this function, to include:

- a) Sources of the input
- b) Quantities
- c) Units of measure
- d) Timing
- e) Range of valid inputs, including accuracies and tolerances.

The details of operator control requirements including names and descriptions of operator actions, and associated console or operator positions as required.

References to interface specifications or interface control documents as appropriate.]

1.1.3 Processing

[Define all operations to be performed on input data and intermediate parameters to obtain the output. Specification of action should include:

Validity checks on the input data

Exact sequence of operations (including timing of events)

Responses to abnormal situations, for example overflow, communication failures, error handling, etc.

Parameters affected by the operations

Any methods which must be used to transform the system inputs into system outputs. This may include business rules, algorithms, equations, or logical operations

Validity checks on the output data.]

1.1.4 Outputs

[Provide the following:

Detailed descriptions of all data output from this requirement including:

- a) Destinations of the outputs
- b) Quantities
- c) Units of measure
- d) Timing
- e) Range of valid outputs including accuracy and tolerances
- f) Disposition of illegal values

g) Error messages.

References to interface specifications or interface control documents where appropriate.]

The process above should be repeated for each requirement.

2.0 Performance Requirements

[This section shall specify both the static and dynamic numerical requirements placed on the software or human interaction with the software.]

2.1 Static

[Static requirements for the system may include number of terminals or number of simultaneous users to be supported, number of files and records to be handled, or size of tables and files to be manipulated. Static requirements are also considered to be the system's capacity.]

2.2 Dynamic

[Dynamic requirements for the system may include number of transactions and tasks as well as the amount of data to be processed within certain time periods for both normal and peak workload conditions. All dynamic requirements should be stated in measurable terms (i.e., system shall perform 25 operations per minute), rather than subjective terms (i.e., system shall perform in real-time).]

3.0 Database

[This section shall specify requirements for any database to be developed as part of the product.

(Note: if the database will use a commercial package, the information should be covered in Section 3.5.3) The information in this section will include:

Types of information to be stored

Frequency of access

Accessing capability

Data elements and file descriptors

Relationship of data elements, records, and files

Static and dynamic organization

Retention requirements for data.]

4.0 Design Constraints

[This section shall describe limitations imposed on the system beyond the control of the designers. For example, standards and hardware.]

4.1 Standards

[This section shall list those constraints to be placed on the design as a result of existing standards or policies. Constraints may include:

Reporting formats

Data naming

Accounting procedures

Use of commercial-off-the-shelf software

Budget Constraints

Time Constraints]

4.2 Hardware

[This section shall list those constraints placed on the design as a result of the hardware requirements for the system, e.g. available ports or memory size.]

5.0 Attributes

[This section shall identify attributes of the software to be built as a result of the Requirements Document. In each case, the attributes shall be stated in such a way that they can be objectively verified by a prescribed method.]

5.1 Availability

[This section is required if the system must guarantee defined levels of operation.]

5.2 Security

[This section is required if the system must be protected from accidental or malicious access, use, modification, destruction, or disclosure.]

5.3 Maintenance

[This section is required if the system must meet requirements for continued operation and enhancement.]

5.4 Audit Trail

[This section is required if the application must meet requirements for auditing system use.]

5.5 Archival

[This section is required if the system must meet requirements for archiving or purging data.]

5.6 Other Attributes

[Other attributes that may be included as needed:

Flexibility - degree of adaptability to new requirements

Testability - covered by having each requirement verifiable

Correctness - covered by having each requirement verifiable to customer needs

Usability - degree to which the system can be easily used by the intended customer

Portability - effort required to move software to other hardware platforms

Reusability - degree of reuse from other systems and potential to reuse components in future systems

Interoperability - ease of interfacing with other systems.

Auditability – ability of the system to store and retrieve information to support an external audit of the system by outside entities.

6.0 External Interface Requirements

[Describe the details of the interface requirements such as user interface, hardware or other software systems.]

6.1 User Interface

[Specify the requirements the software must meet to support the human interface with the product. Included in the specification will be the requirements for optimizations to meet the needs or demands of different classes of users. This specification may include:

Screen formats

Page layouts and contents of reports or menus

Relative timing of inputs and outputs

Use and availability of programmable function keys.]

6.2 Hardware Interfaces

[Specify the logical characteristics of each interface between the software and hardware components of the system. This section shall also list the devices to be supported, how they will be supported, and the protocols used for the interface. Note: if the interface is through standard hooks adequately covered by other manuals, the manuals may be referenced here without further elaboration. Any intended derivation from the standard interface will be specified here.]

6.3 Software Interfaces

[Specify the logical characteristics of each interface between the software and any other software components of the system not covered by this Requirements Document. Note: if the interface is through standard hooks adequately covered by other manuals, the manuals may be referenced here without further elaboration. Any intended derivation from the standard interface will be specified here. This section shall contain the following information for each software component interfaced:

Name

Mnemonic

Version number

Date

Source

For each interface, the following information shall be defined:

Purpose of the interface

Information content and format.]

6.4 Communication Interfaces

[This section shall define or reference the necessary protocols to any communication requirements.]

7.0 Data Acquisition Planning

[This section shall be required if data will be used from a current or existing system. This defines the required elements that exist in the current system and the file(s) in which they are stored. Determine the rules required to support the conversion of data for the new system. These include:

Selection criteria to select conversion items within or across sources.

Data specification in terms of mandatory and default values.

Conversion rules to modify specific value sizes and formats.

Describe the method that will be used for retrieving current data and any editing requirements.

Identify any current data files and sources currently being used.

Identify any data not presently stored that will be acquired or converted.

Determine the complexity and the amount of data that must be converted.

Identify any existing data requirements that must be considered for conversion.

Identify data validation requirements and that existing data is valid.

Identify and document all audit and control requirements of the current data.

Identify all security requirements regarding the current data.

How the conversion will be maintained and reconciled so that no data is lost.

8.0 Other Requirements

[This section shall describe any additional requirements not previously covered. Some examples are:]

8.1 Operations / Maintenance

[This section shall specify normal and special operations required by the user, to include:

Various modes of operation within the user organization

Periods of interactive operations and unattended operations

Data processing support functions

Backup and recovery operation.]

8.2 Site Adaptation

[This section shall specify any requirements for Implementation or operation of the software that might change the pre-existing configuration of the user site.]

PLANNING STAGE

Function

The purpose of this stage is to produce a Project Plan which determines how the project will be conducted. The Project Plan establishes effort estimates and a schedule for the project. In addition, the Plan should:

- Finalize team membership
- Determine roles and percent of time devoted to the project
- Identify the technical approaches which will be used to produce the application

The Project Manager works with the development staff and the customer to assign team members and to dedicate resources. The appropriate persons must sign the project plan to approve the expenditure of additional resources and start the actual development of the new project.

Process

The project manager and customer coordinator assignments indicated on the Project Proposal are confirmed, or new assignments will be made. One of these individuals will also fill the role of project manager based on the development responsibility. The Project Manager is responsible for leading the project through the ISDM process.

The project manager is responsible for keeping all project documentation up-to-date. This may be accomplished by filing all project documents, including the Project Proposal, in an electronic project file. A folder should be created on the S drive under development project folder. The Project Manager should put copies of all documents in this folder. Forms with signatures should be kept by the Project Manager.

Any additional customer deliverables should be identified at this time and listed in the Project Plan Template.

Development Team

The first step should be to finalize the selection of the development team members. The Proposed Scope section of the Project Proposal should guide the project manager and customer coordinator in determining the areas of the STO, and outside the STO (if applicable), from which team members should be selected. Once the development team has been selected, they will work together to develop the Project Plan. At the beginning of the planning stage, development area staff will also be assigned to the review team.

Review Team

The appropriate functional areas will be represented on the review team:

Data administration
Network administration
Web administrator
Server administration
Systems administration
Quality Assurance

Test Team

The initial membership of the Test Team should be established. The appropriate functional areas will be represented on the test team:

Customer coordinator
Developer
Data Administrator
Database Administration
Quality Assurance Analyst

Project Plan

One or more meetings of the project manager and customer coordinators should be held to gather the information necessary to estimate effort for each stage and set up the project schedule. The project manager must determine the particular approaches and techniques that will be used to complete the project. It is at this step that the project manager tailors the project from the overarching, generic ISDM framework. Using the Project Plan template, project specifics are analyzed and documented. Topics addressed could be: If any of the development team members are located outside of Tallahassee and it becomes necessary to bring the whole team together, how will it be accomplished? How will customer sign-off of deliverables be accomplished? Will rapid prototyping be used during Design and/or Development to facilitate communication between the analysts and the customers? And so on.

Other issues addressed in the Project Plan include: the hardware and software selections, billing requirements and storage requirements.

The project manager creates an estimated project schedule in electronic format that is accessible by all development team members. The project schedule must include at a minimum, the planned start and end dates for each stage. The project schedule should also include the resources needed if known at the time (which programmers are assigned to which major tasks or modules). The project manager updates the project schedule as major milestones are reached and keep the schedule up to date.

After the Project Plan has been finalized, the plan should be sent to the QA Analyst to obtain the necessary sign offs by the STO executive management. Once all the signatures are obtained, the project plan should be routed to the ISDM Taskforce representative.

The Service Agreement should be updated and added as an addendum or appendix to the original SA.

A Stage-end walkthrough is conducted with team members to review all deliverables prior to moving to the next stage.

When there are changes to the content of any document, a project revision log will be created and reflect the changes made to the document's content. If there is an existing revision log for the document, it will be updated to reflect the current change. The project revision log will be reviewed by the project manager prior to proceeding to the next stage.

Tasks

Determine any additional customer deliverables and update the list (note: changes to functional requirements will require going back to Needs Assessment Stage)
Determine the scale of the work (i.e., ascertain whether the level of effort qualifies as routine maintenance, a small project, or a large project)
Develop the Project Plan
Develop Project Schedule
Conduct Stage-end Walkthrough of Project Plan and Project Schedule
Present Project Plan and Schedule to the ISDM Task Force
Update the project reporting application
Update the SA

Deliverables

Project Plan
Project Schedule
Updated SA
Project Revision Log
Stage-end Walkthrough Form

Roles

Customer Coordinator
Client Representative
Project Manager

Forms

Project Name
Project Plan

I. Project Information**Date Submitted**

When submitting this Plan to the STO

Project Name

The customer assigned project name (new) or current system name.

Version**Description of Project**

This is a brief, high-level description of what the application is intended to accomplish.

Requesting Organization

The name of the organization requesting the development of the project.

Application Name

The name of the application that will be used in future references.

Customer Point of Contact

Key contact on customer side - member of the customer community

Functional Owner

Individual with authority making financial decisions on customer side - member of the customer community

Vendor, if applicable

Vendor on customer side, working on the project

Platform Selection

Listed are various tools that the STO supports. Select all the tools that the project requires. If you do not find the requirements for your project, please add any information to the "Other" area at the bottom of this section.

Application Svr:	☐ Oracle 9iAS	☐ MS IIS	☐	☐	☐
Database	☐ DB2 IBM	☐ Iplanet Directory	☐ Oracle 8.1.7	☐ SQL Svr 2k	☐
Hardware:	☐ SUN	☐ Unisys	☐ IBM	☐ NT	☐ Intel
Operating Sys	☐ Unix-Solaris	☐ Unisys	☐ IBM	☐ Win 2k	☐ Linux
Prog Lang:	☐ ASP	☐ COBOL-IBM LE	☐ HTML	☐ Java 2.x	☐ Java Script
	☐ JCL	☐ JSP 1.x	☐ Perl 5.x	☐ VB Script	☐ Visual Basic 6
	☐ XML	☐ Oracle PL-SQL			
Web Svr:	☐ Apachee 5.x	☐ Iplanet 4.1	☐	☐	☐

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Other: _____

Capacity Planning

IT resource requirements anticipated for this project, this includes the anticipated frequency of use.

Unit	Development	Test	Production
# Users			
# Transactions/day			
Data Storage (MB or GB)			
Software/Program Storage (MB or GB)			
Peak Usage Periods			

Specialized Tools or Third Party Software

Tool(s) selected to produce the deliverables of the project along with a brief but concise description of each.

Tool/Licenses (updates)	Description

Project Documentation

The customer coordinator needs to supply the following documents to the project manager. The following documentation needs to be delivered to the STO prior to work commencing.

	Location/Filename
Project Plan/Timeline	
Requirement Specification	
Configuration Plan	
Migration Plan (What & When)	
Test Plan	
Design Document	

Acceptance Test Approach

Identify and describe the approach that will be used for acceptance testing the system.

Description

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TO BE COMPLETED BY THE STATE TECHNOLOGY OFFICE

Account #

Billing/cost center account number assigned by the STO Customer Service Client Representative.

Client #

Number assigned by STO for more specific billing information.

STO Customer Representative

STO staff identified as the project coordinator, responsibility of coordinating the STO project; can be STO Service Agreement Coordinator.

Estimated Cost Summary

For each area listed, summarize the estimated cost.

	Units (product or time)	Rate	Amount
Development			
Needs Assessment / Planning Stage Costs			
Software			
Hardware			
Application Development			
Training			
Total			

Cost Recovery Approach

Specify how the customer will be charged for the services.

The STO will invoice the Customer on a monthly basis for the identified general operating and maintenance support listed in this agreement. The STO must charge fees for services that are sufficient to recover all of the cost consistent with Circular No A-87 for STO operations. This is achieved through invoicing for service units that can be accurately counted and attributed to customers. When invoiced, the chargeable units represent the amount of customer usage of STO resources. The Customer agrees to pay invoices for services provided by the STO within 40 days of invoice receipt. Such payment will be made via journal transfer.

Estimated STO Resources

For each stage listed, specify the estimated resources that the stage will take to complete.

	Testing	Implementation	Maintenance
Application Development			
Graphics			
Platform Services			
Database Support			

Development Team

All project development team members that will participate in the project and their required roles to the project.

Role	Name	Signature	FTE	Contact info.

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Review Team

All review team members that will participate in the project and their required roles to the project.

Role	Name	Signature	FTE	Contact info.
Database Administration				
Security Officer				
Tech. Admin.				
Tech. Admin.				
Customer Service				
QA Analyst				
Customer Rep.				

Test Team

All test team members that will participate in the project and their required roles to the project.

Role	Name	Signature	FTE	Contact info.

Deliverables to Customer

List with description of the deliverable(s) that will be provided to the customer.

	Description

STO Training Requirements

List the training (software / hardware) needed by STO staff.

Name	Software	Hardware

Special Provisions

List or specify any special terms or agreements between the STO and the customer not specified in the document.

Customer must adhere to the State Technology Office's existing security policies, ADA compliance, and **Information Systems Development Methodology** located at:
<http://www.myflorida.com/myflorida/sto/isdm/index.html>.

Also, special notice should be given to root access concerns. Access to the 'root' directory, as a rule is only allowable during the setup and testing phase of the application development methodology. The only time limited exception is a 'pseudo' access setup during the operations phase prior to production. The 'pseudo' access effort will develop an access control listings of all users and rights based upon the 'Need to Know' principle. As soon as the 'pseudo' access control list is tested successfully, access to the root will be terminated. Therefore, the only access to the root, especially going toward production, will be a STO designated systems administrator.

II. Requirements Document

S:/technology projects/"agency name"/ "project name"/isdms/"project name"-requirements-versionX.extension"

III. Cost Estimate

S:/technology projects/"agency name"/ "project name"/isdms/"project name"-cost estimate-versionX.extension"

IV. Project Schedule

S:/technology projects/"agency name"/ "project name"/isdms/"project name"-project schedule-versionX.extension"

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V. APPROVAL

All sections of this Rapid Development Plan are approved to proceed for the decision-making and structure of the project. Resources may be expended not to exceed the estimates provided in this document. Revisions will be made as necessary as the project progresses. The **Project Name** project has the support of the following senior management.

Approved By:

Customer Point of Contact, Office / Date

Functional Owner, Office / Date

Customer Relations Management / Date

Applications Development Management / Date

Financial Management / Date

Executive Management / Date

Comments

Comments	Initial

Enter comments and initial.

To be completed by STO staff only

Associated Technology Project Spending Plan Request?	Yes		No	

(If yes, request should be submitted with plan for approval)

State Technology Office

Project Plan Instructions

Each project within the State Technology Office will follow the project plan guidelines. The project can only be started when all approvals have been completed.

The first part of the Plan can be completed by the customer, using the Project Proposal information, and then submitted to the State Technology Office.

I. Project Information

DATE SUBMITTED: When submitting this Plan to the STO.

PROJECT NAME: Given project name. Clearly identifiable.

VERSION: If this is a new application, enter '1'. If this proposal is for a revision to an existing application, please add 1 to the current version number of the existing application and enter that number here.

DESCRIPTION OF PROJECT: This is a brief, high-level description of what the application is intended to accomplish.

REQUESTING ORGANIZATION: The name of the organization requesting the project.

APPLICATION NAME: The name of the application that will be used in future references.

CUSTOMER POINT OF CONTACT: Key contact on customer side - member of the customer community.

FUNCTIONAL OWNER: Individual with authority making financial decisions on customer side - member of the customer community.

VENDOR, IF APPLICABLE: Vendor on customer side, working on the project.

PLATFORM SELECTION: Listed are various tools that the STO supports. Select all the tools that the project requires. If you do not find the requirements for your project, please add any information to the "Other" area at the bottom of this section.

Includes current supported tools in:

Application Server
Database
Hardware
Operating System
Programming Language
Web Server

CAPACITY PLANNING: Provide the storage requirements anticipated for this project, this includes the anticipated frequency of use. This includes the capacity necessary for the three stages of Development, Test, and Production. Include any other storage or transaction unit to this section by adding rows with description at the bottom of the table.

- # users: the estimated numbers of users of the system using an appropriate unit of measure.
- # Transactions/day: estimated number of transactions of the system per day using the appropriate unit of measure.

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- **Data Storage:** estimated storage needs for the data when the application is in production (e.g., MB, GB); if the data storage needs change considerably either monthly or annually, include this information.
- **Software/Program:** estimated storage needs for the software/program when the application is in production (e.g., MB, GB); if the software/program storage needs change considerably either monthly or annually, include this information.
- **Peak Usage Periods:** time periods when the application will be used, please be thorough. Specify specific days of the week, month, etc. or hours of the day.

SPECIALIZED TOOLS OR THIRD PARTY PRODUCTS: Provide the name of the tool(s) selected to produce the deliverables of the project along with a brief but concise description of each.

PROJECT DOCUMENTATION: The customer needs to supply the following documents to the project manager. The following documentation needs to be delivered to the STO prior to work commencing.

Includes the following documentation:

Project Plan/Time line

Requirements Specification

Configuration Plan

Migration Plan (What/When)

Test Plan

Design Document

ACCEPTANCE TEST APPROACH: Identify and describe the approach that will be used for acceptance testing the system.

The State Technology Office will complete the following information

ACCOUNT #: Billing account number assigned by the STO Customer Representative.

CLIENT #: Number assigned by STO for more specific billing information.

STO CUSTOMER REPRESENTATIVE: STO staff identified as the project coordinator, responsibility of coordinating the STO project; can be STO Project Manager.

ESTIMATED COST SUMMARY: For each area listed, identify the estimated units (products of time) * rate = amount. This is only to be a summary – the detailed cost estimates should be contained in a separate document within the project's directory: S:/technology projects/agency name

COST RECOVERY APPROACH: Pre-filled information on how the cost will be recovered for the project. If any other information is necessary for this project, please add.

ESTIMATED STO RESOURCES: For each stage listed, specify the estimated resources that the stage will take to complete.

DEVELOPMENT TEAM: List each role that will be filled and the name of the person who will fill that role. Also list the FTE (percent of full-time) that each person will be able to devote to the role. Each team member should sign the plan. Team members' signatures indicate that they will carry out the tasks specified for their role(s). The following roles need to be included:

Project Manager

Customer Coordinator

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Developer
Data Administrator
Database Administrator
Quality Assurance Analyst

REVIEW TEAM: Review team members will sign the plan indicating commitment to reviewing deliverables in a timely manner. The following roles need to be included:

Database Administrator
Data Administrator
Network Administrator
Security Officer
Web Administrator
Server Administrator
Systems Administrator
Quality Assurance Analyst

TEST TEAM: List each role that will be filled and the name of the person who will fill that role. Also list the FTE (percent of full-time) that each person will be able to devote to the role. Each team member should sign the plan. Team members' signatures indicate that they will carry out the tasks specified for their role(s). The following roles need to be included:

Project Manager
Customer Coordinator
Test Team
Developer
Quality Assurance Analyst

DELIVERABLES to Customer: Provide a list with description of the deliverable(s) that will be provided to the customer.

STO TRAINING REQUIREMENTS: List the training (software / hardware) needed by STO staff to produce or maintain the application.

SPECIAL PROVISIONS: List or specify any special terms or agreements between the STO and the customer not specified in the document.

II. Requirements Document

Reference the project folder name where the Requirements Document is located: S:/technology projects/"agency name"/ "project name"/isdms/"project name"-requirements-versionX.extension"

III. Cost Estimate

Reference the project folder name where the Cost Estimate is located: S:/technology projects/"agency name"/ "project name"/isdms/"project name"-cost estimate-versionX.extension"

IV. Project Schedule

Reference the project folder name where the Project Schedule is located: S:/technology projects/"agency name"/ "project name"/isdms/"project name"-project schedule-versionX.extension"

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V. APPROVAL: *All signatures are required for the project to go forward and money to be expended.*

Comments: This area can be used to enter any comments that the reviewer has related to the rapid development plan. The reviewer entering comments must enter their initials.

Associated Technology Project Spending Plan Request? (Only to be completed by the STO)

If the purchase of one or more of the following is required for this project select "Yes" and complete the Technology Project Spending Plan form:

- Hardware;
- Software;
- Consulting/contractor services; or
- Other (any other purchases that do not fall under the above categories (e.g., training))

Technology Project Spending Plan Request

Budget in Current Spending Plan?	Yes		No	

Project Name:	
Project Manager:	

Hardware

Description	Organization Code	Budget Category	Total

Software

Description	Organization Code	Budget Category	Total

Consulting/Contractor Services

Description	Organization Code	Budget Category	Total

Other (e.g., Training)

Description	Organization Code	Budget Category	Total

Project Total	\$

Approval

Approved		Not Approved	

(check one)

Signature:	
Date:	
Comments:	
List any other Projects this will be associated with (other than this project)?	

Technology Project Spending Plan Request Instructions

If the purchase of one or more of the following is required for this project complete the form:

- Hardware;
- Software;
- Consulting/contractor services; or
- Other (any other purchases that do not fall under the above categories (e.g., training))

If "Yes" was selected, complete the applicable sections:

Hardware/Software/Consulting Services/Other:

Description: item name or brief description of the item, if numerous units of the item are necessary, place the amount at the beginning of the description (e.g., 25)

Organization Code: Billing code for STO operational unit

Budget Category: Budget code identified as part of the appropriation category

Total: Amount the items cost per company. Provide subtotals for each company within subsections (e.g., Hardware).

Project Total: Grand total of all subsections in this section

Approved / Not Approved / Not Applicable: Executive Management checks appropriate box.

** For this project to go forward, this section needs to have the Approved box checked and have the signature of the STO Executive Management.

List any other Projects this will be associated with (other than this project)?: If the purchase of this product is for any other project, list each project here.

DESIGN STAGE

Function

During this stage, the development team uses the documented requirements from the Needs Assessment Stage to define the physical implementation of the system. A data conversion/archiving plan is produced during this stage if applicable. After a successful Stage-end walkthrough of the design document, the project moves to the Development stage.

Software design is a process through which requirements are translated into a representation of software. It can also be thought of as a problem-solving process whereby the software designer applies techniques and principles to produce a logical model that describes and defines a solution to a problem. During the Design Stage, and throughout the development of a project, the developer must follow Myflorida.com standards and ADA criteria. From a project management standpoint, software design is conducted in two steps. *Preliminary design* is a high level logical representation of what the application should do. *Detail design* is a low level representation and specific as to what the application should do.

The design stage is the period of time in the software life cycle during which the designs for architecture, software components, interfaces, and data are created, documented, and verified to satisfy requirements.

Prototyping is a highly recommended technique for ironing out design issues, user interface specifications, and otherwise providing a flow of communication between and among developers and customers. However, whether or not prototyping will be used in the design stage is a project unique decision. The ISDM does not mandate its use during this stage.

Process

The high level software design (high-level structure) is completed, rough draft user interfaces are created (where applicable) and identified in the Design Document. Upon completion of the preliminary design and prior to moving to detailed design, a walkthrough of the preliminary design will be conducted. The detailed design is completed, and unit test plans are developed. An inspection of the design document is also conducted.

The developer transforms the conceptual data model created during Needs Assessment into a *physical database diagram* that represents the physical tables which will be accessed by the application. In order to decide how to make the logical to physical transformation, the developer takes into consideration factors including which functions will be automated and how the data will be accessed, and the developer makes the necessary changes to optimize the performance of the application. Database Administration (DBA) staff frequently act as consultants during the physical database design.

The developer will determine if any of the required tables already exist, or if similar tables exist which could, with minor modifications, meet the needs of the application. If existing tables will require modification to suit the needs of this application, the

developer should request the changes in writing from the personnel who are currently responsible for the tables.

The companion to the physical database diagram is the *data dictionary*. It is created using the physical database diagram; the detailed functional requirements; the logical conceptual data model and its associated data elements; and the volume and frequency information. The data dictionary follows STO standards for defining the physical equivalent of the data elements. Any specifications and algorithms for derived data elements are included. The draft physical database diagram and data dictionary becomes part of the project design documentation and is included in the design document. The Project Manager updates the Project Schedule where applicable and a stage-end walkthrough of all deliverables is conducted prior to moving to the next stage.

When there are changes to the content of any document, a project revision log will be created and reflect the changes made to the document's content. If there is an existing revision log for the document it will be updated to reflect the current change. The project revision log will be reviewed by the project manager prior to continuing to the next stage.

Note: The Project Manager should determine if other applications exist or are being developed which have similar functionality. If such similarities exist, analysis should be conducted to determine the feasibility of integration during this project. Every effort should be made to integrate the functions when possible.

Tasks

- Develop preliminary design
- Conduct walkthrough of preliminary design
- Develop detailed design
- Combine the preliminary and the detailed designs into the Design Document
- Initiate Test Plan (unit, system, and acceptance)
- Conduct an inspection of the Design Document
- Initiate development of draft user manual
- Conduct Stage-end Walkthrough
- Update Project Schedule
- Update the project reporting application

Deliverables

- Design Document
- Draft User Manual
- Draft Test Plan
- Project Review Issue List
- Project Review Management Report
- Project Revision Log
- Stage-end Walkthrough Form
- Updated Project Schedule

Roles

- Customer Coordinator

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Data Administrator
Project Manager
Quality Assurance Analyst
Review Team
Developer
Database Administrator

Forms

Design Document Template

Section 1: Preliminary Design

1.1 Conceptual High Level Architecture: This section shall include a high level graphical representation depicting the overall application architecture. The design should use a process (functional) model or an object (class) model. Dependency of design units should be indicated. A design unit is defined as a process or function, object, class, screen, etc.

At this point we need to identify the type of data base to be used.

1.2 Graphical User Interface Design: In this section we rough out the user interface including any application menus, screens or forms, reports, etc. This may include a graphical depiction of application menus, forms, reports, etc.

Section 2: Detailed Design

2.1 Conceptual Low Level Architecture: For process modeling, this section decomposes and describes subprocesses (functions). For object modeling, this section identifies and describes object (class) methods and messages.

2.2 Conceptual Data Model: This section includes a graphical representation and a textual description of the logical database structures. The relationships between tables and entities for the overall application should be clear. The table depictions should be populated with data from the data dictionary. This representation should include relationships between tables and external entities as well. Each textual description should include a definition of the entity/table and their relationships.

2.3 Schema Design Diagram (Physical Data Model): This section shall include a graphical representation of the physical structure of the database tables and a textual description of those tables.

2.4 Data Dictionary: This section shall include a list of all data elements included in the physical schema. At a minimum, each data element should contain the following:

Data Element Name
User Defined Name
Definition
Data Type
Data Format/Length
Synonyms
User Synonyms
Specifications/Algorithms for Derived Data

2.5 Data Validation Procedures, Referential Integrity Rules, Approaches to Enforcing Business Rules: This section discusses how data integrity will be maintained within the data base.

2.6 Data Migration and Transformation: This section shall include the data migration map and data migration/transformation plan. This should include proposed options for bad data. This section includes the plans for taking existing data and transforming /migrating into the correct values/format of the new application. If information exists in electronic format that will need to be converted for use by the new application, information about data conversion/archiving will also be included. A cross-reference may be used to indicate how the existing data will be

used to update the new data elements. If the application is replacing an existing one which will be disabled, any data which will not be retained or archived, and therefore not easily accessed, should be explicitly listed, carefully reviewed and signed by the customers on the development team. This list should also be reviewed and signed by a representative from the Inspector General's Office.

Section 3: Interface Design

This section should identify and describe the interface as follows:

- a. Type of interface (such as real-time data transfer, storage-and-retrieval of data, etc.) to be implemented
- b. Characteristics of individual data elements that the interfacing entity(ies) will provide, store, send, access, receive, etc., such as:
 - 1) Names/identifiers
 - Data Element Name
 - Non-Technical Name
 - Definition
 - Data Type (alphanumeric, integer, etc.)
 - Data Format/Length
 - Synonyms
 - Non-Technical Synonyms
 - Specifications/Algorithms for Derived Data
 - 2) Range or enumeration of possible values (such as 0-99)
 - 3) Accuracy (how correct) and precision (number of significant digits)
 - 4) Priority, timing, frequency, volume, sequencing, and other constraints, such as whether the data element may be updated and whether business rules apply
 - 5) Security and privacy constraints such as the 'pseudo setup' attribute
 - 6) Sources (setting/sending entities) and recipients (using/receiving entities)
- c. Characteristics of data element assemblies (records, messages, files, arrays, displays, reports, etc.) that the interfacing entity(ies) will provide, store, send, access, receive, etc., such as:
 - 1) Names/identifiers
 - Technical Name (e.g., record or data structure name in code or database)
 - Non-Technical Name Synonyms
 - 2) Data elements in the assembly and their structure (number, order, grouping)
 - 3) Medium and structure of data elements/assemblies on the medium
 - 4) Visual and auditory characteristics of displays and other outputs (such as colors, layouts, fonts, icons and other display elements, beeps, lights)
 - 5) Relationships among assemblies, such as sorting/access characteristics
 - 6) Priority, timing, frequency, volume, sequencing, and other constraints, such as whether the assembly may be updated and whether business rules apply
 - 7) Security and privacy constraints
 - 8) Sources (setting/sending entities) and recipients (using/receiving entities)
- d. Characteristics of communication methods that the interfacing entity(ies) will use for the interface, such as:
 - 1) Communication links/bands/frequencies/media and their characteristics
 - 2) Message formatting
 - 3) Flow control (such as sequence numbering and buffer allocation)
 - 4) Data transfer rate, whether periodic/aperiodic, and interval between transfers
 - 5) Routing, addressing, and naming conventions
 - 6) Transmission services, including priority and grade
 - 7) Safety/security/privacy considerations, such as encryption, user authentication, compartmentalization, and auditing
- e. Characteristics of protocols that the interfacing entity(ies) will use for the interface, such as:
 - 1) Priority/layer of the protocol
 - 2) Packeting, including fragmentation and reassembly, routing, and addressing

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- 3) Legality checks, error control, and recovery procedures
- 4) Synchronization, including connection establishment, maintenance, termination
- 5) Status, identification, and any other reporting features
- f. Other characteristics, such as physical compatibility of the interfacing entity(ies) (dimensions, tolerances, loads, voltages, plug compatibility, etc.)]

DEVELOPMENT STAGE

Function

The application is unit tested, integrated, and modified during the development stage. The physical data structures are created. Tests of the data transition from existing systems are performed. A demonstration of the user interface, often in the form of a software prototype, must be provided to customers and the review team for evaluation.

In the Development Stage, the first draft of the application is created according to the approach outlined in the Project Plan. The results of previous stages are used as input, such as the documented requirements and design.

The deliverables produced in this stage relate to the physical nature of the application. These may include major portions of the integrated code modules as well as documentation (email, memo, signature) to show that a reasonable level of developer – customer coordination has been achieved. It is vital that the customer be involved in this stage as the user interface and application logic are taking shape.

Process

During this stage, the analyst, system designer and developer work together to create the physical data structures which comprise the application. Finalization of the Data Dictionary should be accomplished and identification of existing code modules appropriate for reuse should be identified and implemented as applicable.

The analyst or system designer may need to contact the appropriate DBA to gain the required access to the applicable development platform. The data structures are then created on this platform. The DBA reviews the application for security, efficiency and integrity. This review consists of automated tests on the data structures as well as a final analysis of the design deliverables as well as the development of a 'pseudo setup' for user access rights in place of root access. Depending on the selected platform, additional deliverables may be required.

Application products are presented to and reviewed by the customer representatives on a regular basis to help ensure that the product meets their expectations.

The project manager and customer coordinator finalize the unit, integration, and system test plans and record them in the appropriate sections of the Software Test Plan (STP) (**TBD**). The plans should define the participants (the test team), where and when training will occur, how test results will be transmitted back to the developers and what the estimated length of testing time will be needed. All plans should be agreed to by the development team and coordinated with the review team and prospective testers.

Unit testing is performed after each module has been completed and is used to test for proper logic and functionality prior to system testing.

An inspection is conducted on 10% of the code.

Application analysts, system designers and developers do not wait for the testing stage to begin testing the programming products, but should complete all unit testing during the Development stage. The unit test plan and documenting of results should follow a standard format. The application must be free of programming errors upon migration to the test platform. Data migration plans to transfer data from existing applications to the new application should also be

regression tested at this stage and execution of the system test plan should take place. Any migration requirements are finished and routed to the appropriate DBA.

The Project Manager ensures that the draft user manual has been completed and the Project Schedule has been updated. A Stage-end walkthrough is conducted with team members to review all deliverables prior to moving to the next stage.

When there are changes to the content of any document, a project revision log will be created and reflect the changes made to the document's content. If there is an existing project revision log for the document, it will be updated to reflect the current change. The project revision log will be reviewed by the project manager prior to continuing to the next stage.

Tasks

- Create database
- Finalize the data dictionary
- Write and unit test the code based on the detailed design
- Research existing code modules for reusability
- Update Test Plan (system test, acceptance test)
- Conduct unit testing
- Document unit testing results
- Conduct an inspection on 10% of the code
- Create an Implementation Plan for the Implementation Stage
- Update acceptance test approach in Project Plan, if required
- Update user manual
- Initiate customer training plan
- Update Project Schedule
- Conduct Stage-end Walkthrough
- Update the project reporting application

Note: a sequential ordering of tasks is not implied here.

Deliverables

- Implementation Plan
- Unit testing results
- Project Review Issue List
- Project Review Management Report
- Updated user manual
- Finalized system test plan
- Updated acceptance test approach
- Project Revision Log
- Stage-end Walkthrough Form
- Updated Project Schedule

Roles

- Customer Coordinator
- Data Administrator
- Database Administration

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Developer
Project Manager
Quality Assurance Analyst

TESTING STAGE

Function

During this stage, the application is installed on a test platform and system level testing is conducted. This stage always includes complete functional testing to ensure all requirements are satisfied by comparing the requirements documented with the actual functionality of the application. This may also include non-functional testing to ensure issues such as stress, recovery, performance, human interface, and reliability are satisfied.

Process

The project manager coordinates with the DBA and systems administrator to load the data to the test platform. The volume of data used for testing is large enough to detect possible performance problems. Application access is granted to a specific set of testers.

Testers should attend training where a variety of documents will be provided to each reviewer. These documents should include the draft user manual, system test plan, a place for reviewers' comments, and a list of items to be tested. A copy of the Requirements Document should also be provided to the testers. Through this training the testers will discover not only how to use the application, but also what the application is intended to do.

Application testing is not a trivial process. Each function in the requirement's specification is successfully tested. Testers examine and experiment with all aspects of the application. Each function should handle the expected data entered as well as with the unexpected (e.g., entering invalid dates, entering letters where only numbers should appear, trying to avoid adding required information or records, etc.). The application will also be tested for its efficiency, security, and integration across planned hardware platforms and adherence to documented requirements. Any problems encountered or modification requests should be reported immediately to the project manager.

Corrections that do not affect the functional requirements should be made immediately. These minor modifications/corrections entail a return to the Development stage. The application changes will take place on the development platform. After changes are made and unit tested, the application is migrated back to the test platform.

Modifications to the application take place during this stage to correct the obvious problems that do not affect the functional requirements. Major changes to the functional requirements trigger a reiteration of previous stages. Existing documentation is maintained by the project manager to reflect all requirements changes; however, progress through the subsequent stages should proceed much more quickly. The stage is complete when the test team agrees that the application satisfies all documented requirements.

At the end of the test period, all testers' comments will be filed in the project file. The test team signs off on the test plan, indicating that testing has shown the application satisfies all requirements.

Other considerations include the details necessary for production migration; for example, dates, file names and locations of programs that must be run. Continued coordination with database administration staff and the customer community is imperative. In addition, the user manual and training plan for the production system need to be nearing completion.

In this stage application testing may take many forms and require different types of testing. Some of these are discussed briefly below.

The system should be readied for implementation. All documents identified in the Project Plan should be completed and the acceptance test planning should be completed in the Project Plan. The Project Schedule should be updated accordingly. A Stage-end walkthrough should be conducted with team members to review all deliverables prior to moving to the next stage. When there are changes to the content of any document, a project revision log will be created and reflect the changes made to the document's content. If there is an existing project revision log for the document, it will be updated to reflect the current change. The project revision log will be reviewed by the project manager prior to continuing to the next stage.

Tasks

- Migrate application to the appropriate test environment
- Grant application access to the test team.
- Conduct training for test team
- Provide test team with requirements specification, user manual, and test plans
- Conduct system test
- Document results of system test
- Complete user manual
- Update test plan (acceptance test)
- Finalize customer training plan
- Conduct Stage-end Walkthrough
- Update Project Schedule
- Customer Sign-off
- Update the project reporting application

Deliverables

- Successful testing with results recorded
- Updated test plan (acceptance test)
- Any required documentation as identified in Project Plan
- Customer training plan
- Project Revision Log
- Stage-end Walkthrough Form
- Updated Project Schedule
- User manual

Roles

- Developer
- Test Team
- Customer Coordinator
- Project Manager
- Quality Assurance Analyst
- Database Administrator
- Data Administrator

IMPLEMENTATION STAGE

Function

During this stage production installation, acceptance testing, and customer sign-off is obtained on the application. All documents are finalized for delivery to the customer.

Process

Coordinate with the DBA and other appropriate administrators to install the application on the appropriate production platform(s). Data is migrated and access is granted to the appropriate customers. The customer-training plan is initiated.

The procedures and agreements described in the plan for acceptance testing are executed in order to conduct a formal turnover of the new application system. When there are any changes to the content of the documents a Project Revision Log must be initiated and a description of the change entered. Customer sign-off of the application will be obtained upon successful completion of the acceptance test. The project manager will complete the project close-out form and conduct the Close-out meeting.

Tasks

- Migrate application/data to the appropriate production environment
- Develop Implementation Plan
- Train service center personnel
- Implement customer-training plan
- Conduct acceptance test
- Document acceptance test results
- Document revisions with revision log
- Obtain customer sign-off of acceptance test
- Cut-over to production
- Obtain customer sign-off
- Update the project reporting application
- Conduct Project Close-out Meeting
- Close out project in the Time Accountability System

Note: a sequential ordering of tasks is not implied here.

Deliverables

- Successful Acceptance Test with results recorded
- Customer sign-off on project
- Updated Project Schedule
- Closed out project in the project reporting application
- Project Close-out Form
- Project Revision Log

Roles

- Application Oversight
- Application Maintenance
- Customer Community

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Customer Coordinator
Database Administration
Project Manager
Quality Assurance Analyst

Forms

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Project Close Out

Date

Account #

Project Name

Version

Description of Project

Application Name

Date to Close Out Access to Production Database: _____

Contact Name (Application Developer): _____

Date DBA & Project Team Notified of Close Out: _____

Scheduled Jobs (if applicable):

Job Name	Hard Coded Password (Y/N)	Daily	Run Time	Weekly	Run Time	Monthly	Run Time	Yearly	Run Time

Completion Date Entered into the project reporting application: _____

Date Account Inactivated in Time Accountability System: _____

Date Customers Acceptance Testing was completed: _____

Date of Project Team Post Implementation Meeting: _____

Project Team Sign-Off

Role	Initials	Role	Initials
Project Manager		Quality Assurance	
STO Project Coordinator		Network administration	
Customer Coordinator		Web administrator	
Developer		Server administration	
Data Administration		Systems administration	
Database Administration		Test Team	

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Lessons Learned During Project

Comments

Enter initials and date along with your comments.

Project Close Out Instructions

DATE: Date the project closeout form was initiated.

ACCOUNT #: Billing/cost center account number used during project.

VERSION: The version number used during the project.

PROJECT NAME: The project name being closed out.

DESCRIPTION OF PROJECT: This is the description from the Project Proposal, Project Hosting or Rapid Development form.

APPLICATION NAME: The name of the application as identified in previous documents.

DATE TO CLOSE OUT ACCESS TO PRODUCTION DATABASE: The date the DBA can change the passwords to prevent developer access to production databases.

CONTACT NAME (APPLICATION DEVELOPER): The name of the application developer that will be designated as the contact person of the application.

DATE DBA & PROJECT TEAM NOTIFIED of CLOSE OUT: The date DBA and Team Members were notified of Closeout.

SCHEDULED JOBS (IF APPLICABLE): List any scheduled jobs belonging to the application. With each job listed indicate Yes or No if there is an applicable password. Also indicate the frequency of each job (Daily, Weekly, Monthly or Yearly) with an estimated Run Time.

COMPLETION DATE ENTERED INTO THE PROJECT REPORTING APPLICATION: The projects completion date as entered in the project reporting application.

DATE ACCOUNT INACTIVATED IN Time Accountability System: The date the account was inactivated in Time Accountability System.

DATE CUSTOMERS ACCEPTANCE TESTING WAS COMPLETED: The date acceptance testing was completed and the customer performed project sign off.

DATE of PROJECT TEAM POST IMPLEMENTATION MEETING: The scheduled date of the post implementation meeting for all team members.

PROJECT TEAM SIGN-OFF: Each member of the team representing their respective area will initial the appropriate area. If there was no participation of a certain Role "NA" will be entered by the project manager. Additional roles should be added, if appropriate.

LESSONS LEARNED DURING PROJECT: Enter any lessons learned during the course of the project.

COMMENTS: This area can be used to enter any comments that someone has related to the project. The individual entering comments must enter their initials and the date the comments were entered.

MAINTENANCE STAGE

Function

Final administrative procedures for the ongoing maintenance of the application are set up and documented. Application is supported with corrective changes (bug fixes) and enhancements (new requirements). The purpose of the Maintenance Stage is to establish and maintain a consistent process for installing and updating systems maintained by STO. This process ensures the quality of a product established during development is maintained throughout the life of that product. This process includes activities to upgrade (technology), enhance (functionality), or correct (remove defects) the software in support of the customer.

Process

It is inevitable that at some point modifications will be required. There are specific tasks and procedures performed to maintain the software system. Maintenance includes upgrading, enhancing, or correcting existing software systems. A majority of these tasks will be described by the STO Software Configuration Management (SCM) Plan and its derivative plans. In brief, the tasks include the steps required to: identify and report desired changes, approve work on change requests, implement the change, approve the completed change, and release the changed software into production. In addition to software changes, any documentation requiring modification will also be updated.

Modifications should be requested in writing through the application oversight. Minor changes will be implemented on the development platform and proceed through the Test Stage and on to Implementation Stage. Changes deemed major by application maintenance staff will trigger the entire ISDM life cycle process to be initiated again. The application oversight is responsible for notifying customers of changes and updating the customer documentation. All records of modification will be filed in the project file.

Although the recycling of code for applications is promoted, data storage and disposal fall under the guidelines of the [Florida Department of State, Library and Information Services, Bureau of Archives and Records Management](#).

Tasks

Evaluate Application Performance
Perform Routine Maintenance

Deliverables

Documented change requests
Software modifications
Updated documentation

Roles

Application Oversight
Application Maintenance
Customer Coordinator

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Database Administration
Project Manager
Quality Assurance Analyst

Appendix A: Rapid Development Process

Rapid Development Process

State Technology Office

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Overview

The Rapid Development (RD) methodology was established for projects within STO that are estimated to have a development and implementation timeframe of two months or less. The RD methodology uses highly integrated and rigorous techniques that are grouped into well-defined, manageable tasks. These techniques involve the documenting of requirements, construction of diagrams, and scheduling of time. A vital aspect of this development path is the participation of the customer at every stage, ensuring that the system will meet the customer's true needs. Customers and developers participate together in workshops to conduct planning, analysis, design and testing activities.

The tools used in the design should produce diagrams that customers can understand and interpret, thus facilitating communication. The customers test and refine prototypes of the system, suggesting enhancements and changes. The techniques of RD are based on those used by actual organizations that build systems fast and have the ability to do so repeatedly.

The methodology describes the steps that must be followed to achieve rapid development. The steps are based on the experiences of the STO and its success carrying out rapid development. The methodology should describe everything that must be done to make the development life cycle effective while incorporating the development life-cycle approach.

The structure of the RD life cycle is designed to ensure that developers build the systems that customers really need. The life cycle has three stages:

- *Initiation & Analysis*
- *Design & Develop*
- *Test & Implement*

The Initiation & Analysis Stage is the only stage that can start prior to approval from the customer's management, whose funds will pay for the remainder of the project.

Initiation & Analysis

Function

The purpose of the Initiation and Analysis Stage is to define the software development project requirements, obtain approval and commitment for the project and plan the remaining tasks.

Process

The project manager is responsible for creating and overseeing the completion of the Rapid Development Plan (RDP) and electronic project timeline that identifies the steps and tasks to produce the necessary deliverables and complete the remaining work effort. The customer coordinator is responsible for defining the functional requirements of the project.

When there is a cost to the customer, a cost estimate must be placed with the RDP. The project manager is responsible for contacting the client representative and obtaining the account number to be used for the work effort, regardless of whether or not the project is billable. The client representative will complete the Service Agreement (SA) for new development or amend the existing SA with a Service Level Estimate for the maintenance to an existing system.

Team members will be identified for the development team, review team and test team. At a minimum, the development team should be comprised of the project manager, developer and customer coordinator. Other roles that may be included are: business analyst, database administrator, data administrator or web administrator.

The appropriate functional areas should be represented on the review team:

- Database Administration
- Data Administration
- Network Administration
- Web Administrator
- Server Administration
- Systems Administration
- Quality Assurance

The appropriate roles should be represented on the test team:

- Business Analyst
- Customer Coordinator
- Developer
- Data Administrator
- Database Administrator
- Quality Assurance Analyst

The project manager routes the completed Rapid Development Plan to the development team, the review team and the test team for their signature and approval.

The project manager then sends the Rapid Development Plan to the QA Analyst to obtain the necessary sign offs by the STO executive management.

After the executive management have signed off on the RDP, the project manager will present the document to the task force for review. Once reviewed by the task force, the plan will be returned to the project manager to take the appropriate action.

The project manager will add the project to the current/designated project reporting application. If AD staff will develop the application, but the project's priority and/or available resources do not allow scheduling, the status of the project will be "On-hold". The monthly status reports from the reporting application will be reviewed by AD when a project starts. The project manager will request that their supervisor add the project (account & name) to Time Accountability System and the project manager will instruct

project members to use the account in Time Accountability System to record their time spent on tasks related to the project.

The project manager, customer coordinator and other team members begin documenting the requirements. The goal is to develop a complete and unambiguous description of prioritized needs that the application must address. The project manager should identify those components of the requirements that are necessary for the project. The project manager and customer coordinator begin to schedule the necessary meetings to complete the requirements. A review of any existing documentation about how things are done, including data used and produced should be analyzed and documented. The customer coordinator should provide samples of data used (input) or produced (output). Examples of data input sources include paper forms or existing databases. Examples of data output may include reports, queries and database updates. Data elements, functions, existing resources and applications, database requirements, performance requirements, external interface requirements, security requirements, audit requirements and archival requirements are gathered and documented in the RDP. Initial estimates regarding the frequency of updates and amount of data to be stored/used are also determined. The customer coordinator will perform an inventory of the hardware and software resources in the customer community.

An inspection of the requirements document is conducted. In addition, a Stage-end walkthrough is conducted after the completion of all deliverables prior to moving to the next stage.

When there are any changes to the content of the RDP a Project Revision Log must be initiated and a description of the change entered.

Tasks

- Initiate the Rapid Development Plan
- Obtain approval from customer management
- Obtain approval to proceed from the Executive Management
- Develop Requirements Document (if detailed requirements were not part of the RDP)
- Conduct an inspection of the requirements
- Estimate projected costs to complete Analysis, Design & Develop and Test & Implement
- Present RDP to ISDM Task Force for review
- Send copy of approved/disapproved RDP to customer
- Complete the Service Agreement (SA)
- Add Project to Time Accountability System
- Develop Schedule for completion of Analysis, Design & Develop, and Test & Implement stages
- Initiate in the project reporting application

Note: a sequential ordering of tasks is not implied here.

Deliverables

- Rapid Development Plan
- Project Schedule for Analysis, Design & Develop and Test & Implement stages
- Project Review Issue List
- Project Review Management Report
- Stage-end Walkthrough Form
- Service Agreement, if applicable

Forms

Project Name
Rapid Development Plan

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Project Information

Date Submitted

When submitting this Plan to the STO

Project Name

The customer assigned project name (new) or current system name.

Version

Description of Project

This is a brief, high-level description of what the application is intended to accomplish.

Requesting Organization

The name of the organization requesting the development of the project.

Application Name

The name of the application that will be used in future references.

Customer Point of Contact

Key contact on customer side - member of the customer community

Functional Owner

Individual with authority making financial decisions on customer side - member of the customer community

Vendor, if applicable

Vendor on customer side, working on the project

Platform Selection

Listed are various tools that the STO supports. Select all the tools that the project requires. If you do not find the requirements for your project, please add any information to the "Other" area at the bottom of this section.

Application Svr:	☐ Oracle 9iAS	☐ MS IIS	☐	☐	☐
Database	☐ DB2 IBM	☐ Iplanet Directory	☐ Oracle 8.1.7	☐ SQL Svr 2k	☐
Hardware:	☐ SUN	☐ Unisys	☐ IBM	☐ NT	☐ Intel
Operating Sys	☐ Unix-Solaris	☐ Unisys	☐ IBM	☐ Win 2k	☐ Linux
Prog Lang:	☐ ASP	☐ COBOL-IBM LE	☐ HTML	☐ Java 2.x	☐ Java Script
	☐ JCL	☐ JSP 1.x	☐ Perl 5.x	☐ VB Script	☐ Visual Basic 6
	☐ XML	☐ Oracle PL-SQL			
Web Svr:	☐ Apache 5.x	☐ Iplanet 4.1	☐	☐	☐

Other:

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Capacity Planning

IT resource requirements anticipated for this project, this includes the anticipated frequency of use.

Unit	Development	Test	Production
# Users			
# Transactions/day			
Data Storage (MB or GB)			
Software/Program Storage (MB or GB)			
Peak Usage Periods			

Specialized Tools or Third Party Software

Tool(s) selected to produce the deliverables of the project along with a brief but concise description of each.

Tool/Licenses (updates)	Description

Project Documentation

The customer coordinator needs to supply the following documents to the project manager. The following documentation needs to be delivered to the STO prior to work commencing.

	Location/Filename
Project Plan/Timeline	
Requirement Specification	
Configuration Plan	
Migration Plan (What & When)	
Test Plan	
Design Document	

Acceptance Test Approach

Identify and describe the approach that will be used for acceptance testing the system.

Description

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TO BE COMPLETED BY THE STATE TECHNOLOGY OFFICE

Account

Billing/cost center account number assigned by the STO Customer Service Client Representative.

Client

Number assigned by STO for more specific billing information.

STO Customer Representative

STO staff identified as the project coordinator, responsibility of coordinating the STO project; can be STO Service Agreement Coordinator.

Estimated Cost Summary

For each area listed, summarize the estimated cost.

	Units (product or time)	Rate	Amount
Development			
Needs Assessment / Planning Stage Costs			
Software			
Hardware			
Application Development			
Training			
Total			

Cost Recovery Approach

Specify how the customer will be charged for the services.

The STO will invoice the Customer on a monthly basis for the identified general operating and maintenance support listed in this agreement. The STO must charge fees for services that are sufficient to recover all of the cost consistent with Circular No A-87 for STO operations. This is achieved through invoicing for service units that can be accurately counted and attributed to customers. When invoiced, the chargeable units represent the amount of customer usage of STO resources. The Customer agrees to pay invoices for services provided by the STO within 40 days of invoice receipt. Such payment will be made via journal transfer.

Estimated STO Resources

For each stage listed, specify the estimated resources that the stage will take to complete.

	Testing	Implementation	Maintenance
Application Development			
Graphics			
Platform Services			
Database Support			

Development Team

All project development team members that will participate in the project and their required roles to the project.

Role	Name	Signature	FTE	Contact info.

Review Team

All review team members that will participate in the project and their required roles to the project.

Role	Name	Signature	FTE	Contact info.

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Database Administration				
Security Officer				
Tech. Admin.				
Tech. Admin.				
Customer Service				
QA Analyst				
Customer Rep.				

Test Team

All test team members that will participate in the project and their required roles to the project.

Role	Name	Signature	FTE	Contact info.

Deliverables to Customer

List with description of the deliverable(s) that will be provided to the customer.

	Description

STO Training Requirements

List the training (software / hardware) needed by STO staff.

Name	Software	Hardware

Special Provisions

List or specify any special terms or agreements between the STO and the customer not specified in the document.

Customer must adhere to the State Technology Office's existing security policies, ADA compliance, and **Information Systems Development Methodology** located at:
<http://www.myflorida.com/myflorida/sto/isdm/index.html>.

Also, special notice should be given to root access concerns. Access to the 'root' directory, as a rule is only allowable during the setup and testing phase of the application development methodology. The only time limited exception is a 'pseudo' access setup during the operations phase prior to production. The 'pseudo' access effort will develop an access control listings of all users and rights based upon the 'Need to Know' principle. As soon as the 'pseudo' access control list is tested successfully, access to the root will be terminated. Therefore, the only access to the root, especially going toward production, will be a STO designated systems administrator.

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APPROVAL

All sections of this Rapid Development Plan are approved to proceed for the decision-making and structure of the project. Resources may be expended not to exceed the estimates provided in this document. Revisions will be made as necessary as the project progresses. The **Project Name** project has the support of the following senior management.

Approved By:

Customer Point of Contact, Office / Date

Functional Owner, Office / Date

Customer Relations Management / Date

Applications Development Management / Date

Financial Management / Date

Executive Management / Date

Comments

Comments	Initial

Enter comments and initial.

To be completed by STO staff only

Associated Technology Project Spending Plan Request?	Yes		No	

(If yes, request should be submitted with plan for approval)

STATE TECHNOLOGY OFFICE

**State Technology Office
Rapid Development Plan
Instructions**

Each project within the State Technology Office will follow the project plan guidelines. The project can only be started when all approvals have been completed.

The first part of the Rapid Development Plan can be completed by the customer and then submitted to the State Technology Office.

Project Information

DATE SUBMITTED: When submitting this Plan to the STO.

PROJECT NAME: Given project name. Clearly identifiable.

VERSION: If this is a new application, enter '1'. If this proposal is for a revision to an existing application, please add 1 to the current version number of the existing application and enter that number here.

DESCRIPTION OF PROJECT: This is a brief, high-level description of what the application is intended to accomplish.

REQUESTING ORGANIZATION: The name of the organization requesting the project.

APPLICATION NAME: The name of the application that will be used in future references.

CUSTOMER POINT OF CONTACT: Key contact on customer side - member of the customer community.

FUNCTIONAL OWNER: Individual with authority making financial decisions on customer side - member of the customer community.

VENDOR, IF APPLICABLE: Vendor on customer side, working on the project.

PLATFORM SELECTION: Listed are various tools that the STO supports. Select all the tools that the project requires. If you do not find the requirements for your project, please add any information to the "Other" area at the bottom of this section.

Includes current supported tools in:

Application Server
Database
Hardware
Operating System
Programming Language
Web Server

CAPACITY PLANNING: Provide the storage requirements anticipated for this project, this includes the anticipated frequency of use. This includes the capacity necessary for the three stages of Development, Test, and Production. Include any other storage or transaction unit to this section by adding rows with description at the bottom of the table.

- # users: the estimated numbers of users of the system using an appropriate unit of measure.
- # Transactions/day: estimated number of transactions of the system per day using the appropriate unit of measure.
- Data Storage: estimated storage needs for the data when the application is in production (e.g., MB, GB); if the data storage needs change considerably either monthly or annually, include this information.

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- **Software/Program:** estimated storage needs for the software/program when the application is in production (e.g., MB, GB); if the software/program storage needs change considerably either monthly or annually, include this information.
- **Peak Usage Periods:** time periods when the application will be used, please be thorough. Specify specific days of the week, month, etc. or hours of the day.

SPECIALIZED TOOLS OR THIRD PARTY PRODUCTS: Provide the name of the tool(s) selected to produce the deliverables of the project along with a brief but concise description of each.

PROJECT DOCUMENTATION: The customer needs to supply the following documents to the project manager. The following documentation needs to be delivered to the STO prior to work commencing. Includes the following documentation:

Project Plan/Time line

Requirements Specification

Configuration Plan

Migration Plan (What/When)

Test Plan

Design Document

ACCEPTANCE TEST APPROACH: Identify and describe the approach that will be used for acceptance testing the system.

The State Technology Office will complete the following information

ACCOUNT #: Billing account number assigned by the STO Customer Representative.

CLIENT #: Number assigned by STO for more specific billing information.

STO CUSTOMER REPRESENTATIVE: STO staff identified as the project coordinator, responsibility of coordinating the STO project; can be STO Project Manager.

ESTIMATED COST SUMMARY: For each area listed, identify the estimated units (products of time) * rate = amount. This is only to be a summary – the detailed cost estimates should be contained in a separate document within the project's directory: S:/technology projects/agency name

COST RECOVERY APPROACH: Pre-filled information on how the cost will be recovered for the project. If any other information is necessary for this project, please add.

ESTIMATED STO RESOURCES: For each stage listed, specify the estimated resources that the stage will take to complete.

DEVELOPMENT TEAM: List each role that will be filled and the name of the person who will fill that role. Also list the FTE (percent of full-time) that each person will be able to devote to the role. Each team member should sign the plan. Team members' signatures indicate that they will carry out the tasks specified for their role(s). The following roles need to be included:

Project Manager

Customer Coordinator

Developer

Data Administrator

Database Administrator

Quality Assurance Analyst

REVIEW TEAM: Review team members will sign the plan indicating commitment to reviewing deliverables in a timely manner. The following roles need to be included:

Database Administrator

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Data Administrator
Network Administrator
Security Officer
Web Administrator
Server Administrator
Systems Administrator
Quality Assurance Analyst

TEST TEAM: List each role that will be filled and the name of the person who will fill that role. Also list the FTE (percent of full-time) that each person will be able to devote to the role. Each team member should sign the plan. Team members' signatures indicate that they will carry out the tasks specified for their role(s). The following roles need to be included:

Project Manager
Customer Coordinator
Test Team
Developer
Quality Assurance Analyst

DELIVERABLES to Customer: Provide a list with description of the deliverable(s) that will be provided to the customer.

STO TRAINING REQUIREMENTS: List the training (software / hardware) needed by STO staff to produce or maintain the application.

SPECIAL PROVISIONS: List or specify any special terms or agreements between the STO and the customer not specified in the document.

APPROVAL: *All signatures are required for the project to go forward and money to be expended.*

Comments: This area can be used to enter any comments that the reviewer has related to the rapid development plan. The reviewer entering comments must enter their initials.

Associated Technology Project Spending Plan Request? (Only to be completed by the STO)

If the purchase of one or more of the following is required for this project select "Yes" and complete the Technology Project Spending Plan form:

- Hardware;
- Software;
- Consulting/contractor services; or
- Other (any other purchases that do not fall under the above categories (e.g., training))

Technology Project Spending Plan Request

Budget in Current Spending Plan?	Yes		No	

Project Name:	
Project Manager:	

Hardware

Description	Organization Code	Budget Category	Total

Software

Description	Organization Code	Budget Category	Total

Consulting/Contractor Services

Description	Organization Code	Budget Category	Total

Other (e.g., Training)

Description	Organization Code	Budget Category	Total

Project Total	\$

Approval

Approved		Not Approved	

(check one)

Signature:	
Date:	
Comments:	
List any other Projects this will be associated with (other than this project)?	

Technology Project Spending Plan Request Instructions

If the purchase of one or more of the following is required for this project complete the form:

- Hardware;
- Software;
- Consulting/contractor services; or
- Other (any other purchases that do not fall under the above categories (e.g., training))

If "Yes" was selected, complete the applicable sections:

Hardware/Software/Consulting Services/Other:

Description: item name or brief description of the item, if numerous units of the item are necessary, place the amount at the beginning of the description (e.g., 25)

Organization Code: Billing code for STO operational unit

Budget Category: Budget code identified as part of the appropriation category

Total: Amount the items cost per company. Provide subtotals for each company within subsections (e.g., Hardware).

Project Total: Grand total of all subsections in this section

Approved / Not Approved / Not Applicable: STO Executive Management checks appropriate box.

** For this project to go forward, this section needs to have the Approved box checked and have the signature of the STO Executive Management.

List any other Projects this will be associated with (other than this project)?: If the purchase of this product is for any other project, list each project here.

PROJECT NAME**Rapid Development Plan for Static Pages**

Date	Client #	Account # (assigned by STO)

General Information

Project Name	
Description of Project	
Requesting Organization	

Contact Information (include phone number and e-mail address)

Representative, Customer	
Representative, STO	
Graphics/Web Office Coordinator	
Application Designer(s)	
Application Developer(s)	

Project Information

Location of project files (e.g., project plan, timeline, migration)	
Platform (if not specified - default UNIX)	
Peak Usage Periods	
Software	
Interfaces (connection to applications)	
Data Storage (MB or GB)	
Hosting Location (server)	

Transition – development to production

Domain name	
Web Office contacts Unix team date	
Portal team review date	

Estimated Cost Summary

	Hours	Rate	Amount
Graphic Design			
Coding (HTML only)			
Additional Features: Java Scripting, Image mapping			
Testing and QA: Browser testing, platform testing, ADA compliance testing, dial-in testing, link testing			
Additional maintenance to site after completion of project (graphics or development)			
Total			

Specialized Tools or Special Provisions

Cost Recovery Approach

Approval

All sections of this Rapid Development Plan for Static Pages are approved to proceed for the decision-making and structure of the project. The **Project Name** project has the support of the following personnel.

Approved By:

Customer Coordinator Name, Office / Date

Application Development Management / Date

Customer Relations Management / Date

Financial Management / Date

Executive Management / Date

Comments

Comments	Initial

Enter comments and initial.

Design & Develop

Function

The Design and Develop Stage is the period of time in the software life cycle during which the designs for architecture, software components, interfaces, and data are created, documented, and verified to satisfy requirements. A data model and data dictionary are created. During the Design and Develop Stage, and throughout the development of a project, the developer must follow Myflorida.com standards and ADA criteria. It is vital that the customer is involved in the stage as the customer interface and application logic is taking shape.

The first draft of the application is created according to the approach outlined in the RDP. The information collected from previous stages is used as input, such as the documented requirements and design.

The application is unit tested and modified during development. The physical data structures are created. Tests of the data migration from existing systems are performed. A demonstration of the customer interface, often in the form of a software prototype, may be provided to customers and the review team for evaluation.

Process

The data model and data dictionary are created using information from the RDP and input by the customer coordinator. The development team works together to create the physical data structures which comprise the application. Finalization of the data dictionary should be accomplished and identification of existing coded modules appropriate for reuse should be identified and implemented as applicable. An inspection of the data model and data dictionary is conducted. The developer may need to contact the appropriate DBA to gain the required access to the applicable development platform. The data structures are then created on this platform. The DBA reviews the application for security, efficiency and integrity. This review consists of automated tests on the data structures as well as a final analysis of the design deliverables. Depending on the selected platform, additional deliverables may be required.

The project manager (and/or delegated team members) investigates any functionality and data overlaps that may exist between the planned application and other applications – either in production or under construction. Sharing of code and/or data structures is encouraged; however, permission to share data structures and code objects should be obtained from the appropriate application owners and developers. An inspection of 10% of the code is conducted.

The project manager and customer coordinator finalize the unit, system and acceptance test plans and record them in the appropriate sections of the Software Test Plan (STP) (TBD). The plans should define the test team, where and when training will occur, how test results will be transmitted back to the developers and what the estimated length of testing time will be needed. All plans should be agreed to by the development team and coordinated with the review team and prospective testers.

Software deliverables are presented to and reviewed by the customer representatives on a regular basis to help ensure that the product meets their expectations. The project manager ensures that all deliverables have been completed and the project schedule has been updated. A Stage-end walkthrough of all deliverables is conducted prior to moving to the next stage. When there are any changes to the content of the RDP a Project Revision Log must be initiated and a description of the change entered.

Tasks

- Begin planning with owners and stewards of outside data sources or applications
- Research existing code modules for reusability and determine if similar applications exist and determine feasibility of integration
- Develop Data Model & Data Dictionary
- Conduct inspection of the Data Model & Data Dictionary

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- Initiate Test Plan (unit, system, and acceptance)
- Create database
- Finalize the data dictionary
- Finalize the unit test scripts
- Write code based on the detailed design
- Conduct unit testing
- Document unit-test results
- Conduct an inspection of 10% of the code
- Create an Implementation Plan for the Test & Implement Stage
- Update acceptance test approach, if required
- Update Software Test Plan (system test, acceptance test)
- Initiate development of draft user manual
- Conduct Stage-end Walkthrough
- Document revisions to RDP with revision log
- Update Project Schedule
- Update the project reporting application

Note: a sequential ordering of tasks is not implied here.

Deliverables

- Data Model and Data Dictionary
- Software Test Plan
- Implementation Plan
- Unit testing results
- Draft User Manual
- Project Review Issue List
- Project Review Management Report
- Project Revision Log
- Stage-end Walkthrough Form
- Updated Project Schedule

Test & Implement

Function

During this stage testing, production installation and acceptance testing are performed and customer sign-off is obtained on the application. All documents are finalized for delivery to the customer.

Process

Coordinate with the DBA and other appropriate administrators to install the application on the appropriate test platform(s). Data is migrated and access is granted to the appropriate customers. The software test plan is initiated and the system test is conducted by the customer. Once a successful system test is complete, the project manager should coordinate with the DBA and other appropriate administrators to install the application on the appropriate production platform(s). The customer-training plan is initiated.

The procedures and agreements described in the RDP for acceptance testing are executed in order to conduct a formal turnover of the new application system. When there are any changes to the content of the RDP a Project Revision Log must be initiated and a description of the change entered. Customer sign-off of the application will be obtained upon successful completion of the acceptance test. The project manager will complete the project close-out form and conduct the Close-out meeting.

Although the recycling of code for applications is promoted, data storage and disposal fall under the guidelines of the [Florida Department of State, Library and Information Services, Bureau of Archives and Records Management](#).

Tasks

- Migrate application/data to the appropriate test environment
- Initiate system test by customer
- Migrate application/data to the appropriate production environment
- Implementation Plan
- Train service center personnel
- Implement customer-training plan
- Conduct acceptance test
- Document acceptance test results
- Document revisions to RDP with revision log
- Obtain customer sign-off of acceptance test
- Cut-over to production
- Obtain customer sign-off
- Update the project reporting application
- Conduct Project Close-out Meeting
- Close out project in the Time Accountability System

Note: a sequential ordering of tasks is not implied here.

Deliverables

- Successful Acceptance Test with results recorded
- Customer sign-off on project
- Updated Project Schedule
- Project Close-out
- Project Revision Log

Forms

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Project Close-Out

Date

Account #

Project Name

Version

Description of Project

Application Name

Date to Close Out Access to Production Database: _____

Contact Name (Application Developer): _____

Date DBA & Project Team Notified of Close Out: _____

Scheduled Jobs (if applicable)

Job Name	Hard Coded Password (Y/N)	Daily	Run Time	Weekly	Run Time	Monthly	Run Time	Yearly	Run Time

Completion Date Entered into the project reporting application: _____

Date Account Inactivated in Time Accountability System: _____

Date Customer's Acceptance Testing was completed: _____

Date of Project Team Post Implementation Meeting: _____

Project Team Sign-Off

Role	Initials	Role	Initials
Project Manager		Quality Assurance	
STO Project Coordinator		Network administration	
Customer Coordinator		Web administrator	
Developer		Server administration	
Data Administration		Systems administration	
Database Administration		Test Team	

Lessons Learned During Project

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Comments

Enter initials and date along with your comments.

Project Close Out Instructions

DATE: Date the project closeout form was initiated.

ACCOUNT #: Billing/cost center account number used during project.

VERSION: The version number used during the project.

PROJECT NAME: The project name being closed out.

DESCRIPTION OF PROJECT: This is the description from the Project Proposal, Project Hosting or Rapid Development form.

APPLICATION NAME: The name of the application as identified in previous documents.

DATE TO CLOSE OUT ACCESS TO PRODUCTION DATABASE: The date the DBA can change the passwords to prevent developer access to production databases.

CONTACT NAME (APPLICATION DEVELOPER): The name of the application developer that will be designated as the contact person of the application.

DATE DBA & PROJECT TEAM NOTIFIED of CLOSE OUT: The date DBA and Team Members were notified of Closeout.

SCHEDULED JOBS (IF APPLICABLE): List any scheduled jobs belonging to the application. With each job listed indicate Yes or No if there is an applicable password. Also indicate the frequency of each job (Daily, Weekly, Monthly or Yearly) with an estimated Run Time.

COMPLETION DATE ENTERED INTO THE PROJECT REPORTING APPLICATION: The projects completion date as entered in the project reporting application.

DATE ACCOUNT INACTIVATED IN Time Accountability System: The date the account was inactivated in Time Accountability System.

DATE CUSTOMERS ACCEPTANCE TESTING WAS COMPLETED: The date acceptance testing was completed and the customer performed project sign off.

DATE of PROJECT TEAM POST IMPLEMENTATION MEETING: The scheduled date of the post implementation meeting for all team members.

PROJECT TEAM SIGN-OFF: Each member of the team representing their respective area will initial the appropriate area. If there was no participation of a certain Role "NA" will be entered by the project manager. Additional roles should be added, if appropriate.

LESSONS LEARNED DURING PROJECT: Enter any lessons learned during the course of the project.

COMMENTS: This area can be used to enter any comments that someone has related to the project. The individual entering comments must enter their initials and the date the comments were entered.

Appendix B: Inspections, Walkthroughs & Peer Reviews

There are three types of reviews incorporated into the Information Systems Development Methodology (ISDM): Inspections, Stage-end Walkthroughs and Peer Reviews. These reviews are intended to add value to software development projects by detecting potential problems early so that they are resolved prior to becoming costly, and adding checks and balances to ensure the project goals are being met.

1. Inspections

1.1 Definition

An inspection is a structured formal review conducted to detect potential problems in a software development product early in the project life-cycle. Issue resolution is mandatory and rework is formally verified. Inspections occur prior to the stage-end walkthrough.

1.2 Objectives

- a. Identify issues with deliverable items.
- b. Ensure the deliverable is meeting the overall objectives.
- c. Verify that work meets predefined criteria.
- d. Promote correctness and completeness.
- e. Ensure the appropriate parties technically agree on the work.
- f. Consider alternative implementations.
- g. Educate/Update Participants

1.3 Review Items – Project Managers are responsible for ensuring that the following products are reviewed, and edited for spelling and grammar, before being released to the inspection team for final review.

- a. Requirements Document
- b. Design Document – For projects following the full ISDM. For Rapid Development projects the data dictionary and data model are inspected.
- c. Code (10%) – In selecting code for reviewing, the following criteria should be considered by the Project Manager:
 - The most critical section
 - The most used section in the product
 - The most costly section if defects were to exist
 - The least well known section
 - The most frequently changed section
- d. Migration Plan (optional)

1.4 Process

- a. Inspection Participants
 - Moderator – Coordinates and leads the inspection meeting. The Moderator may be the Project Manager unless the Project Manager is the Author of the product being reviewed.
 - Recorder – Records the issues discussed during the inspection meeting on the Project Review Issue List form. Typically, the recorder is not part of the project team.
 - Author – Person who developed the product.
 - Inspectors - Project team members who review the product.
- b. Planning
 - Moderator should review materials/product to ensure they are ready. If the product is not ready for review, the Moderator should postpone the inspection until the product is ready. Moderator should ensure completeness of the product and correct formatting and spelling of the product.
 - Moderator and Author decide on the objectives of the review.

- c. Preparation
 - Moderator is responsible for disbursement of the inspection package and sending out the meeting notice.
 - Inspectors should review the product and record time and issues found on Project Review Issue List form.
 - Moderator ensures inspection team is ready.
 - Overview session – Depending on the complexity of the product an overview session may be scheduled by the Moderator to include the Author and Inspectors prior to the inspection meeting.
- d. Inspections Meeting
 - Moderator briefs the participants – briefing should include the subject of the inspection, objectives of the inspection and the ground rules for the meeting.
 - Author briefs the participants – briefing should include overview of the software application and the product to be inspected. Also include any special considerations or areas of difficulty.
 - Inspectors provide a copy of their Project Review Issue List to the Moderator.
 - Inspection methods: Moderator goes through the review item either page-by-page, line-by-line, or correlating comments (by like comments). The Moderator may also use the tester model (review following a test plan/script) or use cases.
 - Inspectors call out the issues from their list.
 - Participants *briefly* discuss the issue and *quickly* move on (the Moderator allowing a predefined period of time per issue).
 - Inspections do not allow for a search for a solution to each potential issue encountered.
 - Recorder documents all issues for later resolution.
 - Moderator ensures that all issues have been addressed and summarizes any action items.
 - The severity of the issue is determined by consensus. In cases where consensus is not reached, the Moderator makes the final decision.
 - There are only three possible outcomes for the product: accept, conditionally accept or re-inspect. A conditional acceptance does not require re-inspection. If the review item is conditionally accepted, the Author should submit the corrected items to the Moderator for review and acceptance. If the outcome of the inspection is a re-inspection, then the product should be cycled through the inspection process from the beginning.
- e. Follow-up (for inspections with an outcome of “conditional acceptance”)
 - Author fixes problems.
 - Moderator and author ensure all issues recorded are adequately resolved.
 - Moderator completes the Project Review Management Report form.
 - All forms are saved and filed in project folders and issues are recorded in the QA Product Issue database.
 - Product is typically entered into or back into configuration control.

1.5 Guidelines

- a. Review the product, not the Author.
- b. Identify and discuss problems, but do not attempt to solve them.
- c. Limit debate and rebuttal (set specific limits at start of the meeting, e.g. 30 seconds per issue and 2 rebuttals per issue).
- d. Set an agenda.
- e. Develop a checklist for each product (currently under development).
- f. Insist on preparation.
- g. Managers do not belong on inspection teams.

1.6 Documentation

- a. Project Review Issue List (one per Inspector and one aggregate developed by Recorder)
- b. Project Review Management Report

2. Stage-End Walkthrough

2.1 Definition

A stage-end walkthrough is a planned review of all deliverables at the end of a stage. This is a high level review to ensure all deliverables are complete prior to moving to the next ISDM stage. All project team members should be included in the stage-end walkthrough. The stage-end walkthrough should occur at the end of every stage beginning with the Needs Assessment stage and ending with the Testing Stage for the full ISDM and Initiate and Analyze stage through Design and Develop stage for the Rapid Development Process. The Post Mortem meeting will serve as the stage-end walkthrough for the implementation stage (full ISDM) and Test and Implement stage (Rapid Development Process).

2.2 Objectives

- a. Obtain agreement from all project team members to move into the next stage.
- b. Ensure all deliverables are complete.
- c. Ensure the project is aligned to meet the overall objectives.
- d. Identify any project issues.

2.3 Review Items

2.3.1 Full ISDM

- a. Needs Assessment Stage
 - Requirements Document
- b. Planning Stage
 - Project Plan
 - Project Schedule
 - Project Cost Estimate
 - Service Agreement
- c. Design Stage
 - Design Document
 - Project Schedule
 - User Manual (optional)
- d. Development Stage
 - Project Schedule
 - Test Plan
 - Implementation Plan (optional)
- e. Test Stage
 - Project Schedule
 - Test Plan Results

2.3.2 Rapid Development Process

- a. Initiate & Analyze
 - Rapid Development Plan
 - Project Schedule
 - Project Cost Estimate
- b. Design & Develop
 - Data Model & Data Dictionary
 - Software Test Plan
 - Project Schedule
 - Draft User Manual (optional)
 - Implementation Plan (optional)

2.4 Process

- a. Walkthrough Participants
 - Moderator – Coordinates and leads the walkthrough meeting. Usually this is the Project Manager.
 - Recorder – Records the issues discussed during the walkthrough meeting on the Stage-End Walkthrough form. May be part of the project team.

- Project team members – All project team members should be involved in the stage-end walkthrough.
- b. Preparation
 - Project Manager is responsible for disbursement of the walkthrough package and sending out the meeting notice. In most cases, the walkthrough products should be located in the s:\technology projects directory.
 - Project team members should review the products and record any issues on the Stage-End Walkthrough form.
- c. Walkthrough Meeting
 - Moderator briefs the participants – briefing should include the listing of the products required for the stage, objectives of the walkthrough and the ground rules for the meeting.
 - Team members provide a copy of their Stage-End Walkthrough form to the Moderator.
 - Moderator goes through each deliverable at a high level.
 - Team members call out issues from their list.
 - Participants discuss the issue and come up with a resolution based on consensus of the group. In some cases, a subsequent meeting may be scheduled to discuss the resolution.
 - Recorder documents all issues and resolutions.
 - Moderator ensures that all concerns have been addressed and summarizes any action items.
 - There are only two possible outcomes for the Stage-end Walkthrough: move to the next stage or stop the project until the issues are resolved. The project team collectively decides the outcome of the Stage-end Walkthrough and whether a subsequent walkthrough is needed.
- d. Follow-Up
 - Project Manager ensures all issues recorded are adequately resolved.
 - The Project Manager notifies the project team when all deliverables have been updated.

2.5 Guidelines

- a. Review the product, not the author.
- b. Identify and discuss issues and resolutions.
- c. Limit discussion. Schedule a separate meeting if more time is needed to discuss/resolve issue.
- d. Set an agenda.
- e. Develop a checklist for each product. (Currently under development)
- f. Insist on preparation.

2.6 Documentation

- a. Stage-end Walkthrough form

3. Peer Reviews (Optional)

3.1 Definition

A peer review is a structured formal review conducted to detect problems in a product early in the development process. The peer review is similar to an inspection, the only difference is the participants of the review. The participants in a peer review are peers of the Author that are not on the project team.

3.2 Objectives

- a. Identify issues with deliverable items.
- b. Verify that work meets predefined criteria.
- c. Promote correctness and completeness.
- d. Ensure the appropriate parties technically agree on the work.
- e. Consider alternative implementations.
- f. Educate/Update Participants

3.3 Review Items

- a. Requirements Document
- b. Design Document – For projects following the full ISDM. For Rapid Development projects the data dictionary and data model are inspected.
- c. Code (10%) – In selecting code for reviewing, the following criteria should be considered by the Project Manager:
 - The most critical section
 - The most used section in the product
 - The most costly section if defects were to exist
 - The least well known section
 - The most frequently changed section
- d. Migration Plan

3.4 Process

- a. Peer Review Participants
 - Moderator – Coordinates and leads the peer review.
 - Recorder – Records the issues discussed during the peer review on the Project Review Issue List form.
 - Author – Person who developed the product.
 - Peers – Persons who review the product.
- b. Planning
 - Moderator should review materials/product to ensure they are ready. If the product is not ready for review, the Moderator should postpone the peer review until the product is ready. The Moderator should ensure completeness of the product and correct formatting and spelling of the product.
 - Moderator and Author decide on objectives of the review.
- c. Preparation
 - Moderator is responsible for disbursement of the peer review package and sending out the meeting notice.
 - Peers should review the product and record time and issues found on Project Review Issue List form.
 - Moderator ensures peer review team is ready.
 - Overview session – Depending on the complexity of the product an overview session may be scheduled by the Moderator to include the Author and Peers.
- d. Peer Review Meeting
 - Moderator briefs the participants – briefing should include the subject of the peer review, objectives of the peer review and the ground rules for the meeting.
 - Author briefs the participants – briefing should include overview of the software application and the product to be reviewed. Also include any special considerations or areas of difficulty.
 - Peers provide a copy of their Project Review Issue List to the Moderator.
 - Peer Review methods: Moderator goes through the review item either page-by-page, line-by-line, or correlating comments (by like comments). The Moderator may also use the tester model (review following a test plan/script) or use cases.
 - Peers call out the issues from their list.
 - Participants *briefly* discuss the issue and *quickly* move on (the moderator allowing a predefined period of time per issue).
 - Peer Reviews do not allow for a search for a solution to each potential issue encountered.
 - Recorder documents all issues for later resolution.
 - Moderator ensures that all errors and concerns have been addressed and summarizes any action items.
 - There are only three possible outcomes for the product: accept, conditionally accept or re-review. A conditional acceptance does not require a re-review. If the review items is conditionally accepted the author should submit the corrected item to the Moderator for review and acceptance. If the outcome of the peer review is a re-

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review then the product should be cycled through the peer review process from the beginning.

- e. Follow-Up (for peer reviews with an outcome of “conditional acceptance”)
 - Moderator and Author ensure all issues recorded are adequately resolved .
 - Moderator completes the Inspection Management Report form.
 - All forms are saved and filed in project folders and issues are recorded in the QA Product Issue database.
 - Product is typically entered into or back into configuration control.

3.5 Guidelines

- a. Review the product, not the author
- b. Identify and discuss problems, but do not attempt to solve them
- c. Limit debate and rebuttal (set specific limits at start of the meeting, e.g. 30 seconds per issue and 2 rebuttals per issue)
- d. Set an agenda
- e. Develop a checklist for each product (currently under development)
- f. Insist on preparation
- g. Managers do not belong on peer review teams

3.6 Documentation

- a. Project Review Issue List
- b. Project Review Management Report

Forms

- a. Project Review Issue List
- b. Project Review Management Report
- c. Stage-end Walkthrough form

Preparation Time:	Date	Time (hours)	Date	Time (hours)
	_____	_____	_____	_____
	_____	_____	_____	_____

[illegible]

Issue Severity: J=Major, N=Minor

Project Review Issue List Description

Project - Name of project

Moderator - Name of moderator

Project Review Item - Item being reviewed

Meeting Date - Date of review

Recorder - Recorder's name

Version - Version number of the review items, if applicable

Preparation Log - Used to track time spent on review's preparation task (nearest 1/2 hour)

Location - Location of the issue (paragraph, section, line, module etc.)

Issue Description - Brief description of the issue

Issue Type –

Type	Description
(CS) – consistency	Inconsistent specification either within the document or with other planning documents
(CT) – content	Inadequate, incorrect, or unnecessary information
(DA) – data	Issues in data specification; improper declaration, initialization, or description of data; incorrect data usage, conversion of data types, or array boundaries
(DC) – documentation	Inadequate or incorrect component descriptions
(DN) – definition	Missing, wrong, or extra definition of terminology
(FN) – functionality	Issues in the specification of the functions of a component
(HF) - human factors	Poor or lacking regard to human factors; unnecessary operator involvement
(IF) - interface	Issues in the communication between software components
(IO) - input/output	Issues in communication with or specification of external data or devices
(LO) - logic	Issues in procedures or in sequence, selection, iteration of operations; incorrect algorithms or mathematical computation
(MN) - maintainability	An expectation that the work product is difficult to maintain, excluding issues in documentation
(OR) - organization	Awkward or noncohesive presentation of information
(PF) - performance	An expectation of not meeting the required execution efficiency
(RD) - readability	Difficult to understand; inappropriate language, syntax, word use or notation
(SN) - syntax	Issues in grammar, punctuation, spelling, and specification language usage
(ST) - standards	A deviation from procedural or representational standards
(TC) - test case	Incomplete or inaccurate specifications of a test condition, or a deviation from the test plan
(TE) - test environment	Issues in the definition or specification of the test hardware or software environment, level of security, or proprietary components
(TP) - test plan	Issues in the definition or specification of test scope, strategy (including test completeness and issue tolerance levels), personnel, tasks, items, or features
(OT) - other	An undefined or ambiguous issue condition

Issue Class - (M)issing, (W)rong, (E)xtra, (A)mbiguous, (I)nconsistent

Issue Severity - ma(J)or: Issues that would result in failure of the item or an observable departure from specifications.

mi(N)or: Issues that would affect only the nonfunctional aspects of the item.

Information Systems Development Methodology Project Review Management Report

Project: _____ Meeting Date: _____
 Moderator: _____ Recorder: _____
 Document Name: _____ Version: _____
 Directory Location: _____

Meeting Type: ☐ Inspection ☐ Re-inspection ☐ Peer Review ☐ Re-Review
 Review Type: ☐ Requirements Document ☐ Design Document ☐ Code ☐ Other
 Disposition: ☐ Accept ☐ Conditional ☐ Re-inspect

Duration of Review Meeting(s): _____ (hours) Number of Reviews: _____ (all)
 Size of Materials: _____ (lines/pages) Total Preparation Time: _____ (hours)
 Total Minor Issues: _____ Total Major Issues: _____
 Number of Review Meetings: _____
 Rework Completed by: _____ (date) Estimated Rework Effort: _____ (hours)
 Reinspection Scheduled for: _____ (date) Actual Rework Effort: _____ (hours)

Inspectors/Peers:

Additional Moderator Time (For Conditional Disposition): _____ (hours)

Moderator Signature: _____

Completion Date: _____

Additional Comments:

Project Review Management Report Description

Project – Name of project

Meeting Date – Date of review

Moderator – Name of moderator

Recorder – Name of recorder

Document Name – Titled by Author

Version - Version number of review product, if applicable

Directory Location – Location of the Project's information, located in S:\Technology Projects directory

Meeting Type – Inspection – first occurrence of inspecting this product/documentation. Re-inspection – inspecting this product/documentation a duplicate time. Peer Review – first occurrence of a peer review of this product/documentation. Re-review – a peer review of this product/documentation a duplicate time.

Review Type – the document that will be reviewed (includes the Requirements document; Design document; Code, etc.)

Disposition - Accept - review of documentation/code is acceptable, project can proceed; Conditional - minor issues, only moderator needs to review changes; Re-inspect/review: Review team should re-review the project after changes are made.

Duration of meeting(s) - The total time used for the review meeting(s). Meeting breaks are included.

Number of participants - Total number of reviewers including the moderator and author.

Size of materials - The amount of the materials reviewed (Please note that this is normally reported in pages, except for code)

Total preparation time - The sum of all individual preparation times, including moderator's prep time, for all meeting sessions, per review.

Total minor issues - The sum of all minor issues.

Total major issues - The sum of all major issues.

Number of review meetings – One (1) if review completed in one meeting, more than one for multi-session meetings.

Rework completed by - The author's commitment to a completion date for rework. This date is generally not entered into the Project database.

Estimated rework effort - The author's estimate of the amount of work required to resolve the issues. This estimate is generally not entered into the Project database.

Re-inspection/review scheduled for - Used only when the Disposition is re-inspect. This date is generally not entered into the Project database.

Actual rework effort - The amount of effort the author has expended to resolve the issues. This field is completed after reexamination by the moderator or after a re-inspection or re-review meeting. If the Disposition is "conditional", then leave this field blank and the estimated rework effort will be used. This information is entered into the Project database.

Inspectors/Peers - Lists all the inspectors/peers excluding the author

Moderator Review Time (For Conditional Disposition): Record the time required (hours) to verify that the issues found during the review have been corrected. (Applies only to reviews where the Disposition was "Conditional".)

Moderator signature - The signature of the moderator is given at the completion of the meeting unless the Disposition is "Conditional", whereby it will be given after the rework is examined.

Completion date - Date of Disposition or upon completion of rework examination in the case of a "Conditional" Disposition.

Additional comments - May be provided to note any conditions, suggestions, etc., which the inspectors/peers wish to record, such as recommended changes to standards. These comments are not stored in the Product database.

NOTE: The author should not be specifically identified. In this way, issue data is separated from management review of author performance data.

Stage-end Walkthrough Form

Stage:	
Project Manager:	
Project Name:	
Date:	

List each deliverable that was completed during this stage:

Open Issues

Resolved Prior to
Next Stage? (Y/N)

Comments:

Project Team Members
Name

Signature

Outcome: (circle one)

Move to Next Stage

Resolve Issues Prior to Moving to Next Stage

Appendix C: Project Revision Log

Date

Project Name

Version

Document Name

Revision #	Date	Brief Description of Change	Project Manager Initials

Appendix D: Web Design Testing Standards

This checklist consists of only the **required** items. Consult the standards document located at <http://www.state.fl.us/dms/tools/standards> for a complete list of recommendations.

- ☐ Information is the main theme of the web site - the target audience can easily do what they want to do and find what they need to find.
- ☐ All text and graphics from another author's Internet pages have been approved for use.
- ☐ All HTML file names end with ".html" and are lowercase letters with no spaces.
- ☐ "Preflight" checks had been completed - spelling, grammar, and punctuation check; a markup tag check; and intensive testing for errors, usability, and functionality.
- ☐ Each page has a unique and descriptive <TITLE> tag in the <HEAD> section of the source code.
- ☐ The home page contains two META tags within the <HEAD> tag to facilitate a search.
<meta name="description" content="The STO Home Page.">
<meta name="keywords" content="requirements, recommendations">
- ☐ The home page contains the copyright message at the bottom of each page:
"Copyright and Disclaimer; ©1999 State of Florida" with the words "Copyright and Disclaimer" linked to
"http://www.state.fl.us/copyright/copyright.html"
- ☐ All high-level pages contain a link for feedback/questions of the webmaster for that application.
- ☐ All pages are constrained to 600 pixels width (or tables set to 100% width), including all frames.
- ☐ The <blink> tag has not been used. For added emphasis, use colored or different sized text.
- ☐ Hyperlinks to downloadable files include a text description that includes the file size and file type. If a plug-in is required, access to the plug-in has been provided.
- ☐ Pages moved to a new location are linked from the old location with a seamless redirect page or a hyperlink.
- ☐ Descriptive text (ALT) has been provided for all substantive graphics. All tag attributes include the WIDTH and HEIGHT.
- ☐ Web site is accessible to all 4.0 version browsers.
- ☐ Web site is accessible by people with disabilities. Test site at: <http://www.cast.org/bobby/>
(See recommendations for more information.)
- ☐ Test for wildcard searches (they should be limited)
- ☐ Test the submit button (should disable after one submission)
- ☐ View web site with images off

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- ☐ Test site with HTML validation tools at: <http://www.websitegarage.com> (see recommendations for others)
- ☐ Test all links and e-mail links
- ☐ Test from outside the firewall (using AOL or other browser without RTS dial-up)

Add other notes/items to be tested:

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I. Purpose

The purpose of Software Development Quality Assurance is to establish and maintain the quality of all software development projects. This document establishes the basic requirements and guidelines that govern software quality across all software development projects. The main high level tasks involved in effective quality assurance are reviewing process and procedures, tracking and monitoring of the project and the overall consulting and project management with the project teams. These tasks are accomplished through the efforts of Quality Assurance Analysts, Project Managers, the ISDM Taskforce and Management. Software Development Quality Assurance is part of the agency's overall Information Systems Development Methodology (ISDM).

1.1 SCOPE

Quality Assurance encompasses software development activities in all information systems development life-cycle stages. This is accomplished by receiving management buy-in as well as the necessary professionalism and acceptance from all persons involved in the development of software projects.

1.2 DEFINITION

Software Quality Assurance is "a planned and systematic pattern of all actions necessary to provide adequate confidence that an item or product conforms to established technical requirements or a set of activities designed to evaluate the process by which products are developed or manufactured." [IEEE90-emphasis added] "The purpose of Software Quality Assurance is to provide management with appropriate visibility into the process being used by the software program and of the programs being built." [Paulk93]

II. Quality Assurance Reviews

2.1 QUALITY ASSURANCE ORGANIZATIONAL STRUCTURE

The structure involved in the State Technology Office's Quality Assurance process consists of four groups associated with individual projects (all are not involved at the same level of detail):

1. Quality Assurance Analysts
2. Project Managers
3. ISDM Taskforce
4. Management

2.1.1 Quality Assurance Analysts

A Quality Assurance (QA) Analyst from the Software Process Improvement section is involved with each software development project. QA staff act as ISDM consultants to project team members. The QA Analyst is responsible for tracking information technology projects throughout the ISDM process to help ensure that the project progresses through the ISDM steps in the defined manner. The QA Analyst is responsible for developing a QA Project Plan specific to the project. The QA Plan outlines what quality assurance checks are going to be made during the life of the project and documents the results of the QA reviews.

Using data from STO ISDM projects, metrics will be established to measure the various stages in order to understand best practices for future projects. This data, as well as issues and lessons learned will also be used for process improvement.

2.1.2 Project Managers

Each project is assigned a Project Manager. The Project Manager is responsible for the project oversight and quality of the software development project. The Project Manager's role in quality assurance is to ensure that quality is built into the software development project and that the project follows the ISDM process; completing the appropriate tasks and deliverables. It is essential that the Project Manager work closely with the Quality Assurance Analyst to accomplish all necessary ISDM requirements.

2.1.3 ISDM Taskforce

The ISDM Taskforce's main responsibility in the quality assurance process is to provide oversight and direction for the ISDM process. The taskforce proposes and develops changes to the ISDM based on lessons-learned from projects. The taskforce consists of information technology staff in various sections of the Division of Information Technology.

Members of the taskforce conduct high level reviews of the agency's software development projects. These reviews are scheduled during the ISDM Taskforce weekly meetings. Members are also available to act as consultants and answer questions regarding the ISDM process.

2.1.4 Management

The organization's management is kept abreast of projects from a high level perspective. Management will be given more detailed updates on higher priority projects (e.g., projects brought forth by the Governor, CIO Council, etc.) or other high profile development activities. After metrics are applied to projects, management will be given updates using descriptive statistics.

2.2 QUALITY ASSURANCE TASKS

Each of the four groups: Quality Assurance Analysts, Project Managers, ISDM Taskforce and Management are responsible for performing QA tasks throughout the life of a project.

2.2.1 Quality Assurance Review Process

For all software development projects a Quality Assurance Analyst is assigned to the project review team as a consultant to each Project Manager and to ensure all ISDM procedures are followed. The QA Analyst offers guidance on the ISDM process; including deliverables, project planning, cost estimating and project management to any project team members.

2.2.1.1 QA Project Plan – Developing/Maintaining Project Specific QA Plan

The QA Analyst is responsible for developing a QA Project Plan specific to each project. The QA Analyst sets up an initial meeting with the Project Manager to discuss the details of the QA Project Plan and the process to be followed. The QA Project Plan identifies all required reviews and the timing of reviews. The full ISDM and the Rapid Development Process each have their own QA Project Plan format to follow. Attachments 1 and 2 contain the format for the QA Project Plans. The QA Analyst meets with the Project Manager at least monthly and updates the QA Project Plan throughout the life of the project.

2.2.1.2 Verifying Corrective Action is Taken and Problems Resolved

The QA Analyst tracks open issues on each project to ensure they are resolved. During each QA project meeting the Project Manager gives an update on all outstanding issues for the project being discussed. Resolved issues are kept for future analysis. As part of the QA Project Plan, an issues report is generated and sent to the Project Manager following each QA status meeting.

2.2.2 Project Manager Review Process

For each information development project the assigned Project Manager is responsible for ensuring quality is built into the software development product and that the project team members follow the ISDM. The Project Manager coordinates and reviews all tasks and deliverables in the ISDM stages. The QA Analyst and the entire project team assists in this review process. The following subsections describe the various processes in place to assist the Project Manager in ensuring quality throughout the project.

2.2.2.1 Inspections

Inspections are performed by project team members to detect potential problems early in the project life-cycle and to ensure deliverables are complete and follow STO standards. The reviews include, but are not limited to, the review of the requirements, design, and code.

2.2.2.2 Stage-end Walkthroughs

At the completion of each ISDM stage a Stage-end Walkthrough is performed with the appropriate team members for that stage. The Walkthrough is a presentation/discussion of the products and documentation resulting from the ISDM stage.

2.2.2.3 Peer Reviews

Peer Reviews are performed by peers to detect potential problems early in the project life-cycle. They are similar to inspections, however the participants are peers that are not part of the project team. The reviews include, but are not limited to, the review of the requirements, design, and code. Peer reviews are optional.

2.2.3 Taskforce Review Process

The ISDM Taskforce is responsible for reviewing software development projects for management oversight. The purpose of the ISDM Taskforce review is to ensure the appropriate development methodology is being followed and to act as consultants to project teams as necessary. These reviews are intended to be a learning process for both Project Managers and the ISDM Taskforce.

Project reviews are conducted during the weekly regularly scheduled ISDM meetings. Project reviews are scheduled by contacting the taskforce chair and must be arranged by Monday of the week preceding the review meeting. At the time of scheduling, all appropriate documentation must be up to date and available in the Technology Projects directory. The Project Manager and their supervisor must attend the review meeting. The review should last approximately 10 minutes.

2.2.3.1 ISDM Projects

The ISDM Taskforce reviews projects that follow the Full ISDM at the following milestones:

- ◆ Completion of the Project Proposal Form
- ◆ Completion of the Project Plan
- ◆ Completion of the Project Close-out

The Project Manager should schedule an ISDM Taskforce review upon completion of each of these milestones. While more reviews may be necessary, these three are the minimum required. The Project Manager may request more reviews as needed to facilitate the project process.

2.2.3.2 Rapid Development Projects

The ISDM Taskforce reviews projects that follow the Rapid Development Process at the following milestones:

- ◆ Completion of the Rapid Development Plan
- ◆ Completion of the Project Close-out

The Project Manager should schedule an ISDM Taskforce review upon completion of each of these milestones. While more reviews may be necessary, these two reviews are the minimum required for a rapid development project. The Project Manager may request more reviews as needed to facilitate the project process.

2.2.4 Management Review Process

This section will be completed at a later time.

2.2.4.1 Reports

III. Documentation

3.1 FORMS/PLANS

3.1.1 Quality Assurance Project Plans

The QA Project Plan is developed and maintained by the QA Analyst. There are two versions of the plan, the Full ISDM (Attachment 1) and the Rapid Development Process (Attachment 2). The plans contain project identifying information, roles and responsibilities for the review processes, a document review checklist, issues report and meeting notes. The plans also include lessons learned and process improvement recommendations. The same structure is followed for both plans; however, the review portion of the checklist contains items specific to the stages, tasks and deliverables for the Full ISDM and Rapid Development Process.

3.1.2 Project Review Issue List

The Project Review Issue List is used to record issues uncovered during inspections and peer reviews. The issues are tracked by the Project Manager and Quality Assurance Analyst. The Project Review Issue List is in Appendix of the ISDM document.

3.1.3 Project Review Management Report

The Project Review Management Report provides statistics on the outcome of an inspection or peer review such as: number of issues (major and minor), participants, time spent on review, etc. The Project Review Management Report is in Appendix of the ISDM document.

3.1.4 Stage-end Walkthrough Checklist

The Project Manager completes a Stage-end Walkthrough Checklist at the end of each stage starting with the Needs Assessment Stage and ending with the Development Stage. This checklist is designed to assist in resolving any open issues prior to starting the subsequent stage and to ensure the stage deliverables are complete. The Walkthrough Checklist forms are in Appendix B of the ISDM document.

3.1.5 Project Close-out

At the end of the Implementation Stage the Project Manager conducts a Post Mortem of the project. This meeting requires all project staff to attend and sign-off on the project. The Project Close-out form requires specific dates to be recorded (e.g., date to close out access to database, completion date, customer acceptance test date, etc.). At this point in the project, lessons learned are recorded on the Project Close-out form for future projects. The Project Close-out form can be found in the ISDM (Implementation Stage for the Full ISDM, Test and Implement Stage for the Rapid Development Process).

3.1.6 ISDM Taskforce Review Form

The ISDM Taskforce Review form (Attachment 3) is used to record the results of the taskforce review. Completed forms will be sent to the Project Manager and are also kept in the directory S:/technology projects/"agency name"/ "project name"/

3.2 PROJECT TRACKING

All ISDM projects are tracked within the Software Process Improvement section. Project information and issues are tracked on each project.

3.2.1 Projects

General information about a project (e.g. Project Name, Description, Project Manager, etc.) and specific information such as the completion of deliverables and tasks are tracked.

3.2.2 Issues

During each project team meeting issues are discussed (new, open, resolved) and updates to these are made and a report generated and sent out to the Project Manager. Before each status meeting the QA Analyst assigned to the project assembles all outstanding issues for the project, and bring the issues (with status) to each meeting for discussion.

3.2.3 Reviews

Information from Inspections and Peer Reviews (e.g. Participants, Review Items, Issues Uncovered, etc.) are tracked.

IV. Process Improvement

4.1 LESSONS LEARNED

Lessons learned are gathered and shared with staff as a resource for future projects.

4.2 QA PROJECT PLAN RESULTS

The results of the QA Project Plan is used as feedback on the project to recognize best practices and improve the ISDM process and future projects.

4.3 DEFINE AND MAINTAIN THE QUALITY ASSURANCE PROCESS

The Software Development Quality Assurance Process (SDQAP) must be defined, tailored for each project, and improved based on the lessons learned through its use. This task includes update and maintenance of this Software Development Quality Assurance Process. All suggested changes for improvement of this plan will be submitted to the Software Process Improvement (SPI) section. The SPI is responsible for updating and maintaining the SDQAP.

V. Forms

QA Project Plan – Full ISDM

Project Name	
QA Project Number	
QA Analyst(s)	
Project Manager	
QA Plan Date	

1. Roles & Responsibilities

1.1 QA Analyst

- ◆ Weekly meetings with Project Manager
- ◆ Document/Track open issues
- ◆ Track/Review deliverables/tasks
- ◆ Describe/Track configuration management
- ◆ Document/Track lessons learned
- ◆ Attend project meetings
- ◆ Track initial and actual estimates

1.2 Project Manager

- ◆ Ensures quality of all products
- ◆ Ensures all project tasks are followed
- ◆ Ensures all deliverables are completed
- ◆ Ensures project schedules and cost/resource estimates are kept up to date
- ◆ Ensures appropriate team members are involved in project

1.3 ISDM Task Force

- ◆ ISDM Task Force Reviews
- ◆ Develop and propose changes to the ISDM process based on lessons-learned from the project

2. QA Plan Documentation

2.1 QA Review Checklist

Document/Task	QA Review Date	Status
Project Proposal Stage		
Project Proposal Form		
Estimate for Needs Assessment & Planning Stage		
Project Schedule for Needs Assessment & Planning Stage		
Service Agreement: Create		
Project reporting application: Create		
Entered into Time Accountability System		
ISDM Task Force Review		
Folder Created on s:\Technology Projects		
Needs Assessment Stage		
Software Requirement Specification		
Walkthrough		
Update Folder on s:\Technology Projects		
Project reporting application: Update		
Planning Stage		
Project Plan		
Estimate for Remaining Stages		
Project Schedule for Remaining Stages		
Service Agreement: Update		
Project reporting application: Update		
ISDM Taskforce Review		
Design Stage		
Data Model & Data Dictionary		
Design Document		
ADA requirements; 508 federal standards		
Test Plan		
Migration/Implementation Plan		
Walkthrough		
Documents: Update as Necessary		
Folder (s:\Technology Projects): Update		
Project reporting application: Update		
Development Stage		
Walkthrough		
Documents: Update as Necessary		
Folder (s:\Technology Projects): Update		
Project reporting application: Update		
Schedule for Remaining Stages: Update		
Test Stage		
Test Plan Results		
Customer Sign-Off		
Documents: Update as Necessary		
Folder (s:\Technology Projects): Update		
Project reporting application: Update		

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Schedule for Remaining Stages: Update		
Implementation Stage		
Project Closeout		
Walkthrough		
Documents: Update as Necessary		
Folder (s:\Technology Projects): Update		
Project reporting application: Closeout		
Time Accountability System: Closeout		
ISDM Taskforce Review		
Folder (s:\Technology Projects\complete Projects): Move		

2.2 Issues Report

Description	Person Assigned	Status	Dates		
			Status	Expected Resolution	Actual Resolution

2.3 Lessons Learned Report

2.4 QA Meeting Notes

3. Location of Project Documentation/Code

Documentation

Document	Location

Source Code

Type	Location

Note: Version control of all documents and releases of s/w are the Project Manager's responsibility.

4. Process Improvement

QA Project Plan – Rapid Development Process

Project Name	
QA Project Number	
QA Analyst(s)	
Project Manager	
QA Plan Date	

1. Roles & Responsibilities

1.1 QA Analyst

- ◆ Weekly meetings with Project Manager
- ◆ Document/Track open issues
- ◆ Track/Review deliverables/tasks
- ◆ Describe/Track configuration management
- ◆ Document/Track lessons learned
- ◆ Attend project meetings
- ◆ Track initial and actual estimates

1.2 Project Manager

- ◆ Ensure quality of all products
- ◆ Ensures all project tasks are followed
- ◆ Ensures all deliverables are completed
- ◆ Ensures project schedules and cost/resource estimates are kept up to date
- ◆ Ensures appropriate team members are involved in project

1.3 ISDM Task Force

- ◆ ISDM Task Force Reviews
- ◆ Develop and propose changes to the ISDM process based on lessons-learned from the project

2. QA Plan Documentation

2.1 QA Review Checklist

Document/Task	QA Review Date	Status
Initiation & Analysis		
Rapid Development Plan		
Requirements Specification		
Project Cost Estimate		
Project Schedule		
Service Agreement: Create		
Project reporting application: Create		
Entered into Time Accountability System		
ISDM Task Force Review		
Folder Created on s:\Technology Projects		
Walkthrough		
Design & Develop		
Data Dictionary & Data Model		
ADA requirements; 508 federal standards		
Draft Test Plan		
Service Agreement: Update		
Walkthrough		
Project Schedule: Update		
Project reporting application: Update		
Test & Implement		
Test Plan Results		
Migration/Implementation Plan		
Walkthrough		
Help Desk Training		
Customer Sign-Off		
Project Closeout		
Documents: Update as Necessary		
Folder (s:\Technology Projects): Update		
Project reporting application: Closeout		
Time Accountability System: Closeout		
ISDM Taskforce Review		
Folder (s:\Technology Projects\complete Projects): Move		

2.2 Issues Report

Description	Person Assigned	Status	Dates		
			Status	Expected Resolution	Actual Resolution

2.3 Lessons Learned Report

2.4 QA Meeting Notes

3. Location of Documentation/Code***Documentation***

Document	Location

Source Code

Type	Location

Note: Version control of all documents and releases of s/w are the Project Manager's responsibility.

4. Process Improvement

ISDM Task Force Review

ISDM Stage:	Project reporting application #:
Date:	Project Manager:
Project Name:	

Are the appropriate team members included on the project?

When were Walkthroughs conducted?

Did you have any problems with the process? Recommendations?

ID	Deliverables	Required for this Review	Completed (Y/N)
1	Completed and Signed Project Proposal Form/Rapid Development Plan		
2	Service Agreement		
3	Completed and Signed Project Plan (n/a for Rapid Development)		
4	Project Timeline		
5	Requirement Specifications		
6	Project Cost Estimate		
7	Updated Service Agreement		
8	Project Close-Out Form		
9	Post Mortem Session Update/Report		

Reviewed by Task Force Members:

Action Items:

Comments:

Appendix F: STO SCMP

Appendix G: Roles and Responsibilities

Application DBA: Performs design-related tasks as requested and required by an Application Development team.

Builds the physical data structures.

Make database design modifications

Troubleshoot problem queries and updates

Author – Person who developed the product.

Business Analyst – Provides knowledge about the functions and data/information of the processes to be automated. Typically, a representative of the customer community fulfills this role.

Client Representative: Defines projects and services (using Service Agreements, etc.). The single point of contact to assigned TRC customers.

Performs Consultant Information Assessments to provide management input regarding TRC policies, services, marketing and pricing structure.

Problem Resolution-liaison to STO customers

Provide any problem mitigation through coordinating resources and/or follow-up explanations and resolutions to a customer request and/or concerns

Provide oversight and ensure completion of assigned STO projects

Marketing (selling) STO services and products

Customer Coordinator: member of the customer community, who provides knowledge about what the application needs to do. General responsibilities may include:

Coordinates activities with the customer community

Communicates with his/her upper management when necessary

Compiles equipment surveys and equipment needs evaluation.

Participates in needs assessments

Develops data element definitions and customer documentation.

Defines business rules

Coordinates customer training

Authorizes access and serves as the primary application contact after the application is installed.

Data Administrator: Analyzes, classifies and maintains an organization's metadata. Provides for the overall management of data as an organizational resource and asset. Helps as requested in the logical aspects of development projects (e.g., needs assessment, business rule specifications, logical database design).

Database Administrator: Responsible for the physical aspects of the database and applications.

The database administrator works with the systems administrator to ensure a stable, reliable and recoverable DBMS environment. This includes, but is not limited to:

Allocates and manages physical (space) resources

Monitoring database activity and performance

Tunes database for performance

Installs and upgrades software

Plans, tests, and implements backup and recovery procedures

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Developer: One or more individuals who conduct the needs assessment, design or develop the application. The developer may be from development staff, a program area or may be a contractor. General responsibilities include:

- Conducts needs assessments
- Evaluates software solutions
- Develops the conceptual design of the system
- Develops detailed program specifications
- Develops logical and physical design of the database diagram
- Write computer programs

Development Liaison: A development area staff member is assigned when a project is managed by either a contractor or program area staff (i.e., not managed by the development area). The Development Liaison's goals are to facilitate successful project outcome and ensure conformity with STO standards. General responsibilities include:

- Acts as a technical consultant regarding information systems development, computer systems capabilities and ISDM standards and procedures.
- Ensures that the development team has the current standards for deliverables.

Functional Owner: The business area executive who has the final responsibility for an application (usually a division director level) Organization or position who actually owns the data & application.

- Has primary authority regarding business policy, and application and data access controls
- Has primary authority to request application and/or data modifications
- Approves and prioritizes proposed application modifications

Note: Application data may crowd organization boundaries and then may have multiple data owners.

Inspector – Reviews the product for the inspection meeting.

Moderator – Coordinates and leads a review meeting. The Moderator may be the Project Manager unless the Project Manager is the Author of the product being reviewed.

Network Administrator: Ensures connectivity and communication among networks, servers, and clients inside and outside the STO.

- Monitors and tunes the network to ensure acceptable levels of performance
- Evaluates applications' connectivity requirements
- Configures the network in regard to various protocol and bandwidth specifications
- Ensures security is respected throughout the network environment

Peer – Person of equal or management level to the author of a product who performs a review of the product.

Project Manager: The person who oversees the project. The project manager may be a member of development, program area or contract team. General responsibilities include:

- Facilitates meetings of the development team
- Maintains a project file which contains copies of deliverables, correspondence and meeting minutes
- Maintains timeline & associated tasks & assignments including progress tracking & reporting
- Ensures compliance with proposal and established standards
- Coordinates meetings with the review team and other Development staff, when applicable
- Performs contract management, when applicable

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Quality Assurance Analyst: Responsible for guiding software process improvement. The primary objective of quality assurance is to support data processing in increasing the quality of services provided. To accomplish this objective quality assurance will assure that:

Policies, procedures, and standards are developed, approved, implemented and maintained.
Information systems projects are reviewed at appropriate times during the project.
Quality concepts are promoted throughout information systems development.
Metrics are developed to measure the quality level of products and services produced for the customer.

Recorder – A scribe; person who documents all issues discussed during the review meeting.

Security Administrator: Develops and implements policy to ensure the integrity, protection, and availability to authorized persons of STO data and the hardware, software, and other components which are required for processing that data.

Server Administrator: Responsible for evaluating the impact and performance on the network server(s).

Service Center Representative: Acts as first line contact advocate between end user and technical staff. Unless technical staff requires more information from user to resolve problem, the Service Center representative will be the only contact liaison the end user will require. General responsibilities include:

Initial troubleshooting and diagnosis of problem

Contacting correct technical staff required to resolve problems when out of the realm of knowledge of the Service Center representative.

Logging calls into an electronic tracking media and providing a source of information to end users when specific STO wide applications have become disabled or unreachable.

Systems Administrator: Ensures the reliability, stability and recoverability of specific server environments. Normally the primary focus involves server hardware, associated operating systems, and DASD (Direct Access Storage Device). General responsibilities include:

Develops and implements backup strategies

Installs and upgrades operating system software

Configures and optimizes storage systems

Monitors and tunes system to ensure acceptable levels of performance

Technical Advisor – Person who provides technical knowledge to the development team.

Web Administrator: Ensures the reliability, usability, and recoverability of the web server software.

Web Designer – Person responsible for the look and feel (graphic design) of the web based application.

Web Master: Responsible for look and feel (graphic design) and adopting a demonstration, distribution, and public relations environment.

Acts as point of contact for web design.

Ensures web design standards are followed

NEEDS ASSESSMENT TEAM

The Needs Assessment Team is responsible for developing the requirements specification document and the customer deliverables list.

DEVELOPMENT TEAM

The development team is responsible for conducting the project tasks during the design and development stages of the project. Specific responsibilities are defined in the project plan. The number of individuals on the Development Team will vary depending on the size of the project.

REVIEW TEAM

The review team is responsible for reviewing and approving the deliverables during each stage of the project. The team should ensure that the appropriate documentation and notification is complete and that the ISDM and STO standards are followed. Review team members are assigned during the planning phase. Five key functional areas will be represented on the review team:

- Database Administration
- Data Administration
- Network Administration
- Web Administration
- Server Administration
- Systems Administration
- Quality Assurance

TEST TEAM

The Test Team is responsible for testing and evaluating the functionality of the application before it is released to the customer.

IMPLEMENTATION TEAM

The Implementation Team is responsible for defining and implementing the Implementation plan in the Testing and Implementation stages. The activities included with implementing the system are installation of hardware and software, data migration, acceptance testing, sign-off and customer training.

Appendix H: Glossary

Acceptance Testing: Formal testing conducted to determine whether a system satisfies its acceptance criteria and thus whether the customer should accept the system.

Analysis: Activities involved in understanding an issue, its associated processes and components, and possible methods that can be used to facilitate the processes electronically.

ANSI: American National Standards Institute.

Application: Software programs that interact with associated data to achieve a defined functionality.

Attribute: 1. Any detail that serves to qualify, identify, classify, quantify or express the state of an entity. An entity is comprised of attributes. When the logical E/R model is transformed into the physical schema, attributes will become columns in the physical tables. 2. A characteristic of a data element (e.g., data type, length, format, etc.)

Business Function: A specific action a customer performs or needs to perform.

Business Rule: Calculations, constraints, and conditional logic by which an organization operates.

CASE: Computer-Aided Software Engineering the combination of graphical, dictionary, generator, project management and other software tools designed to assist in one or more phases of software development

Change Request Form: The Change Request form should be used by the project manager to document any change to the project's requirements or design of the application. The project manager should include any changes to the project estimate and schedule on the form. The project manager and customer coordinator should sign the form.

Client: The customer.

Column: data element or field, A basic unit of data that can be identified and described (Synonyms: data element; field)

Constraint: 1. An external, management or other factor that may confine business or development in terms of resource availability, dependencies or time scales. 2. Within Oracle DBMS - a rule or restriction concerning a piece of data that is enforced at the data level rather than at the object or application level (e.g. foreign key constraint, check constraint)

Customer: Client

Data: Information which may be housed on a storage medium for communication, retrieval and processing by automatic means and presentation as information that is understandable to humans.

Data Administrator: A person or group that ensures the utility of data used within an organization by defining data policies and standards, planning for the efficient use of data, coordinating data structures among organizational components, logical database designs, and defining data security procedures.

Database: A shared collection of logically related data.

Database Administrator: A person or group responsible for the physical aspects of the database management system and applications. The database administrator works with the systems administrator to ensure a stable, reliable and recoverable DBMS environment.

Database Management System: Computerized management facilities that are used to store and manipulate data and to ensure privacy, recovery and integrity.

Data Dictionary: 1. A repository of all definitive information about the relevant data in an enterprise, including characteristics, relationships, usage and responsibility. 2. A central source within a database of information about database objects, users, privileges, events, and use.

Data Document: The data document can be a separate document attached to the requirements document or included in the requirements document. This documentation will consist of detailed information (i.e. type, size, edit criteria) on an existing systems data or a new systems data.

Data Element: A basic unit of data that can be identified and described (Synonyms: column; field)

Data Migration Plan: This plan, section 2.6 of the design document, describes data migration and transformation tasks which need to be accomplished throughout the development, test, and implementation stages. This plan shall include the data migration map and data migration/transformation activities. This should include proposed options for bad data. This plan includes taking existing data and transforming /migrating into the correct values/format of the new application.

Data Model: A logical view of entities and their relationships. (Synonym: Entity Relationship Diagram [ERD])

Deliverable: The product or documentation resulting from an application development stage.

Design: The determination of the overall architecture consisting of physical processing components, hardware, software, people and the communication among them which will satisfy the requirements.

Detailed Functional Requirements: See **Functional Requirements, Detailed.**

Developer's Manual: A guide for application development staff containing specific instructions and standards for applications development.

Domain: 1. The set of valid values for an attribute or column. 2. A group of computers whose hostnames share a common suffix, the domain name (e.g., dms.state.fl.us).

Eighty-Hour Rule: Each task should only incorporate 80 hours. This allows the project to be spaced out into manageable increments for the team to follow and achieve. During this 80 hours it is important to keep records of the estimated amount of time for the task and the actual time (to use for future tasks as well as future projects).

Entity: A thing of significance about which information needs to be known or held.

Entity Relationship (E/R) Diagram: A logical view of entities and their relationships. (Synonym Data Model)

Equipment Survey: deliverable of the needs assessment stage which provides an inventory of the hardware and software resources available in the customer community.

Estimating: The project manager calculates the estimated time needed to perform tasks of a project to estimate how long the project will take and how much the project will cost for all resources.

Field: A basic unit of data that can be identified and described (Synonyms: data element; field)

Format: A pre-established layout for data. Programs accept data as input in a certain format, process it, and provide it as output in the same or another format. All data is stored in some format with the expectation that it will be processed by a program that knows how to handle that format. Generically, data formats tend to fall into bitmaps (strings of 0's and 1's) that describe images or sound patterns (or both), text formats (in which usually each byte value is mapped to a character), and numeric data formats (used by spreadsheet and other database programs).

Full-time Equivalence (FTE): Percentage of full-time devoted to the project.

Function: An action

Functional Requirements: A report documenting the hierarchy of actions within an application. As a project proceeds through its development cycle, higher level actions are decomposed into more specific steps.

Functions and Work Flow Documentation: A deliverable of the needs assessment stage which identifies customer community tasks and the flow of information through those tasks.

IEEE: Institute of Electrical and Electronics Engineering.

Implementation Plan: A deliverable in the testing stage which describes the procedures to move an application into production.

Information: Meaningful data

Information Resource Management: 1. The concept that information is an important organizational resource and must be planned, managed and protected like other resources such as people, materials and financial resources. 2. The policy, action, and procedures concerning information, both automated and non automated, that management establishes to serve the overall current and future needs of an enterprise.

Information Systems: 1. That part of an organization responsible for the development, operation and maintenance of computer-based systems. 2. A defined and interacting collection of data, automated procedures and processes, along with the organized deployment of people, machines and other resources that carry out those procedures and processes. (Synonyms: Information Technology; Data Processing)

Information Systems Development Methodology: A structured approach to developing applications in a data processing environment. It defines the stages, tasks, deliverables and techniques which lead through all steps in the life-cycle of a system.

Infrastructure: The environment of hardware, software, network, communications, and database management system components that supports technology.

Input Products: Any data source which the application requires such as documents, electronic data, data entry, etc.

Inspection: A structured formal review conducted to detect potential problems in a software development product early in the project life-cycle.

Maintenance: The modification of a software product, after delivery, to correct faults, to improve performance or other attributes, or to adapt the product to a changed environment.

Metadata: Information about an organization's data. Meta-data defines data structures and elements, itemizes associated attributes, describes how electronic data relates to real world items, notes business rules and how they affect certain data items, tracks how, when and who collects and/or changes data values.

Needs Assessment: Collection and validation of the requirements of the application customer.

Needs Assessment Summary: A deliverable of the needs assessment stage which reviews the results of the needs assessment activities.

Nullable: The capability of having no value.

Open Issues: Concerns identified but not resolved.

Output Products: Screens, reports, graphs, maps, queries, etc. which the application should produce;

Peer Review: A structured formal review conducted to detect problems in a product early in the development process. The peer review is similar to an inspection, except that the review team consists of peers to the author who may or may not be a part of the project team.

Physical Database Diagram: A representation of the database structures of an application.

Platform: Specific computer software, as in the phrase "platform-independent". It may also refer to a specific combination of hardware and operating system and/or compiler, as in "this program has been ported to several platforms". It is also used to refer to support software for a particular activity, as in "This program provides a platform for research into routing protocols".

Process: 1. The set of steps that must be accomplished to complete a task. 2. Transformation of incoming data flow(s) into outgoing data flow(s). 3. An instance of a program running in a computer.

Production: The state of an application once it has been installed for use by the customer community.

Project File: A hardcopy record of deliverables, correspondence, meetings and notes accumulated during an application development project.

Project Management: The application of knowledge, skills, tools, and techniques to project activities in order to meet or exceed stakeholder needs and expectations from a project. Effective project management is necessary throughout the entire systems development life cycle.

Project Plan: A deliverable of the planning stage which identifies the staff involved in the project, estimated time, approaches and techniques which will be used.

Project Proposal: The deliverable of the Project Proposal Stage that initiates and prioritizes an application development project.

Project Schedule: A schedule of estimated project deadlines produced during the planning stage.

Prototype: A model or simulation of all or part of an application.

Pseudo Setup: The 'pseudo' access effort will develop an access control listing of all users and rights based upon the 'Need to Know' principle. As soon as the 'pseudo' access control list is tested successfully, access to the root will be withdrawn from all third parties. Therefore, the only access to the root, especially going toward production, will be a STO designated systems administrator.

Record: A named collection of related data items or elements. Also see **Row**.

Reinspection: A repeat of an inspection of a product that was previously inspected.

Relationship: Any significant way in which two things of the same or different type may be associated.

Requirement: A feature an application must possess to meet the needs of the customer community.

Requirements Document: Requirements document provides documentation that is fundamentally a way of organizing thinking to be sure that all key points are considered in the requirements gathering process. The document is used in the determination and documentation of the customers requirements, functions and business rules.

Row: An entry in a table, consisting of values for each relevant column. Each row must be different in some way from any other row in the same table.

Security: The protection provided to prevent unauthorized or accidental access to a database or its elements; the updating, copying, removal or destruction of the database; or the changing or running of a proscribed application.

Software Test Plan: A project deliverable containing plans for unit, integration, and system testing activities. It also identifies who will participate in testing, where and when training will occur, how test results will be transmitted back to the development team and the estimated length of the test period.

Stage-End Walkthrough: A planned review of all deliverables at the end of an ISDM stage. This is a high level review to ensure all deliverables are complete prior to moving to the next ISDM stage. The stage-end walkthrough should occur at the end of every stage beginning with the Needs Assessment stage and ending with the Test Stage.

System: A defined and interacting collection of real world facts, procedures and processes, along with the organized deployment of people, machines and other resources that carry out those procedures and processes.

Table: 1. A collection of rows in a relational database. 2. An article of furniture consisting of a flat top supported on one or more legs.

TAR: Technical Assistance Request. A formal call to Oracle's support office asking for help with an Oracle-related problem. TARs may be initiated by phone or via Oracle's on-line (Internet) support site. TARs should be initiated by the STO's designated technical contact for Oracle.

Thirty-two Hour Rule: Real world scheduling and estimating. A schedule should anticipate a worker to work 32 hours of a 40 hour work week. This 32 hours is actual work on a particular project and takes into account other work related events such as phone calls, breaks, and meetings.

Training Plan: A deliverable of the testing stage which describes how customer training will be conducted.

Trigger: Any device that activates some other mechanism. An event that precipitates another event or series of events.

Unit Test: The process of debugging an individual component of an application.

UNIX: A multi-user, multitasking operating system originally designed for minicomputers, then revised for use on mainframes and personal computers. There are now many versions of UNIX used on many different platforms. UNIX is written in the C programming language.

User: Any individual or group of individuals who interact with the computer at a business application level.

User Manual: Documentation that contains instructions about how to navigate through the application.

Version Control: A means of identifying subsequent releases of an application.

View: A means of accessing a subset of a database as if it were a single table.

Walkthrough: A presentation and discussion of the products or documentation resulting from an application development stage.

Windows NT: Windows New Technology. A 32-bit operating system from Microsoft for high-end workstations, servers, and networks.

Work Flow: 1. Rules and procedures which define how information flows through the tasks. 2. The tasks, procedural steps, organizations or people involved, required input and output information, and tools needed for each step in a business process.

Appendix I: Service Agreement

SAMPLE ONLY

STATE TECHNOLOGY OFFICE
SERVICE AGREEMENT
WITH
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
(Hereinafter referred to as the Customer)

PURPOSE

This Service Agreement (SA) between the State Technology Office (STO), and Department of Business and Professional Regulation (customer), specifies the levels of service that the STO will provide the Customer in the areas of computer processing availability, storage, data communications, application support and specified miscellaneous services.

CONTACT PERSONNEL

The following personnel represent the main contacts between the Customer and the STO:

Customer Contact	Name
STO Program Administration	Name
STO Chief Operations Officer	Name
STO Shared Resource Center	Name
STO Service Center	Name
STO Client Representative	Name

NORMAL WORKING HOURS

The STO offers access to repositories of data 24 hours per day. Normal hours of support available to Customer for access to these repositories, access by data terminal equipment and access by intelligent workstations are defined to be from 7:00 a.m. to 6:00 p.m., Monday through Friday (eastern standard time, excluding holidays). The STO shall be notified at least 48 hours in advance of any Customer needs that would deviate from this standard operating schedule.

SERVICE AGREEMENTS

Funding Agreement refers to either budgeted data processing funds appropriated within the STO budget to support the Customer's applications or data processing funds appropriated to the Customer. The STO shall provide the Customer services noted in this agreement. Charges shall be paid to STO by the Customer for these services as stated on attachment "A". The STO shall provide the Customer with an invoice for services, utilized by the Customer, consistent with the billing system, rates and concepts used to develop the overall rate structure and cost recovery methodology.

Special notification: The Customer will be notified of any changes to the billing process. New projects not covered under the current funding set forth in the attached service estimates will be mutually agreed to as a work plan and shall be billed to the Customer.

Nonpayment: An invoice presented to a Customer and not paid (within 40 consecutive calendar days of lapsed time) will constitute sufficient reason for the State Technology Office to terminate service to that Customer.

Establishing Work plan: The STO and the Customer will jointly develop a work plan reflecting the priorities and completion dates of major projects to be accomplished in the balance of each fiscal year. Status meetings will be held to discuss progress and issues of the projects. The STO and the Customer will meet as needed to review deadlines and priorities for the purpose of mutually agreeing on any changes from the original work plan.

Estimate Projection refers to the percent of deviation of cost estimated for new projects. STO will project costs of projects, and amendments may be made by mutual consent.

Problem Resolution involves mutual action and cooperation on the part of the Customer and the STO. The Customer shall be responsible for immediately notifying the Service Center of any system or repository unavailability, slow response, data corruption or incorrect transaction execution within one(1) business day. Response from the Customer after one(1) business day could hinder the resolution of the reported problem(s).

SA ADMINISTRATION

The STO will report on the compliance to this Service Agreement on a quarterly basis to the C.I.O., Department of Business and Professional Regulation.

The STO, as well as the Using Customer, will be required to provide a minimum of 30-days written notice to the other party prior to termination of service and cancellation of this SA, except when **Nonpayment** occurs.

The Customer will notify the STO immediately of any new application development, or major changes to existing applications, that may require additional resources.

ACCEPTANCE

Services included in this SA are contingent upon adequate funding levels.

The Customer Service Agreement is understood and agreed to by the following representatives of the State Technology Office and the Department of Business and Professional Regulation.

Department of Business and Professional Regulation:

Name, C.I.O.

Date: _____

State Technology Office:

Name, State C.I.O.

Date: _____

Appendix J: Design Fundamentals

The Design Stage defines the fundamentals which software design should adhere to, as well as the design's role as a representational model. Three distinctive aspects of a system are addressed during its software design. Data design is involved with the organization, access methods, associatively, and processing alternatives of the system's data. Preliminary (architectural) design defines the components, or modules, of the system and the relationships that exist between them. Detailed (procedural or algorithm level) design uses the products of the data and preliminary design phases to describe the processing details of the system (module internals).

Software design methods attempt to aid the designer in each of these three aspects: they assist in partitioning the software into smaller components and reducing complexity; they help to identify and isolate data structures and functions; and they attempt to provide some measure of software quality. Regardless of its specifics, each software design method that has been introduced to the software engineering community is based to some extent on the same proven concepts and shares common characteristics. Each method aids the designer by providing the following:

- A mechanism translating the physical problem to its design representation
- A notation for representing functional components and their interfaces
- Heuristics for refinement and partitioning
- Guidelines for quality assessment

Fundamental concepts that have remained fairly constant (although the degree to which they are stressed varies considerably) are stepwise refinement, software architecture, program structure, data structure, modularity, coupling and cohesion, information hiding, and data abstraction.

Appendix K: Process for Hosting Software Applications

In addition to software development, the State Technology Office also offers software hosting services. Any customer interested in using the STO's hosting services should follow the steps below.

Steps for completing the form:

1. The customer, with the help of a client representative, will initiate the Hosting Plan form.
2. The client representative will route the Project Plan for Hosting Applications form to the Development, Review and Test Team members for approval.
3. The QA Analyst will route the Hosting Plan to the STO managers for Approval.
4. The client representative will place the final signed form along with all other required deliverables under the S:\ Technology Projects \ Agency Name \ Hosting folder.
5. The client representative will coordinate the hosting service with the appropriate STO staff and the customer.

Project Name
Hosting Plan

Project Information

Date Submitted

When submitting this Plan to the STO

Project Name

The customer assigned project name (new) or current system name.

Version

Description of Project

This is a brief, high-level description of what the application is intended to accomplish.

Requesting Organization

The name of the organization requesting the project.

Application Name

The name of the application that will be used in future references.

Customer Point of Contact

Key contact on customer side - member of the customer community

Functional Owner

Individual with authority make financial decisions on customer side - member of the customer community

Vendor, if applicable

Vendor on customer side, working on the project

Platform Selection

Listed are various tools that the STO supports. Select all the tools that the project requires. If you do not find the requirements for your project, please add any information to the "Other" area at the bottom of this section.

Application Svr:	☐ Oracle 9iAS	☐ MS IIS	☐	☐	☐
Database	☐ DB2 IBM	☐ Iplanet Directory	☐ Oracle 8.1.7	☐ SQL Svr 2k	☐
Hardware:	☐ SUN	☐ Unisys	☐ IBM	☐ NT	☐ Intel
Operating Sys	☐ Unix-Solaris	☐ Unisys	☐ IBM	☐ Win 2k	☐ Linux
Prog Lang:	☐ ASP	☐ COBOL-IBM LE	☐ HTML	☐ Java 2.x	☐ Java Script
	☐ JCL	☐ JSP 1.x	☐ Perl 5.x	☐ VB Script	☐ Visual Basic 6
	☐ XML	☐ Oracle PL-SQL			
Web Svr:	☐ Apachee 5.x	☐ Iplanet 4.1	☐	☐	☐

Other: _____

Capacity Planning

IT resource requirements anticipated for this project, this includes the anticipated frequency of use.

Unit	Development	Test	Production
# Users			
# Transactions/day			
Data Storage (MB or GB)			
Software/Program Storage (MB or GB)			
Peak Usage Periods			

Interfaces

Any intermediate component between systems which provides any type of connection between them.

Description

Processing Requirements

Normal and special operations required by the user.

Availability: 24x7 availability, not including scheduled downtime
Backup/Recovery
Staffing: 7am – 6 pm Monday – Friday, excluding holidays. After hours number: ETSD: 487-1746

Specialized Tools or Third Party Software

Tool(s) selected to produce the deliverables of the project along with a brief but concise description of each.

Tool/Licenses (updates)	Description

Project Documentation

The customer coordinator needs to supply the following documents to the project manager. The following documentation needs to be delivered to the STO prior to work commencing.

	Location/Filename
Project Plan/Timeline	
Requirement Specification	
Configuration Plan	
Migration Plan (What & When)	
Test Plan	
Design Document	
Certification of ADA compliance	

Acceptance Test Approach

Identify and describe the approach that will be used for acceptance testing the system.

Description

TO BE COMPLETED BY THE STATE TECHNOLOGY OFFICE**Account #**

Billing/cost center account number assigned by the STO Customer Service Client Representative.

Client #

Number assigned by STO for more specific billing information.

STO Customer Representative

STO staff identified as the project coordinator, responsibility of coordinating the STO project; can be STO Service Agreement Coordinator.

Estimated Cost Summary

For each area listed, summarize the estimated cost.

	Units (product or time)	Rate	Total
Hosting			
Storage			
Floor space			
Other			
Total			

Cost Recovery Approach

Specify how the customer will be charged for the services.

The STO will invoice the Customer on a monthly basis for the identified general operating and maintenance support listed in this agreement. The STO must charge fees for services that are sufficient to recover all of the cost consistent with Circular No A-87 for STO operations. This is achieved through invoicing for service units that can be accurately counted and attributed to customers. When invoiced, the chargeable units represent the amount of customer usage of STO resources. The Customer agrees to pay invoices for services provided by the STO within 40 days of invoice receipt. Such payment will be made via journal transfer.

Network

Network impact and security requirements.

Requirements	Description
Level of Internet access to the servers (public Internet access (DMZ), or internal State access only)	
Server to server connectivity (Attach diagram if necessary)	
Network security requirements	
Server data backup requirements (Will the servers be added to the SRC Backup network)	
Data flow between servers (Attach diagram if necessary)	
Data flow to users (Attach diagram if necessary)	
Estimated bandwidth utilization per server	
Network interface speed per server interface (10, 100, or 1000)	
Number of network interfaces per server.	
Justification for any server interfaces over 100Mb	

List any required equipment.	

Estimated STO Resources

For each stage listed, specify the estimated resources that the stage will take to complete.

	Testing	Implementation	Maintenance
Platform Services			
Database Support			
Mainframe Support			
Networking			

Review Team

All review team members that will participate in the project and their required roles to the project.

Role	Name	Signature	FTE	Contact info.
Database Administration				
Security Officer				
Tech. Admin.				
Tech. Admin.				
Customer Service				
QA Analyst				
Customer Rep.				

Test Team

All test team members that will participate in the project and their required roles to the project.

Role	Name	Signature	FTE	Contact info.

Deliverables to Customer

List with description of the deliverable(s) that will be provided to the customer.

	Description

STO Training Requirements

List the training (software / hardware) needed by STO staff.

Name	Software	Hardware

Special Provisions

List or specify any special terms or agreements between the STO and the customer not specified in the document.

Customer must adhere to the State Technology Office's existing security policies, ADA compliance, and **Information Systems Development Methodology** located at:
<http://www.myflorida.com/myflorida/sto/isdm/index.html>.

Also, special notice should be given to root access concerns. Access to the 'root' directory, as a

rule is only allowable during the setup and testing phase of the application development methodology. The only time limited exception is a 'pseudo' access setup during the operations phase prior to production. The 'pseudo' access effort will develop an access control listings of all users and rights based upon the 'Need to Know' principle. As soon as the 'pseudo' access control list is tested successfully, access to the root will be terminated. Therefore, the only access to the root, especially going toward production, will be a STO designated systems administrator.

Approval

All sections of this Plan are approved to proceed for the decision-making and structure of the project. Resources may be expended not to exceed the estimates provided in this document. Revisions will be made as necessary as the project progresses. The **Project Name** project has the support of the following senior management.

Approved By:

Customer Point of Contact, Office / Date

Functional Owner, Office / Date

Customer Relations Management / Date

Applications Development Management / Date

Financial Management / Date

Executive Management / Date

Comments

Comments	Initial

Enter comments and initial.

To be completed by STO staff only

Associated Technology Project Spending Plan Request?	Yes		No	

(If yes, request should be submitted with plan for approval)

State Technology Office Hosting Plan

Instructions

Each project within the State Technology Office will follow the hosting plan guidelines. The project can only be started when all approvals have been completed.

The first part of the Hosting Plan can be completed by the customer and then submitted to the State Technology Office.

Project Information

DATE SUBMITTED: When submitting this Plan to the STO.

PROJECT NAME: Given project name. Clearly identifiable.

VERSION: If this is a new application, enter '1'. If this proposal is for a revision to an existing application, please add 1 to the current version number of the existing application and enter that number here.

DESCRIPTION OF PROJECT: This is a brief, high-level description of what the application is intended to accomplish.

REQUESTING ORGANIZATION: The name of the organization requesting the project.

APPLICATION NAME: The name of the application that will be used in future references.

CUSTOMER POINT OF CONTACT: Key contact on customer side - member of the customer community.

FUNCTIONAL OWNER: Individual with authority making financial decisions on customer side - member of the customer community.

VENDOR, IF APPLICABLE: Vendor on customer side, working on the project.

PLATFORM SELECTION: Listed are various tools that the STO supports. Select all the tools that the project requires. If you do not find the requirements for your project, please add any information to the "Other" area at the bottom of this section.

Includes current supported tools in:

Application Server
Database
Hardware
Operating System
Programming Language
Web Server

CAPACITY PLANNING: Provide the storage requirements anticipated for this project, this includes the anticipated frequency of use. This includes the capacity necessary for the three stages of Development, Test, and Production. Include any other storage or transaction unit to this section by adding rows with description at the bottom of the table.

- # users: the estimated numbers of users of the system using an appropriate unit of measure.
- # Transactions/day: estimated number of transactions of the system per day using the appropriate unit of measure.
- Data Storage: estimated storage needs for the data when the application is in production (e.g., MB, GB); if the data storage needs change considerably either monthly or annually, include this information.

- **Software/Program:** estimated storage needs for the software/program when the application is in production (e.g., MB, GB); if the software/program storage needs change considerably either monthly or annually, include this information.
- **Peak Usage Periods:** time periods when the application will be used, please be thorough. Specify specific days of the week, month, etc. or hours of the day.

SPECIALIZED TOOLS OR THIRD PARTY PRODUCTS: Provide the name of the tool(s) selected to produce the deliverables of the project along with a brief but concise description of each.

PROJECT DOCUMENTATION: The customer needs to supply the following documents to the project manager. The following documentation needs to be delivered to the STO prior to work commencing.

Includes the following documentation:

Project Plan/Time line

Requirements Specification

Configuration Plan

Migration Plan (What/When)

Test Plan

Design Document

ACCEPTANCE TEST APPROACH: Identify and describe the approach that will be used for acceptance testing the system.

The State Technology Office will complete the following information

ACCOUNT #: Billing account number assigned by the STO Customer Representative.

CLIENT #: Number assigned by STO for more specific billing information.

STO CUSTOMER REPRESENTATIVE: STO staff identified as the project coordinator, responsibility of coordinating the STO project; can be STO Project Manager.

ESTIMATED COST SUMMARY: For each area listed, identify the estimated units (products of time) * rate = amount. This is only to be a summary – the detailed cost estimates should be contained in a separate document within the project's directory: S:/technology projects/agency name

COST RECOVERY APPROACH: Pre-filled information on how the cost will be recovered for the project. If any other information is necessary for this project, please add.

ESTIMATED STO RESOURCES: For each stage listed, specify the estimated resources that the stage will take to complete.

DEVELOPMENT TEAM: List each role that will be filled and the name of the person who will fill that role. Also list the FTE (percent of full-time) that each person will be able to devote to the role. Each team member should sign the plan. Team members' signatures indicate that they will carry out the tasks specified for their role(s). The following roles need to be included:

Project Manager

Customer Coordinator

Developer

Data Administrator

Database Administrator

Quality Assurance Analyst

REVIEW TEAM: Review team members will sign the plan indicating commitment to reviewing deliverables in a timely manner. The following roles need to be included:

Database Administrator
Data Administrator
Network Administrator
Security Officer
Web Administrator
Server Administrator
Systems Administrator
Quality Assurance Analyst

TEST TEAM: List each role that will be filled and the name of the person who will fill that role. Also list the FTE (percent of full-time) that each person will be able to devote to the role. Each team member should sign the plan. Team members' signatures indicate that they will carry out the tasks specified for their role(s). The following roles need to be included:

Project Manager
Customer Coordinator
Test Team
Developer
Quality Assurance Analyst

DELIVERABLES to Customer: Provide a list with description of the deliverable(s) that will be provided to the customer.

STO TRAINING REQUIREMENTS: List the training (software / hardware) needed by STO staff to produce or maintain the application.

SPECIAL PROVISIONS: List or specify any special terms or agreements between the STO and the customer not specified in the document.

APPROVAL: *All signatures are required for the project to go forward and money to be expended.*

Comments: This area can be used to enter any comments that the reviewer has related to the hosting plan. The reviewer entering comments must enter their initials.

Associated Technology Project Spending Plan Request? (Only to be completed by the STO)

If the purchase of one or more of the following is required for this project select "Yes" and complete the Technology Project Spending Plan form:

- Hardware;
- Software;
- Consulting/contractor services; or
- Other (any other purchases that do not fall under the above categories (e.g., training))

Project Name

Hosting Plan for Static Pages

Date	Client #	Account # (assigned by STO)

General Information

Project Name	
Description of Project	
Requesting Organization	

Contact Information (include phone number and e-mail address)

Representative, Customer	
Representative, STO	
Graphics/Web Office Coordinator	

Project Information

Project Plan / Timeline/Migration Date			
Platform (if not specified - default UNIX)			
Peak Usage Periods			
Software and Version			
Interfaces			
	Development (Optional)	Test (Optional)	Production
Volume per day "Low" = <10,000 hits "High" = > 10,000 hits			
Data Storage (MB or GB)			

Estimated Cost Summary

	Amount	Rate	Amount
Storage			
Floor space			
Total			

Specialized Tools or Special Provisions

Cost Recovery Approach

Approval

All sections of this Hosting Plan are approved to proceed for the decision-making and structure of the project. The **Project Name** project has the support of the following personnel.

Approved By:

Customer Coordinator Name, Office / Date

Customer Relations Management / Date

Financial Management / Date

Executive Management / Date

Comments

Comments	Initial

Enter comments and initial.

QA Hosting Plan

Project Name	
Project Number	
QA Analyst(s)	
STO Customer Representative	
QA Plan Date	

1. Roles & Responsibilities

1.1 QA Analyst

- ◆ Schedule meetings with STO Project Coordinator
- ◆ Document/Track open issues
- ◆ Track/Review deliverables/tasks
- ◆ Describe/Track configuration management
- ◆ Document/Track lessons learned
- ◆ Attend hosting meetings

1.2 STO Project Coordinator

- ◆ Ensures all project tasks are followed
- ◆ Ensures all deliverables are completed
- ◆ Ensures project schedules and cost/resource estimates are kept up to date
- ◆ Ensures appropriate team members are involved in project

1.3 ISDM Task Force

- ◆ ISDM Task Force Reviews

2. QA Plan Documentation

2.1 QA Review Checklist

Document/Task	QA Review Date	Status
Hosting Plan		
Teams Established		
Platform(s) Selected		
Storage Requirements documented		
Cost Recovery Approach documented		
Plan signed off by all parties documented		
Receipt of Deliverables from Customer		
Project Plan/Timeline		
Requirement Specification		
Configuration Plan		
Migration Plan (What & When)		
Test Plan		
Walkthrough Meetings		
Initial Planning		
Migration Planning to STO Development		
Migration Planning to STO Test		
Migration Planning to STO Production		

2.2 Issues Report

Description	Person Assigned	Status	Issue Open Date	Date	
				Expected Resolution	Actual Resolution

2.3 Lessons Learned Report

2.4 QA Meeting Notes

3.0 Configuration Management

Documentation

Document	Location

4.0 Process Improvement

Appendix L: Project Management

Introduction

The State Technology Office has adopted a project management process to be used in all software development projects. Good project management is key for a successful project and maintaining a cohesive team. The Project Management Institute defines *project management* as “the application of knowledge, skills, tools, and techniques to project activities in order to meet or exceed stakeholder needs and expectations from a project.” Effective project management is necessary throughout the entire systems development life cycle.

Project management involves clear oversight by the project manager; however, it does not mean that the project manager must perform all activities. The intended outcome of the project management process is a successful, on time, within budget project without surprises. The processes and supporting documentation included in this section should be used by project teams as part of the software development process.

Project Management Roles and Responsibilities

The project manager is responsible for tailoring the ISDM to fit the project's need and ensuring that the project's work effort complies with all applicable parts of the ISDM. This includes, but is not limited to the following tasks:

- Ensure the project team is completing all deliverables by the end of each stage
- Keep project schedule and cost estimates up-to-date
- Ensure regular updates to the project reporting application and Time Accountability System
- Meet regularly with project team members, including customer
- Prepare monthly status reports for management
- Manage project change

Project Tasks

One of the more difficult responsibilities for a project manager is giving a customer an estimate. Although past experience can benefit a project leader's estimate as to how long a project will take to complete, stumbling blocks can lead to time extensions above and beyond original estimations.

Breaking a project down into tasks and estimating each individual task independently can generate a more precise estimate for the customer. An 80-hour rule is incorporated into defining tasks. Each task should only incorporate 80 hours. This allows the project to be spaced out into manageable increments for the team to follow and achieve. During this 80 hours it is important to keep records of the estimated amount of time for the task and the actual time (to use for future tasks as well as future projects). These estimated and actual time records are to be placed in MS Project. STO personnel time needs to be kept in Time Accountability System. A task can be marked by completion of one or more deliverables; however, since various deliverables are fairly large and time consuming, a task can also be a deliverable that is broken down into segments. A deliverable is a tangible, verifiable work product such as a prototype, document/chapter completion, written module, etc.

In addition to the project's time estimate, it is necessary to calculate the time necessary for project management. As a rule of thumb, project management will take an additional 15% - 20% of the total time estimated for the technical portion of the project. For example if a project's technical portion for the Development stage takes 150.30 working hours, a minimum of an

additional 22.30 hours, or 15% of the time, should be allocated for project management (see the example below). In some projects, the project management function may be a full-time job.

Example of Project Manager's Time

Task	Duration (HH.MM)	Start	Finish	Resource
Development Stage	150.30 hours	8/10/00	9/7/00	
Implement physical stored structure	4 hours	8/10/00	8/10/00	
Create samp_table1	2 hours	8/10/00	8/10/00	Jane
Create samp_table2	2 hours	8/10/00	8/10/00	Jane
Write Powerbuilder Code	146.30 hours			
Window – samp_entry	73.30 hours	8/11/00	8/28/00	John
Window – samp_browse	30 hours	8/29/00	9/5/00	John
Window – samp_detail	10.30 hours	9/5/00	9/7/00	John
Window – samp_batch1	2.30 hours	9/7/00	9/7/00	John
Window – samp_batch2	2.30 hours	9/7/00	9/8/00	John
Window – samp_batch_other	10.30 hours	9/8/00	9/11/00	John
Menu – xp1	3 hours	9/12/00	9/12/00	John
Menu – xp2	8 hours	9/12/00	9/13/00	John
Menu – xp3	6 hours	9/13/00	9/14/00	John
Development Stage Project Management	22.30 hours *			Earl

* 15% of Development Stage total hours

Project Schedule

After the estimate has been determined task to task, the time and tasks should be added to MS Project (link to MS Project instructions) to keep record of the comparison of the time and also to assist in managing upcoming milestones. When scheduling a project, the project manager must take into account projects that have time sensitive material or a legislative deadline that may be in place.

When estimating and scheduling a project, a 32-hour rule should be used. In other words, the project manager should develop the project schedule based on 32 hours a week per person working on the project. It is not likely that a worker comes to work, sits down, and works constantly for 8 hours in one day – “things” happen. Examples of “things” are phone calls, breaks, and meetings. Normally when scheduling a project, the schedule displays a person's technical work that can show a tangible effort; however, when using the 32-hour rule, the real world of scheduling is applied. When an estimate shows 40 hours is necessary to complete a task in a project, a project manager must allow for the unexpected. If work needs to be completed in five days and is estimated at taking 40 hours, additional hours must be added to the worker's estimated work hours (either more work hours in the five day work week or weekend work) to compensate for this “unknown” time. It is essential that the project schedule is kept up to date. The “Example of Project Manager's Time” table, previously displayed, takes this into account.

It is important to note that the customer is only to be billed for the time that is spent on the project – no more, no less. If 40 hours in a week are actually spent on a particular project (coding, meeting on the project, etc.) then 40 hours can be billed – the 32 hour rule is only for estimating and scheduling purposes. This is ensuring that meetings on other issues, phone calls, and other non-project related issues, are not included in the billed hours.

Project Status

Project status should be reported on a regular basis by project staff to the project manager. The project manager should review schedules, estimates, and progress on a weekly basis or more often if needed. The Project Status form should be completed by the project's manager to ensure (and report) all team members are adequately completing their tasks and milestones are accomplished.

The Project Status form should be completed at regularly scheduled project status meetings - at a minimum of every other week. The project manager may include the customer in status meetings as well as place the completed form in the project folder. This form incorporates accomplishments, milestones to be completed in the near future, and open issues that need to be addressed. The report defines milestones and the time period it took the team member (planned v. actual).

Projects can follow the initial schedule and estimates fairly closely; however, as stated before, "an estimate is an estimate." Ongoing communication with the customer is an essential element for a successful project. When customers have regular updates as to the progress of the project, there is less likelihood a modification to the project's schedule would generate negativity. The project manager should meet with the customer regularly to ensure all issues are resolved and surprises are avoided. Less formal updates as to the progress of the project can be accomplished by weekly or bi-weekly update reports that are shared with the customer. These updates also ensure that the customer's expectations are in synch with what has been accomplished.

Change Management

Agreements on modifications to the project between the customer and project staff should be documented. If changes exceed a specified time period or effect the project's scope, reevaluation of the project must be completed. If changes can be made in a fairly short time frame, a process must be in place to document the agreed upon modifications. At designated time periods the customer needs to be informed as to any scheduling adjustments, cost re-estimation, or changes to the project itself.

The Change Request form should be used by the project manager to document any change to the project's requirements or design of the application. The project manager should include any changes to the project estimate and schedule on the form. The project manager and customer coordinator should sign the form. The project manager should update all appropriate documents and place a copy of the Change Request form in the project folder on the S:/ drive.

Both customer and staff can avoid frustration through the daily management and control of tracking and managing all changes. By team members agreeing decisively to changes, and following the change procedures, all team members are accountable for commitments they have agreed to and productivity is increased.

Change requests for modifications to the project should be generated to document any changes to the project. The Change Request form includes the description of the change, scheduling, cost, and signatures by both the customer and project leader. When a change is agreed upon, the project manager must reassess documentation already completed and update as appropriate (e.g., requirements document, design document, test plan). This is different from major modifications that would need signatures by all the parties involved (e.g., change in scope, lack of resources, etc.) that would take a reassessment of the project as a whole.

A project will not be considered over budget or late when a project manager and customer discuss and agree upon a change. When the agreements upon changes have been made, the proper documentation and signatures must be obtained.

**State Technology Office
Status Report**

From: _____ to: _____

Project Name: _____

Project Manager: _____

Customer Name: _____

Accomplishments this reporting period (include tasks & milestones worked on and status):

Plans for upcoming reporting period (include what the next reporting period is, tasks planned to accomplish during the following reporting period, milestones):

Open issues/Follow up issues:

Schedule (check appropriate response):

☐ on schedule

☐ ahead of schedule

☐ behind schedule

Other:

**State Technology Office
Change Request Form**

Customer Name: _____

Customer Section: _____

Project Name: _____

Requested by: _____

Date of Request: _____

Description of Change:

Schedule Impact Date Change Y/N _____

Estimated # Hours for Change Y/N _____

Estimated Cost

Appl. Dev. \$ _____
Hardware \$ _____
Software \$ _____
Training \$ _____

APPROVALS

Applications Development:

Bureau Chief Signature: _____ Date

Owner

Owner or Designee Signature: _____ Date

Customer Representative

Customer Representative Signature: _____

Attachment B FDOT Internet Standards

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1.0 Site Registration and Review Process

1.1 The Office Manager must send an email to the Webmaster and the Public Information Office (PIO) requesting a review of the test site. The email must include the URL of the site, name of the primary and backup web authors and a statement noting where the website is intended to be located.

1.1.1 The PIO is responsible for the web content review.

1.1.2 The Webmaster is responsible for the technical review and site registration.

ETDM Comments, Questions, and Action Items:

COMMENTS: All of our current website development involves pre-existing sites. Any new sites will go through the PIO as requested.

2.0 Testing, Maintenance, and Implementation of the Site

2.1 Site development and maintenance must be performed outside the registered production environment.

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place: we have development and staging environments for site development and maintenance. No testing is ever done in the registered production environment.

2.2 Before any production implementation, all files must be verified for accuracy, completeness, and desired functionality. This includes, but is not limited to the following: broken hyperlinks, slow pages, etc. All on-line information must be accurate and complete.

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place: this is handled through our regular testing procedures.

2.3 Files without content (e.g., under construction) must not be used as place holders.

ETDM Comments, Questions, and Action Items:

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COMMENTS: We already have this process in place: we do not have placeholder pages in our application.

ACTION ITEMS: Some scrubbing is needed to completely delete unused files (though there are no links to these files). This should take a week of helpdesk effort.

2.4 All files hosted on an Internet server are available for public viewing. Therefore, time-sensitive information, such as announcements and press releases, must be relevant to current FDOT business. Out-of-date information must be removed or updated.

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place: this is an ongoing effort.

2.5 Only registered web authors are allowed to change production.

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place: only Mike, Christy, and Sarah may make changes to production, following our testing and deployment plan.

ACTION ITEMS: Ensure that Mike, Christy, and Sarah are registered web authors.

2.6 It is the responsibility of the Office Manager to keep the Webmaster informed of site registration changes. The current Internet registration can be viewed at <http://infonet.dot.state.fl.us/RegisteredInternet.htm>.

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place: email help@fla-etat.org if any changes.

2.7 All Internet sites (static and applications) must be made compliant with the current documented Internet Standards within 1 year of the published date.

ETDM Comments, Questions, and Action Items:

COMMENTS: We will make every reasonable effort to bring the EST into

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compliance as soon as possible. It will be impossible to move everything into compliance within 12 months, especially this first time.

ACTION ITEMS: Exception is required. Please see the "Accessibility Task List" (in Excel format) for a list of the outstanding tasks that must be completed in order to bring the EST into compliance.

2.8 A site must be in compliance with a single version of the standard.

ETDM Comments, Questions, and Action Items:

COMMENTS: It will be impossible to move everything into compliance with a single version of the standard, especially given the size of the Environmental Screen Tool and Public Access Site. In addition, if a new standard is adopted while developers are continually improving the site/application, developers will not be able to develop to the new standard. Instead, you must develop to the old standard and then update your entire site at one time AND within a year of the date the standard was adopted. This will most likely result in duplicate work and additional expense to the department. Also, the FDOT standard cites the Section 508 standard, which is asynchronously updated (Late Spring, 2008).

3.0 Resource / Software / Accessibility

3.1 Web authoring software must be acquired according to the Acquiring Information Resources Procedure located at <http://ombnet.dot.state.fl.us/procedures/bin/325080001.pdf>.

ETDM Comments, Questions, and Action Items:

COMMENTS: Out of scope: since this procedure applies to **department employees** requesting information resources, this section of the standard does not apply. In addition, the software, hardware, or operating systems we use to develop and host the EST are not on the list of adopted ITR.

QUESTIONS: Are we correct in assuming that the ETDM applications are exempt from this section?

3.2 All websites must be compatible with the current standard desktop configuration.

ETDM Comments, Questions, and Action Items:

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COMMENTS: We already have this process in place: ETDM applications are supported by IE 6 and 7.

3.3 Web pages must meet the standards established in Section 508 of the Rehabilitations Act.

3.3.1 References and further information regarding Section 508 compliance can be viewed at <http://infonet.dot.state.fl.us/bssso/Section508.html>.

ETDM Comments, Questions, and Action Items:

COMMENTS: See ETDM's Section 508 developer plan.

4.0 Standard Information

4.1 You must use the FDOT approved template to have the proper format for your pages on www.dot.state.fl.us.

ETDM Comments, Questions, and Action Items:

COMMENTS: Out of scope: we have a different domain name.

4.2 Contact Webmaster for the most recent version of the template.

4.2.1 Do not copy the template from the browser

ETDM Comments, Questions, and Action Items:

COMMENTS: Out of scope (see 4.1 comments).

4.2.2 If your site uses Webbots contact Webmaster for the template code

ETDM Comments, Questions, and Action Items:

COMMENTS: Not Applicable: the ETDM applications do not used Webbots.

4.2.3 You must not alter the template or template code.

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ETDM Comments, Questions, and Action Items:

COMMENTS: Out of scope (see 4.1 comments).

4.3 Pages must be designed with no horizontal scrolling at 600 pixels width or a printable alternative (standard 8.5 * 11) must be provided.

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place: none of our pages scroll horizontally at 600 pixels, except for those few report matrices designed to be printed on 11x14 or 11x17 layouts. All of the reports in the EST have printable PDF alternatives.

ACTION ITEMS:

1. We may want to create a print stylesheet so that html versions of the page can be printed also.
2. QA/QC: ensure that forms don't scroll horizontally at 600px. Perhaps hide the navigation structure on request.

4.4 Total page size (all source code and graphics) as received by the browser must not exceed 100,000 bytes and must load within 15 seconds at a speed of 56 Kbs.

ETDM Comments, Questions, and Action Items:

COMMENTS: Whenever possible, the ETDM applications will ensure that page size does not exceed 100,000, using a drill down approach to only show users what they need to see. However, the 100,000 bytes maximum standard is not feasible in certain cases for the following reasons:

1. If the intended purpose of the web page is to provide access to information, like your office manual, (plans prep or CADD) this proposed standard would mean that you can no longer provide that access since accessing your chapters would exceed these proposed thresholds.
2. People accessing our DOT Internet sites are predominantly external to the Department and therefore do not increase local DOT Network traffic.
3. For dial-up connections, we are already handling speed issues by providing printed copies of the materials upon request.
4. Implementing this requirement as written would remove the following benefits of electronic delivery of information:
 - a. Provide immediate access to information.
 - b. Use fewer resources to answer requests for this information

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- c. Save on printing and shipping cost, etc.
- d. Implementing this requirement will restrict the ability for agencies to provide sufficient commentary, if their commentary exceeds the maximum size limit.
- e. Uploading sizable attachments.
- f. Reports that gather disparate information (such as the “Agency Comments – Project Effects” report and the “Summary Report”) into a single place for user convenience.

ACTION ITEMS: Request an exemption, for the reasons listed above.

4.5 Contact information must be:

4.5.1 In text format;

4.5.2 On every page;

4.5.3 Must include the following information:

4.5.3.1 This site is maintained by the Florida Department of Transportation {Office Name}, located at {Office Address}. For additional information, please e-mail questions or comments to {E-Mail Address} or call {Telephone Number}.

ETDM Comments, Questions, and Action Items:

COMMENTS: Text-based contact information already exists on the bottom of the EST's parent frame.

ACTION ITEMS: We will add the department's contact information to the print stylesheet.

4.6 Page navigation is not limited to the navigation links found on the template. Each separate web page must contain enough content and navigation information to be viewed as a stand-alone page and be linked back to its starting point. Keep in mind that many visitors will come into FDOT's web site through a search engine that may take them to a specific page (not necessarily a homepage). Your site navigation must comply with all other FDOT Requirements.

ETDM Comments, Questions, and Action Items:

COMMENTS: We have a way / will provide a way to display navigational information on every page:

1. EST: If a stand-alone page is loaded, we must provide a way for the user to load the menu upon request (enhancement).
2. Public Access Site: The application detects whether or not the navigational structure has loaded, and loads it if it's missing.

ACTION ITEMS:

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1. For the EST: if page opens without navigation, display a link that allows the user to load the menus (within parent iframe).

4.7 Every page must have a unique descriptive title tag that begins with "FDOT."

ETDM Comments, Questions, and Action Items:

COMMENTS: This naming convention is not currently part of the EST or Public Access Site.

ACTION ITEMS: Add FDOT to the "title" attribute of every page.

5.0 Header for pages not hosted on www.dot.state.fl.us

5.1 A page header is required on each page.

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place: every page has a page header.

5.2 The header must include but is not limited to the following:

5.2.1 A descriptive title

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place: every page has a descriptive title.

5.2.2 A link to application or page level help

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place: every page has a link to the online help system.

5.2.3 You must use the approved MyFlorida logo in the top left corner for your pages. Do not copy the MyFlorida logo from the browser. Contact the Webmaster for the most recent version of the MyFlorida logo. You must not alter the MyFlorida logo.

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ETDM Comments, Questions, and Action Items:

COMMENTS: The MyFlorida logo will be added to the top left corner of the EST's parent frame so that it will be visible on every page; already in place on the Public Access Site.

ACTION ITEMS: Ensure that the MyFlorida logo is added to the parent iframe.

5.2.4 An agency identifier (logo or title)

ETDM Comments, Questions, and Action Items:

COMMENTS: An FDOT agency identifier will be added to the EST's parent frame so that it will be visible on every page; already in place on the Public Access Site.

ACTION ITEMS: Ensure that the FDOT logo is added to the parent iframe.

6.0 Fonts and Colors

6.1 The page background must be white.

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place: every page has a white background.

6.2 All text is black unless specified elsewhere in this document. Text which requires emphasis and color, the color must be red (#FF0000), bold and must include either a prefix of only ERROR:, WARNING:, NEW:, UPDATED:, DRAFT:, REVISED:, NOTE: or COMMENT: or the allowed suffix character asterisk (i.e., *, **, ***) and must be associated with a footnote that describes the meaning. For all server side error and warning messages the font color must be red (#FF0000), bold. The message must be preceded with "ERROR:" or "WARNING:"

ETDM Comments, Questions, and Action Items:

ACTION ITEMS:

1. Not all of our text is black – both the EST and Public Access Site use dark gray and navy blue for stylistic purposes.

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2. We need to output the appropriate prefix for error messages and ensure that the color user is #FF0000.

6.3 Must not use blink or italics.

ETDM Comments, Questions, and Action Items:

COMMENTS: We do not use blink in any of the ETDM applications. Though we are phasing out the use of `<i>` tags, we do use `<em>` tags to provide emphasis for certain words and phrases. Though these are rendered as italics by most browsers, they are interpreted as emphasis for screen readers. Disallowing use of this tag is neither a WGAC standard, nor a Section 508 standard, and could arguably obscure emphasis for screen readers. Note also that there are specific instances where italics are required to properly cite or reference certain information: <http://www.wikihow.com/Use-Italics>.

QUESTIONS: Are `<em>` tags considered italics?

ACTION ITEMS: Phase out all `<i>` tags. Possibly phase out all `<em>` too.

6.4 Use underline only for hyperlinks (see section 7.0 for more information on hyperlinks).

ETDM Comments, Questions, and Action Items:

ACTION ITEMS: There are certain `div` and `span` tags in the application, such as the ETDM Library, which are styled with underlines and whose "onclick" events serve as links. These tags need to be converted to actual hyperlinks (using `<a>` tags).

QUESTIONS: Certain citations may require an underline style. Are there any exceptions to this rule?

6.5 For proportional fonts you must use the font family of "Arial, Helvetica, Verdana." For monospace fonts you must use the font family of "Microsoft Courier New, Lucinda Console, and Terminal."

ETDM Comments, Questions, and Action Items:

COMMENTS: Already compliant. We only use the fonts listed above.

6.6 Font size must fall within the ranges of Size 1 (8pt, xsmall) and Size 5 (18pt, xlarge).

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ETDM Comments, Questions, and Action Items:

COMMENTS: According to the Section 508 Standards (Checkpoint D), we should make all fonts relative, resizable, and not interfere with web browser controls that resize the text.

ACTION ITEMS: Make font size relative (use “em” units) and resizable.

7.0 Hyperlinks

7.1 If a plug-in (e.g., Acrobat reader, MS Office, Windows Media Player, Flash) is used, access to the plug-in should be provided on that page. [These files require Adobe Acrobat. [Download.](#)]

ETDM Comments, Questions, and Action Items:

COMMENTS: This is redundant: Already stated in Section 508, Checkpoint M.

ACTION ITEMS:

1. Add Acrobat Reader to the parent frame of the EST (has already been done on the Public Access Site.
2. Since there are still Word, Excel, and PowerPoint documents in the EST, we need to determine which plug-ins we need to provide in order to make those documents accessible.

7.2 A hyperlink must not exceed beyond the text or images it is related to. Do not allow leading or trailing spaces to be included in your hyperlinks.

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place. Links do not extend beyond text or images.

7.3 Plug-ins should be approved by the Department or must be listed on the Adopted Information Technology Resource (ITR) Standards located at <http://infonet.dot.state.fl.us/officeofinformationsystems/Documentation/ITRstdsCurrent.pdf>. Check with your DISM/CADD manager for approved plug-ins for your district and/or target audience.

ETDM Comments, Questions, and Action Items:

COMMENTS: We only use approved plug-ins.

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ACTION ITEMS: If references to SVG are made in our documentation, we need to remove them.

7.4 Do not use generic text. Identify the target of every hyperlink with non-generic text.

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place. All links have informative text.

7.5 Do not dynamically change the appearance of hyperlinks that have been rendered, e.g., mouseover, hover, etc.

ETDM Comments, Questions, and Action Items:

COMMENTS: Our menu systems and a number of our links have “mouseover” and “hover” attributes that give users visual cues that their mouse has activated a button. These will all have to change. In addition, our entire menu structure requires the use of these events in order to drive our popup menu structure. Finally, there are examples of perfectly accessible dynamic menus that must all change the appearance of hyperlinks for sighted users to interact:

1. W3C – Techniques for WCAG 2.0 -- <http://www.w3.org/TR/WCAG20-TECHS/SCR26.html#SCR26-tests>
2. www.udm4.com

3. “Google and Adobe have two different menu systems that [are accessible]” – Windows Eyes technical support team.

Let's see what third party menu system allows, and determine whether or not we need an exception.

POTENTIAL QUESTIONS: Depending on which third-party menu system we decide to use, we may need an exception: since there are few implementations of dynamic menus that do not have color-changing context cues, eliminating the ability to dynamically change sections of the menu will make the menus less conventional and less easy to use.

8.0 Graphics and Animation

8.1 If moving graphics or animation is used they must comply with section 508 of the Rehabilitation Act of 1973.

ETDM Comments, Questions, and Action Items:

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COMMENTS: See ETDM's Section 508 developer plan.

8.2 The FDOT Logo is located on all application web servers, in the image folder of the root directory. The name of the FDOT logo file is dotlogosm.gif. Using "relative addressing" on the web page will allow the image to be accessed from the current server as the application progresses through UNIT and SYSTEM test and into PRODUCTION without having to change any code on the web pages.

ETDM Comments, Questions, and Action Items:

COMMENTS: Out of scope: ETDM applications are not hosted on any of the FDOT application servers.

ACTION ITEMS: Ensure that the FDOT Logo on the ETDM Servers is up-to-date.

8.3 The MyFlorida Logo is located on all application web servers, in the image folder of the root directory. The name of the MyFlorida logo file is myfloridasm.gif. Using "relative addressing" on the web page will allow the image to be accessed from the current server as the application progresses through UNIT and SYSTEM test and into PRODUCTION without having to change any code on the web pages.

ETDM Comments, Questions, and Action Items:

COMMENTS: Out of scope: ETDM applications are not hosted on any of the FDOT application servers.

ACTION ITEMS: Ensure that the "MyFlorida" logo on the ETDM Servers is up-to-date.

9.0 New Browser Instances/Tab

9.1 If a new browser instance/tab is started from a hyperlink, an ALT or Title attribute must be used to indicate the link will open another instance of the browser/tab.

9.1.1 For a new browser instance, a description of the link should precede the term **Opens new browser window**.

9.1.2 For a new tab, a description of the link should precede the term **Opens new tab**.

ETDM Comments, Questions, and Action Items:

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ACTION ITEMS: Application QA/QC: ensure that all links and buttons that spawn new browser windows / tabs explain this to the user by using either the “alt” or “title” attributes.

10.0 Copyright and Attribution

10.1 Never use text or graphics from another site unless the site explicitly states it can be copied or written permission has been obtained from the owner.

ETDM Comments, Questions, and Action Items:

ACTION ITEMS: Application QA/QC: ensure that all graphics are created by the ETDM graphic artists or that permission has been granted to use ETDM graphics.

10.2 When copying or paraphrasing information (see # 10.1) from a web page, always make an attribution to the web page and/or author.

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place. We always cite our sources. Note that we do not have control over user-driven content.

11.0 Image Maps

Client-side image maps must be used instead of server-side image maps. Browsers cannot indicate the URL that will be followed when a region of the map is activated when using a server-side image map

ETDM Comments, Questions, and Action Items:

COMMENTS: This is already addressed in Checkpoint F of the Section 508 Standards. See the ETDM's Section 508 developer plan.

12.0 Naming Conventions (includes directory and file names)

12.1 Do not use spaces in a URL that is displayed in a browser.

12.2 Do not use underscore character in a URL that is displayed in a browser.

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ETDM Comments, Questions, and Action Items:

ACTION ITEMS: QA/QC needed: We have a number of web pages with an underscore in the filename that need to be re-factored. There are no files with spaces in the filename, but this should be verified.

13.0 General

13.1 Do not disable the browser features in the browser window.

ETDM Comments, Questions, and Action Items:

COMMENTS: Because of application requirements, we currently disable browser features by:

1. Calling the “return” function in event handlers.
2. Overriding the browser’s context menu feature by leveraging the “oncontextmenu” event handler.

This is done for data validation and navigational organization.

ACTION ITEMS:

1. Request an exemption for all application-driven browser feature overrides.
2. QA/QC to evaluate other known overrides.

13.2 Do not use automatic redirects. You must notify the user in plain text that the page has been relocated.

ETDM Comments, Questions, and Action Items:

ACTION ITEMS: Requires QA/QC: there are several pages that execute a client-side redirect if a menu system is not detected. Instead, the user should simply be notified with a link.

13.3 Do not override the server settings (e.g. by using Server.ScriptTimeout, etc.)

ETDM Comments, Questions, and Action Items:

COMMENTS: We already have this process in place. There are no places in which server settings are overridden.

ACTION ITEMS: Requires QA/QC: verify this.

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14.0 Coding Methods and Techniques

14.1 Do not use the following Front Page generated code: Themes, Navigation, and Shared Borders.

14.2 URLs and email addresses must be fully qualified.

DO: <http://www.dot.state.fl.us/aviation/distmap.htm>

DO NOT: <http://www/aviation/distmap.htm>

ETDM Comments, Questions, and Action Items:

COMMENTS: Not applicable to ETDM applications: we don't use FrontPage, and our URLs don't reside on FDOT Application servers.

15.0 Security

Web applications requiring authentication must use a login method approved by the Computer Security Office.

ETDM Comments, Questions, and Action Items:

COMMENTS: Please see the ETDM Security Plan.

16.0 Requesting an exception or change to the standards

Refer to the Information Systems Resource Standards located at <http://ombnet.dot.state.fl.us/procedures/bin/325080050.pdf> on how to request an exception or change to this standard.

ETDM Comments, Questions, and Action Items:

ACTION ITEMS: Determine the way in which to file for exceptions, and file for exceptions for the following:

1. Interactive Map Viewers
2. FDOT Standard 2.7 (compliance within a year)
3. FDOT Standard 4.4 (page byte size)
4. FDOT Standard 6.3 (em tags – needed for annotation and screen reader emphasis)
5. FDOT Standard 13.1, 13.2 (disabling browser features / client-side redirects – exception for application-driven functionality).

Please jump to the corresponding section for an explanation of why the exception is needed.

Attachment C ADA Section 508 – Standards for EST

Section 508 Web Accessibility Standards for ETDM

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<http://www.access-board.gov/sec508/guide/1194.22.htm>

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<http://www.access-board.gov/sec508/guide/1194.22.htm>

Syntax validation

ETDM Comments, Guidelines, and Action Items:

1. Valid HTML must be used.
2. Valid CSS must be used.

Semantic validation

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

1. The text of each link must describe where the link goes.
2. Headings should be properly nested by level.

RECOMMENDED:

1. Best practice: do headings accurately reflect the structure of the document content?

Checkpoint A, text equivalents

A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

1. All images that convey content must have equivalent descriptive alt-text.
2. Decorative images must have empty alt-text (alt="") attributes.
3. Image map areas must have alt-text to describe the link destination correctly.

RECOMMENDED:

1. Best practice: include *title* as well as *alt* attribute (they don't have to be identical).
2. Images that convey complex content should have a "longdesc" attributes or equivalent text content elsewhere on the page.

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<http://www.access-board.gov/sec508/guide/1194.22.htm>

Checkpoint B, multimedia equivalents

Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.

ETDM Comments, Guidelines, and Action Items:

REQUIRED: Synchronized captioning should be provided for all spoken content.

Checkpoint C, color

Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

Information must not be exclusively conveyed using color – it must also be conveyed by context, markup, graphic coding, or other means.

Checkpoint D, styles

Documents shall be organized so they are readable without requiring an associated style sheet.

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

1. Do not use styles to simulate headings or other semantic markup.
2. With all styles disabled, color and font information should be rendered in the browser's default style.
3. With all styles disabled, headings, paragraphs, and lists should be obvious and sensible.
4. With all styles disabled, the order of the page content should make sense as read.

RECOMMENDED:

1. With all styles disabled, is most text (other than logos and banners) rendered in text rather than images?
2. With all styles disabled, does any content appear that was invisible before?

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<http://www.access-board.gov/sec508/guide/1194.22.htm>

Checkpoint E, server-side image maps

Redundant text links shall be provided for each active region of a server-side image map.

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

1. Do not use server-side image maps

Checkpoint F, client-side image maps

Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.

ETDM Comments, Guidelines, and Action Items:

REQUIRED: See Checkpoint A for alt-text requirement.

RECOMMENDED:

Add a non-graphic alternative to the image map, for example a drop-down selection control.

Checkpoint G, simple tables

Row and column headers shall be identified for data tables.

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

1. For tables containing data, <th> elements should be used in the first row (and first column, if applicable).
2. <th> elements must have either (1) the *scope* (= "col" or "row") attribute or (2) the *id* attribute (to map subsequent "headers" attributes).
3. If tables are used for layout only, the <th> elements and the *summary* attribute should not be used.

RECOMMENDED:

1. Best practice: don't use tables for layout only.
2. Best practice: For tables containing data, is the *summary* attribute used to explain the meaning of the table if it is not otherwise evident from context.

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<http://www.access-board.gov/sec508/guide/1194.22.htm>

COMMENTS:

For more information, please see the developer's guide.

Checkpoint H, complex tables

Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

Checkpoint G should pass.

1. <th> elements should contain the *id* attribute
2. <td> elements should contain a *headers* attribute that associates it with its column and row headers.
3. <thead> and <tbody> elements should be used to clarify the table structure.

REQUIRED:

Best practice: a simpler way to present the data to all readers.

COMMENTS:

For more information, please see the developer's guide.

Checkpoint I, frames

Frames shall be titled with text that facilitates frame identification and navigation.

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

Each <frame> element must have a meaningful *title* attribute.

RECOMMENDED:

WGAC Priority II: 12.2. Describe the purpose of frames and how frames relate to each other if it is not obvious by frame titles alone.

COMMENTS: Unsure if our iframe-tab navigation strategy is compliant.

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<http://www.access-board.gov/sec508/guide/1194.22.htm>

Checkpoint J, flicker

Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

From the Section 508 Website, flicker can be generated from applets, plug-ins, and animated gifs. Since we don't utilize these technologies, we don't use flickering.

RECOMMENDED:

No unnecessary moving elements on a page.

ACTION ITEMS: QA/QC the Interactive Mapper to ensure that any animated gifs used do not flicker (like the "loading map" gif).

Checkpoint K, text only

A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of these standards, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

1. Create a text-only page with equivalent functionality when compliance cannot be achieved by any other method.
2. Ensure that all text-only pages are kept up to date.

Checkpoint L, scripts

When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by assistive technology.

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

1. Add descriptive text in the "title" or "alt" attribute for every control that calls a JavaScript function that describes what the JavaScript function will do.

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<http://www.access-board.gov/sec508/guide/1194.22.htm>

2. HTML event handlers must be accessible to both mouse and keyboard users.
3. Ensure that any dynamic DOM or AJAX changes are recognized by screen readers and that the positioning of the calling controls flows with corresponding DOM updates (remember that screen readers read top-to-bottom, left-to-right).
4. Do not use onChange for select menus.
5. To call functions, please do so from anchor tags or form elements.

RECOMMENDED:

WGAC Priority I requirement: Have an alternate, non-JavaScript method of performing all JavaScript tasks. From <http://www.w3.org/TR/WCAG10/full-checklist.html>: Ensure that pages are usable when scripts, applets, or other programmatic objects are turned off or not supported. If this is not possible, provide equivalent information on an alternative accessible page.

COMMENTS:

1. For more information, please see the developer's guide.
2. Menus will probably have to be rewritten.
3. Need to evaluate and find a way to make the iframe tabs accessible.

Checkpoint M, applets and plug-ins

When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

1. Provide links to any plug-ins or applets.

Checkpoint N, forms

When electronic forms are designed to be completed on-line, the form shall allow people using assistive technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

To assist screen readers in reading forms, do the following:

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<http://www.access-board.gov/sec508/guide/1194.22.htm>

1. Use <label> tags with corresponding "id" and "for" attributes to associate labels with form elements.
2. Ensure that the form labels are in close proximity to their corresponding form elements.

RECOMMENDED:

1. Add title attributes to all form buttons that explain what the button will do when clicked.

COMMENTS:

For more information, please see the developer's guide.

Checkpoint O, skip links

A method shall be provided that permits users to skip repetitive navigation links.

ETDM Comments, Guidelines, and Action Items:

REQUIRED:

1. Add a method to allow users to skip repetitive navigation links.

COMMENTS:

1. Example: Skip navigation, where maincontent is an anchor to the content section of the app.
2. We need to find a way to jump from the parent frame, where the navigation lives, to the child iframe, where the content lives.
3. We need to find a way to easily jump between tabs (using the keyboard).

Checkpoint P, timed response

When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.

REQUIRED:

1. Add a method to tell the user that his/her session will expire. Allow the user to specify that s/he needs more time.

COMMENTS:

1. We have a JavaScript method to warn users of timeouts. We just need to check that our alerting technique is compliant.

Attachment D ADA Section 508 – Programmer Checklist

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Developer Tools

- o Web Accessibility Toolbar: <http://www.visionaustralia.org.au/ais/toolbar/>
- o Single Page Validator (for testing): <http://dev.wave.webaim.org/index.jsp>
- o Please validate page using a Section 508 validator before promoting to stage for testing.
- o Testing in the EST: To test an individual page, you will need to load it outside of the Iframe harness. To do so (see Bug #795 for more details), please reference your page as follows:
<https://dev.fla-etat.org/est/summaryReport.jsp?acc=true&projectId=3334>.
The request parameter "projectId" is the project number of the project you would like to test. This hasn't been promoted to stage yet, but exists currently on DEV.

Developer Checklist

Links, Images, and Multimedia

- ☐ Use "alt" and "title" attributes to describe non-text elements [Section 508, Checkpoint A] and client-side image maps [Section 508, Checkpoint F]; synchronized captioning for multi-media elements [Section 508, Checkpoint B, FDOT 11.0].
- ☐ No server-side image maps (N/A) [FDOT 11.0].
- ☐ LINKS [Section 508, Checkpoint A]
 - o Use keyboard shortcut keys and tab indexes to assist with keyboard-only navigation
 - o Ensure that link text is descriptive (avoid and "click here" type verbiage) [FDOT 7.4].
 - o Do not allow leading or trailing spaces in the inner text of the hyperlink [FDOT 7.2].
 - o Do not dynamically change the appearance of hyperlinks that have been rendered, e.g., mouseover, hover, etc. [FDOT 7.5].

Formatting and Styles

- ☐ Don't convey information exclusively using color. Provide an alternative [Section 508, Checkpoint C].
- ☐ Page should be readable with stylesheet turned off [Section 508, Checkpoint D].
- ☐ Do not use html markup to format content: allow style sheets to determine formatting; html tags to determine the content [Section 508, Checkpoint D].
- ☐ Allow text to be resizable by the browser by using the "em" unit and percentages [Section 508, Checkpoint D].
- ☐ Use "strong" and "em" tags in place of "b" and "i" tags.
- ☐ No horizontal scrolling at 600px and provide a printable alternative to the page (8.5 x 11") [FDOT 4.3].
- ☐ The page background must be white [FDOT 6.1].
- ☐ All text must be black. For emphasis, use only #FF0000 (red) text with one of the following prefixes: ERROR:, WARNING:, NEW:, UPDATED:, DRAFT:, REVISED:, NOTE: or COMMENT: [FDOT 6.2].

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- ☐ Do not allow text to blink or flicker [Section 508, Checkpoint J; FDOT 6.3].
- ☐ Only use underlining for hyperlinks. In addition, use anchor tags for hyperlinks (avoid using the event handlers of other html tags to emulate a hyperlink) [Section 508, Checkpoint L; FDOT 6.4].

Tables

[Section 508, Checkpoints G, H] [jump to details](#):

- ☐ **Required** (*only if the table is a data table*):
 - o Use “th” and “td” tags to distinguish between header cells and data cells
 - o Use 1) “scope” or 2) “id” and “headers” attributes to give data cells context.
- ☐ **Optional**:
 - o Utilize “caption” and “thead” tags.
 - o Don’t

JavaScript

[Section 508, Checkpoint L] [jump to details](#):

- ☐ If the user needs to perceive and interact with changes executed by a JavaScript procedure (excludes background scripts and validation listeners):
 - o Ensure that all of the page’s event handlers are device-independent, and can be called using a mouse and a keyboard [more](#).
 - o Ensure that html control that calls the function has a title attribute that states what the function will do.
 - o No onChange for select boxes [more](#).
 - o If the DOM is dynamically modified:
 - Ensure that the calling function only updates information below it (when possible), because screen readers read from top to bottom.
 - Ensure that if form and table elements are dynamically added, then the same elements needed for Accessibility compliance must also be added – just as in a static HTML counterpart.
 - Please see sample JavaScript code for more information.
 - o Don’t disable browser features (oncontextmenu, return statements) [FDOT 13.1].
 - o Don’t use client-side redirects [FDOT 13.2].

Forms

[Section 508, Checkpoint N] [jump to details](#):

- ☐ Ensure that form elements have labels, keyboard shortcut keys, and tab indexes.
- ☐ Ensure that labels and form elements are in close proximity to one another.

Other

- ☐ No flicker [Section 508, Checkpoint J].
- ☐ Provide a text only equivalent when compliance can be achieved no other way [Section 508, Checkpoint K].
- ☐ Verify that information is accurate, complete, and up to date [FDOT 2.2, 2.4].

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- ☐ No placeholder pages [FDOT 2.3].
- ☐ When possible, total page size (all source code and graphics) as received by the browser must not exceed 100,000 bytes and must load within 15 seconds at a speed of 56 Kbs [FDOT 4.4]. (Requesting exemption).
- ☐ Ensure that the name of the page is unique [FDOT 4.7].
- ☐ If opening a link in a new browser window or tab, ensure that there is text describing its target (either preceding the link or in the "title" attribute) [FDOT 9.1].
- ☐ Ensure that permission has been granted to use all images and that all sources of information are properly cited [FDOT 10.0].
- ☐ Do not use spaces or underscores in file names [FDOT 12.1, 12.2].

Application Level Checklist

(for global-level settings)

- ☐ Ensure that each iframe has a meaningful title [Section 508, Checkpoint I]
- ☐ Provide links to any plug-ins or applets [Section 508, Checkpoint M; FDOT 7.1]; ensure that plug ins are approved by FDOT [FDOT 7.3].
- ☐ Provide a method to skip navigation [Section 508, Checkpoint O].
- ☐ Add a method to tell the user that his/her session will expire. Allow the user to specify that s/he needs more time – make sure our popup alert is compliant.
- ☐ Application should be compliant with FDOT desktop configuration standards [FDOT 3.2].
- ☐ Add FDOT contact information at the bottom of the parent iframe [FDOT 4.5].
- ☐ Ensure that the title of every page begins with "FDOT" [FDOT 4.7].
- ☐ Ensure that a page header is present on each page (already doing this) [FDOT 5.1].
- ☐ Add FDOT and MyFlorida logo to the parent iframe [FDOT 5.2].
- ☐ All text must be black [FDOT 6.2].
ACTION ITEMS: phase out all non-black text from global style sheets.
- ☐ Ensure that a print style sheet is available (media="print"). Include required logos and contact information into the print style sheet [FDOT 4.5, 5.2].
- ☐ Do not disable the web browser's default behaviors.

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Supplementary Information

Tables

Copied from [http://www.access-board.gov/sec508/guide/1194.22.htm#\(g\)](http://www.access-board.gov/sec508/guide/1194.22.htm#(g))

Simple Tables

Using the "Scope" Attribute in Tables – Using the "scope" attribute is one of the most effective ways of making HTML compliant with these requirements. It is also the simplest method to implement. The scope attribute also works with some (but not all) assistive technology in tables that use "colspan" or "rowspan" attributes in table header or data cells.

Using the Scope Attribute – The first row of each table should include column headings. Typically, these column headings are inserted in <TH> tags, although <TD> tags can also be used. These tags at the top of each column should include the following attribute: scope="col"

By doing this simple step, the text in that cell becomes associated with every cell in that column. Unlike using other approaches (notably "id" and "headers") there is no need to include special attributes in each cell of the table. Similarly, the first column of every table should include information identifying information about each row in the table. Each of the cells in that first column are created by either <TH> or <TD> tags. Include the following attribute in these cells: scope="row"

By simply adding this attribute, the text in that cell becomes associated with every cell in that row. While this technique dramatically improves the usability of a web page, using the scope attribute does not appear to interfere in any way with browsers that do not support the attribute.

Example of source code – the following simple table summarizes the work schedule of three employees and demonstrates these principles.

```
<table>
  <tr>
    <th>&nbsp;</th>
    <th scope="col">Spring</th>
    <th scope="col">Summer</th>
    <th scope="col">Autumn</th>
    <th scope="col">Winter</th>
  </tr>
  <tr>
    <td scope="row">Betty</td> <td>9-5</td> <td>10-6</td> <td>8-4</td><td>7-3</td>
  </tr>
  <tr>
    <td scope="row">Wilma</td> <td>10-6</td> <td>10-6</td> <td>9-5</td> <td>9-5</td>
  </tr>
  <tr>
    <td scope="row">Fred</td> <td>10-6</td> <td>10-6</td> <td>10-6</td> <td>10-6</td>
  </tr>
</table>
```

This table would be displayed as follows:

	Spring	Summer	Autumn	Winter
Betty	9-5	10-6	8-4	7-3
Wilma	10-6	10-6	9-5	9-5
Fred	10-6	10-6	10-6	10-6

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Betty	9-5	10-6	8-4	7-3
Wilma	10-6	10-6	9-5	9-5
Fred	10-6	10-6	10-6	10-6

Complex Tables

Using the "ID" and "Headers" Attributes in Tables

Unlike using the "scope" attribute, using the "id" and "headers" attributes requires that every data cell in a table include special attributes for association. Although its usefulness for accessibility may have been diminished as browsers provide support for the "scope" attribute, the "id" and "headers" attributes are still very useful and provide a practical means of providing access in smaller tables.

The following table is much more complicated than the previous example and demonstrates the use of the "id" and "headers" attributes and then the scope attribute. Both methods provide a means of complying with the requirements for data tables in web pages. The table in this example includes the work schedules for two employees. Each employee has a morning and afternoon work schedule that varies depending on whether the employee is working in the winter or summer months. The "summer" and "winter" columns each span two columns labeled "morning" and "afternoon." Therefore, in each cell identifying the work schedule, the user needs to be told the employee's name (Fred or Wilma), the season (Summer or Winter), and the shift (morning or afternoon).

```
<table>
<tr>
<th>&nbsp;</th>
<th colspan="2" id="winter" >Winter</th>
<th colspan="2" id="summer" >Summer</th>
</tr>
<tr>
<th>&nbsp;</th>
<th id="am1" >Morning</th>
<th id="pm1" >Afternoon</th>
<th id="am2" >Morning</th>
<th id="pm2" >Afternoon</th>
</tr>
<tr>
<td id="wilma" >Wilma</td>
<td headers="wilma am1 winter" >9-11</td>
<td headers="wilma pm1 winter" >12-6</td>
<td headers="wilma am2 summer" >7-11</td>
<td headers="wilma pm2 summer" >12-3</td>
</tr>
<tr>
<td id="fred" >Fred</td>
<td headers="fred am1 winter" >10-11</td>
<td headers="fred pm1 winter" >12-6</td>
<td headers="fred am2 summer" >9-11</td>
<td headers="fred pm2 summer" >12-5</td>
</tr>
</table>
```

This table would be displayed as follows:

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	Winter		Summer	
	Morning	Afternoon	Morning	Afternoon
Wilma	9-11	12-6	7-11	12-3
Fred	10-11	12-6	9-11	12-5

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Forms

Copied from [http://www.access-board.gov/sec508/guide/1194.22.htm#\(n\)](http://www.access-board.gov/sec508/guide/1194.22.htm#(n))

The first rule of thumb is to place labels adjacent to input fields, not in separate cells of a table. For the web developer who does not wish to place form elements immediately adjacent to their corresponding titles, the HTML 4.0 specification includes the <LABEL> tag that lets web developers mark specific elements as "labels" and then associate a form element with that label. There are generally two ways to use the label tag: explicit labels and implicit labels.

"Explicit Labels" Work Well

Experience has shown that explicit labeling works extremely well with all popular assistive technology and are recommended in all but the very simplest of tables. We recommend that all agencies ensure that their web developers are familiar with these important concepts. Using "explicit" labels involves two distinct steps:

- Use the <LABEL> Tag and Associated "FOR" Attribute to Tag Labels. In other words, identify the exact words that you want to use as the label for the form element and enclose those words in a <LABEL> tag. Use the "FOR" attribute to uniquely identify that element.
- Use the "ID" Attribute in the Associated Form Element. Every form element supports the "ID" attribute. By setting this attribute to the identifier used in the "FOR" attribute of the associated <LABEL> tag, you "tie" that form element to its associated label. For instance, we have rewritten the HTML code for our simple form-inside-a-table to include explicit labels below. The new HTML code for the explicit labels is indicated in bold:

```
<FORM>
<TABLE>
<TR>
<TD><LABEL FOR="first"> FIRST NAME:</LABEL></TD>
<TD><INPUT TYPE="TEXT" NAME="FIRSTNAME" ID="first"></TD>
</TR>
<TR>
<TD><LABEL FOR="last"> LAST NAME:</LABEL></TD>
<TD><INPUT TYPE="TEXT" NAME="LASTNAME" ID="last"></TD>
</TR>
</TABLE>
<INPUT TYPE="SUBMIT" VALUE="SUBMIT">
</FORM>
```

In a nutshell, that's all there is to making HTML form elements accessible to assistive technology. Experience has shown that this technique works extremely well in much more complicated and convoluted forms and it should work well in all agency HTML forms.

Avoid Using "Implicit Labels"

In "implicit" labels, the form element and its associated label are contained within an opening <LABEL> tag and a closing </LABEL> tag. For instance, in the table above, an implicit label to associate the words "First Name" with its associated input cell, we could use an implicit label as follows:

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```
<LABEL>
<TR>
<TD>FIRST NAME:</TD>
<TD><INPUT TYPE="TEXT" NAME="FIRSTNAME"></TD>
</TR>
</LABEL>
```

Experience has shown that implicit labeling should be avoided for two reasons. First, implicit labeling is not reliably supported by many screen readers and, in particular, does not work well if explicit labels are simultaneously used anywhere on the same web page. Often, the output can be wildly inaccurate and confusing. Second, if any text separates a label from its associated form element, an implicit label becomes impractical and confusing because the label itself is no longer easily identified with the form element.

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JavaScript

Event Handlers - Overview

<http://webaim.org/techniques/javascript/summary.php>

There are two types of JavaScript event handlers - device dependent and device independent. When implementing event handlers, you must either use a device independent event handler or use multiple device dependent event handlers to accommodate all users. Below is a list of common event handlers and their associated accessibility issues.

onMouseOver and onMouseOut

Device dependent (require the use of a mouse)

- Ensure important content or functionality is not introduced with these event handlers
- Use in conjunction with the onFocus and onBlur event handlers to allow keyboard accessibility
- Provide an accessible alternative if the content or functionality cannot be made natively accessible

onFocus and onBlur

- Device independent (work with both keyboard and mouse)
- Test to ensure that accessibility is not affected

onClick and onDbClick

- Device dependent (require the use of a mouse)
- onClick is activated by keyboard input when used with links and form elements
- There are no device independent or keyboard accessible equivalents to these event handlers
- Functionality and content provide by the onClick event handler must also be made accessible

onChange and onSelect

- Device independent (work with both keyboard and mouse)
- Functionality and content provide by the onChange and onSelect event handlers must also be made accessible
- Drop-down menu navigation items that are triggered with onChange are not fully keyboard accessible

Event Handlers – Best Practices

Use

Taken from [http://www.access-board.gov/sec508/guide/1194.22.htm#\(I\)](http://www.access-board.gov/sec508/guide/1194.22.htm#(I)):

o href

For links, use the “href” attribute, rather than the “onclick” event handler as follows:

```
<a href="javascript:myFunction()">my link</a>
```

o onClick

- Make sure that there is a context message explaining that the click will fire an event.

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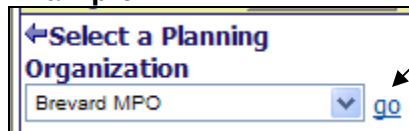
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- Do not use the onClick event handlers for form elements that include several options (e.g. select lists, radio buttons, checkboxes) unless absolutely necessary.
- o **onLoad and onUnload:** Because neither event handler is triggered by any user interaction with an element on the page, they do not present accessibility problems.
- **Avoid**

Taken from [http://www.access-board.gov/sec508/guide/1194.22.htm#\(l\)](http://www.access-board.gov/sec508/guide/1194.22.htm#(l)):

 - o **onDbClick:** The onDbClick event handler is set off when the user clicks twice rapidly on the same element. In addition to the accessibility problems it creates, it is very confusing to users and should be avoided.
 - o **onMouseDown and onMouseUp:** In most cases, developers should opt for the onClick event handler instead.
 - o **onMouseOver and onMouseOut:** Completely ignored by screen readers. If the application is relying on these event handlers alone, and alternate method must be provided to achieve the same functionality.
<http://webaim.org/techniques/javascript/eventhandlers.php>
 - o **onChange for drop down menus:** This event handler is very commonly used for triggering JavaScript functions based on a selection from within a <select> tag. Presents problems because if you're accessing it from a keyboard, the user must select each menu item on the way to the desired one – there's no way to skip menu items. Imagine a user wanting to select Wyoming in an ordered state list. Instead, web developers should use the onClick event handler (associated with a link or button that is adjacent to a <select> tag) to accomplish the same functions.
<http://webaim.org/techniques/javascript/eventhandlers.php>

Example:



The "go" button executes the JavaScript.

- o **onBlur and onFocus:** These event handlers are not commonly used in web pages. While they don't necessarily present accessibility problems, their behavior is confusing enough to a web page visitor that they should be avoided.

DHTML

- o **Execution:**

When using DHTML, only call scripts using the event handlers listed in Part I.
- o **Dynamic Content**

<http://www.sitepoint.com/article/ajax-screenreaders-work>:
How does a screen reader user know that the content has changed? A sighted user has random access to a page, by virtue of the fact that he or she can look at different bits of it; if something changes, we can draw the user's attention to it visually. But people who are blind have no such access. Their approach to a page is linear, so if part of that page changes before or after

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the location of their current focus, the user won't notice that happen, and may not subsequently realize that it's happened even when they encounter it. To account for this:

- Do not dynamically update the DOM with informative messages (i.e. writing to a div tag). Instead, please use alerts for informative messages.
- Do not dynamically add or remove form elements that are visible to the user (excludes elements like hidden form fields).
- Do not dynamically populate select boxes or create/remove additional html elements without a post back.
- o **More on Updating the DOM:**
<http://www.w3.org/TR/WCAG20-TECHS/SCR26.html>
 - Find all areas of the page that trigger dialogs that are not pop-up windows.
 - Check that the dialogs are triggered from the click event of a button or a link.
 - Using a tool that allows you to inspect the DOM generated by script, check that the dialog is next in the DOM.

AJAX

- o **Execution:** It appears that if AJAX can be used to validate information and populate alert boxes. But, screen readers have trouble recognizing content that has dynamically changed within the DOM without a refresh.
- o **Reference links:**
 - <http://www.baekdal.com/articles/Usability/XMLHttpRequest-guidelines/>
 - <http://www.softwareas.com/ajax-patterns>
 - <http://www.standards-schmandards.com/2005/ajax-and-accessibility/>
 - <http://www.bruce-lawson.co.uk/index.php/2006/ajax-accessibility-and-assistive-technology/>

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Frames

- From <http://www.accessifyforum.com/viewtopic.php?t=2314>:
JAWS will pick up an iFrame and display it in the Frames List, if it contains no information useful to the user then its important to call the frame something informative like "empty frame" that tells the user not to bother with it. It is also worth noting this in your website accessibility statement.
- http://www.456bereastreet.com/archive/200411/who_framed_the_web_frames_and_usability/: Article that describes the drawbacks of frames (primarily cites search engine woes – which isn't really that much of an issue).

Attachment E Java Code Conventions

Java Code Conventions

September 12, 1997

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Java Code Conventions

1 - Introduction

1.1 Why Have Code Conventions

Code conventions are important to programmers for a number of reasons:

- 80% of the lifetime cost of a piece of software goes to maintenance.
- Hardly any software is maintained for its whole life by the original author.
- Code conventions improve the readability of the software, allowing engineers to understand new code more quickly and thoroughly.
- If you ship your source code as a product, you need to make sure it is as well packaged and clean as any other product you create.

1.2 Acknowledgments

This document reflects the Java language coding standards presented in the *Java Language Specification*, from Sun Microsystems. Major contributions are from Peter King, Patrick Naughton, Mike DeMoney, Jonni Kanerva, Kathy Walrath, and Scott Hommel.

For questions concerning adaptation, modification, or redistribution of this document, please read our copyright notice at <http://java.sun.com/docs/codeconv/html/Copyright.doc.html>.

Comments on this document should be submitted to our feedback form at <http://java.sun.com/docs/forms/sendusmail.html>.

2 - File Names

This section lists commonly used file suffixes and names.

2.1 File Suffixes

JavaSoft uses the following file suffixes:

File Type	Suffix
Java source	.java
Java bytecode	.class

2.2 Common File Names

Frequently used file names include:

File Name	Use
GNUmakefile	The preferred name for makefiles. We use <code>gnumake</code> to build our software.
README	The preferred name for the file that summarizes the contents of a particular directory.

3 - File Organization

A file consists of sections that should be separated by blank lines and an optional comment identifying each section.

Files longer than 2000 lines are cumbersome and should be avoided.

For an example of a Java program properly formatted, see “Java Source File Example” on page 19.

3.1 Java Source Files

Each Java source file contains a single public class or interface. When private classes and interfaces are associated with a public class, you can put them in the same source file as the public class. The public class should be the first class or interface in the file.

Java source files have the following ordering:

- Beginning comments (see “Beginning Comments” on page 4)
- Package and Import statements; for example:

```
import java.applet.Applet;
import java.awt.*;
import java.net.*;
```
- Class and interface declarations (see “Class and Interface Declarations” on page 4)

3.1.1 Beginning Comments

All source files should begin with a c-style comment that lists the programmer(s), the date, a copyright notice, and also a brief description of the purpose of the program. For example:

```
/*
 * Classname
 *
 * Version info
 *
 * Copyright notice
 */
```

3.1.2 Package and Import Statements

The first non-comment line of most Java source files is a **package** statement. After that, **import** statements can follow. For example:

```
package java.awt;

import java.awt.peer.CanvasPeer;
```

3.1.3 Class and Interface Declarations

The following table describes the parts of a class or interface declaration, in the order that they should appear. See “Java Source File Example” on page 19 for an example that includes comments.

	Part of Class/Interface Declaration	Notes
1	Class/interface documentation comment (<code>/** ... */</code>)	See “Documentation Comments” on page 9 for information on what should be in this comment.
2	<code>class</code> or <code>interface</code> statement	
3	Class/interface implementation comment (<code>/* ... */</code>), if necessary	This comment should contain any class-wide or interface-wide information that wasn’t appropriate for the class/interface documentation comment.
4	Class (static) variables	First the <code>public</code> class variables, then the <code>protected</code> , and then the <code>private</code> .
5	Instance variables	First <code>public</code> , then <code>protected</code> , and then <code>private</code> .
6	Constructors	

	Part of Class/Interface Declaration	Notes
7	Methods	These methods should be grouped by functionality rather than by scope or accessibility. For example, a private class method can be in between two public instance methods. The goal is to make reading and understanding the code easier.

4 - Indentation

Four spaces should be used as the unit of indentation. The exact construction of the indentation (spaces vs. tabs) is unspecified. Tabs must be set exactly every 8 spaces (not 4).

4.1 Line Length

Avoid lines longer than 80 characters, since they're not handled well by many terminals and tools.

Note: Examples for use in documentation should have a shorter line length—generally no more than 70 characters.

4.2 Wrapping Lines

When an expression will not fit on a single line, break it according to these general principles:

- Break after a comma.
- Break before an operator.
- Prefer higher-level breaks to lower-level breaks.
- Align the new line with the beginning of the expression at the same level on the previous line.
- If the above rules lead to confusing code or to code that's squished up against the right margin, just indent 8 spaces instead.

Here are some examples of breaking method calls:

```
function(longExpression1, longExpression2, longExpression3,
        longExpression4, longExpression5);

var = function1(longExpression1,
               function2(longExpression2,
                        longExpression3));
```

Following are two examples of breaking an arithmetic expression. The first is preferred, since the break occurs outside the parenthesized expression, which is at a higher level.

```
longName1 = longName2 * (longName3 + longName4 - longName5)
                    + 4 * longname6; // PREFER

longName1 = longName2 * (longName3 + longName4
                    - longName5) + 4 * longname6; // AVOID
```

Following are two examples of indenting method declarations. The first is the conventional case. The second would shift the second and third lines to the far right if it used conventional indentation, so instead it indents only 8 spaces.

```
//CONVENTIONAL INDENTATION
someMethod(int anArg, Object anotherArg, String yetAnotherArg,
           Object andStillAnother) {
    ...
}

//INDENT 8 SPACES TO AVOID VERY DEEP INDENTS
private static synchronized horkingLongMethodName(int anArg,
           Object anotherArg, String yetAnotherArg,
           Object andStillAnother) {
    ...
}
```

Line wrapping for `if` statements should generally use the 8-space rule, since conventional (4 space) indentation makes seeing the body difficult. For example:

```
//DON'T USE THIS INDENTATION
if ((condition1 && condition2)
    || (condition3 && condition4)
    ||!(condition5 && condition6)) { //BAD WRAPS
    doSomethingAboutIt();           //MAKE THIS LINE EASY TO MISS
}

//USE THIS INDENTATION INSTEAD
if ((condition1 && condition2)
    || (condition3 && condition4)
    ||!(condition5 && condition6)) {
    doSomethingAboutIt();
}

//OR USE THIS
if ((condition1 && condition2) || (condition3 && condition4)
    ||!(condition5 && condition6)) {
    doSomethingAboutIt();
}
```

Here are three acceptable ways to format ternary expressions:

```
alpha = (aLongBooleanExpression) ? beta : gamma;

alpha = (aLongBooleanExpression) ? beta
                                   : gamma;

alpha = (aLongBooleanExpression)
        ? beta
        : gamma;
```

5 - Comments

Java programs can have two kinds of comments: implementation comments and documentation comments. Implementation comments are those found in C++, which are delimited by `/* . . . */`, and `//`. Documentation comments (known as “doc comments”) are Java-only, and are delimited by `/** . . . */`. Doc comments can be extracted to HTML files using the javadoc tool.

Implementation comments are mean for commenting out code or for comments about the particular implementation. Doc comments are meant to describe the specification of the code, from an implementation-free perspective. to be read by developers who might not necessarily have the source code at hand.

Comments should be used to give overviews of code and provide additional information that is not readily available in the code itself. Comments should contain only information that is relevant to reading and understanding the program. For example, information about how the corresponding package is built or in what directory it resides should not be included as a comment.

Discussion of nontrivial or nonobvious design decisions is appropriate, but avoid duplicating information that is present in (and clear from) the code. It is too easy for redundant comments to get out of date. In general, avoid any comments that are likely to get out of date as the code evolves.

Note: The frequency of comments sometimes reflects poor quality of code. When you feel compelled to add a comment, consider rewriting the code to make it clearer.

Comments should not be enclosed in large boxes drawn with asterisks or other characters. Comments should never include special characters such as form-feed and backspace.

5.1 Implementation Comment Formats

Programs can have four styles of implementation comments: block, single-line, trailing and end-of-line.

5.1.1 *Block Comments*

Block comments are used to provide descriptions of files, methods, data structures and algorithms. Block comments should be used at the beginning of each file and before each method. They can also be used in other places, such as within methods. Block comments inside a function or method should be indented to the same level as the code they describe.

A block comment should be preceded by a blank line to set it apart from the rest of the code. Block comments have an asterisk “*” at the beginning of each line except the first.

```
/*
 * Here is a block comment.
 */
```

Block comments can start with `/*-`, which is recognized by **indent(1)** as the beginning of a block comment that should not reformatted. Example:

```
/*
 * Here is a block comment with some very special
 * formatting that I want indent(1) to ignore.
 *
 *     one
 *       two
 *         three
 */
```

Note: If you don't use **indent(1)**, you don't have to use `/*-` in your code or make any other concessions to the possibility that someone else might run **indent(1)** on your code.

See also "Documentation Comments" on page 9.

5.1.2 *Single-Line Comments*

Short comments can appear on a single line indented to the level of the code that follows. If a comment can't be written in a single line, it should follow the block comment format (see section 5.1.1). A single-line comment should be preceded by a blank line. Here's an example of a single-line comment in Java code (also see "Documentation Comments" on page 9):

```
if (condition) {
    /* Handle the condition. */
    ...
}
```

5.1.3 *Trailing Comments*

Very short comments can appear on the same line as the code they describe, but should be shifted far enough to separate them from the statements. If more than one short comment appears in a chunk of code, they should all be indented to the same tab setting. Avoid the assembly language style of commenting every line of executable code with a trailing comment.

Here's an example of a trailing comment in Java code (also see "Documentation Comments" on page 9):

```
if (a == 2) {
    return TRUE;           /* special case */
} else {
    return isprime(a);     /* works only for odd a */
}
```

5.1.4 *End-Of-Line Comments*

The `//` comment delimiter begins a comment that continues to the newline. It can comment out a complete line or only a partial line. It shouldn't be used on consecutive multiple lines for text comments; however, it can be used in consecutive multiple lines for commenting out sections of code. Examples of all three styles follow:

```

if (foo > 1) {
    // Do a double-flip.
    ...
}
else
    return false;           // Explain why here.

//if (bar > 1) {
//
//    // Do a triple-flip.
//    ...
//}
//else
//    return false;

```

5.2 Documentation Comments

Note: See “Java Source File Example” on page 19 for examples of the comment formats described here.

For further details, see “How to Write Doc Comments for Javadoc” which includes information on the doc comment tags (@return, @param, @see):

<http://java.sun.com/products/jdk/javadoc/writingdoccomments.html>

For further details about doc comments and javadoc, see the javadoc home page at:

<http://java.sun.com/products/jdk/javadoc/>

Doc comments describe Java classes, interfaces, constructors, methods, and fields. Each doc comment is set inside the comment delimiters `/** ... */`, with one comment per API. This comment should appear just before the declaration:

```

/**
 * The Example class provides ...
 */
class Example { ...

```

Notice that classes and interfaces are not indented, while their members are. The first line of doc comment (`/**`) for classes and interfaces is not indented; subsequent doc comment lines each have 1 space of indentation (to vertically align the asterisks). Members, including constructors, have 4 spaces for the first doc comment line and 5 spaces thereafter.

If you need to give information about a class, interface, variable, or method that isn’t appropriate for documentation, use an implementation block comment (see section 5.1.1) or single-line (see section 5.1.2) comment immediately *after* the declaration. For example, details about the implementation of a class should go in in such an implementation block comment *following* the class statement, not in the class doc comment.

Doc comments should not be positioned inside a method or constructor definition block, because Java associates documentation comments with the first declaration *after* the comment.

6 - Declarations

6.1 Number Per Line

One declaration per line is recommended since it encourages commenting. In other words,

```
int level; // indentation level
int size; // size of table
```

is preferred over

```
int level, size;
```

In absolutely no case should variables and functions be declared on the same line. Example:

```
long dbaddr, getDbaddr(); // WRONG!
```

Do not put different types on the same line. Example:

```
int foo, fooarray[]; //WRONG!
```

Note: The examples above use one space between the type and the identifier. Another acceptable alternative is to use tabs, e.g.:

```
int      level;           // indentation level
int      size;            // size of table
Object   currentEntry;    // currently selected table entry
```

6.2 Placement

Put declarations only at the beginning of blocks. (A block is any code surrounded by curly braces “{” and “}”.) Don’t wait to declare variables until their first use; it can confuse the unwary programmer and hamper code portability within the scope.

```
void MyMethod() {
    int int1;           // beginning of method block

    if (condition) {
        int int2;       // beginning of "if" block
        ...
    }
}
```

The one exception to the rule is indexes of **for** loops, which in Java can be declared in the **for** statement:

```
for (int i = 0; i < maxLoops; i++) { ...
```

Avoid local declarations that hide declarations at higher levels. For example, do not declare the same variable name in an inner block:

```

int count;
...
func() {
    if (condition) {
        int count;    // AVOID!
        ...
    }
    ...
}

```

6.3 Initialization

Try to initialize local variables where they're declared. The only reason not to initialize a variable where it's declared is if the initial value depends on some computation occurring first.

6.4 Class and Interface Declarations

When coding Java classes and interfaces, the following formatting rules should be followed:

- No space between a method name and the parenthesis “(“ starting its parameter list
- Open brace “{” appears at the end of the same line as the declaration statement
- Closing brace “}” starts a line by itself indented to match its corresponding opening statement, except when it is a null statement the “}” should appear immediately after the “{“

```

class Sample extends Object {
    int ivar1;
    int ivar2;

    Sample(int i, int j) {
        ivar1 = i;
        ivar2 = j;
    }

    int emptyMethod() {}

    ...
}

```

- Methods are separated by a blank line

7 - Statements

7.1 Simple Statements

Each line should contain at most one statement. Example:

```

argv++; argc--;    // AVOID!

```

Do not use the comma operator to group multiple statements unless it is for an obvious reason. Example:

```
if (err) {
    Format.print(System.out, "error"), exit(1); //VERY WRONG!
}
```

7.2 Compound Statements

Compound statements are statements that contain lists of statements enclosed in braces “{ statements }”. See the following sections for examples.

- The enclosed statements should be indented one more level than the compound statement.
- The opening brace should be at the end of the line that begins the compound statement; the closing brace should begin a line and be indented to the beginning of the compound statement.
- Braces are used around all statements, even singletons, when they are part of a control structure, such as a `if-else` or `for` statement. This makes it easier to add statements without accidentally introducing bugs due to forgetting to add braces.

7.3 return Statements

A `return` statement with a value should not use parentheses unless they make the return value more obvious in some way. Example:

```
return;

return myDisk.size();

return (size ? size : defaultSize);
```

7.4 if, if-else, if-else-if-else Statements

The `if-else` class of statements should have the following form:

```
if (condition) {
    statements;
}

if (condition) {
    statements;
} else {
    statements;
}

if (condition) {
    statements;
} else if (condition) {
    statements;
} else if (condition) {
    statements;
}
```

Note: `if` statements always use braces `{}`. Avoid the following error-prone form:

```
if (condition) //AVOID! THIS OMITTS THE BRACES {}!
    statement;
```

7.5 for Statements

A `for` statement should have the following form:

```
for (initialization; condition; update) {
    statements;
}
```

An empty `for` statement (one in which all the work is done in the initialization, condition, and update clauses) should have the following form:

```
for (initialization; condition; update);
```

When using the comma operator in the initialization or update clause of a `for` statement, avoid the complexity of using more than three variables. If needed, use separate statements before the `for` loop (for the initialization clause) or at the end of the loop (for the update clause).

7.6 while Statements

A `while` statement should have the following form:

```
while (condition) {
    statements;
}
```

An empty `while` statement should have the following form:

```
while (condition);
```

7.7 do-while Statements

A `do-while` statement should have the following form:

```
do {
    statements;
} while (condition);
```

7.8 switch Statements

A `switch` statement should have the following form:

```

switch (condition) {
case ABC:
    statements;
    /* falls through */
case DEF:
    statements;
    break;

case XYZ:
    statements;
    break;

default:
    statements;
    break;
}

```

Every time a case falls through (doesn't include a **break** statement), add a comment where the **break** statement would normally be. This is shown in the preceding code example with the `/* falls through */` comment.

Every **switch** statement should include a default case. The **break** in the default case is redundant, but it prevents a fall-through error if later another **case** is added.

7.9 try-catch Statements

A try-catch statement should have the following format:

```

try {
    statements;
} catch (ExceptionClass e) {
    statements;
}

```

8 - White Space

8.1 Blank Lines

Blank lines improve readability by setting off sections of code that are logically related.

Two blank lines should always be used in the following circumstances:

- Between sections of a source file
- Between class and interface definitions

One blank line should always be used in the following circumstances:

- Between methods
- Between the local variables in a method and its first statement
- Before a block (see section 5.1.1) or single-line (see section 5.1.2) comment

- Between logical sections inside a method to improve readability

8.2 Blank Spaces

Blank spaces should be used in the following circumstances:

- A keyword followed by a parenthesis should be separated by a space. Example:

```
while (true) {
    ...
}
```

Note that a blank space should not be used between a method name and its opening parenthesis. This helps to distinguish keywords from method calls.

- A blank space should appear after commas in argument lists.
- All binary operators except `.` should be separated from their operands by spaces. Blank spaces should never separate unary operators such as unary minus, increment (`“++”`), and decrement (`“--”`) from their operands. Example:

```
a += c + d;
a = (a + b) / (c * d);

while (d++ = s++) {
    n++;
}
prints("size is " + foo + "\n");
```

- The expressions in a `for` statement should be separated by blank spaces. Example:

```
for (expr1; expr2; expr3)
```

- Casts should be followed by a blank. Examples:

```
myMethod((byte) aNum, (Object) x);
myFunc((int) (cp + 5), ((int) (i + 3))
        + 1);
```

9 - Naming Conventions

Naming conventions make programs more understandable by making them easier to read. They can also give information about the function of the identifier—for example, whether it’s a constant, package, or class—which can be helpful in understanding the code.

The conventions given in this section are high level. Further conventions are given at *(to be determined)*.

Identifier Type	Rules for Naming	Examples
Classes	Class names should be nouns, in mixed case with the first letter of each internal word capitalized. Try to keep your class names simple and descriptive. Use whole words—avoid acronyms and abbreviations (unless the abbreviation is much more widely used than the long form, such as URL or HTML).	<code>class Raster;</code> <code>class ImageSprite;</code>
Interfaces	Interface names should be capitalized like class names.	<code>interface RasterDelegate;</code> <code>interface Storing;</code>
Methods	Methods should be verbs, in mixed case with the first letter lowercase, with the first letter of each internal word capitalized.	<code>run();</code> <code>runFast();</code> <code>getBackground();</code>
Variables	Except for variables, all instance, class, and class constants are in mixed case with a lowercase first letter. Internal words start with capital letters. Variable names should be short yet meaningful. The choice of a variable name should be mnemonic—that is, designed to indicate to the casual observer the intent of its use. One-character variable names should be avoided except for temporary “throwaway” variables. Common names for temporary variables are <code>i</code> , <code>j</code> , <code>k</code> , <code>m</code> , and <code>n</code> for integers; <code>c</code> , <code>d</code> , and <code>e</code> for characters.	<code>int i;</code> <code>char *cp;</code> <code>float myWidth;</code>
Constants	The names of variables declared class constants and of ANSI constants should be all uppercase with words separated by underscores (“_”). (ANSI constants should be avoided, for ease of debugging.)	<code>int MIN_WIDTH = 4;</code> <code>int MAX_WIDTH = 999;</code> <code>int GET_THE_CPU = 1;</code>

10 - Programming Practices

10.1 Providing Access to Instance and Class Variables

Don’t make any instance or class variable public without good reason. Often, instance variables don’t need to be explicitly set or gotten—often that happens as a side effect of method calls.

One example of appropriate public instance variables is the case where the class is essentially a data structure, with no behavior. In other words, if you would have used a `struct` instead of a class (if Java supported `struct`), then it's appropriate to make the class's instance variables public.

10.2 Referring to Class Variables and Methods

Avoid using an object to access a class (static) variable or method. Use a class name instead. For example:

```
classMethod();           //OK
AClass.classMethod();    //OK

anObject.classMethod();  //AVOID!
```

10.3 Constants

Numerical constants (literals) should not be coded directly, except for -1, 0, and 1, which can appear in a `for` loop as counter values.

10.4 Variable Assignments

Avoid assigning several variables to the same value in a single statement. It is hard to read. Example:

```
fooBar.fChar = barFoo.lchar = 'c'; // AVOID!
```

Do not use the assignment operator in a place where it can be easily confused with the equality operator. Example:

```
if (c++ = d++) {           // AVOID! Java disallows
    ...
}
```

should be written as

```
if ((c++ = d++) != 0) {
    ...
}
```

Do not use embedded assignments in an attempt to improve run-time performance. This is the job of the compiler, and besides, it rarely actually helps. Example:

```
d = (a = b + c) + r;       // AVOID!
```

should be written as

```
a = b + c;
d = a + r;
```


10.5 Miscellaneous Practices

10.5.1 Parentheses

It is generally a good idea to use parentheses liberally in expressions involving mixed operators to avoid operator precedence problems. Even if the operator precedence seems clear to you, it might not be to others—you shouldn't assume that other programmers know precedence as well as you do.

```
if (a == b && c == d)    // AVOID!

if ((a == b) && (c == d)) // RIGHT
```

10.5.2 Returning Values

Try to make the structure of your program match the intent. Example:

```
if (booleanExpression) {
    return TRUE;
} else {
    return FALSE;
}
```

should instead be written as

```
return booleanExpression;
```

Similarly,

```
if (condition) {
    return x;
}
return y;
```

should be written as

```
return (condition ? x : y);
```

10.5.3 Expressions before '?' in the Conditional Operator

If an expression containing a binary operator appears before the ? in the ternary ?: operator, it should be parenthesized. Example:

```
(x >= 0) ? x : -x
```

10.5.4 Special Comments

Use XXX in a comment to flag something that is bogus but works. Use FIXME to flag something that is bogus and broken.

11 - Code Examples

11.1 Java Source File Example

The following example shows how to format a Java source file containing a single public class. Interfaces are formatted similarly. For more information, see “Class and Interface Declarations” on page 4 and “Documentation Comments” on page 9

```

/*
 * %W% %E% Firstname Lastname
 *
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 *
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 * ANY DAMAGES SUFFERED BY LICENSEE AS A RESULT OF USING, MODIFYING OR
 * DISTRIBUTING THIS SOFTWARE OR ITS DERIVATIVES.
 */
package java.blah;

import java.blah.blahdy.BlahBlah;

/**
 * Class description goes here.
 *
 * @version      1.10 04 Oct 1996
 * @author       Firstname Lastname
 */
public class Blah extends SomeClass {
    /* A class implementation comment can go here. */

    /** classVar1 documentation comment */
    public static int classVar1;

    /**
     * classVar2 documentation comment that happens to be
     * more than one line long
     */
    private static Object classVar2;

    /** instanceVar1 documentation comment */
    public Object instanceVar1;

    /** instanceVar2 documentation comment */
    protected int instanceVar2;

    /** instanceVar3 documentation comment */
    private Object[] instanceVar3;

```

```
/**
 * ...method Blah documentation comment...
 */
public Blah() {
    // ...implementation goes here...
}

/**
 * ...method doSomething documentation comment...
 */
public void doSomething() {
    // ...implementation goes here...
}

/**
 * ...method doSomethingElse documentation comment...
 * @param someParam description
 */
public void doSomethingElse(Object someParam) {
    // ...implementation goes here...
}
}
```

Change Requests

Change Requests for the Environmental Screening Tool (EST) are documented and tracked in an error and enhancement tracking software called Bugzilla. Each Change Request is assigned a task number, category, a description of the Change Request, the person(s) assigned to the task, date assigned, date due, severity, priority and status. Detailed comments and attachments may also be provided.

Beginning in August 2007, a new procedure was put in place to request and document approval for Change Requests. The new procedure is described in an email from Peter McGilvray dated August 14, 2007. This email initiated use of the new procedure. The procedure was updated August 28, 2007, to include the associated bug number from Bugzilla and a link to the bug report in each request for approval. A copy of Peter McGilvray's August 28, 2007, email is provided on the next two pages of this document.

Approved Change Requests for the period of January 1, 2010 through August 31, 2011, are provided in this submittal and organized as follows:

- January 1, 2010 through March 31, 2010
- April 1, 2010 through June 30, 2010
- July 1, 2010 through September 30, 2010
- October 1, 2010 through December 31, 2010
- January 1, 2011 through March 31, 2011
- April 1, 2011 through June 30, 2011
- July 1, 2011 through September 30, 2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, August 28, 2007 07:45AM
Subject: EST Change Approval Request

Date and time of Change: *insert date and time of change*
Category/Components: *Insert appropriate Category*
Environment/Product: *Insert appropriate Environment*
SubVersion Revision #: *What subversion is being promoted? or N/A*
Bug #(s): *insert bug # from bugzilla and put a link to bug report*
Change Description: *Provide a general description of what are you changing?*
Completed Testing: *Yes/No*
Impact Availability? *Will there be an impact to availability? How long?*
Comments: *Are there additional details to consider*
Method of verification: *example: launch prod, test forms and site, etc..*
Contingency Plan: *example: if doesn't work will roll back to previous version*

Instructions:

1. Must be sent by Mike, Sarah, Lex, or Christy
2. Must be sent to Help@fla-etat.org - in the event that I'm not available, send to Bob Crim as my delegate. His email is bob.crim@dot.state.fl.us
3. Must have an email from Pete or Bob approving change
4. After deployment, please test changes in the production environment
4. Send a confirmation email to help@fla-etat.org after deployment and verify success or failure

Environment/Product Examples

[ETDM Public Access Site](#) Customized version of the EST available to the public through the FDOT CEMO website.
[ETDM-EST](#) Efficient Transportation Decision Making - Environmental Screening Tool (Secure Site)

Category/Components Examples:

Account Settings: Functions to set user preferences and other user-specific option management
Database Administration: Database creation, maintenance, and security
Data Search: Functions to query the ETDM database
Development Engine: Software configuration and data mapping that support the hybernate/velocity development platform
EDMS integration: Tasks related to integration of published ETDM reports and library items with the FDOT Electronic Document Management System (EDMS).
Email List: Function for users to sign up to receive additional information via email
GIS Analysis Routine: Programs to generate the standard GIS analyses
Global: Anything that doesn't fit in the other components, or spans multiple components
Hardcopy Maps: Standard project maps available in PDF and JPG
Help: On-line user documentation
Help Desk Calls: This component is used for tracking and servicing Help Desk Calls. Related bugs/enhancements should be entered as separate blocking bugs.
Map Editor: Interactive map that allows users to edit map features
Map Viewer: Interactive map to view and query spatial data
Project Navigation Bar: Project selection menus and tools
Reports: Dynamic pages displaying data
SDE: Spatial data acquisition and management
System Administration: Server implementation, security, operation, and maintenance
Tools: Forms to create/update database information
UI: User interface and general navigation
Wizards: Combinations of tools and reports that step a user through a sequential process
Versions:

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

[http://mail1112a.urscorp.com/TALLAHASSEE/CHARLOTTEKELLEY.nsf/\(\\$Inbox\)/E8C24E996303977A...](http://mail1112a.urscorp.com/TALLAHASSEE/CHARLOTTEKELLEY.nsf/($Inbox)/E8C24E996303977A...) 9/4/2007

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:
EMAIL: help@fla-etat.org
PH: 850-414-5334
Public Access: <http://etdmpub.fl-a-etat.org/>

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**Approved Change Requests
January 1, 2010 – March 31, 2010**

Approved Change Requests
January 1, 2010 – March 31, 2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>, "Noble, Fred" <Fred.Noble@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, January 04, 2010 06:07PM
Subject: Re: Change Request

Approved

Sent from my blackberry

From : Chris_Sands@URSCorp.com
To : McGilvray, Peter; Noble, Fred
Cc : help@fla-etat.org
Sent : Mon Jan 04 15:55:33 2010
Subject : Fw: Change Request

Recommended for Approval.

Chris Sands
 Staff Programmer
 URS Corporation
 1625 Summit Lake Drive #200
 Tallahassee, FL 32317
 (850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 01/04/2010 03:53PM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands <Chris_Sands@URSCorp.com>
 From: Charley Cartee <ccartee@edats.com>
 Date: 01/04/2010 01:08PM
 Subject: Change Request

Date and time of Change: Upon approval 01/04/2009
 Category/Components: Reports - PM - Surveys
 Environment/Product: ETDM-EST
 SubVersion Revision #: 9820
 Bug #(s): [Bug 1666](#) - Reports: PM: Surveys: The survey reports are still loading the pre-2010 versions of the report.
 Change Description: Merging a change from stage to prod.
 Completed Testing: Yes.
 Impact Availability? no, takes effect on deployment
 Comments: Minor change needed for menu
 Method of verification: Pull up the Survey Reports (not the results) and make sure they are loading the correct surveys (103 and 104 instead of 1 and 2), which can be checked by looking at the page properties.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/6A8767EDFD414B7...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/6A8767EDFD414B7...) 2/17/2010

Contingency Plan: Roll back to previous version, reopen bug.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "michael_konikoff@urscorp.com" <michael_konikoff@urscorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, January 05, 2010 05:40PM
Subject: Re: EST Change Request

Approved

Sent from my blackberry

From : Michael_Konikoff@URSCorp.com
To : McGilvray, Peter
Cc : help@fla-etat.org
Sent : Tue Jan 05 16:23:20 2010
Subject : EST Change Request

Date and time of Change: 1/5/10 at first opportunity with no active sessions.
Category/Components: Map Viewer
Environment/Product: ETDM-EST and ETDM Public Access Site
SubVersion Revision #: 9824 (pre-prod) and 863 (public)
Bug #(s):
1657 - ETDM-EST: Integrated Mapper: Change to use generic geocode server
https://codebase.fl-a-etat.org/bugszilla/show_bug.cgi?id=1657
1658 - ETDM Public Access Site: Integrated Mapper: Change to use generic geocode
server https://codebase.fl-a-etat.org/bugszilla/show_bug.cgi?id=1658
Change Description: See bug reports for details.
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Comments: None.
Method of verification: Verify Address Search function in map viewer.
Contingency Plan: Roll back to previous revision, restart tomcat and re-
open bugs.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "michael_konikoff@urscorp.com" <michael_konikoff@urscorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, January 06, 2010 08:48AM
Subject: Re: EST Change Request

Approved

Sent from my blackberry

From : Michael_Konikoff@URSCorp.com
To : McGilvray, Peter
Cc : 'help@fla-etat.org'
Sent : Wed Jan 06 08:13:17 2010
Subject : EST Change Request

Date and time of Change: 1/6/10 upon approval.
Category/Components: Map Viewer
Environment/Product: ETDM-EST
SubVersion Revision #: 9827 (pre-prod)
Bug #(s):
1594 - ETDM-EST: Integrated Mapper: Show Aerials button for some issues only
https://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1594
1612 - ETDM-EST: Integrated Mapper: Make DOQQ button work with new DOQQ layers
https://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1612
Change Description: See bug reports for details.
Completed Testing: Yes.
Impact Availability? No.
Comments: None.
Method of verification: Verify function of imagery buttons in map viewer.
Contingency Plan: Roll back to previous revision and re-open bugs.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, January 07, 2010 09:46AM
Subject: RE: EST Change Request

Approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, January 07, 2010 9:46 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 1/7/10 upon approval
Category/Components: Online Help
Environment/Product: ETDM-EST
SubVersion Revision #: 9831
Bug #(s): 1373 - Online Help: update online help with latest changes https://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1373
Change Description: Updates to Surveys sections for Performance Management/Monitoring module.
Completed Testing: Yes.
Impact Availability? No.
Comments: Online help content will be deployed to /home/upload/etdmDocs/est/help/WebHelp.
Method of verification: Verify updated help loads correctly.
Contingency Plan: Roll back to previous revision and reopen bug.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, January 12, 2010 11:31AM
Subject: RE: EST Change Request

approved

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Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

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To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, January 12, 2010 11:31 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 1/12/2010 at first opportunity with no active sessions.
Category/Components: Performance - Surveys
Environment/Product: ETDM-EST
SubVersion Revision #: 9836, 9841, 9844
Bug #(s): 1668 FM: Surveys: Menu item names do not match the page titles https://codebase.florida-etat.org/bugszilla/show_bug.cgi?id=1668
1373 Online Help: update online help with latest changes https://codebase.florida-etat.org/bugszilla/show_bug.cgi?id=1373
Change Description: Make the names of the surveys pieces match the menu, so that the help documentation should work.
Completed Testing: Yes.
Impact Availability? Yes, requires tomcat restart
Comments: 1373 has been re-opened for more updates to help content; only verified changes will be deployed.
Method of verification: View each of the 4 pages (2 answer X, and 2 view X) and verify titles and help button.
Contingency Plan: Roll back to previous version, restart server, reopen bugs.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, January 14, 2010 09:39AM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, January 14, 2010 9:39 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 1/14/10 upon approval
Category/Components: Online Help
Environment/Product: ETDM-EST
SubVersion Revision #: N/A
Bug #(s): 1373 - Online Help: update online help with latest changes https://codebase.fla-etat.org/bugsilla/show_bug.cgi?id=1373
Change Description: Updates to screen captures in Surveys sections for Performance Management/Monitoring module, showing correct page titles.
Completed Testing: Yes.
Impact Availability? No.
Comments: Online help content will be deployed to /home/upload/etdmDocs/est/help/WebHelp.
Method of verification: Verify updated help loads correctly.
Contingency Plan: Roll back to previous help content and reopen bug.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "christym@geoplan.ufl.edu" <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, January 15, 2010 11:29AM
Subject: Re: EST Change Approval Request

Approved

Sent from my blackberry

----- Original Message -----

From: Christy McCain <christym@geoplan.ufl.edu>
To: McGilvray, Peter; help@fla-etat.org <help@fla-etat.org>
Sent: Fri Jan 15 11:28:53 2010
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 01/15/2010 11:30am EST
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
https://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=798

Change Description: Replacing "welcome" attachments with links
to the same documents stored in the db.
Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/C7DAAA5EF11BC7...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/C7DAAA5EF11BC7...) 2/17/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "michael_konikoff@urscorp.com" <michael_konikoff@urscorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, January 15, 2010 08:47AM
Subject: Re: EST Change Request

Approved

Sent from my blackberry

From : Michael_Konikoff@URSCorp.com
To : McGilvray, Peter
Cc : 'help@fla-etat.org'
Sent : Fri Jan 15 08:45:00 2010
Subject : EST Change Request

Date and time of Change: 1/15/10 at first opportunity with no active sessions.
Category/Components: Reports
Environment/Product: ETDM-EST
SubVersion Revision #: 9859 (pre-prod)
Bug #(s):
1673 - Mailing Labels Tool: The field names used by this tool need to be changed to match the new schema https://codebase.fl-a-etat.org/bugszilla/show_bug.cgi?id=1673
1674 - Mailing Labels Tool: The generated reports are not being saved to the database https://codebase.fl-a-etat.org/bugszilla/show_bug.cgi?id=1674
Change Description: See bug reports for details.
Completed Testing: 1673 - Yes. 1674 - No.
Impact Availability? Yes, tomcat restart required.
Comments: 1674 is not fixed, but the changes so far prevent an error from occurring, and overlap some of the same files changed by fix to 1673, so moving these changes up together will make future merging of changes simpler.
Method of verification: Verify mailing label function in Public Involvement tools.
Contingency Plan: Roll back to previous revision and re-open bugs.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, January 21, 2010 03:42PM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

15000 nuts to hold a car together but it only takes one to spread them all over the road

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/3BEF3487A25DD60...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/3BEF3487A25DD60...) 2/17/2010

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, January 21, 2010 3:38 PM
To: McGilvray, Peter
Cc: 'help@fla-etdm.org'
Subject: EST Change Request

Date and time of Change: 1/21/10 at first opportunity w/ no active sessions.
Category/Components: Reports
Environment/Product: ETDM-EST
SubVersion Revision #: 9874 (pre-prod)
Bug #(s):
1677 - Summary of Public Comments milestone data missing from reports
https://codebase.flm-etdm.org/bugszilla/show_bug.cgi?id=1677
Change Description: See bug report for details.
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Comments: Contact Wendy Lasher and let her know it's fixed.
Method of verification: Verify Public Comments Summary section of summary report for project 12216.
Contingency Plan: Roll back to previous revision, restart tomcat and re-open bug.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "michael_konikoff@urscorp.com" <michael_konikoff@urscorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, January 25, 2010 03:37PM
Subject: Re: Change Request

Approved

Sent from my blackberry

From : Michael_Konikoff@URSCorp.com <Michael_Konikoff@URSCorp.com>
To : McGilvray, Peter
Cc : help@fla-etat.org <help@fla-etat.org>
Sent : Mon Jan 25 15:37:24 2010
Subject : Fw: Change Request

Recommended for approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 01/25/2010 03:28PM -----

To: Chris Sands <Chris_Sands@URSCorp.com>, Michael Konikoff
<Michael_Konikoff@urscorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 01/25/2010 03:28PM
Subject: Change Request

Date and time of Change: [MK: 1/25/2010 during first opportunity with no active sessions.]
Category/Components: Performance: Surveys.
Environment/Product: ETDM-EST
SubVersion Revision #: 9878
Bug #(s): 1678

Change Description: Allow the users to see the 2008 surveys in addition to the 2010 surveys.
Completed Testing: Yes.
Impact Availability? Yes, requires tomcat restart

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/7582890BDD829C08...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/7582890BDD829C08...) 2/17/2010

Comments: Deployment probably requires an "ant clean" before
building to make sure the compile is correct.
Method of verification: View Report Interfaces.
Contingency Plan: Roll back to previous version, restart server,
reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, January 26, 2010 10:18AM
Subject: Re: Change Request

Approval

Sent from my blackberry

From : Chris_Sands@URSCorp.com <Chris_Sands@URSCorp.com>
To : McGilvray, Peter
Cc : help@fla-etat.org <help@fla-etat.org>
Sent : Tue Jan 26 10:12:25 2010
Subject : Fw: Change Request

Recommended for approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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----- Forwarded by Chris Sands/Tallahassee/URSCorp on 01/26/2010 10:11 AM -----

Charley Cartee <ccartee@edats.com> 01/26/2010 09:27 AM	To Michael Konikoff <mikekonikoff@gmail.com>, Chris Sands <Chris_Sands@URSCorp.com> cc Subject Change Request

Date and time of Change: ASAP
Category/Components: PM: Agency Feedback report
Environment/Product: ETDM-EST
SubVersion Revision #: 9882
Bug #(s): 1676
Change Description: Formatting change, dealing with nested table splitting issue
Completed Testing: Yes.
Impact Availability? no, template only change
Comments: This fix can be deployed without interrupting service.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/3399163FBEC84D6...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/3399163FBEC84D6...) 2/17/2010

Method of verification: Pull up AFR for the 3 reports that are having issues.
Contingency Plan: Roll back to previous version, reopen bug.

Charles Cartee
Application Developer
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Orlando, FL 32828
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(407)-382-5420 fax

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/3399163FBEC84D6...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/3399163FBEC84D6...) 2/17/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>, "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, January 26, 2010 10:18AM
Subject: Re: Change Request

Approved

Sent from my blackberry

From : Chris_Sands@URSCorp.com <Chris_Sands@URSCorp.com>
To : help@fla-etat.org <help@fla-etat.org>
Sent : Tue Jan 26 10:17:24 2010
Subject : Fw: Change Request

Updated request with complete information.
Recommended for approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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----- Forwarded by Chris Sands/Tallahassee/URSCorp on 01/26/2010 10:14 AM -----

Charley Cartee To Michael Konikoff
<ccartee@edats.com> <mikekonikoff@gmail.com>, Chris
01/26/2010 09:27 AM Sands <Chris_Sands@URSCorp.com>
cc
Subject Change Request

Date and time of Change: 1/26/2010, upon approval
Category/Components: PM: Agency Feedback report
Environment/Product: ETDM-EST
SubVersion Revision #: 9882
Bug #(s): Bug 1676 - PM: Agency Feedback Report: when the Required/Option
issues box is split across a page, the leading page portion is being clipped out
Change Description: Formatting change, dealing with nested table splitting issue for PDFs.
Completed Testing: Yes.
Impact Availability? no, template only change
Comments: This fix can be deployed without interrupting service.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E7729D33277B17E3...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E7729D33277B17E3...) 2/17/2010

Method of verification: Pull up AFR and view PDF Report for the 3 reports that are having issues.
Contingency Plan: Roll back to previous version, reopen bug.

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(407)-382-5420 fax

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E7729D33277B17E3...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E7729D33277B17E3...) 2/17/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Gary.Donaldson@dca.state.fl.us" <Gary.Donaldson@dca.state.fl.us>, "David.Rydene@noaa.gov" <David.Rydene@noaa.gov>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, January 27, 2010 07:34AM
Subject: FW: Change Request

We've corrected the survey issue you experienced. Please let us know if you have an additional issues.

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl.a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl.a-etat.org/est/index.jsp?startPageId=22>

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/160067545A87C292...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/160067545A87C292...) 2/17/2010

15000 nuts to hold a car together but it only takes one to spread them all over the road

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, January 26, 2010 6:22 PM
To: McGilvray, Peter
Cc: 'help@fla-etat.org'
Subject: Re: Change Request

Deployment complete. Verified fix for users who reported the problem (David Rydene @ NMFS and Gary Donaldson @ DCA) .

Charley, please close the bug.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----"McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us> wrote: -----

To: "'michael_konikoff@urscorp.com'" <michael_konikoff@urscorp.com>
From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
Date: 01/26/2010 03:22PM
cc: "'help@fla-etat.org'" <help@fla-etat.org>
Subject: Re: Change Request

Approved

Sent from my blackberry

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/160067545A87C292...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/160067545A87C292...) 2/17/2010

From : Michael_Konikoff@URSCorp.com <Michael_Konikoff@URSCorp.com>
To : McGilvray, Peter
Cc : help@fla-etdm.org <help@fla-etdm.org>
Sent : Tue Jan 26 15:21:40 2010
Subject : Re: Change Request

Recommended for approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Charley Cartee <ccartee@edats.com> wrote: -----

To: Chris Sands <Chris_Sands@URSCorp.com>, Michael Konikoff
<Michael_Konikoff@urscorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 01/26/2010 03:12PM
Subject: Change Request

Date and time of Change: ASAP [MK: 1/26/2010 at first opportunity with no active sessions]
Category/Components: FM: Surveys
Environment/Product: ETDM-EST
SubVersion Revision #: 9892
Bug #(s): 1679

Change Description: Fixed a restore issue that blocks entering the answer survey page for some agencies.
Completed Testing: no - See below.
Impact Availability? yes, requires tomcat restart.
Comments: I have tested this against the Prod data; I'm not sure how to go about testing this against the data on stage.
Method of verification: Load the Answer Survey page as one of the affected agencies.
Contingency Plan: Roll back to previous version, restart server, reopen bugs.

Charles Cartee
Application Developer

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/160067545A87C292...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/160067545A87C292...) 2/17/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "michael_konikoff@urscorp.com" <michael_konikoff@urscorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, January 26, 2010 03:22PM
Subject: Re: Change Request

Approved

Sent from my blackberry

From : Michael_Konikoff@URSCorp.com <Michael_Konikoff@URSCorp.com>
To : McGilvray, Peter
Cc : help@fla-etat.org <help@fla-etat.org>
Sent : Tue Jan 26 15:21:40 2010
Subject : Re: Change Request

Recommended for approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Charley Cartee <ccartee@edats.com> wrote: -----

To: Chris Sands <Chris_Sands@URSCorp.com>, Michael Konikoff
<Michael_Konikoff@urscorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 01/26/2010 03:12PM
Subject: Change Request

Date and time of Change: ASAP [MK: 1/26/2010 at first opportunity with no active sessions]

Category/Components: FM: Surveys
Environment/Product: ETDM-EST
SubVersion Revision #: 9892
Bug #(:): 1679

Change Description: Fixed a restore issue that blocks entering the answer survey page for some agencies.

Completed Testing: no - See below.

Impact Availability? yes, requires tomcat restart.

Comments: I have tested this against the Prod data; I'm not

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4CAA2FC777255C6...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4CAA2FC777255C6...) 2/17/2010

sure how to go about testing this against the data on stage.
Method of verification: Load the Answer Survey page as one of the affected agencies.
Contingency Plan: Roll back to previous version, restart server, reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
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(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, February 16, 2010 02:23PM
Subject: Re: Public Site Change Request

Approved

Sent from my blackberry

From : Chris_Sands@URSCorp.com <Chris_Sands@URSCorp.com>
To : McGilvray, Peter
Cc : help@fla-etat.org <help@fla-etat.org>
Sent : Tue Feb 16 14:22:41 2010
Subject : Fw: Public Site Change Request

-----Chris Sands/Tallahassee/URSCorp wrote: -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 02/16/2010 01:48PM
Subject: Public Site Change Request

Date and time of Change: 2/16/2009 upon approval
Category/Components: User Interface
Environment/Product: ETDM Public Site
SubVersion Revision #: 872
Bug #(s): Bug 1689 - Broken Link in getInvolved_stayConnected
Change Description: Update link to DOT's Districts information page
Completed Testing: Yes.
Impact Availability? No. Template change only.
Comments:
Method of verification: Confirm the link opens the correct page.
Contingency Plan: Roll back to previous version reopen bug.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "michael_konikoff@urscorp.com" <michael_konikoff@urscorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, February 22, 2010 02:16PM
Subject: Re: EST Change Request

Approved

Sent from my blackberry

From : Michael_Konikoff@URSCorp.com <Michael_Konikoff@URSCorp.com>
To : McGilvray, Peter
Cc : help@fla-etat.org <help@fla-etat.org>
Sent : Mon Feb 22 14:15:29 2010
Subject : Re: EST Change Request

Date and time of Change: 2/22/10 at first opportunity w/ no active sessions.
Category/Components: Reports
Environment/Product: ETDM-EST
SubVersion Revision #: 9943 (pre-prod)
Bug #(s):
1605 - Multiple open GIS Analysis reports can mix up results https://codebase.fl-etat.org/bugszilla/show_bug.cgi?id=1605
Change Description: See bug report for details.
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Comments: Contact Madolyn Dominy and let her know it's fixed.
Method of verification: Use testing notes in bug report.
Contingency Plan: Roll back to previous revision, restart tomcat and re-open bug.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "michael_konikoff@urscorp.com" <michael_konikoff@urscorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, February 26, 2010 12:33PM
Subject: Re: EST Change Request

Approved

Sent from my blackberry

From : Michael_Konikoff@URSCorp.com <Michael_Konikoff@URSCorp.com>
To : McGilvray, Peter
Cc : help@fla-etat.org <help@fla-etat.org>
Sent : Fri Feb 26 12:08:36 2010
Subject : EST Change Request

Date and time of Change: 2/26/2010 during first opportunity with no active sessions.
Category/Components: Administration
Environment/Product: ETDM-EST
SubVersion Revision #: 9968, 9969 (pre-prod)
Bug #(s): 1444 - Administration: create an admin tool for exporting Project Schedule information on Class of Action milestones to Excel
https://dev.fl-a-etat.org/bugszilla/show_bug.cgi?id=1444
Change Description: Updates to tool for exporting project schedule info to excel.
Completed Testing: No.
Impact Availability? Yes, tomcat restart required.
Comments: Currently this is an admin-only prototype. It's needed on production to export data for districts.
Method of verification: Verify Excel files are output correctly.
Contingency Plan: Roll back to previous revision and restart tomcat.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, February 26, 2010 10:20AM
Subject: RE: Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://etdmpub.flas-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, February 26, 2010 10:19 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 02/26/2010 10:17AM -----

To: Chris Sands <Chris_Sands@URSCorp.com>, Michael Konikoff
<Michael_Konikoff@urscorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 02/26/2010 10:11AM
Subject: Change Request

Date and time of Change: [MK: 2/26/2010 upon approval]
Category/Components: Invoicing
Environment/Product: ETDM-EST
SubVersion Revision #: 9962
Bug #(s): https://codebase.fl-etat.org/bugszilla/show_bug.cgi?id=1700

Change Description: Add page numbers to the invoice reports.
Completed Testing: Yes.
Impact Availability? no, template only change.
Comments: -

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/11011C928670231485...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/11011C928670231485...) 4/9/2010

Method of verification: view invoice report for an invoice that has not
been finalized.
Contingency Plan: Roll back to previous version, reopen bug.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "michael_konikoff@urscorp.com" <michael_konikoff@urscorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, March 02, 2010 12:15PM
Subject: Re: Change Request

Approved

Sent from my blackberry

From : Michael_Konikoff@URSCorp.com <Michael_Konikoff@URSCorp.com>
To : McGilvray, Peter
Cc : help@fla-etat.org <help@fla-etat.org>
Sent : Tue Mar 02 12:04:12 2010
Subject : Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 03/02/2010 12:00PM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 03/02/2010 11:57AM
Subject: Change Request

Date and time of Change: 3/2/2010 COB or first opportunity with no users
Category/Components: [MK: Project Navigation Bar]
Environment/Product: ETDM-EST
SubVersion Revision #: 9985
Bug #(s): Bug 1704 - Power Search for Summary DOE fails when no
issue is selected
Change Description: minor tweak to wProjectSearchPower3.vm and
ProjectSearchHelper.java
Completed Testing: Yes.
Impact Availability? Yes. Requires restart.
Comments: User reported bug. [MK: notify user when complete]

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E0967A5B1F77856B8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E0967A5B1F77856B8...) 4/9/2010

Method of verification: Use search wizard for Power Search. Select Summary DOE
ETDM Filter with no Issue selected.
Contingency Plan: Roll back to previous revision, restart tomcat and re-
open bug.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "christym@geoplan.ufl.edu" <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, March 12, 2010 03:26PM
Subject: Re: EST Change Approval Request

Approved

Sent from my blackberry

----- Original Message -----

From: Christy McCain <christym@geoplan.ufl.edu>
To: McGilvray, Peter; help@fla-etat.org <help@fla-etat.org>
Sent: Fri Mar 12 15:23:33 2010
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 03/12/10 3:45pm ET
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.flc-etat.org/bugzilla/show_bug.cgi?id=1052

Change Description: Copy new AN Recipients views to production.
Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc) will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/FA914DB2E417D369...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/FA914DB2E417D369...) 4/9/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "christym@geoplan.ufl.edu" <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, March 16, 2010 05:08PM
Subject: Re: EST Change Approval Request

Approved

Sent from my blackberry

----- Original Message -----

From: Christy McCain <christym@geoplan.ufl.edu>
To: McGilvray, Peter; help@fla-etat.org <help@fla-etat.org>
Sent: Tue Mar 16 17:06:16 2010
Subject: EST Change Approval Request

To be deployed upon verification of bug.

EST Change Approval Request

Date and time of Change: 03/16/10 ***upon verification***
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.flc-etat.org/bugzilla/show_bug.cgi?id=844

Change Description: Modify the trigger that restricts the ETAT Member role to read-only access, to query start and end dates.

Completed Testing: Yes

Impact Availability? No

Method of verification: All affected objects (views, triggers, etc) will be recompiled as needed.

Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E01EB250EEF3BEB9...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E01EB250EEF3BEB9...) 4/9/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, March 16, 2010 03:12PM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://esdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://esdmpub.flas-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, March 16, 2010 3:12 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 3/16/2010 during first opportunity with no active sessions.
Category/Components: Help
Environment/Product: ETDM-EST
SubVersion Revision #: 10063 (pre-prod)
Bug #(s): 1697 - Add EST Training Videos to site https://dev.fl-etat.org/bugszilla/show_bug.cgi?id=1697
Change Description: Add available EST Training Videos to site.
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Comments: Also copy videos to site (due to size, these aren't included in our version-controlled codebase).
Method of verification: Verify training video functions.
Contingency Plan: Roll back to previous revision, restart tomcat, and reopen bug.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, March 16, 2010 09:13AM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://esdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://esdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, March 16, 2010 9:14 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 3/16/2010 upon approval.
Category/Components: Account Settings
Environment/Product: ETDM-EST
SubVersion Revision #: N/A
Bug #(s): No bug entered yet.
Change Description: Temporary fix to Update Contact Info page to allow read-only ETAT to update contact information.
Completed Testing: No.
Impact Availability? No.
Comments: The error is caused by the read-only checkbox being disabled. This ends up attempting to set read-only = 'N'. This is a temporary fix that puts the read-only flag in a non-disabled, hidden input. A new bug will be opened for a permanent fix that doesn't rely on hidden input.
Method of verification: Attempt update as read-only ETAT.
Contingency Plan: Roll back to previous revision.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, March 26, 2010 03:17PM
Subject: RE: Change Request (Survey Reports)

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

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EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://esdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://esdmpub.flas-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, March 26, 2010 2:02 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Re: Change Request (Survey Reports)

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Charley Cartee <ccartee@edats.com> wrote: -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@urscorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 03/26/2010 01:31PM
cc: Ruth Roasa <Ruth_Roasa@urscorp.com>
Subject: Change Request (Survey Reports)

Date and time of Change: [MK: 03/26/2010 after COB]
Category/Components: Performance Management (surveys)
Environment/Product: ETDM-EST
SubVersion Revision #: 10111, 10114, 10115
Bug #(s): 1701
Change Description: Survey Reports
Completed Testing: Yes.
Impact Availability? yes, requires tomcat restart
Comments: Requires some additional data synchronisation that
will happen separately; testing has completed even though the bug isn't yet moved
to verified. [MK: subsequently completed]

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4EA52C02C141B1C6...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4EA52C02C141B1C6...) 4/9/2010

Method of verification: generate the reports on production
Contingency Plan: Roll back to previous version, restart server,
reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

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**Approved Change Requests
April 1, 2010 – June 30, 2010**

Approved Change Requests
April 1, 2010 – June 30, 2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, April 07, 2010 11:36AM
Subject: RE: Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://etdmpub.flas-etat.org/est/index.jsp?startPageId=22>

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Wednesday, April 07, 2010 11:35 AM
To: McGilvray, Peter
Subject: Fw: Change Request

Recommended for Approval

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 04/07/2010 11:34AM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@URSCorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 04/07/2010 11:25AM
Subject: Change Request

Date and time of Change: ASAP
Category/Components: Performance Measure
Environment/Product: ETDM-EST
SubVersion Revision #: 10190
Bug #(s): 1743

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/7D9A27D12AE40251...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/7D9A27D12AE40251...) 4/9/2010

Change Description:	Make the report show all good and better instead of Very Good and better
Completed Testing:	Yes.
Impact Availability?	no, template only change
Comments:	needs an accompanying data change for the text.
Method of verification:	Generate Report, look for good rated elements under achievements.
Contingency Plan:	Roll back to previous version, reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
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(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, April 08, 2010 07:41AM
Subject: RE: Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Wednesday, April 07, 2010 5:04 PM
To: McGilvray, Peter
Subject: Fw: Change Request

Recommended for Approval

Date and time of Change: Upon approval

Category/Components: UI

Environment/Product: ETDM-EST
SubVersion Revision #: 10173 on pre-prod.
Bug #(s): [Bug 1737](#) - Add tipsheet icon to survey pages

Change Description: Tipsheets for Answer ETAT Survey and Answer District Survey tools.
Completed Testing: Yes.
Impact Availability? no. update to pageConfig.xml only

Comments: This update to pageConfig.xml is not a promotion of a file from Pre-prod to Prod because the blobIDs for the tipsheets are different on Pre-prod and prod
Method of verification: open Answer ETAT Survey and Answer District Survey tools, verify tipsheet icons are visible. Click each and verify it opens the correct tipsheet.
Contingency Plan: Roll back to previous version, reopen bugs.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/52B42B4C90F77E4D...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/52B42B4C90F77E4D...) 4/9/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>
Date: Monday, April 12, 2010 12:25PM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:
EMAIL: help@fla-etat.org
PH: 850-414-5334
Public Access: <http://etdmpub.fl-a-etat.org/>
To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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-----Original Message-----
From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Monday, April 12, 2010 12:14 PM
To: McGilvray, Peter; help@fla-etat.org
Subject: Re: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 04/12/10, upon verification
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1698

Change Description: Add EST Training Videos link to Welcome
E-mail and modify text
Completed Testing: Yes

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/0271F3B7F058B3E48...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/0271F3B7F058B3E48...) 5/3/2010

Impact Availability? No
Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/0271F3B7F058B3E48...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/0271F3B7F058B3E48...) 5/3/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, April 14, 2010 01:22PM
Subject: RE: Change Request (Project Schedule Enhancements)

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

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EMAIL: help@fla-etat.org

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/69BDA3236502FD40...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/69BDA3236502FD40...) 5/3/2010

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Wednesday, April 14, 2010 10:50 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: Change Request (Project Schedule Enhancements)

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 04/14/2010 10:48AM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@URSCorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 04/14/2010 08:57AM
Subject: Change Request (Project Schedule Enhancements)

Date and time of Change: [MK: 4/14/2010 after COB or at first opportunity with no active sessions]

Category/Components: Performance (Project Schedule)
Environment/Product: ETDM-EST
SubVersion Revision #: 10110, 10113, 10120
Bug #(s): 1671, 1670, 1715

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/69BDA3236502FD40...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/69BDA3236502FD40...) 5/3/2010

Change Description:	Project Schedule Enhancement
Completed Testing:	Yes.
Impact Availability?	Yes [MK: tomcat restart required]
Comments:	remaining issue with 1669
Method of verification:	see bugs
Contingency Plan:	Roll back to previous version, restart server, reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, April 14, 2010 01:22PM
Subject: RE: Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flas-etat.org/>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/F22797DFFE3E1C4F8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/F22797DFFE3E1C4F8...) 5/3/2010

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Wednesday, April 14, 2010 10:51 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 04/14/2010 10:49AM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@URSCorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 04/14/2010 09:26AM
Subject: Change Request

Date and time of Change: [MK: 4/14/2010 upon approval]
Category/Components: General.
Environment/Product: ETDM-EST
SubVersion Revision #: 10235
Bug #(s): 1746

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/F22797DFFE3E1C4F8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/F22797DFFE3E1C4F8...) 5/3/2010

Change Description: Fix for autocomplete boxes that are large enough to require scrolling
Completed Testing: Yes.
Impact Availability? no, javascript only change
Comments: -
Method of verification: Test any of the autocomplete boxes that can have a large amount of return values, try to scroll by clicking on the scrollbar.
Contingency Plan: Roll back to previous version, reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, April 15, 2010 07:39AM
Subject: RE: Fw: Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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EMAIL: peter.mcgilvray@dot.state.fl.us

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8C60308C2426FF998...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8C60308C2426FF998...) 5/3/2010

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, April 15, 2010 7:21 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Re: Fw: Change Request

One more from yesterday needing approval...Thanks,

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Michael Konikoff/Tallahassee/URSCorp wrote: -----

To: Peter.McGilvray@dot.state.fl.us
From: Michael Konikoff/Tallahassee/URSCorp
Date: 04/14/2010 03:27PM
cc: help@fla-etat.org
Subject: Fw: Change Request

Recommend approval.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8C60308C2426FF998...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8C60308C2426FF998...) 5/3/2010

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 04/14/2010 03:27PM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@URSCorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 04/14/2010 02:59PM
Subject: Change Request

Date and time of Change: [MK: 4/14 after COB or first opportunity with no active sessions]
Category/Components: Performance Measures: Survey Reports
Environment/Product: ETDM-EST
SubVersion Revision #: 10240
Bug #(s): 1755

Change Description: Fix an issue with the survey report, where matches cannot be made
from year to year
Completed Testing: No (testing vs numbers on prod).
Impact Availability? yes, requires tomcat restart
Comments: -
Method of verification: generate comparison report.
Contingency Plan: Roll back to previous version, restart server, reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8C60308C2426FF998...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8C60308C2426FF998...) 5/3/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, April 15, 2010 09:38AM
Subject: RE: Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, April 15, 2010 9:28 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 04/15/2010 09:27AM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@URSCorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 04/15/2010 09:13AM
Subject: Change Request

Date and time of Change: ASAP [MK: after COB or during first opportunity with no active sessions]
Category/Components: FM: Survey Reports
Environment/Product: ETDM-EST
SubVersion Revision #: 10252
Bug #(s): 1757

Change Description: Change the rounding method everywhere that numberformatter is used.
Completed Testing: No, testing against numbers on Prod.
Impact Availability? Yes, requires tomcat restart

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/CA52BA02B17C9079...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/CA52BA02B17C9079...) 5/3/2010

Comments: This is requires odd data, specifically you have to get a number that would be rounded down due to using round half even to come up as part of one of the averages.
Method of verification: See example in bug
Contingency Plan: Roll back to previous version, restart server, reopen bugs.

Charles Cartee
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Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, April 15, 2010 07:15AM
Subject: RE: Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, April 15, 2010 6:56 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 04/15/2010 06:55AM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@URSCorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 04/14/2010 05:46PM
Subject: Change Request

Date and time of Change: ASAP [MK: 4/15 at first opportunity w/ no active sessions]
Category/Components: PM: Survey Reports
Environment/Product: ETDM-EST

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/1E2D3C47E790C3848...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/1E2D3C47E790C3848...) 5/3/2010

SubVersion Revision #: 10243
Bug #(s): N/A

Change Description: Fix for some of the numbers in the survey report: opportunities and achievements section
Completed Testing: Yes.
Impact Availability? yes, requires tomcat restart
Comments: -
Method of verification: view opportunities and achievements report
Contingency Plan: Roll back to previous version, restart server, reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, April 19, 2010 03:27PM
Subject: RE: Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Monday, April 19, 2010 3:27 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 04/19/2010 03:24PM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@URSCorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 04/19/2010 01:41PM
Subject: Change Request

Date and time of Change: [MK: 4/19/2010 after COB or first opportunity with no active sessions]
Category/Components: Reports: CCI Report
Environment/Product: ETDM-EST
SubVersion Revision #: 10275
Bug #(s): 1752

Change Description: Change how the arcims useragent url is built so that the report works in the new deployment.
Completed Testing: Yes.
Impact Availability? yes, requires tomcat restart

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/517023173878B16985...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/517023173878B16985...) 5/3/2010

Comments: Needs additional config change in web.xml; the change in revision 10275 is so that the report will work on pre-prod; This requires both the paths.ArcIMSExternal and paths.ArcIMS to be set up properly; the former is the address used for displaying the imagery to the user in the html report (must be accessible from the outside) and the latter is the internal http address used by ujac to fetch the imagery and for the useragent to connect to (must be an http rather than https address, but only needs to be available internally). I'm not entirely sure that <http://imsserver> is the right address on prod.

```
<context-param>
  <param-name>paths.ArcIMS</param-name>
  <param-value> http://imsserver </param-value>
</context-param>
<context-param>
  <param-name>paths.ArcIMSExternal</param-name>
  <param-value> http://www.fla-etat.org </param-value>
</context-param>
```

Method of verification: Generate CCI Report.
Contingency Plan: Roll back to previous version, restart server, reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, April 20, 2010 03:30PM
Subject: RE: Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://etdmpub.flas-etat.org/est/index.jsp?startPageId=22>

15000 nuts to hold a car together but it only takes one to spread them all over the road

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/FFF25166F3D489738...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/FFF25166F3D489738...) 5/3/2010

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, April 20, 2010 3:30 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 04/20/2010 03:28PM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Mike Esser/Tallahassee/URSCorp
Date: 04/20/2010 01:20PM
Subject: Change Request

Date and time of Change: [MK: 4/20/2010 upon approval]
Category/Components: Tools
Environment/Product: ETDM-EST
SubVersion Revision #: 10293 (pre-prod)
Bug #(s): 1373 - Online Help: update online help with latest changes http://codebase.fla-etat.org/bugszilla/show_bug.cgi?id=1373
Change Description: Update Help Section. See bug report for details.
Completed Testing: Yes.
Impact Availability? No, tomcat restart not required.
Comments: Help file for Review Purpose and Need was updated and the context sensitive help mapping file was modified to reflect the new document.
Method of verification: Open site, using menu, browse to Help/EST Help,

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/FFF25166F3D489738...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/FFF25166F3D489738...) 5/3/2010

expand 'Functions/Record Results of Project Review' click 'Review Purpose and Need Statement'.

Contingency Plan: Roll back to previous revision and reopen bug.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, April 20, 2010 12:47PM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

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PH: 850-414-5334

Public Access: <http://esdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://esdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4A06C264C86258BE8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4A06C264C86258BE8...) 5/3/2010

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, April 20, 2010 12:36 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 4/20/2010 after COB or at first opportunity with no active sessions.
Category/Components: Tools
Environment/Product: ETDM-EST
SubVersion Revision #: 10292 (pre-prod)
Bug #(s): 1662 - ETDM-EST: Tools > Maintain Project Diary >
Attach Documents: Allow the same document to be attached to multiple projects
https://dev.fla-etat.org/bugszilla/show_bug.cgi?id=1662
Change Description: New enhancement. See bug report for details.
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Comments: User Handbook updates are pending; a tip sheet has been completed and will be made available in the ETDM library, on the Attach Documents tool, and as an attachment in an announcement e-mail.
Method of verification: Verify functions with test project.
Contingency Plan: Roll back to previous revision, restart tomcat, and reopen bug.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>
Date: Tuesday, April 20, 2010 04:30AM
Subject: RE: EST Change Approval Request

approved

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building
Tallahassee, FL 32399-0450
PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:
EMAIL: help@fla-etat.org
PH: 850-414-5334
Public Access: <http://etdmpub.fl-a-etat.org/>

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From: Christy McCain [christym@geoplan.ufl.edu]
Sent: Monday, April 19, 2010 3:53 PM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 04/19/10 4:00pm ET
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugszilla/show_bug.cgi?id=1763

Change Description: Modify the project review extension notification to query v_an_ou_recipients and v_an_ou_add for projects that are in programming.
Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc) will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/2B88E9AE980A64F6...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/2B88E9AE980A64F6...) 5/3/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, April 21, 2010 04:00PM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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Public Access: <http://etdmpub.fl.a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl.a-etat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E7026E997101521D8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E7026E997101521D8...) 5/3/2010

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Wednesday, April 21, 2010 4:00 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 4/21/2010 after COB.
Category/Components: UI
Environment/Product: ETDM-EST
SubVersion Revision #: 10307 (pre-prod)
Bug #(s):
Bug #1683 EST Simplification: Allow user to search for forms and reports
Bug #1703 EST Simplification: Plain language review of Site Map
Bug #1719 EST Simplification: Add projects to site search
Bug #1741 EST Simplification: Add library documents to site search
Bug #1761 EST Simplification: Add contacts to site search
https://codebase.fla-etat.org/bugszilla/buglist.cgi?quicksearch=1683*2C1719*2C+1741*2C+1761*2C+1703
Change Description: Initial release of EST Site Search.
Completed Testing: Yes, although #1703 (site map update) needs additional verification on production.
Impact Availability? Yes, tomcat restart required.
Comments: None.
Method of verification: Verify search functions using testing notes in bug reports.
Contingency Plan: Roll back to previous revision, restart tomcat and re-open bugs.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, April 21, 2010 07:08AM
Subject: RE: Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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PH: 850-414-5334

Public Access: <http://etdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://etdmpub.flas-etat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/9DE832438617C4888...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/9DE832438617C4888...) 5/3/2010

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, April 20, 2010 5:35 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 04/20/2010 05:33PM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 04/20/2010 04:53PM
Subject: Change Request

Date and time of Change: 4/20/2010 upon approval
Category/Components: Reports
Environment/Product: ETDM-EST
SubVersion Revision #: 10294 (pre-prod)
Bug #(s): Bug 1706 - Ensure Exempted Agencies are delisted from expected commenters on Projects Needing Review and Agency Comments - Project Effects reports.
https://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1706
Change Description: Update Projects Needing Review Report to show Exempted projects

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/9DE832438617C4888...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/9DE832438617C4888...) 5/3/2010

Completed Testing: Yes.
Impact Availability? No, tomcat restart not required.
Comments:
Method of verification: Open projects needing review report for Coast Guard.
Observe exempted projects table.
Contingency Plan: Roll back to previous revision and reopen bug.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, April 30, 2010 08:57AM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Wednesday, April 28, 2010 3:50 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommended for approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 04/28/2010 03:49PM -----

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Michael Konikoff/Tallahassee/URSCorp
Date: 04/28/2010 12:59PM
Subject: EST Change Request

Date and time of Change: 4/28/2010 after COB or during first opportunity with
no active sessions.
Category/Components: Administration
Environment/Product: ETDM-EST
SubVersion Revision #: 10344 (pre-prod)
Bug #(s): 987 - ISDM: Security Roles Spreadsheet Generation

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/851355CE207BD1F68...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/851355CE207BD1F68...) 5/3/2010

https://dev.fla-etdm.org/bugzilla/show_bug.cgi?id=987

Change Description: See bug report for details.
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Comments: Pete is out so please coordinate with Fred for approval.
Method of verification: Verify site map export function.
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>
Date: Friday, April 30, 2010 07:36AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

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EMAIL: help@fla-etat.org
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-----Original Message-----
From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Friday, April 30, 2010 12:25 AM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 04/30/10, upon change request approval
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1012

Change Description: Remove the Water Management District section from the dynamic portion of the Advance Notification email

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/815E3A21DA5D659B...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/815E3A21DA5D659B...) 5/3/2010

Completed Testing:	to users without EST access.
Impact Availability?	Yes
Method of verification:	No
Contingency Plan:	All affected objects (views, triggers, etc) will be recompiled as needed.
	If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/815E3A21DA5D659B...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/815E3A21DA5D659B...) 5/3/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>
Date: Friday, April 30, 2010 07:37AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:
EMAIL: help@fla-etat.org
PH: 850-414-5334
Public Access: <http://etdmpub.fl-a-etat.org/>
To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

15000 nuts to hold a car together but it only takes one to spread them all over the road

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-----Original Message-----
From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Thursday, April 29, 2010 4:32 PM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 04/29/10, upon change request approval
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1762

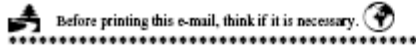
Change Description: Modify the 10 Day ETAT Review reminder notification to query v_an_ou_recipients and v_an_ou_add

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/DCFA0F06D0056BB3...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/DCFA0F06D0056BB3...) 5/3/2010

Completed Testing:	for projects that are in programming.
Impact Availability?	Yes
Method of verification:	No
Contingency Plan:	All affected objects (views, triggers, etc) will be recompiled as needed.
	If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/DCFA0F06D0056BB3...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/DCFA0F06D0056BB3...) 5/3/2010

approved



Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Wednesday, May 05, 2010 6:18 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: SIS-EST Change Request

Recommended for approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 05/05/2010 06:17AM---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp, Chris Sands/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 05/04/2010 04:31PM
Subject: SIS-EST Change Request

Date and time of Change :	05/04/2010
Category/Components:	Global, Reports
Environment/Product:	SIS-EST
SubVersion Revision #:	Prod Rev #423
Bug #(s):	Bug # 1686 - SIS-EST Help Link Incorrect on Bottom
Banner and Contact Us	
Change Description:	Updated all SIS-EST help links to sis-est-help@fla-etat.org
Completed Testing:	Yes.
Impact Availability?	No, does not require a tomcat restart.
Comments:	See https://codebase.flh-estat.org/bugszilla/show_bug.cgi?id=1686 for additional details.
Method of verification:	Log in and check the pages with a link to SIS-EST Help.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/a39f58c7873c2cd285...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/a39f58c7873c2cd285...) 5/28/2010

Contingency Plan: Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6316
Main: 850.574.3197

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/a39f58c7873c2cd285...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/a39f58c7873c2cd285...) 5/28/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, May 10, 2010 07:41AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://etdmpub.flas-etat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/02ED1BE53FF05B5...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/02ED1BE53FF05B5...) 5/28/2010

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Friday, May 07, 2010 1:59 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommended for Approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 05/07/2010 01:58PM -----

To: Chris Sands/Tallahassee/URSCorp@URSCorp, Michael
Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 05/07/2010 10:26AM
Subject: EST Change Request

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/02ED1BE53FF05B5...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/02ED1BE53FF05B5...) 5/28/2010

Date and time of Change : 05/07/2010
Category/Components: Reports
Environment/Product: EST
SubVersion Revision #: Prod Rev #10376
Bug #(s): Bug # 1774 - Update Text in Review Summary of ETAT
Participation Report
Change Description: Updated descriptions to say counts are based on projects that have completed a screening cycle within the timeframe.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.flattat.org/bugzilla/show_bug.cgi?id=1774 for additional details.
Method of verification: Log in and check the text changes in ETAT
Participation Report HTML/PDF.
Contingency Plan: Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6316
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, May 11, 2010 03:28PM
Subject: RE: EST Change Request

Approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, May 11, 2010 3:28 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: EST Change Request

Date and time of Change: 5/11/2010 after COB.
Category/Components: Tools
Environment/Product: ETDM-EST
SubVersion Revision #: TBD
Bug #(s):
Bug #1767 EST Simplification: Tools > Maintain Project Diary > Edit AN Package:
Put password above submit buttons and validate before submitting
Bug #1769 EST Simplification: Tools > Maintain Project Diary > Edit AN Package:
Need more obvious links to preview draft PDFs - PREVIEW DRAFT BUTTON
Bug #1780 EST Simplification: Tools > Maintain Project Diary > Edit AN Package:
Update interface for Cover Letter
Bug #1782 EST Simplification: Tools > Maintain Project Diary > Edit AN Package:
Update interface for Form SF-424
Bug #1783 EST Simplification: Tools > Maintain Project Diary > Edit AN Package:
Move transmittal list and form SF-424 to the end
Bug #1787 EST Simplification: Tools > Maintain Project Diary > Edit AN Package:
Add reminder and link for Update Potential Lead Agency
Bug #1788 EST Simplification: Tools > Maintain Project Diary > Edit AN Package:
Add reminder and link for Update Phase
https://codebase.fla-etdm.org/bugzilla/buglist.cgi?bug_id=1767%2C1769%2C1780%2C1782%2C1783%2C1787%2C1788&bugidtype=include&columnlist=component%2Cshort_desc&field-1-0-0=bug_id&query_format=advanced&remaction=6&type-1-0-0=anyexact&value-1-0-0=1767%2C1769%2C1780%2C1782%2C1783%2C1787%2C1788
Change Description: Edit AN Package usability enhancements.
Completed Testing: Yes, except for #1787 and #1788 which will be verified prior to launch.
Impact Availability? Yes, tomcat restart required.
Comments: User Handbook updates are pending. Pete will send a What's New message to introduce and explain changes.
Method of verification: Use test project and testing notes on each bug.
Contingency Plan: Roll back to previous revision, restart tomcat and re-open bugs.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, May 14, 2010 12:33PM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Friday, May 14, 2010 11:47 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommended for Approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 05/14/2010 11:46AM -----

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 05/14/2010 10:46AM
Subject: EST Change Request

Date and time of Change : 05/14/2010
Category/Components: Global
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10430
Bug #(s): Bug # 1628 - Enhancements for EST Welcome Page

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/CB64CD9D46145D6...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/CB64CD9D46145D6...) 5/28/2010

Change Description: Added Site Map link, made help email link active,
and added quick links for document review roles.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.flattat.org/bugzilla/show_bug.cgi?id=1628 for additional details.
Method of verification: Log in with document review roles to verify the
correct links are displaying.
Contingency Plan: Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6316
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, May 14, 2010 12:34PM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Friday, May 14, 2010 11:48 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommended for Approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 05/14/2010 11:47AM -----

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 05/14/2010 11:09AM
Subject: EST Change Request

Date and time of Change : 05/14/2010
Category/Components: Tools, Reports
Environment/Product: EST
SubVersion Revision #: FreProd Rev #10433

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/66114C22128CAC26...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/66114C22128CAC26...) 5/28/2010

Bug #(s): Bug # 1629 - Edits to Class of Action Quality
Assurance Report Screen ToolTip
Bug # 1630 - Edit on Summarize ETAT Review > Respond to
Agency Review Screen
Change Description: Text changes to COA QA report tool tip and Summarize
ETAT Review buttons
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.flattat.org/bugzilla/show_bug.cgi?id=1629 for additional details.
See https://codebase.flattat.org/bugzilla/show_bug.cgi?id=1630 for additional details.
Method of verification: Log in and look at the tool and report to verify text changes.
Contingency Plan: Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6316
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, May 14, 2010 07:22AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Friday, May 14, 2010 5:16 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommended for approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 05/14/2010 05:14AM -----

To: Chris Sands/Tallahassee/URSCorp@URSCorp, Michael
Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 05/13/2010 04:32PM
Subject: EST Change Request

Date and time of Change : 05/14/2010, first chance with no active users
Category/Components: Wizards
Environment/Product: EST
SubVersion Revision #: Prod Rev #10422 and #10424

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/B2093F351254A728...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/B2093F351254A728...) 5/28/2010

Bug #(s): Bug # 1745 - Add SIS Filter to Project Selection Wizard
Change Description: Added a new filter that will allow the user to choose projects that are on or off the SIS.
Completed Testing: Yes.
Impact Availability? Yes, does require a tomcat restart.
Comments: See https://codebase.flastat.org/bugzilla/show_bug.cgi?id=1745 for additional details.
Method of verification: Log in and use the project search wizard and create searches for projects on and off the SIS.
Contingency Plan: Roll back to previous version, restart tomcat and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6316
Main: 850.574.3197

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/B2093F351254A728...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/B2093F351254A728...) 5/28/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Bill_Beers@URSCorp.com" <Bill_Beers@URSCorp.com>, "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, May 14, 2010 09:57AM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://etdmpub.flas-etat.org/est/index.jsp?startPageId=22>

15000 nuts to hold a car together but it only takes one to spread them all over the road

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/C0894BACA3D941...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/C0894BACA3D941...) 5/28/2010

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From: Bill_Beers@URSCorp.com [mailto:Bill_Beers@URSCorp.com]
Sent: Friday, May 14, 2010 9:56 AM
To: help@fla-etat.org
Subject: EST Change Request

Date and time of Change : 05/14/2010

Category/Components: UI
Environment/Product: EST
SubVersion Revision #: Pre-Prod Rev #10427

Bug #(s): Bug # 1789 -null reference exception when using

site search multiple times
Change Description: Added test to ensure that search tab's

currentProject property is not null before

attempting to get the project's ID.

Completed Testing: Yes.
Impact Availability? No, does not require a Tomcat restart, change

to Javascript only.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/C0894BACA3D941...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/C0894BACA3D941...) 5/28/2010

Comments: See https://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1789 for additional details.
Method of verification: See bug testing notes in comment #1

Contingency Plan: Roll back to previous version and reopen bug.

Bill Beers
URS Corporation
1625 Summit Lake Drive
Tallahassee, FL 32317
(850) 574-3197
bill_beers@urscorp.com

-----Forwarded by Bill Beers/Tallahassee/URSCorp on 05/14/2010 09:33AM -----

To: bill_beers@urscorp.com
From: bugzilla-daemon@fw.fla-etat.org
Date: 05/14/2010 04:00AM
Subject: [Bug 1789] ETDM-EST: Site Search throws null reference exception in certain circumstances

http://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1789

Chris Sands <chris_sands@urscorp.com> changed:

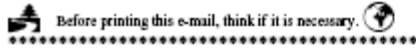
What	Removed	Added
Status	RESOLVED	VERIFIED

--- Comment #2 from Chris Sands <chris_sands@urscorp.com> 2010-05-14 04:00:06 ---
Works as expected.
I like that it reuses the search results tab.

--
Configure bugmail: <http://codebase.fla-etat.org/bugzilla/userprefs.cgi?tab=email>
----- You are receiving this mail because: -----
You are the assignee for the bug.
You reported the bug.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/C0894BACA3D941...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/C0894BACA3D941...) 5/28/2010

approved



Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
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PH: 850-414-5330 | FAX: 850-414-4443
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Environmental Screening Tool Help Desk:
EMAIL: help@fla-etat.org
PH: 850-414-5334
Public Access: <http://etdmpub.fl-a-etat.org/>
To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, May 18, 2010 11:13 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 05/18/2010 11:09AM---

To: Chris Sands/Tallahassee/URSCorp@URSCorp, Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 05/18/2010 11:00AM
Subject: EST Change Request

Date and time of Change :	05/18/2010
Category/Components:	Reports
Environment/Product:	EST
SubVersion Revision #:	PreProd Rev #10443
Bug #(s) :	Bug # 1273 - SCE Evaluation Participation Report
Change Description:	Text changes to COA QA report tool tip and Summarise
ETAT Review buttons	
Completed Testing:	Yes.
Impact Availability?	Yes, does require a tomcat restart.
Comments:	See https://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1273 for additional details.
Method of verification:	Log in as a CEMO Manager and verify the report is

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/9d4090515917c8fb85...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/9d4090515917c8fb85...) 5/28/2010

working correctly.

Contingency Plan:

Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6316
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, May 21, 2010 11:35AM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, May 21, 2010 11:34 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 05/21/2010 11:33AM -----

To: Chris Sands/Tallahassee/URSCorp@URSCorp, Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 05/21/2010 09:31AM
Subject: EST Change Request

Date and time of Change : 05/21/2010
Category/Components: Reports

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/2E06270CC07AFC9...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/2E06270CC07AFC9...) 5/28/2010

Environment/Product: EST
SubVersion Revision #: PreProd Rev #10451
Bug #(s): Bug # 1794 - SCE Report: Planning Detail DOE is
Showing 'N' For Everything
Change Description: The DOE column in the planning screen details
section is displaying 'N' even though there were reviews submitted by the
district.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.flattat.org/bugzilla/show_bug.cgi?id=1794 for additional details.
Method of verification: Log in and verify the planning screen details
section is correct.
Contingency Plan: Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6316
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, May 24, 2010 11:12AM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://etdmpub.flas-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Monday, May 24, 2010 11:12 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 5/24/2010 after COB or during first opportunity with no active sessions.
Category/Components: EDM3, Tools
Environment/Product: ETDM-EST
SubVersion Revision #: 10456-7 (pre-prod)
Bug #(s):
Bug #1791 Tools > Maintain Project Diary > Attach Documents page causes an error when adding a record to the EDM3 queue
Bug #1795 EST Simplification: Tools > Maintain Project Diary > Edit AN Package - Interface changes
<https://codebase.fla-etat.org/bugsilla/buglist.cgi?quicksearch=1791%2C+1795>
Change Description: See bug reports for details.
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Comments: None.
Method of verification: Verify search functions using testing notes in bug reports.
Contingency Plan: Roll back to previous revision, restart tomcat and re-open bugs.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, May 25, 2010 08:12AM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://esdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://esdmpub.flas-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Monday, May 24, 2010 2:32 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 05/24/2010 02:31PM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp, Chris
Sands/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 05/24/2010 02:23PM
Subject: EST Change Request

Date and time of Change : 05/24/2010
Category/Components: UI
Environment/Product: EST
SubVersion Revision #: FreProd Rev #10462
Bug #(s): Bug # 1796 - Update Style of Footer Links
Change Description: Updating style of footer links so they remain white
at all times.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.floridatransportation.org/bugzilla/show_bug.cgi?id=1796 for additional details.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/16D0BF7363310F50...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/16D0BF7363310F50...) 5/28/2010

Method of verification: Log in and verify the links are white when hovering
and after they have been visited.
Contingency Plan: Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6316
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, June 07, 2010 06:56AM
Subject: RE: EST Change Approval Request

approved

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Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

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EMAIL: help@fla-etat.org

PH: 850-414-5334

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To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Friday, June 04, 2010 4:45 PM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 06/04/10 4:45pm ET
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1805

Change Description: Modifying filter on project-specific users to help ensure that members are receiving intended notifications.

Completed Testing: Yes

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/6CDAE4A2AC22D50...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/6CDAE4A2AC22D50...) 9/7/2010

Impact Availability? No
Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/6CDAE4A2AC22D50...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/6CDAE4A2AC22D50...) 9/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, June 08, 2010 03:20PM
Subject: RE: Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-eta.org/>

To Track Projects in ETDM: <http://etdmpub.flh-eta.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, June 08, 2010 3:19 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 06/08/2010 03:15PM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@urscorp.com>
From: Charley Cartee <ccartee@edats.com>
Date: 06/08/2010 01:40PM
Subject: Change Request

Date and time of Change: [MK: 6/8/10 after COB or first opportunity w/ no active sessions]

Category/Components: Invoicing
Environment/Product: ETDM-EST
SubVersion Revision #: 10511

Bug #(s): 1808: https://codebase.fla-etdm.org/bugzilla/show_bug.cgi?id=1808

Change Description: Adding a new reference to web.xml (full absolute path to invoices), and changing the payment tracking report to match

Completed Testing: No. [MK: Yes, completed after Charley sent this]

Impact Availability? Yes, requires a tomcat restart

Comments: Changes include a change to web.xml and this change will need to be tweaked for deploying to production. The paths.invoicesPath value should be " <https://www.fla-etdm.org/est/invoices> " rather than " <https://pre->

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/0D82743D9C47F45C8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/0D82743D9C47F45C8...) 9/7/2010

prod.fla-etdm.org/est/invoices "

Method of verification: pull up payment tracking report or invoices report.
Contingency Plan: Roll back to previous version, restart server, reopen bugs.

Note: Submitting this change request in case Chris has a chance to verify it today; I'm out of the office, so won't be able to put this in later.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, June 10, 2010 03:30PM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, June 10, 2010 3:30 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 06/10/2010 03:29PM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp, Chris
Sands/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 06/10/2010 02:19PM
Subject: EST Change Request

Date and time of Change : 06/10/2010 [MK: upon approval]
Category/Components: User Interface
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10523 [MK: and #10526]
Bug #(s): Bug # 1797 - EST Simplification - Welcome Page

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E259C895537056F885...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E259C895537056F885...) 9/7/2010

Change Description: Phase 1 of EST shell redesign. Home page has been updated based on user feedback.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.flattat.org/bugzilla/show_bug.cgi?id=1797 for additional details.
Method of verification: Login as various users with different roles to ensure the proper links are displaying.
Contingency Plan: Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6316
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, June 11, 2010 07:45AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Thursday, June 10, 2010 6:38 PM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 06/10/10 6:40pm ET
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1600

Change Description: Modify t_doc_review_confirmation trigger to
1. CC the event admin, and 2. Suppress the
confirmation e-mail when
fk_doc_review_response is updated.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/DF79048543AF52A38...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/DF79048543AF52A38...) 9/7/2010

Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/DF79048543AF52A38...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/DF79048543AF52A38...) 9/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, June 11, 2010 07:45AM
Subject: RE: EST Change Request

Approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/27EFE0A1D173DD53...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/27EFE0A1D173DD53...) 9/7/2010

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, June 10, 2010 4:36 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change : 06/10/2010 upon approval.
Category/Components: Reports
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10533
Bug #(s): Bug #1812 - Reports > Performance Management >
Performance Monitoring > SCE Evaluation Participation Report: Add tipsheet link to
page
Change Description: Adding new tip sheet to site.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: None.
Method of verification: Go to the SCE Evaluation Participation report page
and verify the tip sheet function.
Contingency Plan: Roll back to previous version and reopen bug.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, June 29, 2010 03:27PM
Subject: RE: Change Request

approved



Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

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EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-eta.org/>

To Track Projects in ETDM: <http://etdmpub.flh-eta.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4470F360BAF56D338...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4470F360BAF56D338...) 9/7/2010

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, June 29, 2010 3:11 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6338
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 06/29/2010 03:11PM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 06/28/2010 02:36PM
Subject: Change Request

Date and time of Change: 6/28/2010 upon approval
Category/Components: UI - Bookmarks.jsp
Environment/Product: ETDM-EST
SubVersion Revision #: 10598
Bug #(s): Bug 1824 - Bookmarks.jsp throws ClassCastException
when opened from link
Change Description: changed getParameterValues("configure") to getParameter
("configure") in two places.
Completed Testing: Yes
Impact Availability? no
Comments: none
Method of verification: see bug
Contingency Plan: Roll back to previous version and reopen bug.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4470F360BAF56D338...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4470F360BAF56D338...) 9/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, June 30, 2010 01:11PM
Subject: RE: EST Change Request

approved



Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl.a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl.a-etat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E8C50B739066F33D8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E8C50B739066F33D8...) 9/7/2010

or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Wednesday, June 30, 2010 12:13 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommended for Approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 06/30/2010 12:10PM----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp, Chris Sands/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 06/29/2010 03:30PM
Subject: EST Change Request

Date and time of Change : 06/30/2010 [updated: CTS]
Category/Components: User Interface
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10604
Bug #(s): Bug # 1810 - EST Simplification - Change Top Menu and
Project Navigation Bar
Change Description: Phase 2 of EST shell redesign. Top menu and project
navigation bar has been updated based on user feedback.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E8C50B739066F33D8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E8C50B739066F33D8...) 9/7/2010

Comments: See https://codebase.flastat.org/bugszilla/show_bug.cgi?id=1810 for additional details.
Method of verification: Verify the visual changes and ensure the functionality of the top menu and project navigation bar is working.
Contingency Plan: Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6316
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, June 30, 2010 03:13PM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fla-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fla-etat.org/est/index.jsp?startPageId=22>

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-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Wednesday, June 30, 2010 3:10 PM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 06/30/10 3:15pm ET
Category/Components: Email Notifications
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1828

Change Description: Update link for "Finding Your Way Around"
in the welcome notification to point
to the new tipsheet.

Completed Testing: Yes

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/35A4D2D7320ACF71...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/35A4D2D7320ACF71...) 9/7/2010

Impact Availability? No
Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/35A4D2D7320ACF71...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/35A4D2D7320ACF71...) 9/7/2010

**Approved Change Requests
July 1, 2010 – September 30, 2010**

Approved Change Requests
July 1, 2010 – September 30, 2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, July 01, 2010 07:35AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fla-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fla-etat.org/est/index.jsp?startPageId=22>

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-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Wednesday, June 30, 2010 5:48 PM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 06/30/10 5:45pm ET
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1827

Change Description: Loosen (Notification Date = Review Start Date)
Clause in V_ARR_REVIEW_NOTIFICATIONS
Completed Testing: Yes
Impact Availability? No

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/740A3643E30DCCA0...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/740A3643E30DCCA0...) 9/7/2010

Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/740A3643E30DCCA0...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/740A3643E30DCCA0...) 9/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, July 07, 2010 03:27PM
Subject: RE: Change Request

Approved



Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/39DA5C55CC88429B...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/39DA5C55CC88429B...) 9/7/2010

or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Wednesday, July 07, 2010 2:44 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Change Request

Recommended for Approval

Date and time of Change : 07/07/2010, upon approval
Category/Components: UI
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10634
Bug #(s): Bug 1833 - Project selection bar does not resize gracefully
Change Description: Updated the project selection bar to shrink width of dropdowns instead of wrap.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: None.
Method of verification: Resize the EST and verify the expected behavior.
Contingency Plan: Roll back to previous version and reopen bug.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, July 08, 2010 04:28PM
Subject: RE: Change Request

approved



Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Thursday, July 08, 2010 4:03 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Change Request

Recommended for Approval

Date and time of Change : 07/08/2010 COB
Category/Components: Reports
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10643
Bug #(s): Bug 1836 - Class of Action PDF report does not show comments
Change Description: PDF now shows COA signature comments.
Completed Testing: Yes.
Impact Availability? Yes, requires a tomcat restart.
Comments: Update to vmlibrary.vm.
Method of verification: Open COA Report PDF for projects with and without COA comments. Verify they display correctly.
Contingency Plan: Roll back to previous version, restart tomcat and reopen bug.

Chris Sands
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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, July 08, 2010 01:42PM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
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PH: 850-414-5330 | FAX: 850-414-4443
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-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Thursday, July 08, 2010 1:35 PM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 07/08/10 1:45pm ET
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s): N/A, see thread below

Change Description: Widen local "segment_id" field to 20 characters
Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc) will be recompiled as needed.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/AAD5A3178BB989B...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/AAD5A3178BB989B...) 9/7/2010

Contingency Plan: If needed, can roll back changes.

----- Original Message -----
Subject: Re: ETDM # 10040
From: Chris_Sands@URS Corp.com
Date: Wed, July 7, 2010 1:27 pm
To: "help@fla-etdm.org" <help@fla-etdm.org>

Imran is using SegmentID values like "Lake County". The SegmentID field is only 10 characters. This may not be the way we envisioned it being used. Is it okay for him to use it like this? Do we need a different field for Segment Name? Alternatively can we widen the Segment ID to accommodate longer names? Imran anticipates "Okeechobee County" being the longest string he would use.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----"Ghani, Imran" wrote: -----

To: "help@fla-etdm.org"
From: "Ghani, Imran"
Date: 07/07/2010 12:22PM
Subject: ETDM # 10040

HTTP Status 500 - type Exception report message description The server encountered an internal error () that prevented it from fulfilling this request. exception org.hibernate.exception.GenericJDBCException: Could not execute JDBC batch update
org.hibernate.exception.ErrorCodeConverter.handledNonSpecificException (ErrorCodeConverter.java:92)

org.hibernate.exception.ErrorCodeConverter.convert (ErrorCodeConverter.java:80)

org.hibernate.exception.JDBCExceptionHelper.convert (JDBCExceptionHelper.java:43)

org.hibernate.jdbc.AbstractBatcher.executeBatch (AbstractBatcher.java:179)

org.hibernate.engine.ActionQueue.executeActions (ActionQueue.java:226)
org.hibernate.engine.ActionQueue.executeActions (ActionQueue.java:137)

org.hibernate.event.def.AbstractFlushingEventListener.performExecutions (AbstractFlushingEventListener.java:274)

org.hibernate.event.def.DefaultFlushEventListener.onFlush (DefaultFlushEventListener.java:27)
org.hibernate.impl.SessionImpl.flush (SessionImpl.java:726)
org.hibernate.impl.SessionImpl.managedFlush (SessionImpl.java:320)
org.hibernate.transaction.JDBCTransaction.commit (JDBCTransaction.java:86)
org.etdm.appmgr.App.commit (Unknown Source)

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```
org.apache.jsp.update_005fsegment_005fdescription_jsp._jspService
(update_005fsegment_005fdescription_jsp.java:287)
    org.apache.jasper.runtime.HttpJspBase.service(HttpJspBase.java:97)
        javax.servlet.http.HttpServlet.service(HttpServlet.java:802)

org.apache.jasper.servlet.JspServletWrapper.service(JspServletWrapper.java:332)

org.apache.jasper.servlet.JspServlet.serviceJspFile(JspServlet.java:314)
    org.apache.jasper.servlet.JspServlet.service(JspServlet.java:264)
        javax.servlet.http.HttpServlet.service(HttpServlet.java:802)
org.etdm.appmgr.RestoredHttpServletRequest$RequestDispatcherWrapper.forward(Unknown
Source)
    org.etdm.appmgr.PDF_Filter.doFilter(Unknown Source)
org.etdm.appmgr.SessionFilter.processFilter(Unknown Source)
org.etdm.appmgr.SessionFilter.doFilter(Unknown Source) note The full stack
trace of the root cause is available in the Apache Tomcat/5.5.16 logs.
Apache Tomcat/5.5.16      I am trying to update the information regarding
segment 2 of the project and I keep getting this error.      Imran Ghani,
P.E., AICP Project Development Engineer / ETDM Coordinator Florida's
Turnpike Enterprise P. O. Box 613069 Ocoee, FL 34761 Telephone:
407-264-3802, Fax: 407-822-5821
```

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, July 22, 2010 10:45AM
Subject: RE: Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Thursday, July 22, 2010 9:01 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Change Request

Change Request for #603.

Recommended for approval.

Change Request for #603.
Date and time of Change : 07/22/2010 upon approval
Category/Components: Reports
Environment/Product: EST
SubVersion Revision #: Pre-prod Rev #10660
Bug #(s): Bug 603 - Update Contact Info - EST
Change Description: Add District 1 ETDM Link to Contacts.
Completed Testing: Yes.
Impact Availability? No.
Comments: Brandi Vittur is the new District 2 ETDM Coordinator Primary.
Method of verification: Open Contacts page. Also check PDF.
Contingency Plan: Roll back to previous version and reopen bug.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/5EACB3D383E3E30D...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/5EACB3D383E3E30D...) 9/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, July 22, 2010 10:45AM
Subject: RE: Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Thursday, July 22, 2010 9:01 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Change Request

Change Request for #603.

Recommended for approval.

Change Request for #603.
Date and time of Change : 07/22/2010 upon approval
Category/Components: Reports
Environment/Product: EST
SubVersion Revision #: Pre-prod Rev #10660
Bug #(s): Bug 603 - Update Contact Info - EST
Change Description: Add District 1 ETDM Link to Contacts.
Completed Testing: Yes.
Impact Availability? No.
Comments: Brandi Vittur is the new District 2 ETDM Coordinator Primary.
Method of verification: Open Contacts page. Also check PDF.
Contingency Plan: Roll back to previous version and reopen bug.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, July 22, 2010 10:45AM
Subject: RE: Change Request

approved



Peter McGilvray

Technology Resource Manager

Environmental Management Office

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Thursday, July 22, 2010 9:02 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Change Request

Recommended for Approval

Change Request for #604.
Date and time of Change : 07/22/2010 upon approval
Category/Components: Reports
Environment/Product: ETDM Public Access Site
SubVersion Revision #: Pub Dev Rev #977
Bug #(s): Bug 604 - Update Contact Info - ETDM Public Site
Change Description: Brandi Vittur is the new District 2 ETDM Coordinator Primary.
Completed Testing: Yes.
Impact Availability? No.
Comments: This update does not affect the Contacts PDF page.
Method of verification: Open Contacts page. Also check PDF.
Contingency Plan: Roll back to previous version and reopen bug.

Chris Sands
Staff Programmer
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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, July 28, 2010 09:35AM
Subject: RE: Change Request

approved



Peter McGilvray

Technology Resource Manager

Environmental Management Office

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Wednesday, July 28, 2010 9:25 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Change Request

Recommended for approval

Change Request for #1835.
Date and time of Change : 07/28/2010 upon approval
Category/Components: Reports - FAQ
Environment/Product: EST
SubVersion Revision #: #10674
Bug #(s): Bug 1835 - Update FAQs per Lex
Change Description: Add information to FAQ for ftp location for ETDM shapefiles.
Completed Testing: Yes.
Impact Availability? No.
Comments:
Method of verification: Open FAQ page. Also check PDF.
Contingency Plan: Roll back to previous version and reopen bug.

Chris Sands
Staff Programmer
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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, August 03, 2010 02:45PM
Subject: RE: Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, August 03, 2010 2:45 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 08/03/2010 02:42PM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@urscorp.com>
From: Charles Cartee <ccartee@dtsgis.com>
Date: 08/03/2010 02:32PM
Subject: Change Request

EST Change Approval Request

Date and time of Change : [MK: 8/3 during first opportunity w/ no active sessions,
probably after COB]
Category/Components: Invoicing
Environment/Product: ETDM-EST
SubVersion Revision #: 10706
Bug #(s): 1846 Agency Activity Report: NMFS is timing out
when trying to fetch the list of invoices
Change Description: Change the query to pull back less information
Completed Testing: Yes
Impact Availability? Yes
Method of verification: See bug description
Contingency Plan: Roll back changes, reopen bugs.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Konikoff, Michael" <Michael.Konikoff@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, August 04, 2010 08:08AM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/CC027E9F34F098088...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/CC027E9F34F098088...) 9/7/2010

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From: Konikoff, Michael
Sent: Tuesday, August 03, 2010 4:16 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change : 08/03/2010 after COB or during first opportunity with no active sessions.
Category/Components: Administrative Tools
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10707
Bug #(s): Bug #1811 - Bridge Debris File Emails
Change Description: Application support for new Bridge Debris File Email function.
Completed Testing: Yes.
Impact Availability? Yes, does require a tomcat restart.
Comments: See https://codebase.fl-etat.org/bugzilla/show_bug.cgi?id=1811 for details. Mail server scripts and changes will need to be deployed separately by Lance.

Method of verification: Test e-mails can be sent, but they will go to primary ETAT. Coordinate with Bob Crim on how to handle acceptance testing.
Contingency Plan: Roll back to previous revision and reopen bug.

Mike Konikoff
ETDM Tech Support
FDOT Central EMO
850-414-5334

Environmental Screening Tool Help Desk:
EMAIL: help@fla-etat.org
PH: 850-414-5334
Public Access: <http://etdmpub.fl-etat.org/>

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/CC027E9F34F098088...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/CC027E9F34F098088...) 9/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, August 04, 2010 08:06AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, August 03, 2010 3:48 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

--- Forwarded by Michael Konikoff/Tallahassee/URSCorp on 08/03/2010 03:45PM ---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp, Chris Sands/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 08/03/2010 08:33AM
Subject: EST Change Request

Date and time of Change : 08/03/2010
Category/Components: UI
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10703
Bug #(s): Bug # 1891 - EST Simplification: Re-organize and Re-word Left Menu
Change Description: New organization and wording for the menu links.
Updated the page descriptions.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/85C8BA9C503DDF24...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/85C8BA9C503DDF24...) 9/7/2010

Completed Testing: Yes.
Impact Availability? Yes, does require a tomcat restart [MK: for site
search index refresh].
Comments: See https://codebase.flstat.org/bugzilla/show_bug.cgi?id=1810 for additional details. [MK: coordinate
deployment with Pete so that What's New can be sent out as soon as changes are
deployed]
Method of verification: Login as various users and make sure the correct
links are displaying and the correct pages are opening.
Contingency Plan: Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, August 06, 2010 10:45AM
Subject: RE: change request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, August 06, 2010 10:32 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: change request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 08/06/2010 10:30AM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@urscorp.com>
From: Charles Cartee <ccartee@dtsgis.com>
Date: 08/06/2010 09:58AM
Subject: change request

EST Change Approval Request

Date and time of Change : [MK: 8/6/10 upon approval]
Category/Components: invoicing.
Environment/Product: ETDM-EST
SubVersion Revision #: 10720
Bug #(s): #1840 - Invoice Report: Changing the agreement
number does not cause the invoice list to update on focus out
Change Description: Fix to the onchange event for that field
Completed Testing: Yes
Impact Availability? No, template only change
Method of verification: See bug description
Contingency Plan: Roll back changes, reopen bug.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8C4655ED0A6040828...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8C4655ED0A6040828...) 9/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "sis-est-help@fla-etat.org" <sis-est-help@fla-etat.org>, "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, August 11, 2010 10:52AM
Subject: RE: SIS-EST change request

Approved



Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl.a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl.a-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Wednesday, August 11, 2010 10:51 AM
To: McGilvray, Peter
Cc: sis-est-help@fla-etat.org; help@fla-etat.org
Subject: SIS-EST change request

Date and time of Change: 8/11/10 at first opportunity with no active sessions.
Category/Components: ESIS Integration
Environment/Product: SIS-EST
SubVersion Revision #: 432 (stage)
Bug #(s): #1815 - https://codebase.fl-etat.org/bugszilla/show_bug.cgi?id=1815
Change Description: Notify ESIS of C&E Screening Event.
Completed Testing: Tested running stage site on laptop inside FDOT firewall, against ESIS system test server also inside FDOT firewall.
Impact Availability? Yes, tomcat restart required.
Notes: Cannot be verified on remote SIS-EST dev or stage because ESIS system test service is inside FDOT firewall. Remote test needs to be done on SIS-EST production, which will be coordinated with ESIS staff.
Method of verification: See bug description for details.
Contingency Plan: Roll back changes, restart tomcat, reopen bug.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, August 13, 2010 04:04PM
Subject: RE: EST Change Approval Request

approved

 Before printing this e-mail, think if it is necessary. 

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, August 13, 2010 4:00 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Approval Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 08/13/2010 03:44PM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Bill Beers/Tallahassee/URSCorp
Date: 08/13/2010 02:24PM
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: [MK: after approval, when there are no active sessions,
and as soon as all changes are ready to deploy (including data-cleaning changes)]
Category/Components: Tools
Environment/Product: ETDM-EST
SubVersion Revision #: [MK: TBD]
Bug #(s):
https://codebase.fla-etat.org/bugsilla/show_bug.cgi?id=1779
https://codebase.fla-etat.org/bugsilla/show_bug.cgi?id=1862
https://codebase.fla-etat.org/bugsilla/show_bug.cgi?id=1826
https://codebase.fla-etat.org/bugsilla/show_bug.cgi?id=1314
https://codebase.fla-etat.org/bugsilla/show_bug.cgi?id=1549

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/F7106849175C433285...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/F7106849175C433285...) 9/7/2010

Change Description: Release of enhanced AN Transmittal List Editor
Completed Testing: Yes
Impact Availability? Yes (Tomcat restart required)
Notes: [MK: Pete is on vacation next week, and would like these changes to go as soon as they're ready, so we need to get this approved now. He has already provided me with the What's New message to send once it's released. There has also been training scheduled for 8/24. Also DI is preparing an AN next week, and would like to use the new interface, so we need to be prepared to assist them if needed.]
Method of verification: Edit the AN transmittal list of a test project
Contingency Plan: Revert changes, restart tomcat and re-open bugs.

Bill Beers
URS Corporation
1625 Summit Lake Drive
Tallahassee, FL 32317
(850) 574-3197
bill_beers@urscorp.com

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From: "Noble,Fred" <Fred.Noble@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>, "McGilvray,Peter" <Peter.McGilvray@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, August 18, 2010 01:45PM
Subject: RE: Change Request

approved

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Wednesday, August 18, 2010 1:00 PM
To: Noble, Fred; McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommended for approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 08/18/2010 12:58PM---

To: Chris Sands <Chris_Sands@urscorp.com>, Michael Konikoff <Michael_Konikoff@urscorp.com>
From: Charles Cartee <ccartee@dtsgis.com>
Date: 08/18/2010 11:13AM
Subject: Change Request

EST Change Approval Request

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Date and time of Change :
Category/Components: Performance Measures
Environment/Product: ETDM-EST
SubVersion Revision #: 10782
Bug #(s): http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1864
Change Description: Removing some text referring to FHWA in the Agency Feedback report
Completed Testing: Yes
Impact Availability? no, template only change.
Method of verification: See bug description
Contingency Plan: Roll back changes, reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-382-5222 phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, August 23, 2010 04:22PM
Subject: RE: EST Change Request

approved



Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Monday, August 23, 2010 3:23 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommend approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 08/23/2010 03:07PM---

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Bill Beers/Tallahassee/URSCorp
Date: 08/23/2010 02:36PM
Subject: EST Change Request

Date and time of Change: 8/23/2010 after COB.
Category/Components: Tools
Environment/Product: ETDM-EST
SubVersion Revision #: 10803 (pre-prod)
Bug #: Bug 1048 - AN/Federal Consistency: Project-specific
Users: Tool accesses

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Change Description: Fix to Projects Needing Review report to display "Yes" instead of "No" in Review Authority column for projects user is specifically associated with (assuming user has appropriate role granted)
Completed Testing: Yes
Impact Availability? No, tomcat restart not required.
Comments: None.
Method of verification: Verify Projects Needing Review report functions as expected for project-specific users.
Contingency Plan: Roll back to previous revision, restart tomcat and re-open bugs.

Bill Beers
URS Corporation
1625 Summit Lake Drive
Tallahassee, FL 32317
(850) 574-3197
bill_beers@urscorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Bill_Beers@URSCorp.com" <Bill_Beers@URSCorp.com>, "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>
Date: Tuesday, August 24, 2010 02:08PM
Subject: RE: EST Change Request

approved



Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

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PH: 850-414-5334

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Transportation, including its officers, employees and agents, are public records. Unless exempted under Section 119.07(6), Florida Statutes or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Bill_Beers@URSCorp.com [mailto:Bill_Beers@URSCorp.com]
Sent: Tuesday, August 24, 2010 2:00 PM
To: Chris_Sands@URSCorp.com
Cc: help@fla-etdm.org
Subject: EST Change Request

Date and time of Change: 8/24/2010
Category/Components: Tools
Environment/Product: ETDm-EST
SubVersion Revision #: 10808 (pre-prod)
Bug #: [Bug 1868](#) - EST Simplification: Enhancements to AN
Transmittal List Editor--Add Position Title to main list

Change Description: Addition of Position Title/Description to transmittal list display

Completed Testing: Yes
Impact Availability? No, tomcat restart not required; change to javascript and velocity template file only.
Comments: None.
Method of verification: Verify that title displays on list for contacts with titles.
Contingency Plan: Roll back to previous revision and re-open bug.

Bill Beers
URS Corporation
1625 Summit Lake Drive
Tallahassee, FL 32317
(850) 574-3197
bill_beers@urscorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, August 25, 2010 04:30AM
Subject: RE: EST Change Request

approved

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Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
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EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl.a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl.a-etat.org/est/index.jsp?startPageId=22>

15000 nuts to hold a car together but it only takes one to spread them all over the road

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Tuesday, August 24, 2010 5:38 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommend approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 08/24/2010 05:35PM---

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Bill Beers/Tallahassee/URSCorp
Date: 08/24/2010 05:09PM
Subject: EST Change Request

Date and time of Change: 8/24/2010
Category/Components: Tools
Environment/Product: ETDM-EST
SubVersion Revision #: 10812 (pre-prod)
Bug #: Bug 1870: - AN Transmittal List: Update Email/Hardcopy
not saving change [and allow comments not updating correctly]

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/B8E9A1CBD92FEE7...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/B8E9A1CBD92FEE7...) 9/7/2010

Change Description: Corrected code in EditorDAO. saveOrgUser to save the change to HardCopyNotices property. Also corrects the inadvertent switch from allow comments no to yes that occurs when switching from hc to email notification.

Completed Testing: Yes
Impact Availability? Yes, tomcat restart required.
Comments: None.
Method of verification: Verify that org user can be switched from hardcopy to email recipient, and that such a change does not affect the Allow Comments settings.

Bill Beers
URS Corporation
1625 Summit Lake Drive
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bill_beers@urscorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Bill_Beers@URSCorp.com" <Bill_Beers@URSCorp.com>, "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, August 25, 2010 09:38PM
Subject: RE: EST Change Request

approved

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Peter McGilvray
Technology Resource Manager
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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

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From: Bill_Beers@URSCorp.com [mailto:Bill_Beers@URSCorp.com]
Sent: Wednesday, August 25, 2010 5:15 PM
To: Chris_Sands@URSCorp.com
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 8/24/2010
Category/Components: Tools
Environment/Product: ETDm-EST
SubVersion Revision #: 10822 (pre-prod)
Bug #: Bug 1871 -- AN Transmittal List: Add/Edit recipient
wizard allows entering of text longer than database fields will allow
Change Description: Added maxlength property to fields in Editor.vm
Completed Testing: Yes
Impact Availability? No, tomcat restart not required, template change only
Comments: None.
Method of verification: Verify that form doesn't allow entry of data longer
than database will allow.

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bill_beers@urscorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, August 26, 2010 01:06PM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Thursday, August 26, 2010 11:09 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommend approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 08/26/2010 11:08AM----

To: Chris Sands/Tallahassee/URSCorp@URSCorp, Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 08/26/2010 08:53AM
Subject: EST Change Request

Date and time of Change : 08/26/2010
Category/Components: UI
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10823
Bug #(s): Bug #1839 - EST Simplification: Change Look of Left
and Bottom Menus
Change Description: Updated the look of the menu, removed bottom toolbar
and added show/hide menu feature.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/479C0164D4DBF5668...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/479C0164D4DBF5668...) 9/7/2010

Comments: See https://codebase.flattest.org/bugszilla/show_bug.cgi?id=1839 for additional details.
Method of verification: Make sure the menu loads correctly, links work and the show/hide menu feature is working.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Bill_Beers@URSCorp.com" <Bill_Beers@URSCorp.com>, "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, August 26, 2010 02:54PM
Subject: RE: EST Change Request

approved

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Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl.a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl.a-etat.org/est/index.jsp?startPageId=22>

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From: Bill_Beers@URSCorp.com [mailto:Bill_Beers@URSCorp.com]
Sent: Thursday, August 26, 2010 2:22 PM
To: help@fla-etdm.org
Subject: EST Change Request

Date and time of Change: 8/26/2010
Category/Components: AN Transmittal List Editor
Environment/Product: ETDM-EST
Revision #: 10831 (pre-prod)
Bug(s): Bug 1872 - AN Transmittal List: [Object Error] when adding OrgUser with null first/last name
Bug 1873 - AN Transmittal List: in-line search does not search by title, only by name and organization name
Change Description: Update anTransmittalList.js javascript to test for null first/last name when formatting name for display in list.
Added title to OrgUserDAO.getContactsForAutoComplete.
Completed Testing: Yes
Impacts Availability? Yes, Change to OrgUserDAO will require Tomcat restart
Comments: Changes to anTransmittal.js and OrgUserDAO.java; other changes that appear in this revision are SVN property changes only ("respect ancestry" was left checked), not changes to source code. When committing merges to prod, you can, if you wish, just select these two files.
Method of verification: Edit a test transmittal list record, search for an existing contact with null first/last name, only title, searching by title. If expected record is returned, and is added to list without error, all is well.
Contingency Plan: Rollback and restart

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bill_beers@urscorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, August 27, 2010 02:22PM
Subject: RE: Change request

approved



Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl.a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl.a-etat.org/est/index.jsp?startPageId=22>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Friday, August 27, 2010 2:07 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Change request

Recommend approval

Date and time of Change : 08/27/2010 upon approval
Category/Components: Help
Environment/Product: EST
SubVersion Revision #: PreProd Rev # 10844
Bug #(s): Bug 1876 - ETDM Library: Date column does not sort correctly
Change Description: modified sortable.js to trim spaces from date strings
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.florida-etdm.org/bugzilla/show_bug.cgi?id=1876 for additional details.
Method of verification: Open library and sort by date. Confirm sort order is chronological.
Contingency Plan: Roll back changes.

Chris Sands
Staff Programmer
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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Bill_Beers@URSCorp.com" <Bill_Beers@URSCorp.com>, "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, August 30, 2010 06:20PM
Subject: RE: EST Change Request

approved

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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Tallahassee, FL 32399-0450

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

From: Bill_Beers@URSCorp.com [Bill_Beers@URSCorp.com]
Sent: Monday, August 30, 2010 5:29 PM
To: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 6/3/2010.
Category/Components: Administrative Tools

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/7F2B89C640C64ED2...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/7F2B89C640C64ED2...) 9/7/2010

Environment/Product: ETDM-EST
SubVersion Revision #: 10846, 10855 (pre-prod)
Bug #(s):
[Bug 667](#) - Show users with no enabled identities in search results page
[Bug 1716](#) - Resolve Manage Contacts Usability Issues
[Bug 1316](#) - Manage Users: Updating user name causes name prefix to be lost
Change Description:
Updates the look and behavior of the manage contacts page, clarifying position title and description, fixing tab order, providing clearer tool tips.

Includes "disabled" user accounts in search results, and provides simple methods for re-enabling disabled accounts.

Provides new navigation methods from the Manage User page to directly link to forms for editing User and Org User Identities.

Prevents name prefix from being set to null when edited from the Edit User screen.

Fixing previously unreported bug--first/middle/last name not saved when editing orguser record via ManageUsers.jsp

Completed Testing: Yes.
Impact Availability? Yes, Tomcat restart required.
Comments: None.
Method of verification: Use the manage user page to search for user accounts that are known to be disabled, verify that result is returned with "Enable" button displayed. Verify that disabled user identities do not appear in list of user identities.
Contingency Plan: Roll back to previous revision, restart tomcat and re-open bugs.

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bill_beers@urscorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, August 30, 2010 06:21PM
Subject: RE: EST Change Request

approved

Peter McGilvray

Technology Resource Manager

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605 Suwannee Street | MS 37 | Burns Building

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Environmental Screening Tool Help Desk:

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PH: 850-414-5334

Public Access: <http://etdm.pub.fla-etat.org/>

From: Michael_Konikoff@URSCorp.com [Michael_Konikoff@URSCorp.com]
Sent: Monday, August 30, 2010 4:49 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

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Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 08/30/2010 04:48PM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp, Chris
Sands/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 08/30/2010 04:43PM
Subject: EST Change Request

Date and time of Change : 08/30/2010
Category/Components: UI
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10853
Bug #(s): Bug #1877 - Add Direct Link to Training Videos in
Help Section
Change Description: Added a direct link to the EST training videos in
the help section.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.flastat.org/bugzilla/show_bug.cgi?id=1877 for additional details.
Method of verification: Login and make sure the link is working correctly.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, September 01, 2010 04:47AM
Subject: RE: EST Change Request

approved

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building

Tallahassee, FL 32399-0450

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdm.pub.fl-a-etat.org/>

From: Michael_Konikoff@URSCorp.com [Michael_Konikoff@URSCorp.com]
Sent: Tuesday, August 31, 2010 6:27 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/170644576A035EF48...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/170644576A035EF48...) 9/7/2010

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 08/31/2010 06:26PM -----

To: help@fla-etat.org
From: Bill_Beers@URSCorp.com
Date: 08/30/2010 05:29PM
Subject: EST Change Request

Date and time of Change: [MK: 9/1/2010]
Category/Components: Administrative Tools
Environment/Product: ETDM-EST
SubVersion Revision #: 10846, 10855 (pre-prod)
Bug #(s):

[Bug 667](#) - Show users with no enabled identities in search results page

[Bug 1716](#) - Resolve Manage Contacts Usability Issues

[Bug 1316](#) - Manage Users: Updating user name causes name prefix to be lost

Change Description:

Updates the look and behavior of the manage contacts page, clarifying position title and description, fixing tab order, providing clearer tool tips.

Includes "disabled" user accounts in search results, and provides simple methods for re-enabling disabled accounts.

Provides new navigation methods from the Manage User page to directly link to forms for editing User and Org User Identities.

Prevents name prefix from being set to null when edited from the Edit User screen.

Fixing previously unreported bug--first/middle/last name not saved when editing orguser record via ManageUsers.jsp

Completed Testing: Yes.

Impact Availability? Yes, Tomcat restart required.

Comments: None.

Method of verification: Use the manage user page to search for user accounts that are known to be disabled, verify that result is returned with "Enable" button displayed. Verify that disabled user identities do not appear in list of user identities.

Contingency Plan: Roll back to previous revision, restart tomcat and re-open bugs.

Bill Beers

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/170644576A035EF48...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/170644576A035EF48...) 9/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, September 03, 2010 07:24AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Thursday, September 02, 2010 9:12 PM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 09/02/10 9:00pm ET
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1447

Change Description: Add fields to track hardcopy map selection
in AN Package.

Completed Testing: Yes
Impact Availability? No

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/9DA9ABEADCEBC2...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/9DA9ABEADCEBC2...) 9/7/2010

Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/9DA9ABEADCEBC2...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/9DA9ABEADCEBC2...) 9/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Konikoff, Michael" <Michael.Konikoff@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, September 03, 2010 11:54AM
Subject: RE: EST Change Request

approved

Before printing this e-mail, think if it is necessary.

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://etdmpub.flas-etat.org/est/index.jsp?startPageId=22>

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-----Original Message-----

From: Konikoff, Michael
Sent: Friday, September 03, 2010 10:36 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 09/03/10 when there are no active sessions

Category/Components: Tools, Database Administration

Environment/Product: ETDM-EST

SubVersion Revision #: 10865

Bug #(s): 1561, 1878, 1879

Change Description: Fixes security and audit trail for granting 15-day ETAT review extensions. Also adds Granted By to the extension notification e-mail.
<https://codebase.flas-etat.org/bugzilla/buglist.cgi?quicksearch=1561%2C+1878%2C+1879>

Completed Testing: Yes

Impact Availability? Yes, Tomcat restart required.

Notes: Database and code changes need to be

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E95316B82102920185...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E95316B82102920185...) 9/7/2010

deployed at the same time.
Method of verification: Open the Extend ETAT Review Period tool and verify it loads correctly and checks for authorization as expected.
Contingency Plan: Roll back to previous revision, restart tomcat and re-open bugs.

Mike Konikoff
ETDM Tech Support
FDOT Central EMO
850-414-5334

Environmental Screening Tool Help Desk:
EMAIL: help@fla-etat.org
PH: 850-414-5334
Public Access: <http://etdmpub.fl-a-etat.org/>

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E95316B82102920185...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E95316B82102920185...) 9/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, September 07, 2010 11:58AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Tuesday, September 07, 2010 10:47 AM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 09/07/10 12:00pm ET
Category/Components: E-Mail Notifications
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1807
http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=329

Change Description: Update Summary Report Notifications to include contact information for ETAT Coordinators and Project Managers. Also, ensure that

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/1E364C06393FA68B8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/1E364C06393FA68B8...) 9/7/2010

Completed Testing:	Yes
Impact Availability?	No
Method of verification:	All affected objects (views, triggers, etc) will be recompiled as needed.
Contingency Plan:	If needed, can roll back changes.

notifications are going to the correct recipients for projects in Programming, or to the same recipients as those receiving other ETAT notifications.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/1E364C06393FA68B8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/1E364C06393FA68B8...) 9/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, September 13, 2010 04:05PM
Subject: RE: EST Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4895611DEC10AF6...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4895611DEC10AF6...) 11/3/2010

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Monday, September 13, 2010 4:04 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommend approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 09/13/2010 04:03PM---

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Michael Konikoff/Tallahassee/URSCorp
Date: 09/13/2010 12:46PM
Subject: EST Change Request

Date and time of Change : 9/13/2010 when there are no active sessions.
Category/Components: Tools
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10898
Bug #(s): Bug #1891 Site search appears to only use the last
word in the search string
Change Description: Fixes a site search bug.
Completed Testing: Yes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4895611DEC10AF6...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4895611DEC10AF6...) 11/3/2010

Impact Availability?	Yes, tomcat restart required.
Comments:	None.
Method of verification:	Use testing notes from bug.
Contingency Plan:	Roll back to previous revision, restart tomcat and reopen bug.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, September 14, 2010 07:27AM
Subject: RE: Fw:Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-dot.org/>

To Track Projects in ETDM: <http://etdmpub.flh-dot.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/B79D7150ACEB3B6...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/B79D7150ACEB3B6...) 11/3/2010

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Monday, September 13, 2010 4:10 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw:Change Request

Recommend Approval

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

EST Change Approval Request

Date and time of Change: [9/13/2010 COB]
Category/Components: Development Engine
Environment/Product: ETDM-EST
SubVersion Revision #: 10891
Bug #(s):
http://codebase.flm-estat.org/bugzilla/show_bug.cgi?id=1844
Change Description: Clarify error handling with multiple bad
hibernate mappings.
Completed Testing: Yes
Impact Availability? Yes
Method of verification: See bug description
Contingency Plan: Roll back changes, restart server, reopen bug.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/B79D7150ACEB3B6...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/B79D7150ACEB3B6...) 11/3/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, September 17, 2010 03:56PM
Subject: RE: EST Change Request

approved

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Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

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PH: 850-414-5334

Public Access: <http://etdm.pub.fl.a-etat.org/>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, September 17, 2010 3:02 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 09/17/10 upon approval
Category/Components: E-Mail Notifications
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugszilla/show_bug.cgi?id=1886
http://codebase.fl-a-etat.org/bugszilla/show_bug.cgi?id=697

Change Description: Welcome e-mail: update text to reflect site layout changes. Send new user e-mail after jurisdictional authority assigned, instead of after user account created.
Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc) will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, September 17, 2010 09:06AM
Subject: RE: EST Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Friday, September 17, 2010 9:00 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommend approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 09/17/2010 08:49AM ---

To: Chris Sands/Tallahassee/URSCorp@URSCorp, Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 09/16/2010 05:25PM
Subject: EST Change Request

Date and time of Change : 09/17/2010 upon approval
Category/Components: UI
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10909
Bug #(s): Bug #1897 - Menu: Change "Integrated" Maps
to "Interactive" Maps
Change Description: Changed 'View Integrated Maps' to 'View Interactive
Maps' in Main Menu.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/9ECDCBE3DC5A2A...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/9ECDCBE3DC5A2A...) 11/3/2010

Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.fla-stat.org/bugzilla/show_bug.cgi?id=1897 for additional details.
Method of verification: Login and make sure the new menu text is correct.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Sunday, September 26, 2010 06:33AM
Subject: RE: EST Change Request

approved

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building

Tallahassee, FL 32399-0450

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdm.pub.fl-a-etat.org/>

From: Chris_Sands@URSCorp.com [Chris_Sands@URSCorp.com]
Sent: Friday, September 24, 2010 4:23 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/78822E4C678998428...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/78822E4C678998428...) 11/3/2010

Recommend approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 09/24/2010 04:23PM -----

To: help@fla-etat.org
From: Bill_Beers@URSCorp.com
Date: 09/24/2010 11:35AM
Subject: EST Change Request

Date and time of Change : 9/24/2010 when there are no active sessions.
Category/Components: Reports
Environment/Product: EST
SubVersion Revision #: PreProd Rev #10929
Bug #(s): Bug #1385: AN/Federal Consistency: AN Transmittal
List report

https://codebase.fl-etat.org/bugzilla/show_bug.cgi?id=1385

Change Description: Adds a read-only mode to the AN Transmittal List editor, so that it can be displayed as a report when accessed from Reports menu, or when user lacks authority to edit the transmittal list.
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Comments: None.
Method of verification: Use testing notes from bug.
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

Bill Beers
URS Corporation
1625 Summit Lake Drive
Tallahassee, FL 32317
(850) 574-3197
bill_beers@urscorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Bill_Beers@URSCorp.com" <Bill_Beers@URSCorp.com>, "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, September 29, 2010 01:44PM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-dot.org/>

To Track Projects in ETDM: <http://etdmpub.flh-dot.org/est/index.jsp?startPageId=22>

15000 nuts to hold a car together but it only takes one to spread them all over the road

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/53230EE6F3C6DD4...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/53230EE6F3C6DD4...) 11/3/2010

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From: Bill_Beers@URSCorp.com [mailto:Bill_Beers@URSCorp.com]
Sent: Wednesday, September 29, 2010 1:29 PM
To: help@fla-etdm.org
Subject: EST Change Request

EST Change Approval Request

Date and time of Change: 9/29/2010 At earliest convenience
Category/Components: Tools
Environment/Product: ETDM-EST
SubVersion Revision #: 10962 (pre-prod)
Bug #(s): 1905 -- Names added dynamically to AN Transmittal List
are not properly formatted.
https://codebase.fla-etdm.org/bugzilla/show_bug.cgi?id=1905
Change Description: Correct typo in getPhonebookName function causing
improper display of names dynamically added to transmittal list
Completed Testing: Yes
Impact Availability? No--JavaScript modification only
Method of verification: Open an editable transmittal list and add a recipient who
has a middle name to the list, verify that name is formatted correctly; remove
recipient from list after testing.
Contingency Plan: Roll back changes and reopen bug.

Bill Beers
URS Corporation
1625 Summit Lake Drive
Tallahassee, FL 32317
(850) 574-3197
bill_beers@urscorp.com

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**Approved Change Requests
October 1, 2010 – December 31, 2010**

Approved Change Requests
October 1, 2010 – December 31, 2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, October 19, 2010 08:10AM
Subject: RE: EST Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

15000 nuts to hold a car together but it only takes one to spread them all over the road

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/76ACFA669E4E86D...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/76ACFA669E4E86D...) 11/3/2010

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Monday, October 18, 2010 10:26 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

recommend approval

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 10/18/2010 10:25AM ---

To: Chris Sands/Tallahassee/URSCorp@URSCorp, Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 10/18/2010 09:08AM
Subject: EST Change Request

Date and time of Change : 10/18/2010 [upon approval]
Category/Components: UI
Environment/Product: EST
SubVersion Revision #: PreProd Rev #11032
Bug #(s): Bug #1898 Menu: Help Bar - Links are not Listed in
the Site Map
Change Description: Made help links dynamic and added them to the site
map.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/76ACFA669E4E86D...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/76ACFA669E4E86D...) 11/3/2010

Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.fla-stat.org/bugzilla/show_bug.cgi?id=1898 for additional details.
Method of verification: Login and make sure the help links are loading correctly in the menu and in the site map.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, October 21, 2010 12:41PM
Subject: RE: EST Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Thursday, October 21, 2010 11:15 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Approval recommended.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 10/21/2010 11:14AM ---

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Michael Konikoff/Tallahassee/URSCorp
Date: 10/21/2010 10:42AM
Subject: EST Change Request

Date and time of Change: 10/21/10 upon approval
Category/Components: UI
Environment/Product: ETDm-EST
SubVersion Revision #: 11055
Bug #(s): Bug #1823 EST Simplification: site search query string
needs to be URL encoded http://codebase.flm-etdm.org/bugszilla/show_bug.cgi?id=1823
Change Description: Fixes a problem with special characters in search
string.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/36DCDF7C0EBA227...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/36DCDF7C0EBA227...) 11/3/2010

Completed Testing: Yes
Impact Availability? No, javascript change only.
Method of verification: See testing notes in bug report.
Contingency Plan: If needed, roll back to previous revision.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, October 29, 2010 10:37AM
Subject: RE: Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, October 29, 2010 10:02 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 10/28/2010 12:34PM ---

To: Michael_Konikoff@urscorp.com, Chris_Sands@URSCorp.com
From: Mike Esser/Tallahassee/URSCorp
Date: 10/27/2010 02:23PM
Subject: Change Request

Date and time of Change: [MK: 10/29/2010 upon approval]
Category/Components: EST Online Help
Environment/Product: ETDM-EST
SubVersion Revision #: 111067 and 11068
Bug #(s): [MK: 1373 https://codebase.flas-etat.org/bugzilla/show_bug.cgi?id=1373]
Change Description: Implement new Help System
Completed Testing: [MK: there are three context-sensitive links broken; mostly due to 1915 changes which will be fixed in a separate change request.]
Impact Availability? [MK: no restart required]
Comments: The contents of the NetHelp directory located in /home/upload/etdmDocs/est/help/EST_Help/NetHelp need to be moved to Prod as well as the file D2H_cbx.js. [MK: old WebHelp can also be removed after verification of NetHelp on production.]

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8700CC152BE576F...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8700CC152BE576F...) 11/3/2010

Method of verification: Check help link
Contingency Plan: [MK: Roll back to previous revision and reopen bug.]

Michael S. Esser
URS Corporation
1625 Summit Lake Drive
Tallahassee, Florida 32317
850.574.3197 - Main
850.402.6321 - Direct
850.509.1501 - Cell

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, November 03, 2010 01:53PM
Subject: RE: Change Request

approved

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Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Wednesday, November 03, 2010 1:47 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 11/03/2010 01:45PM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@urscorp.com>
From: Charles Cartee <ccartee@dtsgis.com>
Date: 11/03/2010 12:58PM
Subject: Change Request

EST Change Approval Request

Date and time of Change : [MK: 11/3/2010 during first opportunity with no active sessions]
Category/Components: General (Object that is used in several places, primarily invoicing)
Environment/Product: ETDM-EST
SubVersion Revision #: 11106
Bug #(s): 1645 - General: Money.java produces a warning about using a deprecated API
Change Description: Change to no longer use a deprecated API (by declaring

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/028030A75F29050D...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/028030A75F29050D...) 11/3/2010

the encoding), and a change to utilize the java 1.6 rounding functionality to specify round half up rather than working around the old default of "round half even".

Completed Testing: Yes
Impact Availability? Yes
Method of verification: See bug description
Contingency Plan: Roll back changes, restart server reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-608-7221 Direct line
(407)-382-5222 DTS phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, November 03, 2010 07:39AM
Subject: RE: Change Request

approved

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Pete McGilvray

Environmental Quality Performance Administrator
Technology Resource Manager
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605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
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EMAIL: peter.mcgilvray@dot.state.fl.us

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PH: 850-414-5334

Public Access: <http://etdmpub.fl.a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl.a-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, November 02, 2010 2:54 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 11/02/2010 02:53PM ---

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands <Chris_Sands@urscorp.com>
From: Charles Cartee <ccartee@dtsgis.com>
Date: 11/02/2010 02:36PM
Subject: Change Request

EST Change Approval Request

Date and time of Change :
Category/Components: Invoicing: Batch Uploader
Environment/Product: ETDM-EST
SubVersion Revision #: 11105
Bug #(s):

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/CF8276AE020F3292...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/CF8276AE020F3292...) 11/3/2010

- 1893 Invoicing: Invoice Package/ Payment Tracking Report: Remove Schedule A-2 from
- 1667 Invoicing: Batch Upload: The error catching code dies to a null pointer exception under a specific set of circumstances.
- 1487 Invoices: Batch Import: Add a way to track imported activities as a batch.

Change Description: Invoicing fixes
Completed Testing: Yes
Impact Availability? Yes
Method of verification: See bug description
Contingency Plan: Roll back changes, restart server, reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-608-7221 Direct line
(407)-382-5222 DTS phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, November 03, 2010 11:14AM
Subject: RE: Change Request

approved

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building

Tallahassee, FL 32399-0450

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmqub.fl-a-etat.org/>

From: Michael_Konikoff@URSCorp.com [Michael_Konikoff@URSCorp.com]
Sent: Wednesday, November 03, 2010 10:34 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/46E9482F8F4EEF95...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/46E9482F8F4EEF95...) 11/3/2010

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 11/03/2010 10:33AM -----

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 11/02/2010 02:35PM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@urscorp.com>

From: Charles Cartee <ccartee@dtsgis.com>

Date: 11/02/2010 11:09AM

Subject: Change Request

EST

Change

Approval

Request

Date and time of

Change

:

Category/Components: Performance Management: Survey Reports

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/46E9482F8F4EEF95...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/46E9482F8F4EEF95...) 11/3/2010

Environment/Product: ETDM-EST

SubVersion Revision #: 11104

Bug #(s): Bug 1919 - Performance:Survey Reports: Don't show
big empty tables when there's no data

Change

Description: Layout fix to remove big empty tables.

Completed Testing: Yes

Impact Availability? Yes

Method of verification: See bug description

Contingency Plan: Roll back changes, restart server, reopen bug.

Charles Cartee

Application Developer

Data Transfer Solutions

3680 Avalon Park Blvd., Suite 200

Orlando, FL 32828

(407)-608-7221 Direct line

(407)-382-5222 DTS phone

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/46E9482F8F4EEF95...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/46E9482F8F4EEF95...) 11/3/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, November 04, 2010 08:51AM
Subject: RE: EST Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/2CE8C1689F2DA96...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/2CE8C1689F2DA96...) 12/7/2010

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Wednesday, November 03, 2010 6:05 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 11/03/2010 06:04PM ---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 11/02/2010 10:04AM
Subject: EST Change Request

Date and time of Change: 11/02/10 upon approval
Category/Components: UI
Environment/Product: ETDm-EST
SubVersion Revision #: 11103

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/2CE8C1689F2DA96...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/2CE8C1689F2DA96...) 12/7/2010

Bug #(s): Bug #1876 Standardize Date format MM/dd/yyyy to support new sortable.js date sort method
method: http://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1876
Change Description: Fixes date sorting errors.
Completed Testing: Yes
Impact Availability? No, javascript and vm file changes only.
Method of verification: Open affected pages and sort by date.
Contingency Plan: If needed, roll back to previous revision.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, November 04, 2010 08:44AM
Subject: RE: Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, November 04, 2010 7:49 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 11/04/2010 07:46AM---

To: Michael Konikoff <Michael_Konikoff@urscorp.com>
From: Charles Cartee <ccartee@dtsgis.com>
Date: 11/01/2010 11:02AM
Subject: Change Request

EST Change Approval Request

Date and time of Change : [MK: 11/4/10 during first opportunity with no active sessions]

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/DF5C457100ABF4A...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/DF5C457100ABF4A...) 12/7/2010

Category/Components: Invoicing
Environment/Product: ETDM-EST
SubVersion Revision #: 11100 [MK: 11111, 11116]
Bug #(s): [Bug 1929](#) - Invoice Package: Attachments that have different sizes/layouts cause odd issues when chained together
Change Description: workaround for attachment layout issue
Completed Testing: No
Impact Availability? [MK: Yes, tomcat restart required]

Method of verification: See bug description
Contingency Plan: Roll back changes, reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
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(407)-382-5222 DTS phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, November 10, 2010 11:20AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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PH: 850-414-5334

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To Track Projects in ETDM: <http://etdm.pub.fl.a-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URS Corp.com [mailto:Michael_Konikoff@URS Corp.com]
Sent: Wednesday, November 10, 2010 10:44 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: EST Change Request

Date and time of Change: 11/10/10 during first opportunity with no active sessions.
Category/Components: Global, UI, Tools and Wizards
Environment/Product: ETDM-EST
SubVersion Revision #: 11132
Bug #(s):
Bug #1792 - Project Search Wizard - Remove Date Requirements for ETDM Filters
http://codebase.flm-etdm.org/bugszilla/show_bug.cgi?id=1792
Bug #1793 - Local Agency Program (LAP): Add LAP to project description
http://codebase.flm-etdm.org/bugszilla/show_bug.cgi?id=1793
Bug #1857 Add LAP to Advanced Project Search http://codebase.flm-etdm.org/bugszilla/show_bug.cgi?id=1857
Bug #1861: Add a validation rule for Anticipated LAP to Tools > Project Diary > Project Phase http://codebase.flm-etdm.org/bugszilla/show_bug.cgi?id=1861
Bug #1899: Create Project wizard throws Constraint Violation Exception when no planning regulation consistency statements are input http://codebase.flm-etdm.org/bugszilla/show_bug.cgi?id=1899
Change Description: Release of LAP functionality, plus one related enhancement to Advanced Project Search (#1792).
Completed Testing: Yes
Impact Availability? Yes, tomcat restart required.
Notes: Some additional LAP agencies and LAP coordinator accounts will need to be created on production. This should occur before a What's New announcement is sent and users begin using the new functions.
Method of verification: Temporarily change a test project to non-test on production, and use notes on each bug to verify changes.
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bugs.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/B5C90D430A1614D...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/B5C90D430A1614D...) 12/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, November 10, 2010 07:53AM
Subject: RE: EST Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Tuesday, November 09, 2010 4:25 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommended for Approval

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 11/09/2010 04:24PM---

To: Chris Sands/Tallahassee/URSCorp@URSCorp, Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 11/09/2010 02:11PM
Subject: EST Change Request

Date and time of Change : 11/09/2010
Category/Components: UI, Reports
Environment/Product: EST
SubVersion Revision #: PreProd Rev #s 11127 and 11128
Bug #(s): Bug #1866 - EST Simplification: Create 'Edit My
Links' Feature
Bug #1901 - Site Map: Add PDF
Change Description: Updated the home page and site map so the user can

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/3D2F75D396B133F5...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/3D2F75D396B133F5...) 12/7/2010

add/remove quick links. Added a pdf to the site map.
Completed Testing: Yes.
Impact Availability? Yes, does require a tomcat restart.
Comments: See https://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1866 for additional details.
See https://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1901 for additional details.
Method of verification: Login and make sure the the pdf for the site map is working correctly, users are able to see the new style of quick links and edit them.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, November 12, 2010 07:50AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Pete McGilvray
Environmental Quality Performance Administrator
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
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Public Access: <http://etdmpub.flas-etat.org/>
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the road

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-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Wednesday, November 10, 2010 6:24 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 11/10/10 12:00pm ET
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.flas-etat.org/bugzilla/show_bug.cgi?id=1798
http://codebase.flas-etat.org/bugzilla/show_bug.cgi?id=1913

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/974FCD37B015BA1...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/974FCD37B015BA1...) 12/7/2010

Change Description:	Copy new db objects, and modify existing db objects to support Local Agency Program (LAP)
Completed Testing:	Yes
Impact Availability?	No
Method of verification:	All affected objects (views, triggers, etc) will be recompiled as needed.
Contingency Plan:	If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/974FCD37B015BA1...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/974FCD37B015BA1...) 12/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, November 12, 2010 02:51PM
Subject: RE: EST Change Approval Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

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PH: 850-414-5334

Public Access: <http://etdm.pub.fl.a-etat.org/>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, November 12, 2010 2:32 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 11/12/10 upon approval
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s): http://codebase.florida-etd.org/bugszilla/show_bug.cgi?id=1847
Change Description: E-mail notifications needed for LAP
Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc) will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>, "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, November 16, 2010 03:27PM
Subject: RE: EST Change Request

Approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Tuesday, November 16, 2010 3:21 PM
To: McGilvray, Peter
Cc: Michael_Konikoff@URSCorp.com
Subject: Fw: EST Change Request

Approval Recommended.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 11/16/2010 03:20PM---

To: Peter.McGilvray@dot.state.fl.us
From: Michael_Konikoff@URSCorp.com
Date: 11/16/2010 12:12PM
cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 11/16/10 when there are no active sessions.
Category/Components: Administrative Tools
Environment/Product: ETDM-EST
SubVersion Revision #: 11156
Bug #(s): Bug #1939 Add new roles for LAP Administrators
http://codebase.flas-etat.org/bugzilla/show_bug.cgi?id=1939

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/A1AA4F58E3822318...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/A1AA4F58E3822318...) 12/7/2010

Change Description: Support for new LAP roles in Manage Users tool.
Completed Testing: Yes
Impact Availability? Yes, tomcat restart required.
Method of verification: Add LAP roles to dev account.
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

Michael Konikoff
URS Corporation Southern
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Office: 850.574.3197
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Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, November 17, 2010 02:12PM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

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EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpublic.flh-dot.org/>

To Track Projects in ETDM: <http://etdmpublic.flh-dot.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Wednesday, November 17, 2010 1:26 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: EST Change Request

Date and time of Change: 11/17/10 when there are no active sessions.
Category/Components: Global
Environment/Product: ETDM-EST
SubVersion Revision #: 11167
Bug #(s): Bug #1895 Tools > Project Diary > Project Phase: update planning org to district when project changes from planning phase
http://codebase.fla-etdm.org/bugszilla/show_bug.cgi?id=1895
Change Description: Fix for setting plan org to FDOT district when phase is updated.
Completed Testing: Yes
Impact Availability? Yes, tomcat restart required.
Method of verification: Verify that Update Phase form loads correctly and shows Planning Org message.
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

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Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, November 17, 2010 12:17PM
Subject: RE: EST Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

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PH: 850-414-5334

Public Access: <http://etdmpub.flh-dot.org/>

To Track Projects in ETDM: <http://etdmpub.flh-dot.org/est/index.jsp?startPageId=22>

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Wednesday, November 17, 2010 10:09 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Approval recommended.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 11/17/2010 10:08AM -----

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Michael Konikoff/Tallahassee/URSCorp
Date: 11/17/2010 09:57AM
Subject: EST Change Request

Date and time of Change: 11/17/10 when there are no active sessions.
Category/Components: Global
Environment/Product: ETDM-EST
SubVersion Revision #: 11166
Bug #(s): Bug #1941 LAP project milestone association to LAP
agency throws ClassCastException http://codebase.fla-etdm.org/bugszilla/show_bug.cgi?id=1941

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/FD1CE94CB3DE6E5...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/FD1CE94CB3DE6E5...) 12/7/2010

Change Description: Fix for LAF project milestones.
Completed Testing: Yes
Impact Availability? Yes, tomcat restart required.
Method of verification: Verify using bug notes and project 13040.
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

Michael Konikoff
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Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, November 18, 2010 03:58PM
Subject: RE: EST Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

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Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Thursday, November 18, 2010 3:58 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommended for approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 11/18/2010 03:57PM -----

To: Chris Sands/Tallahassee/URSCorp@URSCorp, Michael
Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 11/18/2010 02:29PM
Subject: EST Change Request

Date and time of Change : 11/18/2010
Category/Components: Reports
Environment/Product: EST
SubVersion Revision #: PreProd Rev #11172
Bug # (s): Bug# 1942 - Dispute Resolution Activity Log: PDF Does Not Display
Disputes Correctly

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/B48B0761BE33E852...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/B48B0761BE33E852...) 12/7/2010

Change Description: Removed the duplicate project header and added the
dispute action column to the pdf.
Completed Testing: Yes.
Impact Availability? Yes, does require a tomcat restart.
Comments: See https://codebase.flattat.org/bugzilla/show_bug.cgi?id=1942 for additional details.
Method of verification: Load the Dispute Resolution Activity Log report pdf
and verify there is only one project header and a dispute action column.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, December 02, 2010 03:40PM
Subject: RE: Change Request for bug #1947

approved



Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

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605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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To Track Projects in ETDM: <http://etdmpub.flh-dot.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, December 02, 2010 3:40 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: Change Request for bug #1947

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 12/02/2010 03:39PM ---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 12/02/2010 02:45PM
Subject: Change Request for bug #1947

Date and time of Change: 12/02/2010 COB or first opportunity with no active sessions.
Category/Components: Account Settings
Environment/Product: ETDM-EST
SubVersion Revision #: 11189
Bug #(s): 1947 - Allow Read Only users to update their own contact information https://codebase.fl-etdm.org/bugzilla/show_bug.cgi?id=1947
Change Description: Allows read only users to update account information.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/9B442B77F91159A2...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/9B442B77F91159A2...) 12/7/2010

Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Comments: None.
Method of verification: Login as ETAT Member. Open Account Settings > Update Contact Information. Click 'Save Information' button.
Contingency Plan: Roll back to previous revision, restart the EST and re-open bug.

Chris Sands
Staff Programmer
URS Corporation
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Tallahassee, FL 32317
(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, December 03, 2010 07:08AM
Subject: RE: EST Change Approval Request

approved

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building
Tallahassee, FL 32399-0450
PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443
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PH: 850-414-5334
Public Access: <http://etdmpub.fl-a-etat.org/>

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the road

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From: Christy McCain [christym@geoplan.ufl.edu]
Sent: Thursday, December 02, 2010 7:53 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 12/02/10, upon approval
Category/Components: Database Administration, Email Notification
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
<https://codebase.fl-a-etat.org/bugzilla/buglist.cgi?quicksearch=1890+1652+1718+1498>

Change Description: Miscellaneous items: Modify Document Review
view; Eliminate deprecated alt status
"Summary Report Complete" from db; Roll
out new procedure to send welcome email to
project-specific Commenting Interested
Parties; Modify SIS-EST welcome email

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/145E176FF26670088...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/145E176FF26670088...) 12/7/2010

Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, changes can be rolled back.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/145E176FF26670088...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/145E176FF26670088...) 12/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, December 03, 2010 07:09AM
Subject: RE: Change Request

approved

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building

Tallahassee, FL 32399-0450

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmqub.flh-estat.org/>

From: Michael_Konikoff@URSCorp.com [Michael_Konikoff@URSCorp.com]
Sent: Thursday, December 02, 2010 4:02 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/35568A269885F6738...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/35568A269885F6738...) 12/7/2010

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
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Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 12/02/2010 04:01PM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@urscorp.com>
From: Charles Cartee <ccartee@dtsgis.com>
Date: 12/02/2010 02:54PM
Subject: Change Request

EST Change Approval Request

Date and time of Change: 12/2/2010
Category/Components: Invoicing
Environment/Product: ETDM-EST
SubVersion Revision #: 11190
Bug #(s): 1909
Change Description: Add a tool to allow the invoice administrator to override the invoice
payments.
Completed Testing: Yes
Impact Availability? Yes, requires tomcat restart.
Method of verification: See bug description
Contingency Plan: Roll back changes, restart server, reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-608-7221 Direct line
(407)-382-5222 DTS phone
(407)-382-5420 fax

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/35568A269885F6738...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/35568A269885F6738...) 12/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, December 03, 2010 07:08AM
Subject: RE: Edited: EST Change Approval Request

approved

Peter McGilvray
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building
Tallahassee, FL 32399-0450
PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:
EMAIL: help@fla-etat.org
PH: 850-414-5334
Public Access: <http://etdmpub.fl-a-etat.org/>

15000 nuts to hold a car together but it only takes one to spread them all over
the road

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From: Christy McCain [christym@geoplan.ufl.edu]
Sent: Thursday, December 02, 2010 7:33 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Edited: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 12/02/10, upon approval
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1950

Change Description: Remove duplicate records for two raster-based
GIS analyses (Integrated Wildlife Habitat
Results, and FFWCC Potential Habitat Richness)
from the database, summing values for acres
and pct_acreage where needed.

Completed Testing: Yes

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/DC3C539690C4CCA...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/DC3C539690C4CCA...) 12/7/2010

Impact Availability? No
Method of verification: The records in question were copied to a temporary table, updated therein, and reviewed for accuracy and completeness.
Contingency Plan: If needed, changes can be rolled back.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/DC3C539690C4CCA...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/DC3C539690C4CCA...) 12/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, December 06, 2010 07:22AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Pete McGilvray
Environmental Quality Performance Administrator
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:
EMAIL: help@fla-etat.org
PH: 850-414-5334
Public Access: <http://etdmpub.fl-a-etat.org/>
To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

15000 nuts to hold a car together but it only takes one to spread them all over
the road

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-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Thursday, December 02, 2010 7:53 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 12/02/10, upon approval
Category/Components: Database Administration, Email Notification
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
<https://codebase.fl-a-etat.org/bugzilla/buglist.cgi?quicksearch=1890+1652+1718+1498>

Change Description: Miscellaneous items: Modify Document Review

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4894BA6340E9C96F...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4894BA6340E9C96F...) 12/7/2010

	view; Eliminate deprecated alt status
	"Summary Report Complete" from db; Roll
	out new procedure to send welcome email to
	project-specific Commenting Interested
	Parties; Modify SIS-EST welcome email
Completed Testing:	Yes
Impact Availability?	No
Method of verification:	All affected objects (views, triggers, etc)
	will be recompiled as needed.
Contingency Plan:	If needed, changes can be rolled back.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4894BA6340E9C96F...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4894BA6340E9C96F...) 12/7/2010

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, December 07, 2010 11:34AM
Subject: RE: EST Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/7D6FB3DCF5F267...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/7D6FB3DCF5F267...) 12/10/2010

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Tuesday, December 07, 2010 10:58 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommend approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 12/07/2010 10:56AM ---

To: Chris Sands/Tallahassee/URSCorp@URSCorp, Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 12/06/2010 05:15PM
Subject: EST Change Request

Date and time of Change : 12/07/2010 [COB or first opportunity with no users]
Category/Components: Reports
Environment/Product: EST
SubVersion Revision #: PreProd Rev #11202
Bug #(s): Bug# 1902 - Site Map: Update Descriptions
Change Description: Updated descriptions to tools and reports.
Completed Testing: Yes.
Impact Availability? Yes, does require a tomcat restart because the

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/7D6FB3DCF5F267...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/7D6FB3DCF5F267...) 12/10/2010

descriptions will need to be re-indexed for the site search.
Comments: See https://codebase.flstat.org/bugzilla/show_bug.cgi?id=1902 for additional details.
Method of verification: Load the site map and verify the changes to the descriptions.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, December 13, 2010 03:42PM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Pete McGilvray
Environmental Quality Performance Administrator
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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the road

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-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]

Sent: Monday, December 13, 2010 2:01 PM

To: McGilvray, Peter

Cc: help@fla-etat.org

Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 12/13/10, upon approval

Category/Components: E-Mail Notifications

Environment/Product: ETDM-EST

SubVersion Revision #: N/A, database only

Bug #(s):

http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1955

Change Description: Modify MILESTONE.NOTIFY_ETAT procedure to
ensure that only AN/EC Other Interested

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/ACE93DB4E1172FF8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/ACE93DB4E1172FF8...) 1/4/2011

Parties roles are getting Advance
Notification emails
Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/ACE93DB4E1172FF8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/ACE93DB4E1172FF8...) 1/4/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, December 17, 2010 01:06PM
Subject: RE: Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8DE6842EE5EBD8C7...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8DE6842EE5EBD8C7...) 1/4/2011

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Friday, December 17, 2010 1:04 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: Change Request

Recommend approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 12/17/2010 01:01PM---

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands <Chris_Sands@urscorp.com>
From: Charles Cartee <ccartee@dtsgis.com>
Date: 12/16/2010 05:12PM
Subject: Change Request

EST Change Approval Request

Date and time of Change:
Category/Components: Performance Measures.
Environment/Product: ETDM-EST
SubVersion Revision #: 11271, 11272, 11273, 11274
Bug #(s): 1956 https://codebase.flm-estat.org/bugzilla/show_bug.cgi?id=1956
Change Description: First round of revamps for the performance measure results report.
Completed Testing: Yes (partial, final testing of numbers is occurring on prod)

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8DE6842EE5EBD8C7...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8DE6842EE5EBD8C7...) 1/4/2011

Impact Availability? Yes, requires tomcat restart
Method of verification: See bug description
Contingency Plan: Roll back changes, restart server reopen bugs.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-608-7221 Direct line
(407)-382-5222 DTS phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, December 23, 2010 09:31AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/7AEA385DA9699BC3...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/7AEA385DA9699BC3...) 1/4/2011

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Wednesday, December 22, 2010 2:48 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 12/22/2010 02:46PM ---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp, Chris Sands/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 12/22/2010 08:35AM
Subject: EST Change Request

Date and time of Change : 12/22/2010
Category/Components: Reports
Environment/Product: EST
SubVersion Revision #: PreProd Rev #11296
Bug #(s): Bug# 1948 - PDF version of report with analysis result tables with many columns of data, data wraps to produce a hard-to-read report
Change Description: Changed PDF page orientation to landscape.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/7AEA385DA9699BC3...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/7AEA385DA9699BC3...) 1/4/2011

Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.flstat.org/bugzilla/show_bug.cgi?id=1948 for additional details.
Method of verification: Look at the gis analysis results for several projects and make sure they still load correctly.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, December 30, 2010 06:55AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Pete McGilvray
Environmental Quality Performance Administrator
Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://etdmpub.flas-etat.org/est/index.jsp?startPageId=22>

15000 nuts to hold a car together but it only takes one to spread them all over
the road

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made or received by Florida's Department of Transportation, including its
officers, employees and agents, are public records. Unless exempted under Section
119.07(6), Florida Statutes or another statute, all public records may be
inspected and copied by any person desiring to do so under the supervision of the
custodian of the public records.

-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Wednesday, December 29, 2010 5:52 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 12/29/10 6:00pm ET
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.flas-etat.org/bugzilla/show_bug.cgi?id=1916

Change Description: Add requested columns to t_etdm_events to support

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4EED7E337479BE6D...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4EED7E337479BE6D...) 1/4/2011

Completed Testing: the new calendar.
Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4EED7E337479BE6D...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4EED7E337479BE6D...) 1/4/2011

**Approved Change Requests
January 1, 2011 – March 31, 2011**

Approved Change Requests
January 1, 2011 – March 31, 2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>,
"Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, January 10, 2011 03:43PM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

15000 nuts to hold a car together but it only takes one to spread them all over the road

Pursuant to Section 119.011 (11), Florida Statutes, all electronic communications made or received by Florida's Department of

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/CA9ED757CF12B397...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/CA9ED757CF12B397...) 2/1/2011

Transportation, including its officers, employees and agents, are public records. Unless exempted under Section 119.07(6), Florida Statutes or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Monday, January 10, 2011 3:42 PM
To: Michael_Konikoff@URSCorp.com
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommended for approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 01/10/2011 03:41PM---

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Michael Konikoff/Tallahassee/URSCorp
Date: 01/10/2011 01:49PM
Subject: EST Change Request

Date and time of Change: 01/10/10 when there are no active sessions.
Category/Components: Reports
Environment/Product: ETDM-EST
SubVersion Revision #: 11019
Bug #(s): Bug #1957 Alternatives are sometimes repeated in
Projects Needing Review list http://codebase.fl-a-etat.org/bugszilla/show_bug.cgi?id=1957
Change Description: See bug report for details.
Completed Testing: Yes

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/CA9ED757CF12B397...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/CA9ED757CF12B397...) 2/1/2011

Impact Availability? Yes, tomcat restart required.
Method of verification: Verify that Projects Needing Review form loads correctly; check list for FDEP and verify the 4 alts for project 11482 are listed only once (4 total records instead of 8).
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>, "Muller, Matthew" <Matthew.Muller@dot.state.fl.us>

Date: Thursday, January 20, 2011 09:05AM
Subject: RE: EST Change Request (1 of 2)

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-dot.org/>

To Track Projects in ETDM: <http://etdmpub.flh-dot.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/699083797B4055BE8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/699083797B4055BE8...) 2/1/2011

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, January 20, 2011 8:47 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org; Muller, Matthew
Subject: Fw: EST Change Request (1 of 2)

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

--- Forwarded by Michael Konikoff/Tallahassee/URSCorp on 01/20/2011 08:46AM ---

To: Chris Sands/Tallahassee/URSCorp@URSCorp, Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 01/04/2011 02:30PM
Subject: EST Change Request

Date and time of Change :	01/04/2010
Category/Components:	Reports/Help
Environment/Product:	EST
SubVersion Revision #:	PreProd Rev #11303
Bug #(s):	Bug# 1936 - FAQs: GIS Data Questions / PDFs
Change Description:	Reformatted Data Questions #1 - #3 to make them
dynamic, added PDFs	
Completed Testing:	Yes.
Impact Availability?	No, does not require a tomcat restart.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/699083797B4055BE8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/699083797B4055BE8...) 2/1/2011

Comments: See https://codebase.flastat.org/bugsilla/show_bug.cgi?id=1936 for additional details.
Method of verification: Look at the Data Questions under the FAQs to make sure they load correctly.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>, "Muller, Matthew" <Matthew.Muller@dot.state.fl.us>

Date: Thursday, January 20, 2011 09:05AM
Subject: RE: EST Change Request (2 of 2)

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

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Environmental Screening Tool Help Desk:

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PH: 850-414-5334

Public Access: <http://etdmpub.flh-dot.org/>

To Track Projects in ETDM: <http://etdmpub.flh-dot.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, January 20, 2011 8:48 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org; Muller, Matthew
Subject: Fw: EST Change Request (2 of 2)

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 01/20/2011 08:44AM---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp, Chris Sands/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 01/20/2011 08:17AM
Subject: EST Change Request

Date and time of Change : 01/20/2011
Category/Components: Reports
Environment/Product: EST
SubVersion Revision #: PreProd Rev #11338
Bug #(s): Bug# 1936 - FAQs: GIS Data Questions / PDFs
Change Description: Added links to metadata in Data Question #1, added indicator for analyses no longer run and corrected spelling in Data Question #4.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/5E3B8156B9BFABC7...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/5E3B8156B9BFABC7...) 2/1/2011

Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.flastat.org/bugszilla/show_bug.cgi?id=1936 for additional details.
Method of verification: Check Data Question #1 for correct metadata links and incative analyses indicator and verify spelling error in Data Question #4 has been corrected.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, January 24, 2011 11:28AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

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Public Access: <http://etdm.pub.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdm.pub.fl-a-etat.org/est/index.jsp?startPageId=22>

15000 nuts to hold a car together but it only takes one to spread them all over the road

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Monday, January 24, 2011 11:14 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 01/24/11 when there are no active sessions.
Category/Components: Reports and EDMS Integration
Environment/Product: ETDM-EST
SubVersion Revision #: 11346
Bug #(s): Bug #1655 Reports: Project Attachment section broken in some PDFs http://codebase.fl-etat.org/bugszilla/show_bug.cgi?id=1655
Change Description: Fix for summary report PDF template not working in EDMS queue process.
Completed Testing: Yes
Impact Availability? Yes, tomcat restart required.
Method of verification: Update affected queue records and on following day check results of nightly queue export.
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

Michael Konikoff
URS Corporation Southern
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Direct: 850.402.6378
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Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>, "Muller, Matthew" <Matthew.Muller@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, February 04, 2011 07:44AM
Subject: RE: Change Request (EST and Public Site) for Contact Updates

approved

Peter McGilvray

Technology Resource Manager

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building

Tallahassee, FL 32399-0450

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <https://etdm.pub.fl-a-etat.org/>

From: Chris_Sands@URSCorp.com [Chris_Sands@URSCorp.com]
Sent: Thursday, February 03, 2011 5:02 PM
To: McGilvray, Peter; Muller, Matthew
Cc: help@fla-etat.org

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/4CB5D55D935065038...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/4CB5D55D935065038...) 3/4/2011

Subject: Change Request (EST and Public Site) for Contact Updates

Date and time of Change : 02/02/2011 upon approval
Category/Components: Reports
Environment/Product: EST
SubVersion Revision #: PreProd Rev #11399
Bug #(s): Bug# 603 - Update Contact Info (EST)
Change Description: New updates:
CEMO Liaisons as follows: Update Technology Resource Manager to Matthew Muller; Turnpike
ETDM Coordinator to Tom Percival; Help Desk to Chris Sands; Add mailing address for CEMO
Liaisons
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=603 for
additional details.
Method of verification: Visually note that listed updates are made.

Date and time of Change : 02/02/2011 upon approval
Category/Components: Reports
Environment/Product: ETDM Public Site
SubVersion Revision #: Public Dev Rev #1009-1011
Bug #(s): Bug# 604 - Update Contact Info (Public Site)
Change Description: New updates:
CEMO Liaisons as follows: Update Technology Resource Manager to Matthew Muller; Turnpike
ETDM Coordinator to Tom Percival; Add mailing address for CEMO Liaisons
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=604 for
additional details.
Method of verification: Visually note that listed updates are made.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "Muller, Matthew"
<Matthew.Muller@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, February 08, 2011 11:10AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Pete McGilvray
Environmental Quality Performance Administrator
Environmental Management Office
Florida Department of Transportation
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PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flas-etat.org/>

To Track Projects in ETDM: <http://etdmpub.flas-etat.org/est/index.jsp?startPageId=22>

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-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]

Sent: Saturday, February 05, 2011 5:31 PM

To: McGilvray, Peter; Muller, Matthew

Cc: help@fla-etat.org

Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 02/05/11 8:00pm ET, during scheduled maintenance window

Category/Components: Database Administration

Environment/Product: ETDM-EST

SubVersion Revision #: N/A, database only

Bug #(s):

http://codebase.flas-etat.org/bugzilla/show_bug.cgi?id=1982

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/929879EA2723CE8B8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/929879EA2723CE8B8...) 3/4/2011

Change Description:	The report tables (for alt and feature level) analysis, their associated triggers and indexes are being moved to a new reportsv3 schema to reduce the space needed for nightly dumps/backups
Completed Testing:	Yes
Impact Availability?	No
Method of verification:	All affected objects (views, triggers, etc) will be recompiled as needed.
Contingency Plan:	If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/929879EA2723CE8B8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/929879EA2723CE8B8...) 3/4/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, February 10, 2011 01:51PM
Subject: RE: Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Thursday, February 10, 2011 1:51 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Change Request

Date and time of Change : 02/10/2011 upon approval
Category/Components: EDMS Queue
Environment/Product: EST
SubVersion Revision #: PreProd Rev #11461
Bug #(s): Bug# 1971 - EDMS: PDF template error on required technical studies
Change Description: Handle case of null conditions on required technical study in PDF report.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.florida-etat.org/bugzilla/show_bug.cgi?id=1971 for additional details.
Method of verification: reqTs error should not occur in nightly procQueue run.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
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(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, February 23, 2011 12:53PM
Subject: RE: Change Request for Bug #17

Approved...BUT before moving I want active reviewer emails for those issues so I can explain the change BEFORE it happens

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

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To Track Projects in ETDM: <http://etdmpub.flh-etat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Wednesday, February 23, 2011 12:38 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: Change Request for Bug #17

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 02/23/2011 12:37PM-----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 02/23/2011 09:09AM
Subject: Change Request for Bug #17

Date and time of Change: 02/23/2011 upon approval
Category/Components: Tools
Environment/Product: ETDM-EST
SubVersion Revision #: 11479, 11522, 11537

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/5522C64FE083747B8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/5522C64FE083747B8...) 3/3/2011

Bug #(s): Bug #17 - default to "Confidential" for "Historic and Archaeological Sites" reviews http://codebase.fl-aetat.org/bugzilla/show_bug.cgi?id=17
Change Description: See bug report for details.
Completed Testing: Yes
Impact Availability? No.
Method of verification: Open Describe Direct Effects form and Wizard and select issues to verify visibility and value of Confidential checkbox.
Contingency Plan: Roll back to previous revision and reopen bug.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, February 25, 2011 02:58PM
Subject: RE: EST Change Request

approved

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Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdm.pub.fla-etat.org/>

To Track Projects in ETDM: <http://etdm.pub.fla-etat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/F38F0C0C30F8D31D...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/F38F0C0C30F8D31D...) 3/3/2011

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, February 25, 2011 2:15 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: EST Change Request

Date and time of Change: 02/25/11 when there are no active sessions.
Category/Components: Reports and EDMS Integration
Environment/Product: ETDM-EST
SubVersion Revision #: 11563
Bug #(s): Bug #1655 Integrated Map Viewer: Tool to output Layer
Information to Database or Excel http://codebase.fla-etdm.org/bugzilla/show_bug.cgi?id=1028
Change Description: Enhancements to the TOC admin tool. Most are for the new Basemap, but the program works as well for the current map services.
Completed Testing: Yes
Impact Availability? Yes, tomcat restart required.
Method of verification: Coordinate with Lex to run tests of each function.
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/F38F0C0C30F8D31D...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/F38F0C0C30F8D31D...) 3/3/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Bill_Beers@URSCorp.com" <Bill_Beers@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, March 07, 2011 07:22AM
Subject: RE: EST Change Request

approved

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Pete McGilvray

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Environmental Screening Tool Help Desk:

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PH: 850-414-5334

Public Access: <http://etdmpub.fl.a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl.a-etat.org/est/index.jsp?startPageId=22>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Bill_Beers@URSCorp.com [mailto:Bill_Beers@URSCorp.com]
Sent: Friday, March 04, 2011 5:02 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 03/07/11 after hours or when no-one is logged on.
 (Rebuild with minification takes a bit longer than normal, aprox. 2 minutes).
 Category/Components: Map Viewer
 Environment/Product: ETDM-EST
 SubVersion Revision #: 11600 (pre-prod)
 Bug #(s):

- [Bug 1900](#) - EST Simplification: Enhancements to integrated map--make map load faster by packaging Dojo, minifying and combining Javascript file
- [Bug 1908](#) - EST Simplification: Enhancements to integrated map--display a static image during map load to provide feedback that the map loading process has not failed

Change Description: Updating the build scripts to minify javascript. Add a packaged, newer version of Dojo javascript framework for use with the map, and update Map Frame and associated javascript files to use the minified, packaged javascript libraries.

Completed Testing: Yes, on Stage and Pre-Prod
 Impact Availability? Yes, Tomcat restart required.
 Method of verification: Test integrated map viewer to ensure all functions are working as expected. In particular, check the measure and editing functions to make sure the compatibility-mode issue Mike K. found during testing doesn't affect production.
 Contingency Plan: Roll back to previous revision, restart tomcat, restore build scripts to previous version and reopen bug

Special Note: Prior to running build on production, the build.xml file needs to be updated to include the minification, and yui compressor jar file needs to be placed in site root /var/www/fla-etat. See files attached to bug 1900.

Bill Beers
 URS Corporation
 1625 Summit Lake Drive
 Tallahassee, FL 32317

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/899BC395F7DA06F...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/899BC395F7DA06F...) 4/29/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "Muller, Matthew"
<Matthew.Muller@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, March 11, 2011 07:07AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

Pete McGilvray
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Environmental Screening Tool Help Desk:

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PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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119.07(6), Florida Statutes or another statute, all public records may be
inspected and copied by any person desiring to do so under the supervision of the
custodian of the public records.

-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]

Sent: Thursday, March 10, 2011 9:14 PM

To: McGilvray, Peter; Muller, Matthew

Cc: help@fla-etat.org

Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 03/07/11, 10:00pm ET
Category/Components: E-Mail Notifications
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug # (s):
http://codebase.fl-a-etat.org/bugszilla/show_bug.cgi?id=1661

Change Description: Modify the Summary Report Reminder notification

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/72B573ED64CD950...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/72B573ED64CD950...) 4/29/2011

to ensure that Turnpike members are not sent notices on non-Turnpike projects, including one that is scheduled to go out tonight for project 13063. The bug listed will then require a little more before it can be closed.

Completed Testing:	Yes
Impact Availability?	No
Method of verification:	All affected objects (views, triggers, etc) will be recompiled as needed.
Contingency Plan:	If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/72B573ED64CD950...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/72B573ED64CD950...) 4/29/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "Muller, Matthew"
<Matthew.Muller@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, March 14, 2011 07:05AM
Subject: RE: EST Change Approval Request

approved

Before printing this e-mail, think if it is necessary.

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EMAIL: peter.mcgilvray@dot.state.fl.us

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EMAIL: help@fla-etat.org

PH: 850-414-5334

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To Track Projects in ETDM: <http://etdmpub.flh-dot.org/est/index.jsp?startPageId=22>

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119.07(6), Florida Statutes or another statute, all public records may be
inspected and copied by any person desiring to do so under the supervision of the
custodian of the public records.

-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Friday, March 11, 2011 5:02 PM
To: McGilvray, Peter; Muller, Matthew
Cc: help@fla-etat.org
Subject: EST Change Approval Request

This bug fix requires verification as well as approval.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E69D4B9CE6C93A4...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E69D4B9CE6C93A4...) 4/29/2011

EST Change Approval Request

Date and time of Change: 03/08/11, ASAP upon verification & approval.
Category/Components: E-Mail Notifications
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fla-etdm.org/bugzilla/show_bug.cgi?id=1354

Change Description: Add condition to ensure that Turnpike members only receive Turnpike-related notices, and that Turnpike-related notices go only to Turnpike members. This fix applies to notifications that go out when, 1. a project is flagged for dispute, 2. DCA designates project as inconsistent with the local govt comp plan, or 3. a purpose and need review was not understood or not approved
Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc) will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E69D4B9CE6C93A4...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E69D4B9CE6C93A4...) 4/29/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "Muller, Matthew"
<Matthew.Muller@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, March 14, 2011 07:04AM
Subject: RE: EST Change Approval Request (part 2)

approved

Before printing this e-mail, think if it is necessary.

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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119.07(6), Florida Statutes or another statute, all public records may be
inspected and copied by any person desiring to do so under the supervision of the
custodian of the public records.

-----Original Message-----

From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]

Sent: Friday, March 11, 2011 7:28 PM

To: McGilvray, Peter; Muller, Matthew

Cc: help@fla-etat.org

Subject: EST Change Approval Request (part 2)

This bug fix is the second of two related to mailing only the appropriate
notifications to Turnpike members.

It also requires verification as well as approval.

EST Change Approval Request

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/865908D763218B39...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/865908D763218B39...) 4/29/2011

Date and time of Change: 03/08/11, ASAP upon verification & approval.
Category/Components: E-Mail Notifications
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1992

Change Description: Adding condition to ensure that Turnpike members
only receive Turnpike-related notices.
Notifications covered in this request are:
- 15 Day project review extension
- ETAT Review has started
- ETAT Review 10-day reminder
- AN notifications
- Summary Report Available
- Summary Report has been edited
- COA Reminder

Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/865908D763218B39...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/865908D763218B39...) 4/29/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, March 18, 2011 11:23AM
Subject: RE: EST Change Request: bug 1993

approved



Before printing this e-mail, think if it is necessary.

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

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To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, March 18, 2011 11:17 AM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request: bug 1993

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 03/18/2011 11:16AM---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 03/18/2011 09:07AM
Subject: EST Change Request: bug 1993

Date and time of Change: 03/18/10 upon approval
Category/Components: Tools
Environment/Product: ETDM-EST
SubVersion Revision #: 11677
Bug #(s): Bug #1993 Class Of Action: Open Review COA upon change of COA <http://codebase.flasdm.com>

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/E1F58E50CA43ACE...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/E1F58E50CA43ACE...) 4/29/2011

etat.org/bugzilla/show_bug.cgi?id=1993

Change Description: Make COA Review form open when COA changes
Completed Testing: Yes
Impact Availability? No
Method of verification: Use a test project to change class of action and verify that the Review COA form opens.
Contingency Plan: Roll back to previous revision and reopen bug.

Chris Sands
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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, March 21, 2011 01:26PM
Subject: RE: Change Request (EST and Public Site) for Contact Updates

approved

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Pete McGilvray

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Monday, March 21, 2011 12:48 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: Change Request (EST and Public Site) for Contact Updates

Date and time of Change : 03/21/2011 upon approval
 Category/Components: Reports
 Environment/Product: EST
 SubVersion Revision #: PreProd Rev #11684
 Bug #(s): Bug# 603 - Update Contact Info (EST)
 Change Description: New update: Turnpike ETDM Coordinator changed to Fred Gaines.
 Completed Testing: Yes.
 Impact Availability? No, does not require a tomcat restart.
 Comments: See https://codebase.fl-etdm.org/bugszilla/show_bug.cgi?id=603 for additional details.
 Method of verification: Visually note that listed update is made.

Date and time of Change : 03/21/2011 upon approval
 Category/Components: Reports
 Environment/Product: ETDM Public Site
 SubVersion Revision #: Public Dev Rev #1093
 Bug #(s): Bug# 604 - Update Contact Info (Public Site)
 Change Description: New update: Turnpike ETDM Coordinator changed to Fred Gaines.
 Completed Testing: Yes.
 Impact Availability? No, does not require a tomcat restart.
 Comments: See https://codebase.fl-etdm.org/bugszilla/show_bug.cgi?id=604 for additional details.
 Method of verification: Visually note that listed update is made.

Michael Konikoff
 URS Corporation Southern
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 Direct: 850.402.6378
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 Fax: 850.205.3246
 Michael_Konikoff@URSCorp.com

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8ECEA30B9E08C3C...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8ECEA30B9E08C3C...) 4/29/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, March 22, 2011 07:14AM
Subject: RE: EST Change Request

approved

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Pete McGilvray

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To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/885549CBB12C8323...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/885549CBB12C8323...) 4/29/2011

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Monday, March 21, 2011 4:22 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 03/21/11 when there are no active sessions.
Category/Components: Map Viewer
Environment/Product: ETDM-EST
SubVersion Revision #: 11690
Bug #(s): Bug #1966 Interactive Mapper: Blue background color on map is problematic http://codebase.fl-a-etat.org/bugszilla/show_bug.cgi?id=1966
Change Description: Fix for problem reported by D4.
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Method of verification: Open map and verify default background color is white.
Notes: Contact user who reported the problem and verify that it is resolved on his sample maps.
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, March 23, 2011 02:52PM
Subject: RE: Change request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Wednesday, March 23, 2011 2:29 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 03/23/2011 02:28PM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@urscorp.com>
From: Charles Cartee <ccartee@dtsgis.com>
Date: 03/23/2011 09:26AM
Subject: Change request

EST Change Approval Request

Date and time of Change: ASAP
Category/Components: Invoicing
Environment/Product: ETDM-EST
SubVersion Revision #: 11702
Bug #(s): https://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1973
Change Description: Allow line items to wrap in schedule A and E, to prevent items from being cut off.
Completed Testing: Yes
Impact Availability? No, template change only
Method of verification: See bug description

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8CA5BF82193B6A9...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8CA5BF82193B6A9...) 4/29/2011

Contingency Plan: Roll back changes, reopen bug.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-608-7221 Direct line
(407)-382-5222 DTS phone
(407)-382-5420 fax

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>, "Muller, Matthew" <Matthew.Muller@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>
Date: Tuesday, March 29, 2011 10:17AM
Subject: RE: Change Request

approved



Before printing this e-mail, think if it is necessary.

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Tuesday, March 29, 2011 9:45 AM
To: McGilvray, Peter; Muller, Matthew
Cc: help@fla-etdm.org
Subject: Fw: Change Request

Recommended for approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 03/29/2011 09:44AM -----

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands
<Chris_Sands@urscorp.com>
From: Charles Cartee <ccartee@dtsgis.com>
Date: 03/24/2011 04:53PM
Subject: Change Request

EST Change Approval Request

Date and time of Change: ASAP
Category/Components: Invoicing
Environment/Product: ETDM-EST
SubVersion Revision #: 11725
Bug #(s): 1997
Change Description: Moved calculation into oracle to take advantage of the fixed precision arithmetic.

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Completed Testing: Yes
Impact Availability? Yes
Method of verification: See bug description
Contingency Plan: Roll back changes, restart server, reopen bug.

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-608-7221 Direct line
(407)-382-5222 DTS phone
(407)-382-5420 fax

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**Approved Change Requests
April 1, 2011 – June 30, 2011**

Approved Change Requests
April 1, 2011 – June 30, 2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>, "Muller, Matthew" <Matthew.Muller@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>
Date: Friday, April 01, 2011 08:32AM
Subject: RE: EST Change Request

approved

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Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Friday, April 01, 2011 8:32 AM
To: McGilvray, Peter; Muller, Matthew
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommend approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 04/01/2011 08:30AM-----

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Michael Konikoff/Tallahassee/URSCorp
Date: 03/30/2011 06:35PM
Subject: EST Change Request

Date and time of Change: [4/3/2011 during maintenance window]
Category/Components: Reports, Tools, Global
Environment/Product: ETDM-EST
SubVersion Revision #: 11782
Bug #(s): Bug #1903 Add feature-level analysis results to GIS
Analysis Results report http://codebase.fl-etdm.org/bugzilla/show_bug.cgi?id=1903
Change Description: Support for reporting GIS analysis results at the feature level.
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Method of verification: Open GIS Results report for a sample of projects and verify output. Also check Environmental Information section of some draft AN

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packages and verify output.

Notes: A Tip Sheet has been completed and will be part of this deployment. The blob ID in pageConfig.xml will need to be updated to match the one for the Tip Sheet when it has been uploaded production. The User Guide word document is also complete, and in the process of being imported to Doc-to-help. Mike E. says it will be ready to go Friday or Monday.
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, April 04, 2011 07:31AM
Subject: RE: EST Change Request - ETDM Calendar

approved



Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, April 01, 2011 3:04 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request - ETDM Calendar

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 04/01/2011 02:58PM---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 04/01/2011 02:24PM
Subject: EST Change Request - ETDM Calendar

Date and time of Change: 4/1/2011 after close of business
Category/Components: Reports, database

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/D90DE8B567D8BE9...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/D90DE8B567D8BE9...) 4/29/2011

Environment/Product: ETDM-EST
SubVersion Revision #: 11792
Bug #(s): Bug #1843 Revamp calendar to include trainings, meetings, and ETDM events http://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1843
Bug #1916 Update database to support new calendar http://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1916
Change Description: New ETDM Calendar
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Method of verification: Open ETDM Calendar and test features
Notes: A Tip Sheet and User Guide section are needed for this enhancement
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, April 06, 2011 04:01PM
Subject: RE: EST Change Request

approved



Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

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PH: 850-414-5334

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Wednesday, April 06, 2011 3:43 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommended for approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 04/06/2011 03:43PM-----

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Michael Konikoff/Tallahassee/URSCorp
Date: 04/06/2011 03:25PM
Subject: EST Change Request

Date and time of Change: 04/06/11 upon approval.
Category/Components: Reports
Environment/Product: ETDM-EST
SubVersion Revision #: 11826
Bug #(s): Bug #2013 ETDM-EST: GET parameters not being sent to
PDF viewer correctly http://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=2013
Change Description: Fixes a problem where some PDFs were not getting the
request parameters.
Completed Testing: Yes.
Impact Availability? No, changes to javascript and page header template
only.
Method of verification: See bug report for testing notes.
Notes: None.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/CBB50628DCC3A8...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/CBB50628DCC3A8...) 4/29/2011

Contingency Plan: Roll back to previous revision and reopen bug.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, April 07, 2011 12:12PM
Subject: RE: Change Request

approved



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Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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PH: 850-414-5334

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Thursday, April 07, 2011 11:58 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommended for approval.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 04/07/2011 11:57AM ---

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands <Chris_Sands@urscorp.com>
From: Charles Cartee <ccartee@dtsgis.com>
Date: 04/07/2011 11:24AM
Subject: Change Request

EST Change Approval Request

Date and time of Change: ASAP.
Category/Components: Invoicing
Environment/Product: ETDM-EST
SubVersion Revision #: 11832
Bug #(s): Bug 2005 - Invoicing Override: Advance Pay agencies can't be overridden as expected.
Change Description: Add the ability to override the two advance pay numbers.
Completed Testing: Yes
Impact Availability? Yes
Method of verification: See bug description
Contingency Plan: Roll back changes, restart server, reopen bugs.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/9D83EDDF98F7CA...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/9D83EDDF98F7CA...) 4/29/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Bill_Beers@URSCorp.com" <Bill_Beers@URSCorp.com>, "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, April 08, 2011 07:10AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmpub.flh-estat.org/est/index.jsp?startPageId=22>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Bill_Beers@URSCorp.com [mailto:Bill_Beers@URSCorp.com]
Sent: Thursday, April 07, 2011 4:58 PM
To: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 04/07/11 after hours or 04/08/11 when there are no active sessions.
Category/Components: Map Viewer
Environment/Product: ETDM-EST
SubVersion Revision #: 11839
Bug #(s): Bug # 1740: EST Simplification: enhance search capabilities by allowing searching by stem words or "fussy" matches
Change Description: Added new analysis method for analyzing search requests to handle stem word matching
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required to rebuild search index.
Method of verification: Use site search to verify that matches for alternates of words return desired results. e.g.: a test for "Managers" should return results containing "Manager".
Contingency Plan: Roll back to previous revision, restart tomcat and reopen bug.

Bill Beers
URS Corporation
1625 Summit Lake Drive
Tallahassee, FL 32317
(850) 574-3197
bill_beers@urscorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Konikoff, Michael" <Michael.Konikoff@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, April 12, 2011 10:50AM
Subject: RE: EST Change Request

approved

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Pete McGilvray

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Environmental Management Office

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PH: 850-414-5334

Public Access: <http://etdmrpub.flh-estat.org/>

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From: Konikoff, Michael
Sent: Tuesday, April 12, 2011 9:23 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: ASAP.

Category/Components: Invoicing

Environment/Product: ETDM-EST

SubVersion Revision #: 11856

Bug #(s): Related to Bug #2005 - Invoicing Override:
Advance Pay agencies can't be overridden as expected.

Change Description: Fixes regression error caused by deployment of
fix to Bug #2005.

Completed Testing: Yes, Charley tested using production data and
local workstation.

Impact Availability? Yes, tomcat restart required.

Method of verification: Check problem invoices Mary found.

Notes: Notify Mary when complete.

Contingency Plan: If a fix is readily available, follow-on with the
fix. Otherwise roll back changes, restart server, and open new bug.

Mike Konikoff

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/08AB830836576984...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/08AB830836576984...) 4/29/2011

From: Peter McGilvray <pete.mcgilvray@gmail.com>
To: help@fla-etat.org

Date: Tuesday, April 12, 2011 06:31AM
Subject: Fwd: Important: Fw: EST Change Request for bug #2012

Approved

Sent from my iPhone

Begin forwarded message:

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
Date: April 11, 2011 4:36:26 PM EDT
To: "pmcgilvray@comcast.net" <pmcgilvray@comcast.net>
Subject: FW: Important: Fw: EST Change Request for bug #2012

From: Michael_Konikoff@URSCorp.com [SMTP:MICHAEL_KONIKOFF@URSCORP.COM]
Sent: Monday, April 11, 2011 4:36:24 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Important: Fw: EST Change Request for bug #2012
Auto forwarded by a Rule
Recommend approval.

This fixes the problem Megan reported today, and she needs it to publish a summary report by tomorrow.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 04/11/2011 04:33PM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 04/07/2011 11:43PM
Subject: EST Change Request for bug #2012

EST Change Approval Request

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/1DA51BF61C61A04...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/1DA51BF61C61A04...) 4/29/2011

Date and time of Change: 4/8/2010 COB
Category/Components: Reports
Environment/Product: ETDM-EST
SubVersion Revision #: 11838, 11840
Bug #(s): Bug 2012 - Agency Comments - Project Effects PDF report
throws exception
http://codebase.fl-a-etdm.org/bugzilla/show_bug.cgi?id=2012
Change Description: Change to StringTool and StringFormatTool to parse %
symbol in review data
Completed Testing: Yes
Impact Availability? Yes
Method of verification: Open Agency Comments - Project Effects report and PDF
for project #8487 and verify output
Contingency Plan: Roll back changes, restart server, reopen bug.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Konikoff, Michael" <Michael.Konikoff@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, April 13, 2011 03:45PM
Subject: RE: EST Change Request

Approved

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Pete McGilvray

Environmental Quality Performance Administrator

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EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-dot.org/>

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From: Konikoff, Michael
Sent: Wednesday, April 13, 2011 3:28 PM
To: McGilvray, Peter
Cc: help@fla-etdm.org
Subject: EST Change Request

Date and time of Change: 4/13/2011 after COB.

Category/Components: E-mail Notifications, Tools

Environment/Product: ETDM-EST

SubVersion Revision #: 11856

Bug #(s): Bug #1932 Include potential lead agency info in
ETAT notices (or actual lead, if known) https://codebase.flattat.org/bugzilla/show_bug.cgi?id=1932

Bug #1988 Database changes needed to support making FTA exempt by default
on all non-transit projects (Bug #1931) https://codebase.flattat.org/bugzilla/show_bug.cgi?id=1988

Change Description: Notification enhancements requested by FTA

Completed Testing: Tested extensively on dev and stage, however
there are a few outstanding items left to be done, as noted in the bug
reports.

Impact Availability? No.

Method of verification: Verify front-end changes with a test project, but
do not generate any e-mails. Monitor e-mail notifications for compliance.

Contingency Plan: If a fix is readily available, such as a file or
other changes missing from the merge, follow-on with the fix. Otherwise
roll back changes and update bugs.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8037ACD978D69FE...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8037ACD978D69FE...) 4/29/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, April 26, 2011 02:49PM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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PH: 850-414-5334

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, April 26, 2011 2:48 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 04/26/11 when there are no active sessions.
Category/Components: Project Navigation Bar
Environment/Product: ETDM-EST
SubVersion Revision #: 11932
Bug #(s): Bug #2025 Add a selection for mode to Advance Project Search and Site-level search for projects http://codebase.flattat.org/bugszilla/show_bug.cgi?id=2025
Change Description: This deployment is for the site-level search part of the enhancement. See bug report for details.
Completed Testing: Yes, completed testing of the site-level search part of the enhancement. Advanced Project Search changes will be tested and deployed separately.
Impact Availability? Yes, tomcat restart required.
Method of verification: See testing notes on bug report.
Contingency Plan: If a fix is readily available, such as a file or other changes missing from the merge, follow-on with the fix. Otherwise, roll back to previous revision, restart tomcat and reopen bug.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>, "Muller, Matthew" <Matthew.Muller@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, April 29, 2011 11:10AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

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PH: 850-414-5334

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Transportation, including its officers, employees and agents, are public records. Unless exempted under Section 119.07(6), Florida Statutes or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Friday, April 29, 2011 11:06 AM
To: McGilvray, Peter; Muller, Matthew
Cc: help@fla-etdm.org
Subject: Fw: EST Change Request

Recommended for approval

Date and time of Change: 4/29/11 after COB
Category/Components: Help
Environment/Product: ETDM-EST
SubVersion Revision #: 11964
Bug #(s): Bug 1373 ETDM-EST: Online Help: update online help
with latest changes
http://codebase.fl-etdm.org/bugszilla/show_bug.cgi?id=1373
Change Description: Deploy Latest Version of Online Help to Production
Server.
Completed Testing: Yes
Impact Availability? No.
Method of verification: Open Help, check TOC and help link.
Contingency Plan: Roll back to previous revision and reopen bug.

Michael S. Esser
URS Corporation
1625 Summit Lake Drive
Tallahassee, Florida 32317
850.574.3197 - Main
850.402.6321 - Direct
850.509.1501 - Cell

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, May 02, 2011 01:02PM
Subject: RE: EST Change Approval Request

approved

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Pete McGilvray
Environmental Quality Performance Administrator
Environmental Management Office
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605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

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-----Original Message-----
From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Monday, May 02, 2011 12:39 PM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 05/02/11, upon approval.
Category/Components: Database administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=1999

Change Description: Modify invoice payments table and view to support advance pay overrides.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/03F01562F77D68BB...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/03F01562F77D68BB...) 5/25/2011

Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/03F01562F77D68BB...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/03F01562F77D68BB...) 5/25/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, May 10, 2011 03:45PM
Subject: RE: EST Change Request

approved

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Pete McGilvray

Environmental Quality Performance Administrator

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]

Sent: Tuesday, May 10, 2011 3:44 PM

To: McGilvray, Peter

Cc: help@fla-etat.org

Subject: EST Change Request

Date and time of Change: 05/10/11 upon approval.

Category/Components: Map Viewer

Environment/Product: ETDM-EST

SubVersion Revision #: TBD

Bug #(s):

Bug #2034 Map Viewer: Project Attachments Tool Returning Blank Dialog

http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=2034

Bug #2036 Map Viewer Updates: Display Layout Problems in IE7 http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=2036

Change Description: See bug reports for details.

Completed Testing: Unit testing on dev is complete. Further verification on stage and production will be done after deployment.

Impact Availability? No.

Method of verification: See testing notes on bug report.

Contingency Plan: If a fix is readily available, such as a file or other changes missing from the merge, follow-on with the fix. Otherwise, roll back to previous revision and reopen bugs.

Michael Konikoff
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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Tuesday, May 10, 2011 10:11AM
Subject: RE: EST Change Request

approved

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Pete McGilvray

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, May 10, 2011 10:11 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 05/10/2011 10:10AM---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 05/10/2011 10:06AM
Subject: EST Change Request

Date and time of Change : 05/10/2011
Category/Components: Interactive Map Viewer UI
Environment/Product: EST
SubVersion Revision #: PreProd Rev #12068
Bug #(s): Bug # 2035 - Map Viewer Updates: Tipsheet Link is Wrong

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/26A93F679B1B3B28...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/26A93F679B1B3B28...) 5/25/2011

Change Description: Updated the link for the map viewer tipsheet and added a link for the base map preferences tipsheet.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.flattat.org/bugzilla/show_bug.cgi?id=2035 for additional details.
Method of verification: Log in and verify the links are opening the correct tipsheets.
Contingency Plan: Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Bill_Beers@URSCorp.com" <Bill_Beers@URSCorp.com>, "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, May 11, 2011 03:03PM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-dot.org/>

To Track Projects in ETDM: <http://etdmpub.flh-dot.org/est/index.jsp?startPageId=22>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Bill_Beers@URSCorp.com [mailto:Bill_Beers@URSCorp.com]
Sent: Wednesday, May 11, 2011 3:00 PM
To: help@fla-etat.org
Subject: EST Change Request

Date and time of Change: 05/11/11 upon approval.
Category/Components: Map Viewer
Environment/Product: ETDM-EST
SubVersion Revision #: 12095
Bug #(s): [Bug 1996](#) - Interactive Mapper: Blue background color on map is problematic Bug #2036 Map Viewer Updates: Display Layout Problems in IE7
Description: See bug reports for details.
Completed Testing: Yes

Impact Availability? Yes, Tomcat restart required due to changes to DWR and MapMaker class.
Method of verification: See testing notes on bug report.
Contingency Plan: Roll back to previous revision and reopen bug.

Bill Beers
URS Corporation
1625 Summit Lake Drive
Tallahassee, FL 32317
(850) 574-3197
bill_beers@urscorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, May 12, 2011 03:40PM
Subject: RE: EST Change Request for bug 2019

approved



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Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, May 12, 2011 3:40 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request for bug 2019

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 05/12/2011 03:39PM---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 05/12/2011 12:35PM
Subject: EST Change Request for bug 2019

Date and time of Change: 05/11/11 after COB.
Category/Components: ETDM Calendar
Environment/Product: ETDM-EST

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/ECF2B35B989F6184...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/ECF2B35B989F6184...) 5/25/2011

SubVersion Revision #: 12106
Bug: #Bug 2019 - ETDM Calendar Updates - https://codebase.fl-a-etdm.org/bugzilla/show_bug.cgi?id=2019
Change Description: See bug report for details.
Completed Testing: Yes
Impact Availability? Yes, Tomcat restart required.
Method of verification: See testing notes on bug report.
Contingency Plan: Roll back to previous revision restart Tomcat and reopen bug.
Change Notes: Depends on Bug #2030 for which Christy has already submitted a change request.

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: Christy McCain <christym@geoplan.ufl.edu>, "help@fla-etat.org" <help@fla-etat.org>

Date: Thursday, May 12, 2011 01:00PM
Subject: RE: EST Change Approval Request

approved

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Pete McGilvray
Environmental Quality Performance Administrator
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:
EMAIL: help@fla-etat.org
PH: 850-414-5334
Public Access: <http://etdmpub.fl-a-etat.org/>
To Track Projects in ETDM: <http://etdmpub.fl-a-etat.org/est/index.jsp?startPageId=22>

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-----Original Message-----
From: Christy McCain [<mailto:christym@geoplan.ufl.edu>]
Sent: Thursday, May 12, 2011 11:32 AM
To: McGilvray, Peter; help@fla-etat.org
Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 05/12/11, 12:00pm
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=2030

Change Description: Modify calendar view and look-up table to support the new re-ordering of calendar event types in the Calendar.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/3181AA2AAAE887E...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/3181AA2AAAE887E...) 5/25/2011

Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc)
will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/3181AA2AAAE887E...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/3181AA2AAAE887E...) 5/25/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, May 13, 2011 07:32AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Thursday, May 12, 2011 6:05 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 05/12/2011 06:04PM---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 05/12/2011 05:04PM
cc: Chris Sands/Tallahassee/URSCorp@URSCorp
Subject: EST Change Request

Date and time of Change : 05/12/2011
Category/Components: Interactive Map Viewer UI: Tools Menu
Environment/Product: EST
SubVersion Revision #: PreProd Rev #12115, #12116

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/F2BE6E87D71357A...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/F2BE6E87D71357A...) 5/25/2011

Bug #(s): Bug # 2042 - New Map Viewer: Remove Tools from Tools menu which aren't in production yet
Change Description: Removed 'Resource Areas' icon and added tool tips to greyed out tools.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.flas-estat.org/bugzilla/show_bug.cgi?id=2042 for additional details.
Method of verification: Log in and verify the tool menu is correct.
Contingency Plan: Roll back to previous version and reopen bug.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Konikoff, Michael" <Michael.Konikoff@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Monday, May 16, 2011 11:50AM
Subject: RE: EST Change Request

approved

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Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-dot.org/>

To Track Projects in ETDM: <http://etdmpub.flh-dot.org/est/index.jsp?startPageId=22>

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From: Konikoff, Michael
Sent: Monday, May 16, 2011 11:43 AM
To: McGilvray, Peter
Cc: 'help@fla-etat.org'
Subject: EST Change Request

Date and time of Change: 5/16/2011 upon approval.

Category/Components: Tools

Environment/Product: ETDM-EST

SubVersion Revision #: 12140

Bug #(s): Bug #2040 Usability enhancements for the Describe
Direct Effects short form https://codebase.fl-etat.org/bugzilla/show_bug.cgi?id=2040

Change Description: Short form enhancements requested by Matthew Muller

Completed Testing: Changes so far have been reviewed by Matthew and he indicated they are OK. There are a few outstanding changes remaining, but the bulk of them are in this change request

Impact Availability? No.

Method of verification: Verify using list of requested changes on bug report, except where change requires submitting a review.

Contingency Plan: If a fix is readily available, such as a file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes and update bug report.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/894E7958E8B7ED5...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/894E7958E8B7ED5...) 5/25/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Konikoff, Michael" <Michael.Konikoff@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, May 18, 2011 11:12AM
Subject: RE: EST Change Request

Approved



Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

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EMAIL: help@fla-etat.org

PH: 850-414-5334

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From: Konikoff, Michael
Sent: Wednesday, May 18, 2011 11:09 AM
To: McGilvray, Peter
Cc: 'help@fla-etat.org'
Subject: EST Change Request

Date and time of Change: 5/18/2011 during first opportunity with no active sessions.

Category/Components: Map Viewer

Environment/Product: ETDM-EST

SubVersion Revision #: 12187-12189

Bug #(s):

Bug #1705 Improvements to Map Viewer/Editor--allow toggling of individual alternatives on map form https://codebase.fl-etat.org/bugzilla/show_bug.cgi?id=1705

Bug #2039 New Map Viewer--Measure Tool Tool and Unit Selection
https://codebase.fl-etat.org/bugzilla/show_bug.cgi?id=2039

Bug #2056 Interactive Map: Invalid boundary type in MapSearch.java
https://codebase.fl-etat.org/bugzilla/show_bug.cgi?id=2056

Change Description: See bug reports for details.

Completed Testing: Changes that are part of this change request have been tested. There are some outstanding items to be completed that will require additional QA/QC. This change request addresses problems that are already in production.

Impact Availability? Yes, tomcat restart required.

Method of verification: Verify using testing notes in each bug report.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/19C7E8E04224BC42...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/19C7E8E04224BC42...) 5/25/2011

Contingency Plan: If a fix is readily available, such as a missing
file or other changes missing from the merge, follow-on with the fix.
Otherwise roll back changes, restart tomcat and update bug report.

Mike Konikoff
ETDM Tech Support
FDOT Central EMO
850-414-5334

Environmental Screening Tool Help Desk:
EMAIL: help@fia-etat.org
PH: 850-414-5334
Public Access: <http://etdmpub.fia-etat.org/>

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/19C7E8E04224BC42...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/19C7E8E04224BC42...) 5/25/2011

From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, May 18, 2011 06:56AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-dot.org/>

To Track Projects in ETDM: <http://etdmpub.flh-dot.org/est/index.jsp?startPageId=22>

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[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8B0B341B44353BC7...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8B0B341B44353BC7...) 5/25/2011

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, May 17, 2011 5:07 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 05/17/2011 04:58PM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Bill Beers/Tallahassee/URSCorp
Date: 05/17/2011 04:26PM
Subject: EST Change Request

Date/time of Change: 5/17/2011 upon approval
Category/Components: Map Viewer
Environment/Product: ETDM-EST
SubVersion Revision #:
Bug #(s): Bug #2048: Map image disappears after closing or moving UI dialogs
Bug #2039: New Map Viewer--Measure Tool Tool and Unit Selection
Change Description: Address IE7 display and functionality problems with UI Dialogs and drawing functions used the Measure tool
Completed Testing: Yes, in IE7 and IE8 [MK: 2048 fix has been verified. 2039 fix has undergone a few rounds of testing, but there are still some outstanding items to be done. This fix resolves the main problems with this tool on production.]
Impact Availability? No.

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/8B0B341B44353BC7...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/8B0B341B44353BC7...) 5/25/2011

Method of verification: Verify using testing notes in referenced bugs.
Contingency Plan: If a fix is readily available, such as a file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes and update bug report.

Bill Beers
URS Corporation
1625 Summit Lake Drive
Tallahassee, FL 32317
(850) 874-3197
bill_beers@urscorp.com

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Wednesday, May 18, 2011 07:05AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Tuesday, May 17, 2011 4:59 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 05/17/2011 04:58PM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Bill Beers/Tallahassee/URSCorp
Date: 05/17/2011 04:28PM
Subject: EST Change Request

[MK: Date and Time of Change: 05/17/2011 after COB]
Category/Components: Map Viewer
Environment/Product: ETDM-EST
SubVersion Revision #: TBD--currently on Stage
Bug #(s): 2057 - Interactive Map: Legend is missing some raster layers
https://codebase.flas-etat.org/bugszilla/show_bug.cgi?id=2057
Change Description: Change method for filtering out image layers from legend to include raster layers such as the FFWCC Habitat layer.
Completed Testing: Yes
Impact Availability? Yes. Tomcat restart and regeneration of properties files via tomAdmin required.
Method of verification: Verify using testing notes in referenced bug.
Contingency Plan: If a fix is readily available, such as a file or other changes

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missing from the merge, follow-on with the fix. Otherwise roll back changes, [MK: restart tomcat and re-open bug report.]

Bill Beers
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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Michael_Konikoff@URSCorp.com" <Michael_Konikoff@URSCorp.com>
cc: "help@fla-etat.org" <help@fla-etat.org>

Date: Friday, May 20, 2011 01:29PM
Subject: RE: EST Change Request for bug #2054

approved



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Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

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PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

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or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, May 20, 2011 12:02 PM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request for bug #2054

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 05/20/2011 12:01PM---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Chris Sands/Tallahassee/URSCorp
Date: 05/20/2011 10:23 AM
Subject: EST Change Request for bug #2054

Mike,

[http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/\(\\$Inbox\)/EF2C9E492CC9C75...](http://mail112a.urscorp.com/tallahassee/charlottekelley.nsf/($Inbox)/EF2C9E492CC9C75...) 5/25/2011

Please review and submit for approval. I can roll this out after approval.

Date and time of Change: 5/20/2011 during first opportunity with no active sessions.
Category/Components: Reports
Environment/Product: ETDM-EST
SubVersion Revision #: 12202
Bug #: Bug 2054 - Summary Report fails when URLEncoding unicode characters
Change Description: Handle unicode characters when reading from database
Completed Testing: Yes
Impact Availability? Yes, tomcat restart required.
Method of verification: Create PDF Summary Report of project #6215
Contingency Plan: Roll back changes, restart tomcat and update bug report.

Chris Sands
Staff Programmer
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(850) 574-3197

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From: "McGilvray, Peter" <Peter.McGilvray@dot.state.fl.us>
To: "Chris_Sands@URSCorp.com" <Chris_Sands@URSCorp.com>, "Muller, Matthew" <Matthew.Muller@dot.state.fl.us>
cc: "help@fla-etat.org" <help@fla-etat.org>
Date: Tuesday, May 24, 2011 10:23AM
Subject: RE: EST Change Request

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

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Transportation, including its officers, employees and agents, are public records. Unless exempted under Section 119.07(6), Florida Statutes or another statute, all public records may be inspected and copied by any person desiring to do so under the supervision of the custodian of the public records.

From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]
Sent: Tuesday, May 24, 2011 10:15 AM
To: McGilvray, Peter; Muller, Matthew
Cc: help@fla-etdm.org
Subject: EST Change Request

Recommended for approval

Date and time of Change: 5/24/2011 during first opportunity with no active sessions.
Category/Components: Reports
Environment/Product: ETDM-EST
SubVersion Revision #: 12227
Bug #: Bug 2033 - Project Schedule: Left-most column header is "Event test2" on Prod - https://codebase.fl-etdm.org/bugzilla/show_bug.cgi?id=2033
Change Description: Change column heading
Completed Testing: Yes
Impact Availability? No.
Method of verification: Open report and verify column heading has changed
Contingency Plan: Roll back changes and update bug report.

Chris Sands
Staff Programmer
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RE: EST Change Request

Page 1 of 1

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Friday, May 27, 2011 1:21 PM

To: Chris_Sands@URSCorp.com

Cc: help@fla-etat.org

approved



Before printing this e-mail, think if it is necessary.

Pete McGilvray
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PH: 850-414-5330 | FAX: 850-414-4443
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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]

Sent: Friday, May 27, 2011 1:20 PM

To: McGilvray, Peter

Cc: help@fla-etat.org

Subject: EST Change Request

Date and time of Change: 5/27/2011

Category/Components: Reports

Environment/Product: ETDM-EST

SubVersion Revision #:

Bug #: Bug 603 - Update Contact Information - https://codebase.flh-estat.org/bugzilla/show_bug.cgi?id=603

Change Description: Change Turnpike contact to Henry Pinzon

Completed Testing: Yes

Impact Availability? No.

Method of verification: Open report and verify information has changed.

Contingency Plan: Roll back changes and update bug report.

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(850) 574-3197

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RE: EST Change Request

Page 1 of 1

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Tuesday, May 31, 2011 7:09 AM

To: Bill_Beers@URSCorp.com; help@fla-etat.org

approved



Before printing this e-mail, think if it is necessary.

Pete McGilvray
Environmental Quality Performance Administrator
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Florida Department of Transportation
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PH: 850-414-5330 | FAX: 850-414-4443
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Environmental Screening Tool Help Desk:
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PH: 850-414-5334
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From: Bill_Beers@URSCorp.com [mailto:Bill_Beers@URSCorp.com]

Sent: Friday, May 27, 2011 5:50 PM

To: help@fla-etat.org

Subject: EST Change Request

Date and time of Change: 5/27/2011
Category/Components: Map Viewer
Environment/Product: ETDM-EST
SubVersion Revision #: 12268
Bug #: Bug 2017 - User search results on manage users page lists assigned roles with no jurisdictions
Change Description: Changed method in velocity template which lists roles to a different method which lists only current roles with jurisdictions.
Completed Testing: Yes
Impact Availability? No. Velocity template change only.
Method of verification: See testing notes on bug.
Contingency Plan: Roll back changes and update bug report.

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RE: EST Change Request

Page 1 of 1

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Tuesday, May 31, 2011 7:10 AM

To: Bill.Beers@URSCorp.com; help@fla-etat.org

approved



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Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

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From: Bill.Beers@URSCorp.com [mailto:Bill.Beers@URSCorp.com]**Sent:** Friday, May 27, 2011 5:15 PM**To:** help@fla-etat.org**Subject:** EST Change Request

Date and time of Change: 5/27/2011

Category/Components: Map Viewer

Environment/Product: ETDM-EST

SubVersion Revision #: 12267 (pre-prod)

Bug #: Bug 2047 - Toolbar buttons overlap left-pane close button in when window is narrow

Change Description: Update Map Viewer to resolve page layout issues that cause overlap of toolbar buttons.

Completed Testing: Yes

Impact Availability? No.

Method of verification: Open map page, resize browser window to less than 640px wide, verify that buttons do not overlap.

Contingency Plan: Roll back changes and update bug reports.

Bill Beers

URS Corporation

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bill_beers@urscorp.com

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RE: EST Change Request

Page 1 of 1

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Tuesday, May 31, 2011 7:10 AM

To: Bill_Beers@URSCorp.com; help@fla-etdm.org

approved



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Pete McGilvray
Environmental Quality Performance Administrator
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From: Bill_Beers@URSCorp.com [mailto:Bill_Beers@URSCorp.com]
Sent: Friday, May 27, 2011 4:58 PM
To: help@fla-etdm.org
Subject: EST Change Request

Date and time of Change: 5/27/2011
Category/Components: Map Viewer
Environment/Product: ETDM-EST
SubVersion Revision #: 12266
Bug #: Bug 2064 - Interactive Zoom Tool occasionally "sticks"
Bug 2068 - Map Viewer: map toolbar disappears when panning and image is dragged beyond bottom of screen
Change Description: Update Map Viewer to resolve page layout issues that cause the toolbar to disappear; modified the way the zoom box works to prevent the tool from sticking.
Completed Testing: Yes
Impact Availability? No.
Method of verification: Repeat testing steps described in bugs on production server.
Contingency Plan: Roll back changes and update bug reports.

Bill Beers
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RE: EST Change Request

Page 1 of 2

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Friday, June 03, 2011 10:33 AM

To: Chris_Sands@URSCorp.com; Muller, Matthew [Matthew.Muller@dot.state.fl.us]

Cc: help@fla-etat.org

approved



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Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

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PH: 850-414-5334

Public Access: <http://etdmrpub.flh-estat.org/>To Track Projects in ETDM: <http://etdmrpub.flh-estat.org/est/index.jsp?startPageId=22>*15000 nuts to hold a car together but it only takes one to spread them all over the road*

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]**Sent:** Friday, June 03, 2011 10:26 AM**To:** McGilvray, Peter; Muller, Matthew**Cc:** help@fla-etat.org**Subject:** Fw: EST Change Request

Approval recommended.

Chris Sands

Staff Programmer

URS Corporation

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(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 06/03/2011 10:25AM-----

To: Chris Sands/Tallahassee/URSCorp@URSCorp

From: Michael Konikoff/Tallahassee/URSCorp

Date: 06/03/2011 07:20AM

Subject: EST Change Request - addition to revision #s

Date and time of Change: 06/03/11 after COB

Category/Components: Tools, Reports

Environment/Product: ETDM-EST

SubVersion Revision #: 12297-12300,12303

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RE: EST Change Request

Page 2 of 2

Bug #(s):
 Bug #1385 AN Package Enhancements, Phase 1: AN Transmittal List report with output to PDF or Excel http://codebase.fla-etdm.org/bugszilla/show_bug.cgi?id=1385
 Bug #2055 AN Package Enhancements, Phase 1: Replace AN Package with uploaded PDF http://codebase.fla-etdm.org/bugszilla/show_bug.cgi?id=2055
 Bug #2060 Database changes to support Bug #2055 - Advance Notification Package Enhancements, Phase 1: Replace AN Package with uploaded PDF http://codebase.fla-etdm.org/bugszilla/show_bug.cgi?id=2060
 Change Description: See bug reports for details.
 Notes: Coordinate changes with Christy - changes for #2060 need to happen first. Also there were several changes that had to be merged around pending changes for Bug #1531 that haven't gone to production yet.
 Completed Testing: Yes.
 Impact Availability? Yes, tomcat restart required.
 Method of verification: See testing notes on bug report.
 Contingency Plan: If a fix is readily available, such as a file or other changes missing from the merge, follow-on with the fix. Otherwise, roll back to previous revision, restart tomcat and reopen bugs.

Michael Konikoff
 URS Corporation Southern
 1625 Summit Lake Drive
 Tallahassee, Florida 32317
 Direct: 850.402.6378
 Office: 850.574.3197
 Fax: 850.205.3246
 Michael_Konikoff@URS Corp.com

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<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

RE: change Request

Page 1 of 2

RE: change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Friday, June 03, 2011 7:19 AM

To: Chris_Sands@URSCorp.com; Muller, Matthew [Matthew.Muller@dot.state.fl.us]

Cc: help@fla-etat.org

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray
Environmental Quality Performance Administrator
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmrpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmrpub.flh-estat.org/est/index.jsp?startPageId=22>

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]

Sent: Friday, June 03, 2011 4:25 AM

To: McGilvray, Peter; Muller, Matthew

Cc: help@fla-etat.org

Subject: Fw: change Request

recommend approval

Chris Sands
Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

---Forwarded by Chris Sands/Tallahassee/URSCorp on 06/03/2011 04:20AM---

To: Michael Konikoff <Michael_Konikoff@urscorp.com>, Chris Sands <Chris_Sands@urscorp.com>

From: Charles Cartee <ccartee@dtsgis.com>

Date: 06/02/2011 03:54PM

Subject: change Request

EST Change Approval Request

Date and time of Change:

<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

RE: change Request

Page 2 of 2

Category/Components: General
Environment/Product: ETDM-EST
SubVersion Revision #: 12295, 12296
Bug #(s): #1486 - Accordion Menus: third level menus do not appear for some users

#1995 - Main Menu: Add pin menu functionality

Description: Fix issue with 3rd level menu, add pin menu functionality
Completed Testing: Yes
Impact Availability? Yes, requires a tomcat restart due to the change in the pageconfig2Dojo.xml file.
Method of verification: See bug description
Contingency Plan: Roll back changes, restart server reopen bugs.

Note: I missed one change in 12295 and had to merge one last bit in 12296

Charles Cartee
Application Developer
Data Transfer Solutions
3680 Avalon Park Blvd., Suite 200
Orlando, FL 32828
(407)-608-7221 Direct line
(407)-382-5222 DTS phone
(407)-382-5420 fax

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RE: EST Change Request

Page 1 of 2

RE: EST Change Request

Muller, Matthew [Matthew.Muller@dot.state.fl.us]

Sent: Wednesday, June 08, 2011 11:30 AM

To: Michael_Konikoff@URSCorp.com; McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Cc: help@fla-etat.org

approved

Matthew Muller

Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5329 | FAX: 850-414-4443
EMAIL: matthew.muller@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmrpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmrpub.flh-estat.org/est/index.jsp?startPageId=22>

From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]

Sent: Wednesday, June 08, 2011 11:23 AM

To: McGilvray, Peter; Muller, Matthew

Cc: help@fla-etat.org

Subject: Fw: EST Change Request

Recommend approval.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
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Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

-----Forwarded by Michael Konikoff/Tallahassee/URSCorp on 06/08/2011 11:22AM -----

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp

From: Stephanie Clemons/Tallahassee/URSCorp

Date: 06/08/2011 08:58AM

cc: Chris Sands/Tallahassee/URSCorp@URSCorp

Subject: EST Change Request

Date and time of Change : 06/8/2011
Category/Components: Interactive Map Viewer UI
Environment/Product: EST
SubVersion Revision #: PreProd Rev #12326 [MK: and 12333]

<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

RE: EST Change Request

Page 2 of 2

Bug #(s): Bug # 2034 - Map Viewer: Project Attachments Tool
Returning Blank Dialog
Change Description: Fixed Project attachments tool so it is no longer returning a blank dialog when a project is clicked.
Completed Testing: Yes.
Impact Availability? Yes, does require a tomcat restart.
Comments: See https://codebase.fla-stat.org/bugszilla/show_bug.cgi?id=2034 for additional details.
Method of verification: Log in and verify the project attachments tool is working for projects and areas that don't have projects.
Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes, restart tomcat and update bug report.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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RE: EST Change Request

Page 1 of 2

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Monday, June 27, 2011 8:16 AM

To: Chris_Sands@URSCorp.com; Muller, Matthew [Matthew.Muller@dot.state.fl.us]

Cc: help@fla-etat.org

approved



Pete McGilvray
Environmental Quality Performance Administrator
Environmental Management Office
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PH: 850-414-5334

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To Track Projects in ETDM: <http://etdmrpub.fla-etat.org/est/index.jsp?startPageId=22>

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From: Chris_Sands@URSCorp.com [mailto:Chris_Sands@URSCorp.com]

Sent: Thursday, June 23, 2011 10:38 AM

To: McGilvray, Peter; Muller, Matthew

Cc: help@fla-etat.org

Subject: EST Change Request

Approval recommended.

EST Change Approval Request

Date and time of Change: [6/23/2011 after COB]

Category/Components: Invoicing

Environment/Product: ETDM-EST

SubVersion Revision #: 12382

Bug #(s): Bug 2076 - Invoicing: General UI: Items should be shown in reverse date order, so that the most recent items are on the top

https://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=2076

Bug 2077 - Invoicing: Remember the agency that the user has selected

https://codebase.fl-a-etat.org/bugzilla/show_bug.cgi?id=2077

Change Description: Reverse ordering for various things in the interface to show most things first, and remembering the chosen agency on the log offline agency activity.

Completed Testing: Yes

Impact Availability? Yes, requires a tomcat restart.

Method of verification: See bug description

Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes, restart tomcat and update bug report.

<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

RE: EST Change Request

Page 1 of 2

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Monday, June 27, 2011 8:15 AM

To: Michael_Konikoff@URSCorp.com; Muller, Matthew [Matthew.Muller@dot.state.fl.us]

Cc: help@fla-etat.org

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray
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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]

Sent: Thursday, June 23, 2011 1:07 PM

To: McGilvray, Peter; Muller, Matthew

Cc: help@fla-etat.org

Subject: EST Change Request

Date and time of Change: 6/23/2011 upon approval

Category/Components: Map Editor

Environment/Product: ETDM-EST

SubVersion Revision #: 12383

Bug #(s): Bug #2082 Project Input: error on map load

https://codebase.flh-estat.org/bugszilla/show_bug.cgi?id=2082

Change Description: Fixed error occurring when Project Input map is opened.

Completed Testing: Yes

Impact Availability? No. Menu template/javascript change only.

Method of verification: See bug report.

Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow on with the fix. Otherwise roll back changes, restart tomcat and update bug report.

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317

<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

**Approved Change Requests
July 1, 2011 – September 30, 2011**

Approved Change Requests
July 1, 2011 – September 30, 2011

RE: EST Change Request

Page 1 of 2

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Thursday, July 14, 2011 3:49 PM

To: Konikoff, Michael [Michael.Konikoff@dot.state.fl.us]

Cc: help@fla-etat.org

approved



Pete McGilvray
Environmental Quality Performance Administrator
Environmental Management Office
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From: Konikoff, Michael
Sent: Thursday, July 14, 2011 3:48 PM
To: McGilvray, Peter
Cc: 'help@fla-etat.org'
Subject: EST Change Request

Date and time of Change: 7/14/2011 after COB or during first opportunity with no active sessions.
Category/Components: Tools
Environment/Product: ETDM-EST
SubVersion Revision #: TBD
Bug #(s): Bug #1931 Make FTA exempt by default on all non-transit projects https://codebase.flh-estat.org/bugzilla/show_bug.cgi?id=1931
Change Description: See bug reports for details.
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Method of verification: Verify using testing notes in bug report.
Note: User Handbook updates are pending.
Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes, restart tomcat and update bug report.

Mike Konikoff

<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

RE: Change Request

Page 1 of 2

RE: Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Friday, July 15, 2011 10:00 AM
To: Michael_Konikoff@URSCorp.com
Cc: help@fla-etat.org

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray
Environmental Quality Performance Administrator
Environmental Management Office
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EMAIL: peter.mcgilvray@dot.state.fl.us

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]
Sent: Friday, July 15, 2011 9:52 AM
To: McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: Change Request

Recommend approval. (Re-forwarding this because the last one had strange formatting).

Michael Konikoff
URS Corporation Southern
1625 Summit Lake Drive
Tallahassee, Florida 32317
Direct: 850.402.6378
Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 07/15/2011 09:51AM---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp
From: Mike Esser/Tallahassee/URSCorp
Date: 07/15/2011 07:26AM
Subject: Change Request

EST Change Approval Request

<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

RE: Change Request

Page 2 of 2

Date and time of Change: 7/15/2011 8:00 am
Category/Components: EST Online Help
Environment/Product: ETDM-EST
SubVersion Revision #:
Bug #(s): https://codebase.fla-etat.org/bugzilla/show_bug.cgi?id=1373
Change Description: Update Help System
Completed Testing: Yes
Impact Availability? no restart required
Comments: The contents of the NetHelp directory located
in /home/upload/etdmDocs/est/help/EST_Help/NetHelp need to be moved to Prod
Method of verification: Check help link
Contingency Plan: Roll back to previous revision and reopen bug

Michael S. Esser
URS Corporation
1625 Summit Lake Drive
Tallahassee, Florida 32317
850.574.3197 - Main
850.402.6321 - Direct
850.509.1501 - Cell

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RE: EST Change Approval Request

Page 1 of 1

RE: EST Change Approval Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Friday, July 15, 2011 7:24 AM

To: christym@geoplan.ufl.edu; help@fla-etat.org

approved

Before printing this e-mail, think if it is necessary.

Pete McGilvray
Environmental Quality Performance Administrator
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
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EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:
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PH: 850-414-5334
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To Track Projects In ETDM: <http://etdmpub.flh-estat.org/est/Index.jsp?startPageId=22>

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-----Original Message-----

From: christym@geoplan.ufl.edu [<mailto:christym@geoplan.ufl.edu>]

Sent: Thursday, July 14, 2011 5:48 PM

To: McGilvray, Peter; help@fla-etat.org

Subject: EST Change Approval Request

EST Change Approval Request

Date and time of Change: 07/14/11, 5:50pm
Category/Components: Database Administration
Environment/Product: ETDM-EST
SubVersion Revision #: N/A, database only
Bug #(s):
http://codebase.flh-estat.org/bugzilla/show_bug.cgi?id=1932

Change Description: Fixing a bug in the ETAT review notification process to ensure that all notifications are being logged properly and as needed for accurate performance measures reporting.

Completed Testing: Yes
Impact Availability? No
Method of verification: All affected objects (views, triggers, etc) will be recompiled as needed.
Contingency Plan: If needed, can roll back changes.

<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

RE: EST Change Request

Page 1 of 2

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Friday, July 15, 2011 3:50 PM

To: Konikoff, Michael [Michael.Konikoff@dot.state.fl.us]

Cc: help@fla-etat.org

approved

 Before printing this e-mail, think if it is necessary. 

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

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Environmental Screening Tool Help Desk:

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PH: 850-414-5334

Public Access: <http://etdmrpub.flh-dot.org/>To Track Projects in ETDM: <http://etdmrpub.flh-dot.org/est/index.jsp?startPageId=22>*15000 nuts to hold a car together but it only takes one to spread them all over the road*

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From: Konikoff, Michael**Sent:** Friday, July 15, 2011 3:50 PM**To:** McGilvray, Peter**Cc:** 'help@fla-etat.org'**Subject:** EST Change Request

Date and time of Change: 7/15/2011 after COB or during first opportunity with no active sessions.

Category/Components: EDMS Integration

Environment/Product: ETDM-EST

SubVersion Revision #: TBD

Bug #(s):

Bug #1972 EDMS: Auto-generated reports are incorrect when multiple are generated in the same process https://codebase.flh-dot.org/bugzilla/show_bug.cgi?id=1972

Bug #1974 EDMS: EDMS Queue: Missing Agency Purpose and Need Reviews section is empty in summary report PDF https://codebase.flh-dot.org/bugzilla/show_bug.cgi?id=1974

Change Description: See bug reports for details.

Completed Testing: Yes.

Impact Availability? Yes, tomcat restart required.

Method of verification: Verify using testing notes in bug report.

Note: EDMS queue will be updated incrementally and files checked manually before being released to EDMS.

<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

RE: EST Change Request

Page 2 of 2

Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes, restart tomcat and update bug report.

Mike Konikoff
ETDM Tech Support
FDOT Central EMO
850-414-5334

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<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

RE: EST Change Request

Page 1 of 2

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]
Sent: Thursday, July 21, 2011 4:35 AM
To: Chris_Sands@URSCorp.com; Muller, Matthew [Matthew.Muller@dot.state.fl.us]
Cc: help@fla-etat.org

approved

Peter McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

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Tallahassee, FL 32399-0450

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Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmpub.flh-estat.org/>

<SPAN style="FONT-SIZE: 9pt; COLOR: #1f497d; FONT-FAMI

From: Chris_Sands@URSCorp.com [Chris_Sands@URSCorp.com]
Sent: Wednesday, July 20, 2011 4:42 PM
To: Muller, Matthew; McGilvray, Peter
Cc: help@fla-etat.org
Subject: Fw: EST Change Request

Approval recommended.

Chris Sands

<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fA...> 11/2/2011

RE: EST Change Request

Page 2 of 2

Staff Programmer
URS Corporation
1625 Summit Lake Drive #200
Tallahassee, FL 32317
(850) 574-3197

-----Forwarded by Chris Sands/Tallahassee/URSCorp on 07/20/2011 04:41PM -----

To: Chris Sands/Tallahassee/URSCorp@URSCorp
From: Stephanie Clemons/Tallahassee/URSCorp
Date: 07/20/2011 04:09PM
cc: Michael Konikoff/Tallahassee/URSCorp@URSCorp
Subject: EST Change Request

Date and time of Change : 07/20/2011
Category/Components: Reports: Performance Monitoring
Environment/Product: EST
SubVersion Revision #: PreProd Rev #12468
Bug #(s): Bug # 2099 - Agency Feedback Report: Agency
Activities Section is Missing Text
Change Description: Reformatted table in PDF to show missing text.
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.floratat.org/bugszilla/show_bug.cgi?id=2099 for additional details.
Method of verification: Log in and verify the text is appearing correctly in the report.
Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes and update bug report.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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RE: EST Change Request

Page 1 of 1

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Wednesday, August 03, 2011 2:15 AM

To: Konikoff, Michael [Michael.Konikoff@dot.state.fl.us]

Cc: help@fla-etat.org

approved

Peter McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building

Tallahassee, FL 32399-0450

PH: 850-414-5330 | CELL: 850-519-4446 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmouib.fl-a-etat.org/>

<SPAN style="FONT-SIZE: 9pt; COLOR: #1f497d; FONT-FAMI

From: Konikoff, Michael

Sent: Tuesday, August 02, 2011 1:58 PM

To: McGilvray, Peter

Cc: 'help@fla-etat.org'

Subject: EST Change Request

Date and time of Change: 08/02/2011 upon approval.

Category/Components: Reports

Environment/Product: ETDM-EST

SubVersion Revision #: TBD

Bug #(s):

Bug #2104 Project Commitments / Responses report: Wrong text in section header on

PDF https://codebase.fl-a-etat.org/bugszilla/show_bug.cgi?id=20

Change Description: See bug report for details.

Completed Testing: Yes.

Impact Availability? No, template change only.

Method of verification: Verify using testing notes in bug report.

Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes, restart tomcat and update bug report.

Mike Konikoff

ETDM Tech Support

FDOT Central EMO

850-414-5334

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmouib.fl-a-etat.org/>

<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

RE: EST Change Request

Page 1 of 2

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Monday, August 08, 2011 1:47 PM

To: Michael_Konikoff@URSCorp.com

Cc: help@fla-etat.org

approved



***** Before printing this e-mail, think if it is necessary. *****

Pete McGilvray

Environmental Quality Performance Administrator

Environmental Management Office

Florida Department of Transportation

605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450

PH: 850-414-5330 | FAX: 850-414-4443

EMAIL: peter.mcgilvray@dot.state.fl.us

Environmental Screening Tool Help Desk:

EMAIL: help@fla-etat.org

PH: 850-414-5334

Public Access: <http://etdmrpub.flh-estat.org/>To Track Projects in ETDM: <http://etdmrpub.flh-estat.org/est/index.jsp?startPageId=22>*15000 nuts to hold a car together but it only takes one to spread them all over the road*

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From: Michael_Konikoff@URSCorp.com [mailto:Michael_Konikoff@URSCorp.com]**Sent:** Monday, August 08, 2011 8:57 AM**To:** McGilvray, Peter**Cc:** help@fla-etat.org**Subject:** Fw: EST Change Request

Recommend approval.

Michael Konikoff

URS Corporation Southern

1625 Summit Lake Drive

Tallahassee, Florida 32317

Direct: 850.402.6378

Office: 850.574.3197

Fax: 850.205.3246

Michael_Konikoff@URSCorp.com

---Forwarded by Michael Konikoff/Tallahassee/URSCorp on 08/08/2011 08:56AM---

To: Michael Konikoff/Tallahassee/URSCorp@URSCorp**From:** Stephanie Clemons/Tallahassee/URSCorp**Date:** 08/04/2011 01:06PM**cc:** Chris Sands/Tallahassee/URSCorp@URSCorp**Subject:** EST Change Request**Date and time of Change :** 08/04/2011<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 11/2/2011

RE: EST Change Request

Page 2 of 2

Category/Components: Help: ETDM Library
Environment/Product: EST
SubVersion Revision #: PreProd Rev #12547
Bug #(s): Bug # 2078 - ETDM Library: Default Mode When Loading
Should Require a Selection
Change Description: User has to actually submit the form before any documents are returned
Completed Testing: Yes.
Impact Availability? No, does not require a tomcat restart.
Comments: See https://codebase.fla-stat.org/bugszilla/show_bug.cgi?id=2078 for additional details.
Method of verification: Log in and verify the ETMD Library is functioning correctly.
Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes and update bug report.

Thanks,
Stephanie Clemons
URS-Tallahassee
1625 Summit Lake Drive
Tallahassee, FL 32317
Direct: 850.402.6340
Main: 850.574.3197

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RE: EST Change Request

Page 1 of 1

RE: EST Change Request

Muller, Matthew [Matthew.Muller@dot.state.fl.us]

Sent: Friday, August 19, 2011 1:35 PM

To: Sands, Chris; help help@fla-etat.org (help@fla-etat.org)

approved

Matthew Muller

Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5329 | FAX: 850-414-4443
EMAIL: matthew.muller@dot.state.fl.us

Environmental Screening Tool Help Desk:

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PH: 850-414-5334

Public Access: <http://etdmpublic.fl-a-etat.org/>

To Track Projects in ETDM: <http://etdmpublic.fl-a-etat.org/est/index.jsp?startPageId=22>

From: Sands, Chris [mailto:chris.sands@urs.com]

Sent: Friday, August 19, 2011 1:32 PM

To: Muller, Matthew; help help@fla-etat.org (help@fla-etat.org)

Subject: EST Change Request

Date and time of Change : 08/19/2011 upon approval

Category/Components: Help: ETDM Library

Environment/Product: EST

SubVersion Revision #: PreProd Rev #

Bug #(s): Bug # 2109 - ETDM Library: Cannot delete library files

Change Description: Updated reference to Event object to CalendarEvent.

Completed Testing: Yes.

Impact Availability? No, does not require a tomcat restart.

Comments:

Method of verification: Matt Muller has a specific file he would like deleted. Use it to test functionality.

Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes and update bug report.

Chris Sands

chris_sands@urs.com

ETDM Help Desk

phone: (850) 414-5334

help@fla-etat.org

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RE: EST Change Request

Page 1 of 2

RE: EST Change Request

Muller, Matthew [Matthew.Muller@dot.state.fl.us]

Sent: Friday, August 26, 2011 3:41 PM

To: Konikoff, Michael

Cc: help@fla-etat.org

approved

Matthew Muller

Technology Resource Manager
Environmental Management Office
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605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5329 | FAX: 850-414-4443
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Public Access: <http://etdmrpub.flh-estat.org/>

To Track Projects in ETDM: <http://etdmrpub.flh-estat.org/est/index.jsp?startPageId=22>

From: Michael_Konikoff@URS Corp.com [mailto:Michael_Konikoff@URS Corp.com]

Sent: Friday, August 26, 2011 3:41 PM

To: Muller, Matthew

Cc: help@fla-etat.org

Subject: EST Change Request

Date and time of Change : 08/26/2011 after COB

Category/Components: Reports

Environment/Product: ETDM-EST

SubVersion Revision #: TBD

Bug #(s):

Bug #2119 - CCI Report: Make Report button not enabled on CCI Report by Region when it should be https://codebase.flh-estat.org/bugzilla/show_bug.cgi?id=2119

Bug #2120 - CCI Report: Broken link to map image https://codebase.flh-estat.org/bugzilla/show_bug.cgi?id=2120

Change Description: Fixed some problems with CCI Report.

Completed Testing: Yes.

Impact Availability? Yes, tomcat restart required.

Method of verification: Verify output in CCI report.

Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes and update bug report.

Michael Konikoff
URS Corporation Southern
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Office: 850.574.3197
Fax: 850.205.3246
Michael_Konikoff@URS Corp.com

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RE: EST Change Request

Page 1 of 2

RE: EST Change Request

Muller, Matthew [Matthew.Muller@dot.state.fl.us]

Sent: Monday, August 29, 2011 3:37 PM

To: Beers, Bill; help@fla-etat.org

approved

Matthew Muller

Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
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EMAIL: matthew.muller@dot.state.fl.us

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From: Beers, Bill [mailto:bill.beers@urs.com]

Sent: Monday, August 29, 2011 3:02 PM

To: help@fla-etat.org

Subject: EST Change Request

Date and time of Change : 08/29/2011 after COB
Category/Components: Map Viewer/Editor and dependent bugs
Environment/Product: ETDM-EST
SubVersion Revision #: 12719, 12720, 12721, 12724, 12725 (possibly others as we go through final testing on pre-prod, will update change request if need be)
Bug #(s):
1994 Map Editor
2028 CCI Editor
2102 Google Maps Street View
2121 CCI Report
2070 map zoom double-click handler persistent
1007 Input Viewer: New Projects Don't Load (Old bug on old map editor no longer applicable now that it's been replace)
2101 Add zoom out tool
2069 Layer Search
2048 Map image disappears after closing or moving UI dialogs
1853 Milepost tool throws error
2039 Measure tool and unit selection
2091 Map Viewer: Update UI and Dialog for FDOT Milepost / Roadway Info Tool
2100 Map Viewer: Zoom Tool not Zooming to Selected Location
2110 Add Community to Site Search Index (PARTIAL RESOLUTION-SEE BUG FOR ADDITIONAL REQUIREMENTS)
2058 Select tool should work with single-click as well as current drag-box method
2123 CCI: Editing tool: Disable attribute editing

Change Description: Release of map editor, and a slew of bugs dependent on changes made during the development of the editor.

Completed Testing: Yes.

Impact Availability? Yes, tomcat restart required.

Method of verification: Verify following functions:

1994 Map Editor: Create a test project with at least one alternative (or use

<https://mail.urs.com/owa/?ae=Item&t=IPM.Note&id=RgAAAABrMDNWgO9ESYx%2fa...> 9/27/2011

RE: EST Change Request

Page 2 of 2

an existing test project)
2028 CCI Editor: Create a new community
2102 Google Maps Street View: Use the street view tool
2121 CCI Report: Verify that CCI report functions as expected
2101 Add zoom out tool: Text zoom out by drawing box, and by double-clicking
2069 Layer Search: Search for map layers in current issue map, and for layers that don't appear in map; verify that expected behavior occurs
2039 Measure tool and unit selection: verify that measure tool works as expected
2100 Map Viewer: Zoom Tool not Zooming to Selected Location-verify that map draws in generally the same area as the "zoom box"
2110 Add Community to Site Search Index: Verify ability to search by community.
2123 CCI: Editing tool: Disable attribute editing: verify that CCI editor in main EST allows editing of name, background and goals only.
2070 map zoom double-click handler persistent: verify that double-click only zooms the map when the Zoom In button is active.
2048 Map image disappears after closing or moving UI dialogs: verify in IE7 that moving or closing a dialog windows (particularly the new ones for editing) doesn't cause the map to disappear.
2058 Select tool should work with single-click as well as current drag-box method: verify that the select tool allows you to select by single click
1853 Milepost tool throws error: Verify ability to use Extract
2091 Map Viewer: Update UI and Dialog for FDOT Milepost / Roadway Info Tool:
Nothing to test

Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes and update appropriate primary bug report

Bill Beers, GISP
Project Manager
URS Corporation
1625 Summit Lake Drive, Suite 200
Tallahassee, FL 32317
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850-402-6376 (Direct)
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bill.beers@urs.com <<<< Please note that I have a new email address.

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RE: EST Change Request

Page 1 of 2

RE: EST Change Request

Muller, Matthew [Matthew.Muller@dot.state.fl.us]

Sent: Tuesday, August 30, 2011 3:00 PM

To: Beers, Bill; help@fla-etat.org

approved

Matthew Muller

Technology Resource Manager
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
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EMAIL: matthew.muller@dot.state.fl.us

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Public Access: <http://etdmrpub.flh-estat.org/>To Track Projects in ETDM: <http://etdmrpub.flh-estat.org/est/index.jsp?startPageId=22>

From: Beers, Bill [mailto:bill.beers@urs.com]**Sent:** Tuesday, August 30, 2011 2:13 PM**To:** help@fla-etat.org**Subject:** EST Change Request

Date and time of Change : 08/30/2011 after COB
Category/Components: Map Viewer/Project Editor
Environment/Product: ETDM-EST
SubVersion Revision #: Pre-Prod Revision 12769
Bug #(s):
Bug 2131 - Map Editor: Unable to delete digitized points

Change Description: Bug fix related to yesterday's deployment of the map editor
Completed Testing: Yes.
Impact Availability? Yes, tomcat restart required.
Method of verification: Verify ability to delete point (as well as polygon and segment) project features using project editor
Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes and update appropriate primary bug report

Bill Beers, GISP
Project Manager
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Tallahassee, FL 32317
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850-402-6376 (Direct)
850-322-8760 (Mobile)

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RE: EST Change Request

Page 1 of 2

RE: EST Change Request

McGilvray, Peter [Peter.McGilvray@dot.state.fl.us]

Sent: Friday, September 16, 2011 3:05 PM

To: Beers, Bill; help@fla-etat.org

approved



Before printing this e-mail, think if it is necessary.

Pete McGilvray

Environmental Quality Performance Administrator
Environmental Management Office
Florida Department of Transportation
605 Suwannee Street | MS 37 | Burns Building Tallahassee, FL 32399-0450
PH: 850-414-5330 | FAX: 850-414-4443
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15000 nuts to hold a car together but it only takes one to spread them all over the road

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From: Beers, Bill [mailto:bill.beers@urs.com]

Sent: Friday, September 16, 2011 3:03 PM

To: help@fla-etat.org

Subject: EST Change Request

Date and time of Change : 9/16/2011 at earliest convenience
Category/Components: Map Viewer/Measure Tool
Environment/Product: ETDM-EST
SubVersion Revision #: 12059 (Pre-Prod)
Bug #(s): Bug 2141 - JavaScript error "'data(...).options' is null or not an object" when zooming after pan
Change Description: Bug fix to resolve problems with jQuery UI draggability and its effects on the Pan and Zoom tools.
Completed Testing: Yes.
Impact Availability? No, minor change to JavaScript library only.
Method of verification: Use the Pan tool to pan the map, then after map refreshes, use the Zoom tool to zoom the map. Verify that referenced js error doesn't occur.
Contingency Plan: If a fix is readily available, such as a missing file or other changes missing from the merge, follow-on with the fix. Otherwise roll back changes and update appropriate bug report.

Bill Beers, GISP
Project Manager

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RE: EST Change Request

Page 1 of 1

RE: EST Change Request

Muller, Matthew [Matthew.Muller@dot.state.fl.us]

Sent: Friday, September 23, 2011 3:44 PM

To: Beers, Bill; Help [help@fla-etdm.org]

approved

Matthew Muller

Technology Resource Manager

Environmental Management Office

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Public Access: <http://etdmpub.flh-est.org/>To Track Projects in ETDM: <http://etdmpub.flh-est.org/est/index.jsp?startPageId=22>

From: Beers, Bill [mailto:bill.beers@urs.com]**Sent:** Friday, September 23, 2011 3:44 PM**To:** Help**Subject:** EST Change Request

Date and time of Change: 09/23/2011

Category/Components: Interactive Map Viewer, General Site

Environment/Product: ETDM-EST

Subversion Revision #: Pre-Prod # 12915

Bug #: Bug 2102—Project Header "mailto" format fix

Untracked—correct spelling of "Street View" from "Street view"

Completed Testing: Yes

Impact Availability? Yes, Tomcat restart required for library to be re-cached.

Method of verification: See testing notes in bug.

Contingency Plan: Roll back changes, restart Tomcat, update bug report.

Bill Beers, GISP

Project Manager

URS Corporation

1625 Summit Lake Drive, Suite 200

Tallahassee, FL 32317

850-574-3197 (Office)

850-402-6376 (Direct)

850-322-8760 (Mobile)

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Maintenance Log

January 10, 2010 – August 31, 2011

The table below provides details of items tracked in Bugzilla between January 1, 2010, and September 30, 2011.

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
17	major	P1	Chris Sands	CLOSED	FIXED	default to "Confidential" for "Historic and Archaeological Sites" reviews
74	normal	P2	Mike Konikoff	NEW		EST Site Map - Extract Project features not working
83	normal	P2	Mike Konikoff	CLOSED	FIXED	Integrated Mapper: Maps/Edit Map Features/Project input error
84	normal	P2	Mike Konikoff	CLOSED	FIXED	Integrated Mapper: Maps/Edit Map Features/Community Input error
129	normal	P1	Mike Konikoff	RESOLVED	FIXED	Agency / Issue Matrix
172	normal	P2	Christy	CLOSED	FIXED	Fix Summary Report Notifications
219	enhancement	P3	Christy	CLOSED	FIXED	Trigger email notification on Prj Review Extension
265	normal	P2	Stephanie Clemons	NEW		SEND EMAIL Tool produced error but still sent email
272	normal	P2	Chris Sands	ASSIGNED		Need to persist sort order on PDF Reports
288	normal	P2	Mike Konikoff	VERIFIED	FIXED	Only display Org as "Missing" if it has active reviewers associated with it
292	normal	P2	Mike Konikoff	NEW		Fix error message for project with no features when status updated to "Ready for GIS Analysis"
328	normal	P2	Christy	ASSIGNED		Need T_PURPOSE_NEED_REVIEW_NEW unique constraint
329	normal	P2	Christy	CLOSED	FIXED	Updating Automatic Summary Report Available email
345	enhancement	P2	Christy	CLOSED	WORKSFORME	Add a spot for a person's title in the create user form
358	normal	P2	Christy	CLOSED	FIXED	change ETAT Members to ETAT Member Primary
365	normal	P2	Mike Konikoff	VERIFIED	FIXED	Add link to library copy of Form SF-424
374	normal	P2	Chris Sands	CLOSED	INVALID	Remove unnecessary buttons from top navigation bar
381	normal	P2	Mike Konikoff	NEW		status doesn't insert for polygons to t_analysis_queue
404	normal	P2	Christy	CLOSED	DUPLICATE	Summary Report Publication/Re-publication reminder emails
446	normal	P2	Mike Konikoff	RESOLVED	INVALID	Log modifications made to ETDM projects by adm/dev team
506	normal	P2	Stephanie Clemons	NEW		Purpose and Need Review Form - NonUniqueResultException

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
520	enhancement	P4	Chris Sands	RESOLVED	FIXED	Enhancement: Add Reminder Email to Calendar Registration
568	normal	P2	Mike Konikoff	VERIFIED	FIXED	Correct Contact list
573	normal	P3	Charles Cartee	CLOSED	FIXED	Performance: Issue Tracking Summary Report: Need to be able to click on Issue to get details
588	normal	P2	Mike Konikoff	CLOSED	FIXED	EDMS Integration - Events Attachments
589	normal	P2	Mike Konikoff	CLOSED	FIXED	EDMS Integration - Auto-Generation of Documents
590	normal	P2	Mike Konikoff	CLOSED	FIXED	EDMS Integration - Updating Obsolete Records to EDMS
603	normal	P2	Chris Sands	CLOSED	FIXED	Update Contact Info - EST
604	normal	P2	Chris Sands	CLOSED	FIXED	Update Contact Info - ETDM Public Site
618	normal	P2	Mike Konikoff	CLOSED	FIXED	EDMS - Importing Existent Project Document Attachments
630	normal	P2	Stephanie Clemons	CLOSED	FIXED	Document Project Attachments
638	normal	P2	Chris Sands	ASSIGNED		Convert Contacts page to data-driven report, instead of static html report
647	normal	P2	Mike Konikoff	VERIFIED	FIXED	Add Planning Org and Plan ID to Project Header
667	normal	P1	Mike Esser	CLOSED	FIXED	Show users with no enabled identities in search results page
673	normal	P2	Mike Konikoff	CLOSED	FIXED	EDMS - FTP Invoicings
677	normal	P2	Chris Sands	ASSIGNED		re-factor TranProjContact to use OrgUser for 'Assign Project Manager' and related pages
693	normal	P2	Christy	CLOSED	FIXED	Integrated Mapper: TOC w/nestled folders
697	enhancement	P1	Christy	CLOSED	FIXED	Send new user e-mail after jurisdictional authority assigned, instead of after user account created
698	enhancement	P1	Christy	REOPENED		Migrate data from T_PROJECT_CONTACT to T_PROJECT_AUTHORITY
706	normal	P2	Stephanie Clemons	REOPENED		MPO Primary Roles Not Listed on ETAT Contact List / Send Email to User Groups
749	normal	P2	Christy	REOPENED		Database: Additional summary DOE records to be cleaned that were not captured by Bug #464

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
788	normal	P2	Charles Cartee	CLOSED	FIXED	Performance: Surveys: Several fixes as from Charlotte's feedback
789	normal	P2	Stephanie Clemons	VERIFIED	INVALID	Add a New FAQ to Handle Security Certificate Error
798	enhancement	P2	Christy	CLOSED	FIXED	Welcome E-mail: Use links to public library blobs instead of attachments
840	normal	P5	Charles Cartee	CLOSED	FIXED	CCI Enhancement:: This will break out the major areas and be a kind of global bug once it's under active development.
844	normal	P2	Christy	CLOSED	FIXED	Database: Add condition to trigger enforcing non-primary ETAT Members are read-only
858	normal	P2	Mike Konikoff	CLOSED	FIXED	Seeming role-based failure of upload docs page
859	normal	P2	Christy	REOPENED		ISDM Schema
885	normal	P2	Christy	CLOSED	FIXED	Summary Report Edited Emails: Enhancements
900	enhancement	P2	Diane Ripandelli	CLOSED	INVALID	AN/Federal Consistency: Create new sections for Federal Consistency review
904	normal	P2	Mike Esser	NEW		"Eliminated Alternative" Documentation Needed.
928	critical	P2	Christy	CLOSED	FIXED	Database: CCI Changes: Several changes needed for the new CCI Digitizing tool
954	normal	P2	Christy	CLOSED	INVALID	Database: CCI: Username is in the dev schema but not in the stage or prod schema.
968	enhancement	P2	Mike Konikoff	VERIFIED	FIXED	EDMS - add more log output to log file and e-mail
982	normal	P2	Mike Konikoff	CLOSED	FIXED	Security: Restrict roles that can send project out for ETAT Review
987	enhancement	P2	Mike Konikoff	CLOSED	FIXED	ISDM: Security Roles Spreadsheet Generation
998	normal	P2	Christy	CLOSED	DUPLICATE	Database: Add history and milestone support to analysis areas
1006	enhancement	P2	Mike Konikoff	VERIFIED	FIXED	AN/Federal Consistency: Add New Organizations for AN and State Clearinghouse Contacts
1007	minor	P2	Bill Beers	CLOSED	FIXED	Input Viewer: New Projects Don't Load.
1012	normal	P1	Christy	CLOSED	FIXED	AN/Federal Consistency - Database: Minor updates to Advance Notification e-mail text

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1015	normal	P2	Chris Sands	RESOLVED	FIXED	AN/Federal Consistency: Updates to Comment on AN Package form/report
1028	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Integrated Map Viewer: Tool to output Layer Information to Database or Excel
1039	normal	P2	Charles Cartee	CLOSED	FIXED	CCI: Several issues Reported during testing
1047	enhancement	P2	Mike Konikoff	REOPENED		Project Manager Role - Create new users
1048	normal	P2	Bill Beers	CLOSED	FIXED	AN/Federal Consistency: Project-specific Users: Tool accesses
1052	enhancement	P1	Christy	CLOSED	FIXED	AN/Federal Consistency: Project-specific AN recipients - Database
1063	major	P2	Charles Cartee	CLOSED	FIXED	CCI: Report: The html and pdf versions of the report should look the same (and have a new layout/color scheme)
1066	enhancement	P1	Christy	CLOSED	FIXED	AN/Federal Consistency: Database: Database changes to support introduction to environmental information in AN package
1074	minor	P3	Mike Konikoff	CLOSED	FIXED	Manage Users: fix e-mail validator
1077	normal	P2	Mike Konikoff	NEW		Class Of Action: Categorical Exclusion
1083	blocker	P1	Christy	CLOSED	FIXED	T_Orgs - New records
1109	normal	P1	Mike Konikoff	NEW		Filtering Organization "Types" By Context
1134	enhancement	P2	Christy	RESOLVED	FIXED	Database: Remainder Unpublished Initial Summary Report
1146	normal	P2	Christy	CLOSED	FIXED	AN/Federal Consistency: Notification log populated incorrectly for some notification types
1151	normal	P2	Stephanie Clemons	NEW		Microsoft Office 2007 - New File Extensions
1154	enhancement	P2	Bill Beers	CLOSED	INVALID	AN/Federal Consistency: Allow authorized non-admin to update contact's jurisdiction and authority
1162	normal	P2	Bill Beers	ASSIGNED		GIS Analysis: Print button generates page with results cut off
1164	normal	P2	Chris Sands	CLOSED	FIXED	Reports: Agency Comments - Purpose & Need: Exclude non-reviewing agencies from Missing Agency Purpose and Need Reviews
1167	normal	P2	Mike Konikoff	CLOSED	FIXED	Project Milestone Needs Report: Modifications Needed for "Project Development" Phase

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1169	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Performance Measures: Quality Assurance Report: Q5 and Q6
1192	normal	P2	Charles Cartee	CLOSED	FIXED	Reports: CCI Report: The community name does not appear on the CCI Report.
1255	normal	P2	Charles Cartee	CLOSED	FIXED	CCI tool in map viewer dead ends in Edit Community Attributes
1260	normal	P2	Charles Cartee	CLOSED	FIXED	PM: Surveys: Add a reporting date range to the surveys.
1261	normal	P2	Charles Cartee	CLOSED	DUPLICATE	PM: Summary Report: Survey related measures: These need to be updated to work with the new survey reporting date range.
1263	normal	P2	Charles Cartee	CLOSED	FIXED	PM:Survey:Create/edit Tool (Admin only): Add functionality to delete questions and responses from a survey.
1266	normal	P2	Chris Sands	CLOSED	FIXED	Assign Project Manager: Existing Managers are not Updated
1268	normal	P2	Charles Cartee	CLOSED	FIXED	PM: Survey Enhancement
1273	enhancement	P2	Stephanie Clemons	CLOSED	FIXED	SCE Evaluation Participation Report
1281	enhancement	P1	Bill Beers	CLOSED	DUPLICATE	Project Input: implement in integrated map Edit tab
1282	normal	P2	Stephanie Clemons	CLOSED	FIXED	SIS - Add SIS to all Reports That Display the Alt Description
1309	enhancement	P2	Bill Beers	NEW		AN/Federal Consistency: Allow AN preparers to extract AN distribution lists
1314	normal	P2	Bill Beers	CLOSED	INVALID	AN/Federal Consistency: Transmittal List form allows invalid hardcopy recipient role to be input
1316	normal	P2	Bill Beers	CLOSED	FIXED	Manage Users: Updating user name causes name prefix to be lost
1337	enhancement	P2	Mike Esser	NEW		Admin Tools: Site usage
1354	normal	P2	Christy	CLOSED	FIXED	New Automatic Emails
1356	normal	P2	Bill Beers	NEW		Data Cleaning: Some names need clean up
1373	enhancement	P2	Mike Esser	REOPENED		Online Help: update online help with latest changes
1385	enhancement	P2	Mike Konikoff	CLOSED	FIXED	AN Package Enhancements, Phase 1: AN Transmittal List report with output to PDF or Excel
1387	normal	P2	Stephanie Clemons	NEW		Describe Direct Effects: Intermittent NoDefaultProjectException error

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1389	normal	P2	Chris Sands	ASSIGNED		Tools: Maintain Project Diary: Assign Project Manager: New validation rule for PM role
1390	enhancement	P2	Mike Konikoff	CLOSED	INVALID	ISDM: Projects Needing Review enhancements: Design Document
1391	enhancement	P1	Christy	CLOSED	FIXED	AN/Federal Consistency: Include project-specific users in mailing labels for AN hardcopy recipients
1403	enhancement	P2	Stephanie Clemons	CLOSED	FIXED	Submit Community and Environmental Review Form
1412	enhancement	P1	Stephanie Clemons	CLOSED	FIXED	Comments and Recommendations Report
1414	enhancement	P2	Stephanie Clemons	CLOSED	FIXED	Email for Password recovery
1415	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Login and website interface
1417	enhancement	P2	Stephanie Clemons	CLOSED	FIXED	Contact Page
1418	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Submit District Response
1420	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Map Viewer
1421	enhancement	P2	Stephanie Clemons	CLOSED	FIXED	Welcome Page
1422	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Attach Documents
1429	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Request Search
1430	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Request Input Form
1431	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Manage Community and Environmental Screening
1434	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Print Hard Copy Maps
1439	enhancement	P2	Stephanie Clemons	CLOSED	FIXED	GIS Analysis Report
1440	enhancement	P2	Stephanie Clemons	CLOSED	FIXED	My GIS Analysis Report
1441	major	P2	Chris Sands	RESOLVED	FIXED	Update .mxd files for hardcopy maps
1444	enhancement	P1	Mike Konikoff	ASSIGNED		Reports > Project Diary > Project Schedule: add function for exporting to Excel
1447	enhancement	P2	Christy	CLOSED	FIXED	Adding fields to track hardcopy map selection in .AN Package
1450	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Request Report

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1451	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Glossary
1452	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Acronyms
1453	enhancement	P1	Christy	ASSIGNED		Notifications
1459	normal	P2	Diane Ripandelli	CLOSED	FIXED	User guide
1460	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Feedback
1461	enhancement	P2	Christy	CLOSED	FIXED	Close review period
1462	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Submit Statewide Response
1465	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Hardcopy Maps Triggers
1466	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Off-line Review Package
1472	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Facility Input Form
1473	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Publish C&E Review Package
1474	enhancement	P5	Chris Sands	CLOSED	FIXED	Hardcopy Map backend creation on Belikin server
1478	enhancement	P2	Chris Sands	REOPENED		Activity Batch Upload tool: Update the spreadsheet to add the new activity "ETDM Project Review" and enforce the data validation
1479	enhancement	P2	Stephanie Clemons	CLOSED	FIXED	GIS Analysis Report - Checkboxes
1480	enhancement	P2	Bill Beers	ASSIGNED		GIS analysis report - checkboxes
1486	minor	P5	Charles Cartee	CLOSED	FIXED	Accordion Menus: third level menus do not appear for some users
1487	enhancement	P5	Charles Cartee	CLOSED	FIXED	Invoices: Batch Import: Add a way to track imported activities as a batch.
1489	normal	P2	Mike Konikoff	CLOSED	FIXED	AN/Federal Consistency: Projects Needing Review: FC Reviewed column shows incorrect value in some cases
1498	enhancement	P1	Christy	CLOSED	FIXED	Welcome Email
1499	enhancement	P5	Mike Konikoff	CLOSED	FIXED	Request Header
1503	enhancement	P1	Christy	CLOSED	FIXED	History tables
1505	enhancement	P2	Mike Konikoff	CLOSED	FIXED	FAQ

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1506	enhancement	P2	Mike Konikoff	CLOSED	FIXED	SIS-EST Library
1507	enhancement	P5	Mike Konikoff	CLOSED	FIXED	Request Selection Wizard: C&E Screening Status Filter Not Working Correctly
1508	enhancement	P5	Christy	CLOSED	FIXED	Database Changes
1511	enhancement	P5	Mike Konikoff	CLOSED	FIXED	Update Contact Information
1512	normal	P5	Mike Konikoff	CLOSED	FIXED	Projects Needing Review: not showing all alts for agencies with FC Review responsibility
1529	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Metadata link for GIS Reports
1531	enhancement	P3	Bill Beers	REOPENED		AN/Federal Consistency: Allow AN preparers to batch upload AN Transmittal lists
1534	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Assign SIS Tech Reviewer to a request
1537	normal	P2	Bill Beers	NEW		AN/Federal Consistency: contact list can't be deleted as long as AN recipients are selected from it
1544	enhancement	P5	Chris Sands	CLOSED	FIXED	Hardcopy Maps throws an error when project has no terminii
1547	enhancement	P5	Chris Sands	CLOSED	FIXED	Hardcopy Map: Arcmap instance overlap
1549	enhancement	P5	Bill Beers	CLOSED	INVALID	AN/Federal Consistency: Javascript errors when contact names have quotation marks
1550	enhancement	P2	Bill Beers	CLOSED	INVALID	AN/Federal Consistency: Update Account Information: Javascript errors when contact names have quotation marks
1552	normal	P5	Christy	CLOSED	FIXED	DB: SCE Evaluation Participation Report - Views
1557	enhancement	P5	Lance Barbour	ASSIGNED		Enhancements to Quarterly Participation Report
1560	enhancement	P5	Mike Esser	ASSIGNED		Training Post Tests
1561	normal	P3	Mike Konikoff	CLOSED	FIXED	Extend ETAT Review Period: Security and audit trail
1563	normal	P2	Chris Sands	NEW		Hardcopy Maps: Handle temporary JPGs correctly
1593	trivial	P3	Chris Sands	CLOSED	FIXED	Change etdmpub@fla-etat.org in the footer to publichelp@fla-etat.org
1594	enhancement	P5	Mike Konikoff	CLOSED	FIXED	Integrated Mapper: Show Aerials button for some issues only

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1600	enhancement	P1	Christy	CLOSED	FIXED	Database Administration: Internal Document Review: confirmation e-mail for each comment submitted
1605	major	P1	Mike Konikoff	CLOSED	FIXED	Multiple open GIS Analysis reports can mix up results
1612	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Integrated Mapper: Make DOQQ button work with new DOQQ layers
1613	major	P2	Charles Cartee	CLOSED	DUPLICATE	Invoicing: Duplicate Agency Activity Records added to T_Hours_Assignment
1623	enhancement	P5	Charles Cartee	CLOSED	FIXED	Performance: Surveys: Reformat the singular ratings questions
1624	enhancement	P5	Charles Cartee	CLOSED	DUPLICATE	Performance: Surveys: Add a block of intro text to the template
1626	enhancement	P3	Chris Sands	CLOSED	FIXED	Make PDF reports smaller: Update Purpose and Need PDF macro to list agencies not reviewing P&N
1628	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Enhancements for EST Welcome Page
1629	trivial	P5	Stephanie Clemons	CLOSED	FIXED	Edits to Class of Action Quality Assurance Report Screen ToolTip
1630	trivial	P5	Stephanie Clemons	CLOSED	FIXED	Edit on Summarize ETAT Review>Respond to Agency Review Screen
1632	critical	P2	Christy	CLOSED	FIXED	Database: T_Survey: Add a field to T_SURVEY, it's history table, and history trigger
1633	enhancement	P5	Charles Cartee	CLOSED	FIXED	Surveys: Add an editable survey text field to the surveys
1634	major	P2	Christy	CLOSED	FIXED	Database: LU_SCHEDULE_EVENT_TYPE: add a field, empty_date_text, to dev, stage and prod
1635	enhancement	P5	Charles Cartee	CLOSED	FIXED	Project Schedule: Show more informative text when there isn't a date (at least for some fields)
1637	enhancement	P1	Mike Konikoff	ASSIGNED		Database Administration: Document Review: password change e-mail confirmation
1638	major	P5	Chris Sands	CLOSED	FIXED	PDF Hardcopy Maps should be landscape, not portrait
1641	enhancement	P5	Chris Sands	CLOSED	FIXED	Add Tipsheet icon to Toolbar that links to Tipsheet for current page.
1644	enhancement	P5	Charles Cartee	CLOSED	FIXED	General: The money Converter throws an unfriendly error for parse

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
						errors during the conversion process.
1645	enhancement	P5	Charles Cartee	CLOSED	FIXED	General: Money.java produces a warning about using a deprecated API
1648	normal	P1	Mike Konikoff	VERIFIED	FIXED	Document Review: Report PDF doesn't handle ampersand in event name
1652	enhancement	P2	Christy	CLOSED	FIXED	Database Administration: Data migration for the Summary Report Complete status
1655	enhancement	P5	Mike Konikoff	VERIFIED	FIXED	Reports: Project Attachment section broken in some PDFs
1657	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Integrated Mapper: Change to use generic geocode server
1658	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Integrated Mapper: Change to use generic geocode server
1659	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Integrated Mapper: Change to use generic geocode server
1661	normal	P1	Christy	RESOLVED	FIXED	Modify Summary Report Reminders to go to project org only
1662	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Tools > Maintain Project Diary > Attach Documents: Allow the same document to be attached to multiple projects
1663	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: Surveys: Add a report for CEMO to use to generate Blank surveys for an arbitrary survey/organization combination.
1665	enhancement	P5	Christy	CLOSED	FIXED	Data migration: Migrate the data for the 2010 surveys from Stage to prod.
1666	enhancement	P5	Charles Cartee	CLOSED	FIXED	Reports: PM: Surveys: The survey reports are still loading the pre-2010 versions of the report.
1667	enhancement	P5	Charles Cartee	CLOSED	FIXED	Invoicing: Batch Upload: The error catching code dies to a null pointer exception under a specific set of circumstances.
1668	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: Surveys: Menu item names do not match the page titles
1669	blocker	P1	Christy	CLOSED	FIXED	DB: Remove one of two different null restriction.
1670	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: Project Schedule: Add the Anticipated date field back to the Project Schedule tool
1671	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: Project Schedule: Add the anticipated date fields back to the Project Schedule Report.

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1672	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: Agency Feedback Report: Odd issue with splitting rows in the issue list.
1673	enhancement	P5	Charles Cartee	CLOSED	FIXED	Mailing Labels Tool: The field names used by this tool need to be changed to match the new schema
1674	enhancement	P5	Charles Cartee	REOPENED		Mailing Labels Tool: The generated reports are not being saved to the database
1675	enhancement	P5	Chris Sands	ASSIGNED		Enhancement: A form for ETAT Members to give Project level comments
1676	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: Agency Feedback Report: when the Required/Option issues box is split across a page, the leading page portion is being clipped out
1677	normal	P1	Mike Konikoff	CLOSED	FIXED	Summary of Public Comments milestone data missing from reports
1678	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: View Survey: The View Survey pages should show both the 2008 and 2010 surveys
1679	critical	P2	Charles Cartee	CLOSED	FIXED	PM: Answer Survey: This dies on load if there is a previous question without an answer.
1680	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: Agency Feedback Report: The S&CE issue types are appearing on the AFR
1681	enhancement	P1	Mike Konikoff	NEW		Account Settings > Manage Contact Lists: Allow users to share contact lists with others
1682	enhancement	P5	Christy	CLOSED	FIXED	GIS reports are not loading
1683	enhancement	P1	Bill Beers	CLOSED	FIXED	EST Simplification: Allow user to search for forms and reports
1684	enhancement	P1	Christy	CLOSED	FIXED	Administration > Map Admin Tools > Output Map TOC to Excel or Database: Insufficient privileges
1685	enhancement	P1	Mike Konikoff	NEW		User Preferences: The default issue needs to be set to 29 - SISEST Basemap
1686	normal	P5	Stephanie Clemons	CLOSED	FIXED	SIS-EST Help Link Incorrect on Bottom Banner and Contact Us
1687	normal	P2	Bill Beers	ASSIGNED		Tools > Maintain Project Diary > Add Project Features To Map: Error when extracting segments from RCI

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1688	enhancement	P3	Christy	CLOSED	FIXED	DB: Schema: Add the Survey Reports tables to the stage schema
1689	trivial	P5	Chris Sands	CLOSED	FIXED	Broken Link in getInvolved_stayConnected
1690	enhancement	P5	Christy	CLOSED	FIXED	Hardcopy Maps stored procedure never gets called.
1691	normal	P1	Mike Esser	CLOSED	DUPLICATE	User guide - HTML version
1692	major	P5	Chris Sands	CLOSED	DUPLICATE	Production SIS-EST Hardcopy maps for 10960 had no DCR features
1693	enhancement	P5	Bill Beers	NEW		Project Summary Reports Needed
1694	enhancement	P5	Bill Beers	NEW		Provide enhanced tools for ETDM Coordinators to create accounts within their jurisdictions.
1695	enhancement	P5	Mike Esser	NEW		User Reports Needed
1696	enhancement	P5	Mike Esser	NEW		Site-Level Tracking Reports Needed
1697	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Add EST Training Videos to site
1698	enhancement	P1	Christy	CLOSED	FIXED	Add EST Training Videos link to Welcome E-mail and modify text
1699	normal	P1	Mike Konikoff	CLOSED	INVALID	Changes to PDF filter are breaking some JSPs
1700	enhancement	P5	Charles Cartee	CLOSED	FIXED	Invoicing: Full report: Page numbers are no longer appearing in the report.
1701	critical	P2	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Global bug for the survey reports.
1702	major	P2	Chris Sands	REOPENED		Migrate SIS-EST Hardcopy Maps to Horus
1703	enhancement	P1	Diane Ripandelli	CLOSED	FIXED	EST Simplification: Plain language review of Site Map
1704	enhancement	P5	Chris Sands	CLOSED	FIXED	Power search for Summary DOE Fails when no Issue is selected
1705	enhancement	P1	Mike Konikoff	VERIFIED	FIXED	Improvements to Map Viewer/Editor--allow toggling of individual alternatives on map
1706	normal	P3	Chris Sands	CLOSED	FIXED	Ensure Exempted Agencies are delisted from expected commenters on Projects Needing Review and Agency Comments - Project Effects reports.
1707	trivial	P1	Mike Konikoff	CLOSED	FIXED	C&E Review Package: Misspelling in DCR header

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1708	normal	P1	Mike Konikoff	CLOSED	FIXED	Tools > Publish C&E Review Package: DCR header in published package should show CE Review Complete status
1709	enhancement	P5	Charles Cartee	NEW		PM: Surveys: Change the way that users are queried for the survey questions.
1710	minor	P3	Stephanie Clemons	CLOSED	FIXED	Older Manual Saved Searches no longer return all expected projects
1711	normal	P1	Mike Konikoff	CLOSED	FIXED	Tools > Publish C&E Review Package: GIS Analysis Results are not grouped correctly by issue
1712	enhancement	P1	Mike Konikoff	ASSIGNED		GIS Analysis Reports: No need to run GIS analysis routine or report results for facilities that are proposed to have SIS designation removed
1713	normal	P1	Mike Konikoff	ASSIGNED		Tools > Maintain Project Diary > Update Project Status: Permission check doesn't handle case when non-Turnpike, programming phase project's managing district is different than it's geographic district
1714	critical	P1	Christy	CLOSED	FIXED	DB: Schema Change PERFORMANCEV3DEV.T_SCHEDULE_EVENT
1715	critical	P1	Charles Cartee	CLOSED	FIXED	PM: Project Schedule: Several changes to the Project Schedule Tool
1716	enhancement	P5	Bill Beers	CLOSED	FIXED	Resolve Manage Contacts Usability Issues
1717	enhancement	P1	Christy	CLOSED	FIXED	Database Administration: Changes needed to allow the same document to be attached to multiple projects
1718	enhancement	P1	Christy	CLOSED	FIXED	Database Administration: Document Review: Add role to view of non-EST users
1719	enhancement	P1	Bill Beers	CLOSED	FIXED	EST Simplification: Add projects to site search
1720	normal	P3	Chris Sands	REOPENED		Hardcopy Maps Low DPI output and wide zoom on small projects
1721	enhancement	P5	Charles Cartee	CLOSED	FIXED	Survey: Report: Opportunities for improvement section shows the wrong agencies.
1722	enhancement	P5	Charles Cartee	CLOSED	FIXED	Performance: Survey Reports: Achievements section has bold items

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1723	critical	P3	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: The introduction sections have Agency and District reversed
1724	enhancement	P1	Diane Ripandelli	CLOSED	FIXED	User Handbook: Interface changes for Tools > Maintain Project Diary > Attach Documents
1725	critical	P5	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Section 3 in the comparison reports do not have any data.
1726	critical	P1	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Table Type 1 (District vs. Likert) does not have an average row
1727	minor	P5	Charles Cartee	CLOSED	WORKSFORME	Ensure that Performance Measures accommodate Exempted agencies
1728	normal	P1	Mike Konikoff	ASSIGNED		Interactive Map: Make the Show on Map button work with new project layers
1729	critical	P1	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Table Type 3 (arbitrary response question type vs. likert) needs an average row.
1730	enhancement	P1	Christy	NEW		Database Administration: Document Review: confirmation e-mail for each response submitted
1731	critical	P5	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Some of the Averages are showing as text rather than numbers.
1732	critical	P5	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: All report group header/footer items are using a bad check to see if they are non-empty
1733	minor	P3	Chris Sands	VERIFIED	FIXED	Tipsheet for new Attach Documents interface
1734	enhancement	P2	Mike Konikoff	NEW		EST Simplification: Add project search component to No Default Project page
1735	critical	P5	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Reports that appear as landscape (in their pdf) have javascript errors.
1736	critical	P2	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Global: Differentiate between "No Data" and "N/A"
1737	enhancement	P5	Chris Sands	CLOSED	FIXED	Add tipsheet icon to survey pages
1738	critical	P1	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Opportunities for Improvement/Achievement

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
						sections calculate the average incorrectly.
1739	enhancement	P4	Mike Konikoff	NEW		EST Simplification: Add sorting capability to search results
1740	enhancement	P3	Bill Beers	CLOSED	FIXED	EST Simplification: enhance search capabilities by allowing searching by stem words or "fuzzy" matches
1741	enhancement	P1	Mike Konikoff	CLOSED	FIXED	EST Simplification: Add library documents to site search
1742	enhancement	P5	Chris Sands	CLOSED	FIXED	Hardcopy Maps not running on Stage
1743	enhancement	P2	Charles Cartee	CLOSED	FIXED	PM: Survey reports: Change the Achievements Section to show ratings of Good or better
1744	normal	P2	Stephanie Clemons	NEW		Welcome screen project search overwrites the project selection on all open screens
1745	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Add SIS Filter to Project Selection Wizard
1746	enhancement	P5	Charles Cartee	CLOSED	FIXED	General: Problems with auto-complete when clicking on the scrollbar
1747	enhancement	P5	Chris Sands	REOPENED		SIS-EST: Map Viewer: Print Map function does not use SIS-EST footer and footer needs disclaimer language.
1748	enhancement	P5	Mike Konikoff	NEW		Map Viewer: PrintMap function does not create map
1749	enhancement	P3	Mike Konikoff	NEW		Help > ETDM Library: improve performance by only querying what's needed
1750	enhancement	P1	Bill Beers	CLOSED	DUPLICATE	EST Simplification: Provide simpler interface for editing Advance Notification Transmittal List
1751	normal	P1	Mike Konikoff	REOPENED		Document Review: Automatically add partner roles to assigned commenters, responders, and staff
1752	normal	P3	Charles Cartee	CLOSED	FIXED	CCI Report: Calls to ArcIMS are failing on stage/prod for the CCI report due to config issues.
1753	normal	P3	Charles Cartee	CLOSED	FIXED	Reports: Public Involvement: CCI Report: The communities by project (buffered query) ui never allows the user to generate the report.
1754	trivial	P4	Bill Beers	ASSIGNED		Additional email form field validation needed

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1755	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: The comparison reports don't correctly handle when there's an error finding the previous survey Response item.
1756	critical	P1	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Opportunities and achievements section, 2.2 is producing the wrong numbers
1757	critical	P2	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Averages are being calculated using round half even (java number formatter default) rather than the more intuitive round half up method
1758	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Prod Data Changes for question 37, 2008 agency survey (multiple choice to Likert)
1759	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: Survey Reports: Data Change to the 2008 surveys, lookup table
1760	enhancement	P2	Stephanie Clemons	NEW		Reports > Agency Participation > Projects Needing Review: Simplify legend
1761	enhancement	P1	Bill Beers	CLOSED	FIXED	EST Simplification: Add contacts to site search
1762	enhancement	P5	Christy	CLOSED	FIXED	ETAT Review Reminder Notifications : modify recipients list for projects in Programming
1763	enhancement	P5	Christy	CLOSED	FIXED	Extension Notifications : modify recipients list for projects in Programming
1764	enhancement	P5	Stephanie Clemons	NEW		Comment on Advance Notification Package tool
1765	enhancement	P5	Charles Cartee	REOPENED		PM: Measure 2.3: This measure uses the wrong text to filter the class of action
1766	enhancement	P5	Charles Cartee	REOPENED		PM: Performance Summary Report: Measures that are related to survey questions need to properly use the reporting period
1767	enhancement	P1	Mike Konikoff	CLOSED	FIXED	EST Simplification: Tools > Maintain Project Diary > Edit AN Package: Put password above submit buttons and validate before submitting
1768	enhancement	P5	Mike Konikoff	CLOSED	FIXED	SIS_EST Online Help
1769	enhancement	P1	Mike Konikoff	CLOSED	FIXED	EST Simplification: Tools > Maintain Project Diary > Edit AN Package: Need more obvious links to preview draft PDFs -

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
						PREVIEW DRAFT BUTTON
1770	enhancement	P5	Chris Sands	CLOSED	FIXED	Migrate Training Calendar to Goto Webinar
1771	normal	P1	Mike Konikoff	CLOSED	FIXED	UI: Javascript error on session timeout caused by removal of Session Active button
1772	enhancement	P5	Charles Cartee	CLOSED	FIXED	PM: View Survey: Filter the available surveys by organization/Year
1773	enhancement	P5	Stephanie Clemons	NEW		Add/Update Alternative: Remove Y/N Selection from SIS Dropdown
1774	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Update Text in Review Summary of ETAT Participation Report
1775	enhancement	P5	Diane Ripandelli	NEW		User documentation of Site Search
1776	enhancement	P3	Stephanie Clemons	NEW		Detect user activity in PDF viewer and Map viewer to prevent session timeout
1777	enhancement	P5	Stephanie Clemons	NEW		Add Link in COA screen to approved COA Documents
1778	enhancement	P1	Christy	NEW		EST Simplification: Add new automated notifications for Hardcopy maps routine
1779	enhancement	P1	Bill Beers	CLOSED	FIXED	EST Simplification: Enhancements to AN Transmittal List Editor
1780	enhancement	P1	Mike Konikoff	CLOSED	FIXED	EST Simplification: Tools > Maintain Project Diary > Edit AN Package: Update interface for Cover Letter
1781	normal	P3	Chris Sands	CLOSED	FIXED	Unpublished Summary Mini Report error for Turnpike
1782	enhancement	P1	Mike Konikoff	CLOSED	FIXED	EST Simplification: Tools > Maintain Project Diary > Edit AN Package: Update interface for Form SF-424
1783	enhancement	P1	Mike Konikoff	CLOSED	FIXED	EST Simplification: Tools > Maintain Project Diary > Edit AN Package: Move transmittal list and form SF-424 to the end
1784	enhancement	P1	Mike Konikoff	NEW		EST Simplification: Tools > Maintain Project Diary > Update Project Description: Add function for Purpose and Need attachment
1785	enhancement	P1	Mike Konikoff	NEW		EST Simplification: Show Purpose and Need attachments
1786	enhancement	P1	Mike Konikoff	NEW		EST Simplification: Tools > Maintain Project Diary > Edit AN

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
						Package: Add function for including other project attachments
1787	enhancement	P1	Mike Konikoff	CLOSED	FIXED	EST Simplification: Tools > Maintain Project Diary > Edit AN Package: Add reminder and link for Update Potential Lead Agency
1788	enhancement	P1	Mike Konikoff	CLOSED	FIXED	EST Simplification: Tools > Maintain Project Diary > Edit AN Package: Add reminder and link for Update Phase
1789	minor	P1	Bill Beers	CLOSED	FIXED	Site Search throws null reference exception in certain circumstances
1790	enhancement	P3	Charles Cartee	REOPENED		Reports: CCI Report: Strange issues in the CCI Report by Region
1791	enhancement	P2	Mike Konikoff	CLOSED	FIXED	Tools > Maintain Project Diary > Attach Documents page causes an error when adding a record to the EDMS queue
1792	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Project Search Wizard - Remove Date Requirements for ETDM Filters
1793	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Local Agency Program (LAP): Add LAP to project description
1794	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	SCE Report: Planning Detail DOE is Showing 'N' For Everything
1795	enhancement	P2	Mike Konikoff	CLOSED	FIXED	EST Simplification: Tools > Maintain Project Diary > Edit AN Package - Interface changes
1796	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Update Style of Footer Links
1797	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	EST Simplification - Welcome Page
1798	blocker	P1	Christy	CLOSED	FIXED	Local Agency Program (LAP): Schema changes needed for LAP data
1799	enhancement	P2	Stephanie Clemons	NEW		ETAT Contact List: Add address and title information to report HTML, PDF and Excel
1800	enhancement	P1	Chris Sands	NEW		EST Simplification: Interface changes for hardcopy maps queue
1801	enhancement	P5	Chris Sands	CLOSED	FIXED	Add Map Services Information to FAQ.
1802	enhancement	P5	Chris Sands	CLOSED	FIXED	FAQ: Links from PDF of FAQ have faulty base URL
1803	enhancement	P5	Charles Cartee	REOPENED		PM: Project Schedule: Import data from spreadsheets
1804	enhancement	P5	Christy	CLOSED	INVALID	Limit project-specific user assignments

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1805	enhancement	P5	Christy	CLOSED	FIXED	Help ensure ETAT members receive intended notifications : modifying project-specific filters
1806	enhancement	P5	Chris Sands	NEW		Invoice Receipts will not appear in invoices/receiptViewer.jsp
1807	enhancement	P1	Christy	CLOSED	FIXED	Summary Status Notification: Update to use correct views for programming phase projects
1808	blocker	P1	Charles Cartee	CLOSED	FIXED	Invoicing/General: A property called fullBasePath, set in the PDF Filter needs to be deprecated
1809	enhancement	P5	Christy	RESOLVED	FIXED	Add support to T_DATA_QUALITY for milestoned reviews
1810	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	EST Simplification - Change Top Menu and Project Navigation Bar
1811	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Bridge Debris Pile Emails
1812	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Reports > Performance Management > Performance Monitoring > SCE Evaluation Participation Report: Add tipsheet link to page
1813	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Administration > ISDM Tools > Export Site Map
1814	enhancement	P5	Charles Cartee	NEW		PM: Agency Review Report: Problems with numbers of Reviews by Issue
1815	enhancement	P5	Mike Konikoff	CLOSED	FIXED	Notify ESIS of C&E Screening Event
1816	enhancement	P5	Christy	CLOSED	DUPLICATE	Update summary status notification recipients queries
1817	enhancement	P3	Mike Konikoff	NEW		Handle case when disabled accounts attempt to reset password
1818	enhancement	P5	Chris Sands	CLOSED	FIXED	problems with output for project #12959
1819	enhancement	P5	Chris Sands	VERIFIED	FIXED	Project level maps label segments, not alts
1820	enhancement	P5	Christy	CLOSED	FIXED	convert explanation field in t_signatures_coordinators to a clob
1821	minor	P1	Mike Konikoff	ASSIGNED		Repair existing saved manual searches for all users
1822	normal	P1	Stephanie Clemons	NEW		Manual Saved Searches may not return all expected projects
1823	normal	P2	Mike Konikoff	REOPENED		EST Simplification: site search query string needs to be URL encoded
1824	enhancement	P5	Chris Sands	CLOSED	FIXED	Bookmarks.jsp throws ClassCastException when opened from link

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1825	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Quarterly ETAT Participation Report Changes to Support Running in Batch Mode
1826	enhancement	P1	Bill Beers	CLOSED	FIXED	EST Simplification: Clean up account data for AN recipients
1827	blocker	P5	Christy	CLOSED	FIXED	Loosen (Notification Date = Review Start Date) Clause in V_ARR_REVIEW_NOTIFICATIONS
1828	enhancement	P5	Christy	CLOSED	FIXED	Update tipsheet link in Welcome Email
1829	enhancement	P1	Christy	NEW		Welcome e-mail updates
1830	enhancement	P1	Christy	NEW		Welcome e-mail: update text to include Security Policy
1831	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	EST Simplification: Re-organize and Re-word Left Menu
1832	enhancement	P5	Stephanie Clemons	NEW		Agency Review Report - 'Screened' Column is not Reporting Selected Reviewer's Totals
1833	enhancement	P5	Chris Sands	CLOSED	FIXED	Project selection bar does not resize gracefully
1834	enhancement	P5	Chris Sands	CLOSED	FIXED	Add a Link to District 1's ETDM website to their Contact Information
1835	enhancement	P5	Chris Sands	CLOSED	FIXED	Update FAQs per Lex
1836	enhancement	P5	Chris Sands	CLOSED	FIXED	Class of Action PDF report does not show comments
1837	enhancement	P1	Mike Konikoff	ASSIGNED		Add alternative number to alt-specific headers in Summary Report
1838	enhancement	P1	Christy	NEW		Notify Seminole Tribe when Miccosukee Tribe comments
1839	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	EST Simplification: Change Look of Left and Bottom Menus
1840	enhancement	P5	Charles Cartee	CLOSED	FIXED	Invoice Report: Changing the agreement number does not cause the invoice list to update on focus out
1841	minor	P5	Charles Cartee	RESOLVED	FIXED	Document the process of deleting an invoice created by mistake
1842	enhancement	P5	Mike Konikoff	NEW		Make Reports>Project Effects>Comments on Environmental Documents obsolete
1843	enhancement	P5	Chris Sands	CLOSED	FIXED	Revamp calendar to include trainings, meetings, and ETDM events
1844	enhancement	P5	Charles Cartee	CLOSED	FIXED	AppManager: StartHibernate: Error handling is sometimes not clear

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1845	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Use Google Analytics to track site usage
1846	enhancement	P5	Charles Cartee	CLOSED	FIXED	Agency Activity Report: NMFS is timing out when trying to fetch the list of invoices
1847	enhancement	P1	Christy	CLOSED	FIXED	E-mail notifications needed for LAP
1848	enhancement	P5	Mike Konikoff	CLOSED	FIXED	Project Diary > Project Description: Nothing loads when no project is selected
1849	enhancement	P5	Charles Cartee	ASSIGNED		Project Effects > Community Inventory: Page does not load on public access site
1850	enhancement	P5	Charles Cartee	CLOSED	FIXED	Survey: Report: Create an Adhoc report for pulling likert ratings into an excel sheet.
1851	enhancement	P5	Christy	CLOSED	FIXED	T_ORG_USERS_WELCOME trigger can cause T_USERS records to be in an uneditable state
1852	major	P2	Charles Cartee	ASSIGNED		Assign Hours throws [object Error] for NMFS on Prod
1853	enhancement	P5	Mike Konikoff	CLOSED	FIXED	Map Editor: Milepost tool throws error
1854	trivial	P5	Mike Konikoff	NEW		Map Viewer: 'No Alts' message remains for entire session
1855	enhancement	P5	Charles Cartee	NEW		Invoice: View invoice page: some of these fields are case sensitive, and it would be nice if they weren't
1856	enhancement	P5	Bill Beers	CLOSED	FIXED	'currentScreen.currentSelection.id' is null or not an object error thrown when changing project from history
1857	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Add LAP to Advanced Project Search
1858	normal	P2	Mike Konikoff	NEW		Prevent in-clauses in Advance Project Search ETDM Filters from breaking
1859	minor	P4	Mike Konikoff	NEW		Advance Project Search does not retain ETDM filters when going Back from Save step before Finish step is reached
1860	enhancement	P2	Mike Konikoff	NEW		Add LAP to site search
1861	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Add a validation rule for Anticipated LAP to Tools > Project Diary > Project Phase
1862	enhancement	P1	Christy	CLOSED	FIXED	AN/Federal Consistency: Replace two check constraints from the

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
						Users table with a new one
1863	enhancement	P3	Mike Konikoff	NEW		EST Simplification: In new AN transmittal list editor, allow new organizations to be added
1864	enhancement	P5	Charles Cartee	CLOSED	FIXED	Performance: Agency Feedback Report: Remove FHWA from the text of the report in two places.
1865	enhancement	P1	Christy	CLOSED	FIXED	AN/Federal Consistency: Add project specific users to alternatives reviewable view
1866	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	EST Simplification: Create 'Edit My Links' Feature
1867	enhancement	P5	Charles Cartee	RESOLVED	INVALID	CCI Digitize Tool: Error updating polygon of existing community
1868	enhancement	P1	Bill Beers	CLOSED	FIXED	EST Simplification: Enhancements to AN Transmittal List Editor-- Add Position Title to main list
1869	critical	P1	Christy	CLOSED	FIXED	AN/Federal Consistency: Allow null FIRST_NAME and LAST_NAME in T_USERS_HISTORY
1870	minor	P5	Bill Beers	CLOSED	FIXED	AN Transmittal List: Update Email/Hardcopy not saving change
1871	enhancement	P5	Bill Beers	CLOSED	FIXED	AN Transmittal List: Add/Edit recipient wizard allows entering of text longer than database fields will allow
1872	normal	P1	Bill Beers	CLOSED	FIXED	AN Transmittal List: [Object Error] when adding OrgUser with null first/last name
1873	enhancement	P2	Bill Beers	CLOSED	FIXED	AN Transmittal List: in-line search does not search by title, only by name and organization name
1874	enhancement	P5	Chris Sands	CLOSED	FIXED	Remove District Contact Map
1875	enhancement	P1	Bill Beers	CLOSED	FIXED	AN Transmittal List: Need reference to tipsheet in page config
1876	enhancement	P5	Chris Sands	CLOSED	FIXED	Standardize Date format MM/dd/yyyy to support new sortable.js date sort method
1877	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Add Direct Link to Training Videos in Help Section
1878	normal	P3	Christy	CLOSED	FIXED	Database changes for Bug #1561: Extend ETAT Review Period: Security and audit trail
1879	enhancement	P5	Christy	CLOSED	FIXED	add Granted By to global 15-day extension e-mail

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1880	normal	P1	Mike Konikoff	ASSIGNED		Allow Comments After Review Period: fix check for authorization
1881	enhancement	P3	Mike Konikoff	NEW		Remove obsolete files from the codebase
1882	normal	P1	Christy	REOPENED		Updates to Primary ETDM Coordinator views
1883	normal	P1	Mike Konikoff	NEW		Reports > Project Effects > GIS Analysis Results: total acreage of buffer is output incorrectly when there are multiple alternatives
1884	normal	P1	Mike Konikoff	NEW		Project Effects > GIS Analysis Results: total acreage of buffer is output incorrectly when there are multiple alternatives
1885	normal	P1	Mike Konikoff	NEW		Project Effects > GIS Analysis Results: total acreage of buffer is output incorrectly when there are multiple alternatives
1886	critical	P1	Christy	CLOSED	FIXED	Welcome e-mail: update text to reflect site layout changes
1887	enhancement	P5	Charles Cartee	CLOSED	FIXED	Struts: Default Action: Alter the default action to allow for struts components that write directly to the response output stream
1888	enhancement	P1	Christy	ASSIGNED		Enhance SHPO notifications
1889	enhancement	P5	Christy	NEW		Create 4(f) email notifications
1890	enhancement	P5	Christy	RESOLVED	FIXED	send Welcome e-mail to project-specific Commenting Interested Parties when AN notification is sent
1891	normal	P2	Mike Konikoff	CLOSED	FIXED	Site search appears to only use the last word in the search string
1892	normal	P1	Mike Konikoff	VERIFIED	FIXED	Menu items in production for some pages not currently in production.
1893	critical	P1	Charles Cartee	CLOSED	FIXED	Invoicing: Invoice Package/ Payment Tracking Report: Remove Schedule A-2 from
1894	enhancement	P5	Charles Cartee	VERIFIED	INVALID	Invoicing: Batch uploader: Add better error handling and a message bout xlsx files
1895	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Tools > Project Diary > Project Phase: update planning org to district when project changes from planning phase
1896	normal	P2	Christy	CLOSED	DUPLICATE	New User Email has outdated instructions for changing password and other info.
1897	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Menu: Change "Integrated" Maps to "Interactive" Maps

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1898	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Menu: Help Bar - Links are not Listed in the Site Map
1899	normal	P1	Mike Konikoff	CLOSED	FIXED	Create Project wizard throws Constraint Violation Exception when no planning regulation consistency statements are input
1900	enhancement	P5	Bill Beers	CLOSED	FIXED	EST Simplification: Enhancements to integrated map--make map load faster by packaging Dojo, minifying and combining Javascript files
1901	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Site Map: Add PDF
1902	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Site Map: Update Descriptions
1903	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Add feature-level analysis results to GIS Analysis Results report
1904	enhancement	P3	Chris Sands	REOPENED		Enhance AN Transmittal List Upload spreadsheet to validate contents
1905	enhancement	P1	Bill Beers	CLOSED	FIXED	Names added dynamically to AN Transmittal List are not properly formatted.
1906	enhancement	P5	Christy	NEW		Invoicing Notifications: Draft invoice emails are going to a non-enabled user
1907	enhancement	P1	Christy	CLOSED	FIXED	Schema changes needed to support adding feature-level analysis results to GIS Analysis Results report
1908	enhancement	P5	Mike Konikoff	CLOSED	FIXED	EST Simplification: Enhancements to integrated map--display a static image during map load to provide feedback that the map loading process has not failed
1909	major	P1	Charles Cartee	CLOSED	FIXED	Invoicing: Allow the invoice administrator to override the payment information for an invoice
1910	enhancement	P1	Mike Konikoff	ASSIGNED		When toggling between "maximize viewer area" and normal initial map size, map area is shifted to the right
1911	normal	P1	Mike Konikoff	ASSIGNED		Pages show a confusing No Access message instead of the more user-friendly Error - No Default Project page
1912	normal	P2	Stephanie Clemons	NEW		Agency Review Report does not handle re-screened projects correctly
1913	blocker	P1	Christy	CLOSED	FIXED	Local Agency Program (LAP): Allow LAP Agency Certification =

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
						Unknown
1914	enhancement	P2	Christy	CLOSED	FIXED	Change Calendar Event Type Names to be distinct and clear.
1915	normal	P1	Mike Konikoff	CLOSED	FIXED	EST Simplification: Do not redirect AN Package report to Edit AN Package tool for users with access to the tool
1916	enhancement	P2	Christy	CLOSED	FIXED	Update Database to support new Calendar
1917	enhancement	P5	Stephanie Clemons	ASSIGNED		Project Navigation Bar: Reduce Height for More Space
1918	enhancement	P1	Christy	CLOSED	INVALID	New milestone tables for T_ANALYSIS_AREAS and T_FEATURE_AREAS are needed
1919	enhancement	P5	Charles Cartee	CLOSED	FIXED	Performance:Survey Reports: Don't show big empty tables when there's no data
1920	enhancement	P1	Mike Konikoff	NEW		EST Simplification: Add projects to search index when the project is sent out for review
1921	enhancement	P5	Charles Cartee	CLOSED	FIXED	Libraries: Upgrade Apache POI to the most current release (3.6)
1922	blocker	P1	Christy	CLOSED	FIXED	Invoice Override tables and view to stage/prod schemas
1923	normal	P1	Mike Konikoff	CLOSED	FIXED	Reports > Project Effects > GIS Analysis Results - the column of checkboxes for the 200ft buffer distance is in the wrong place
1924	normal	P1	Mike Konikoff	CLOSED	FIXED	Project Effects > GIS Analysis Results - the column of checkboxes for the 200ft buffer distance is in the wrong place
1925	normal	P1	Mike Konikoff	CLOSED	FIXED	Reports > GIS Analysis Results - the column of checkboxes for the 200ft buffer distance is in the wrong place
1926	enhancement	P1	Mike Konikoff	CLOSED	FIXED	200 foot buffer is out of order on Custom GIS Report tool
1927	enhancement	P1	Mike Konikoff	CLOSED	FIXED	200 foot buffer is out of order on Custom GIS Report tool
1928	normal	P3	Chris Sands	NEW		'No Javascript' link on public site resizes page inappropriately
1929	enhancement	P5	Charles Cartee	CLOSED	FIXED	Invoice Package: Attachments that have different sizes/layouts cause odd issues when chained together
1930	enhancement	P5	Stephanie Clemons	NEW		Proposed enhancements to Project Managers page
1931	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Make FTA exempt by default on all non-transit projects

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1932	critical	P1	Christy	CLOSED	FIXED	Include potential lead agency info in ETAT notices (or actual lead, if known)
1933	enhancement	P5	Stephanie Clemons	NEW		Quick Links: Clarify Duplicate Menu Titles in DWR Drop Down
1934	enhancement	P2	Mike Konikoff	NEW		Require explanation to be input when an agency requests to be a cooperating agency
1935	normal	P2	Christy	CLOSED	FIXED	Add FK_ORG_USER to T_PROJECT_CONTACT (Not Null)
1936	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	FAQs: GIS Data Questions / PDFs
1937	enhancement	P5	Stephanie Clemons	NEW		Project Search Wizard: Changing From/To Date Causes Only Some Projects to be Selected
1938	normal	P1	Mike Konikoff	CLOSED	FIXED	Fix page title broken by fix to bug #1915
1939	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Add new roles for LAP Administrators
1940	normal	P2	Chris Sands	CLOSED	WORKSFORME	Refresh Chart button after assigning summary degree of effect fails
1941	critical	P1	Mike Konikoff	CLOSED	FIXED	LAP project milestone association to LAP agency throws ClassCastException
1942	normal	P5	Stephanie Clemons	CLOSED	FIXED	Dispute Resolution Activity Log: PDF Does Not Display Disputes Correctly
1943	normal	P1	Mike Konikoff	CLOSED	FIXED	Manage Users JSP does not compile due to missing AppManager method
1944	normal	P1	Mike Konikoff	CLOSED	FIXED	The Facility Name textbox on the Add/Update Facility form needs maxlength increased
1945	enhancement	P3	Stephanie Clemons	NEW		Allow users to include attachments when sending emails via the EST
1946	enhancement	P5	Stephanie Clemons	NEW		Create Communications log report to incorporate all emails for a project
1947	normal	P2	Chris Sands	CLOSED	FIXED	Allow Read Only users to update their own contact information
1948	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	PDF version of report with analysis result tables with many columns of data, data wraps to produce a hard-to-read report

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1949	enhancement	P1	Mike Konikoff	NEW		Update SIS contacts
1950	normal	P5	Christy	CLOSED	FIXED	Data cleaning for IWHRS and POTHAB_RCH analysis results
1951	normal	P1	Mike Konikoff	NEW		Fix SIS-EST code that depends on alt status
1952	normal	P1	Mike Konikoff	CLOSED	FIXED	Fix the direct link to the DCR report
1953	major	P1	Chris Sands	CLOSED	FIXED	AN Package: SIS value is 'No' in when it should be 'Yes' for project #13082
1954	enhancement	P5	Chris Sands	ASSIGNED		Hardcopy Maps: Aerial maps intermittently show no aerial photography
1955	enhancement	P5	Christy	CLOSED	FIXED	Ensure that only AN/FC Other Interested Parties roles are getting Advance Notification e-mail intended for users without EST access
1956	enhancement	P5	Charles Cartee	CLOSED	FIXED	Performance Measures Results: Revamp, first round.
1957	minor	P3	Mike Konikoff	CLOSED	FIXED	Alternatives are sometimes repeated in Projects Needing Review list
1958	critical	P1	Charles Cartee	NEW		Project Tracker: Track Projects Excel Spreadsheet is not Working
1959	normal	P3	Chris Sands	NEW		Project Manager: TransportationProject object tries to write obsolete properties in TranProjContact
1960	normal	P3	Stephanie Clemons	NEW		Agency Review Report Email Notification Incorrect EST Path
1961	enhancement	P5	Stephanie Clemons	NEW		Agency Review Report does not indicate missing reviews
1962	enhancement	P1	Christy	CLOSED	FIXED	Interactive Mapper: Sorting of layers and folders in the table of contents
1963	critical	P1	Mike Konikoff	CLOSED	FIXED	ArcIMS servlet connector failing to receive post data
1964	enhancement	P1	Mike Konikoff	CLOSED	FIXED	Add link in Designation Change Request (DCR) header to ESIS report for the DCR
1965	enhancement	P5	Mike Konikoff	RESOLVED	DUPLICATE	procQueue.jsp has been failing to generate Summary Report PDFS for EDMS
1966	enhancement	P1	Mike Konikoff	CLOSED	INVALID	Interactive Map: Turn shields on/off when associated road layers are toggled
1967	enhancement	P5	Chris Sands	CLOSED	FIXED	Map Viewer Updates: New Layout

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1968	enhancement	P3	Mike Konikoff	NEW		EST Developer Procedures: Add information regarding integration testing of EDMS to the general testing procedures
1969	minor	P3	Chris Sands	RESOLVED	FIXED	Hardcopy Maps: SIS-EST Maps Title and date randomly do not get populated correctly
1970	enhancement	P2	Mike Konikoff	NEW		Update to Hibernate's setting for Oracle Dialect
1971	normal	P1	Chris Sands	CLOSED	FIXED	EDMS: PDF template error on required technical studies
1972	critical	P1	Mike Konikoff	VERIFIED	FIXED	EDMS: Auto-generated reports are incorrect when multiple are generated in the same process
1973	major	P2	Charles Cartee	CLOSED	FIXED	Invoicing: Payment tracking report: Line items with long descriptions are getting cut off.
1974	critical	P1	Mike Konikoff	CLOSED	FIXED	EDMS Queue: Missing Agency Purpose and Need Reviews section is empty in summary report PDF
1975	enhancement	P5	Bill Beers	CLOSED	FIXED	EST Usability - Add map search feature
1976	enhancement	P1	Mike Konikoff	RESOLVED	FIXED	Use connection pooling for Training database connections
1977	enhancement	P5	Charles Cartee	RESOLVED	FIXED	PM: Ad Hoc Survey report tool for administrators
1978	enhancement	P2	Charles Cartee	ASSIGNED		PM: Results report tweaks
1979	normal	P3	Stephanie Clemons	CLOSED	DUPLICATE	Interactive Mapper: Floating dialogs
1980	enhancement	P1	Mark Knoblauch	ASSIGNED		Interactive Map: New basemap
1981	enhancement	P5	Mike Konikoff	REOPENED		Saved map preferences need to be reset or, if possible, migrated to reference IDs of new maps
1982	enhancement	P5	Christy	CLOSED	FIXED	Move analysis report tables and history table to a "reports" schema
1983	enhancement	P1	Mike Konikoff	RESOLVED	FIXED	Set project alternative field when inserting into analysis queue table
1984	enhancement	P5	Chris Sands	ASSIGNED		Hardcopy Maps: SIS-EST - Update .mxd files
1985	enhancement	P5	Stephanie Clemons	NEW		Transportation Plan Summary Report not retaining paragraphs
1986	normal	P1	Christy	RESOLVED	FIXED	Automatically set DCR status to Ready for Statewide Community and Environmental Review when Final District Response is submitted

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
1987	enhancement	P5	Eric Songer	RESOLVED	FIXED	Navteq Road Shield Symbols are Different Sizes
1988	enhancement	P1	Christy	REOPENED		Database changes needed to support making FTA exempt by default on all non-transit projects (Bug #1931)
1989	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Update FAQs - EST
1990	enhancement	P5	Stephanie Clemons	ASSIGNED		Update FAQs - Public Site
1991	normal	P1	Christy	NEW		New milestone tables for AT_ORG_REGIONS and T_ANALYSIS_NOTIFICATION needed
1992	enhancement	P5	Christy	CLOSED	FIXED	Ensure that Turnpike members only receive Turnpike-related notices
1993	enhancement	P5	Chris Sands	CLOSED	FIXED	Class Of Action: Open Review COA upon change of COA
1994	enhancement	P5	Bill Beers	CLOSED	FIXED	Map Editor Updates
1995	enhancement	P3	Charles Cartee	CLOSED	FIXED	Main Menu: Add pin menu functionality.
1996	normal	P1	Eric Songer	REOPENED		Interactive Mapper: Blue background color on map is problematic
1997	enhancement	P5	Charles Cartee	CLOSED	FIXED	Invoicing: Payment tracking report: Salary line items are calculating incorrectly
1998	enhancement	P3	Chris Sands	NEW		Segment IDs drop trailing zeros
1999	critical	P2	Christy	CLOSED	FIXED	Database:Invoice Override: Changes to T_Invoice_payment and V_invoice_payment
2000	normal	P3	Chris Sands	NEW		Notify ETAT Wizard: Transmittal List Link points to outdated page
2001	enhancement	P5	Bill Beers	NEW		AN Transmittal List: dwr Org lookup and matching
2002	normal	P3	Bill Beers	NEW		AN Transmittal List: Add Contact Wizard mishandles disabled existing user
2003	minor	P2	Chris Sands	CLOSED	FIXED	Agency Review Matrix: reformat per client specifications
2004	normal	P5	Diane Ripandelli	VERIFIED	FIXED	ETDM Calendar: Tip Sheet and Interactive Help file
2005	critical	P2	Charles Cartee	CLOSED	FIXED	Invoicing Override: Advance Pay agencies can't be overridden as expected.
2006	normal	P1	Mike Konikoff	ASSIGNED		Some datasets that are not analyzed are still available to be

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
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2007	normal	P1	Mike Konikoff	ASSIGNED		Feature-level summaries should be hidden when those features are not selected.
2008	enhancement	P1	Mike Konikoff	RESOLVED	FIXED	Improvement to naming features
2009	enhancement	P5	Stephanie Clemons	NEW		Agency Comments - Project Effects: PDF files for each detail
2010	enhancement	P5	Stephanie Clemons	RESOLVED	DUPLICATE	Add PDF to ETAT Review Detail Report
2011	enhancement	P1	Mike Konikoff	NEW		Selecting many alternatives, features, analysis types and buffers causes HTML report to load slowly
2012	major	P1	Chris Sands	CLOSED	FIXED	Agency Comments - Project Effects PDF report throws exception
2013	major	P1	Pete McGilvray	CLOSED	FIXED	GET parameters not being sent to PDF viewer correctly
2014	minor	P5	Mike Konikoff	NEW		Milestone selection is lost after opening/closing PDF of one report and then opening a new report
2015	normal	P5	Mike Konikoff	NEW		Restored screens containing forms with no action set can end up submitting to the wrong place
2016	minor	P5	Charles Cartee	NEW		Clear/Create New button on Log Agency Activity doesn't keep default selected ETAT representative
2017	trivial	P5	Bill Beers	CLOSED	FIXED	User search results on manage users page lists assigned roles with no jurisdictions
2018	enhancement	P3	Chris Sands	ASSIGNED		Make ETDM Calendar Searchable
2019	enhancement	P5	Chris Sands	CLOSED	FIXED	ETDM Calendar Cleanup
2020	minor	P4	Mike Konikoff	NEW		Update legend on Generate Summary Report Wizard's "Select Issue to Review" step
2021	major	P2	Chris Sands	CLOSED	DUPLICATE	Ad Hoc Query throws error
2022	normal	P5	Mike Konikoff	CLOSED	FIXED	User prefs are applied to issues with no prefs set
2023	enhancement	P5	Christy	CLOSED	FIXED	Apply FTA-notification requirements to other (non-Review/non AN Pkg) notifications
2024	enhancement	P5	Mike Konikoff	NEW		Summary Report PDF on public access site is not escaping some backslashes, causing an internal server error

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
2025	enhancement	P1	Mike Konikoff	ASSIGNED		Add a selection for mode to Advance Project Search and Site-level search for projects
2026	enhancement	P1	Chris Sands	NEW		Bookmark sometimes set to the wrong page
2027	enhancement	P5	Christy	NEW		Develop new and improved method for logging ETAT Review (and other) notices
2028	enhancement	P5	Chris Sands	REOPENED		CCI Dialog and Tools for new Map Viewer
2029	enhancement	P5	Chris Sands	NEW		Add basemap tipsheet to library with link from map
2030	enhancement	P3	Christy	CLOSED	FIXED	Change Project Event Type names in v_calendar_project_reviews
2031	blocker	P1	Bill Beers	CLOSED	FIXED	Project Attachments Tool fails
2032	blocker	P1	Stephanie Clemons	CLOSED	FIXED	Tools menu is not laying out correctly
2033	trivial	P5	Chris Sands	CLOSED	FIXED	Project Schedule: Left-most column header is "Event test2" on Prod
2034	normal	P1	Stephanie Clemons	CLOSED	FIXED	Map Viewer: Project Attachments Tool Returning Blank Dialog
2035	normal	P1	Stephanie Clemons	CLOSED	FIXED	Map Viewer Updates: Tip Sheet Link is Wrong
2036	normal	P1	Bill Beers	CLOSED	FIXED	Map Viewer Updates: Display Layout Problems in IE7
2037	normal	P1	Bill Beers	CLOSED	FIXED	Map Viewer Updates: Tweaks Needed
2038	normal	P1	Mike Konikoff	CLOSED	FIXED	Map It button sometimes results in DWR error
2039	normal	P1	Bill Beers	CLOSED	FIXED	New Map Viewer--Measure Tool and Unit Selection
2040	enhancement	P1	Mike Konikoff	ASSIGNED		Usability enhancements for the Describe Direct Effects short form
2041	normal	P1	Bill Beers	CLOSED	FIXED	Map zooms south of selected zoom area
2042	normal	P1	Stephanie Clemons	CLOSED	FIXED	New Map Viewer: Remove Tools from Tools menu which aren't in production yet
2043	normal	P1	Bill Beers	CLOSED	FIXED	Map Print Function Not Working
2044	normal	P2	Bill Beers	NEW		Refresh timeout takes a while to take effect.
2045	enhancement	P2	Bill Beers	NEW		Buffer function needs to be passed the envelope of the current selection set or it may timeout

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2046	enhancement	P1	Bill Beers	CLOSED	FIXED	Map request takes a long time to create in IE7
2047	normal	P2	Stephanie Clemons	CLOSED	FIXED	Toolbar buttons overlap left-pane close button in when window is narrow
2048	normal	P1	Bill Beers	REOPENED		Map image disappears after closing or moving UI dialogs.
2049	enhancement	P3	Bill Beers	NEW		Due to scale differences, screen map and printed map may have different layers visible
2050	normal	P1	Alexis Thomas	CLOSED	FIXED	NRS Photos Button No Longer Working
2051	minor	P1	Bill Beers	CLOSED	FIXED	Pan stops working after toggling between Zoom and Pan
2052	normal	P1	Chris Sands	CLOSED	FIXED	AN/Federal Consistency: New contacts added via transmittal list should have EST Notices flag = N
2053	minor	P3	Stephanie Clemons	CLOSED	FIXED	Interactive Map: Icon for Wildlife & Habitat issue appears outside the Maps menu when resolution is 1024 x 768
2054	major	P1	Chris Sands	CLOSED	FIXED	Summary Report fails when URLDecoding unicode characters
2055	enhancement	P1	Mike Konikoff	CLOSED	FIXED	AN Package Enhancements, Phase 1: Replace AN Package with uploaded PDF
2056	minor	P1	Mike Konikoff	ASSIGNED		Interactive Map: Invalid boundary type in MapSearch.java
2057	major	P1	Bill Beers	CLOSED	FIXED	Interactive Map: Legend is missing some raster layers
2058	minor	P2	Bill Beers	CLOSED	FIXED	Select tool should work with single-click as well as current drag-box method
2059	minor	P2	Bill Beers	CLOSED	FIXED	Shape area and length fields are useful and should not be excluded from query/buffer/select/identify results
2060	enhancement	P1	Christy	CLOSED	FIXED	Database changes to support Bug #2055 - Advance Notification Package Enhancements, Phase 1: Replace AN Package with uploaded PDF
2061	normal	P1	Bill Beers	CLOSED	FIXED	Ability to save layer visibility preferences is not working
2062	enhancement	P5	Christy	NEW		Documentation: Rules on who receives each notification type
2063	enhancement	P3	Bill Beers	NEW		Show on Map links in select/query results should toggle the layer to visible

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
2064	normal	P1	Bill Beers	CLOSED	FIXED	Interactive Zoom Tool occasionally "sticks"
2065	enhancement	P1	Stephanie Clemons	NEW		Buffer tool needs selectable units, and should accept decimal values
2066	normal	P1	Bill Beers	NEW		Zoom to point feature zooms to 1:0 scale then resets to full map extent.
2067	normal	P2	Bill Beers	RESOLVED	DUPLICATE	Map Viewer: Click-and-drag zoom tool zooms south of user's selection
2068	normal	P3	Bill Beers	CLOSED	FIXED	Map Viewer: map toolbar disappears when panning and image is dragged beyond bottom of screen
2069	enhancement	P2	Bill Beers	CLOSED	FIXED	Map Viewer Updates: Add layer search functions
2070	normal	P3	Bill Beers	CLOSED	FIXED	Map Viewer Updates: map zoom double-click handler persists when other tools are active.
2071	enhancement	P5	Stephanie Clemons	NEW		Map Viewer: Map Contents Border Does Not Take Up The Full Height of the Menu
2072	enhancement	P3	Chris Sands	VERIFIED	FIXED	Map Viewer: Update Query Builder with help link, new wildcard buttons
2073	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Contact Us: Add Statewide Image Map
2074	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	FAQs - EST: Add Excel Export Capability for GIS Data Questions
2075	minor	P2	Bill Beers	CLOSED	FIXED	Geocode search results include items outside of Florida
2076	enhancement	P5	Charles Cartee	CLOSED	FIXED	Invoicing: General UI: Items should be shown in reverse date order, so that the most recent items are on the top
2077	enhancement	P5	Charles Cartee	CLOSED	FIXED	Invoicing: Remember the agency that the user has selected
2078	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	ETDM Library: Default Mode When Loading Should Require a Selection
2079	enhancement	P2	Mike Konikoff	NEW		Interactive Map: Show/hide Navteq copyright depending on what's visible on the map
2080	minor	P2	Bill Beers	NEW		Interactive Map: scale bar distance can be smaller than intended
2081	enhancement	P5	Stephanie Clemons	ASSIGNED		EST - Contact Us: Add Statewide Image Map

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
2082	major	P1	Mike Konikoff	CLOSED	FIXED	Project Input: error on map load
2083	enhancement	P1	Mike Konikoff	VERIFIED	FIXED	Project Input: Add section for Project/Plan Consistency
2084	enhancement	P1	Mike Konikoff	NEW		Project Description: Add section for Project/Plan Consistency
2085	normal	P1	Mike Konikoff	NEW		Global: Security Warning message in IE8 when EST loads
2086	normal	P2	Bill Beers	NEW		Map Query Builder Get-Unique-Values button does not return enough sample records
2087	normal	P5	Stephanie Clemons	ASSIGNED		ETAT Contact List: Filters are not Working Correctly
2088	enhancement	P5	Stephanie Clemons	RESOLVED	FIXED	Public Site Simplification: Interactive Mapper: New GUI
2089	enhancement	P5	Stephanie Clemons	NEW		FAQ: IE and Windows Configuration
2090	enhancement	P5	Stephanie Clemons	NEW		(Quarterly) ETAT Participation Report: Formatting Enhancements
2091	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Map Viewer: Update UI and Dialog for FDOT Milepost / Roadway Info Tool
2092	enhancement	P5	Charles Cartee	VERIFIED	FIXED	Menu: unpin menus when clicking more places
2093	enhancement	P5	Stephanie Clemons	ASSIGNED		Summary Report Status Report: Update Layout
2094	enhancement	P2	Chris Sands	NEW		COA: Allow ETDM Coordinator to Invite Cooperating and Participating Agencies
2095	enhancement	P1	Kenny Kwan	NEW		Associate the noise issue with agencies
2096	normal	P2	Chris Sands	CLOSED	FIXED	AN Package: Cannot publish without screen
2097	normal	P3	Mike Konikoff	REOPENED		AN Package: Cannot publish without screen using user-generated AN Package
2098	minor	P4	Mike Konikoff	NEW		AN Package: Proxy Error on generating Package without Screening
2099	enhancement	P5	Stephanie Clemons	CLOSED	FIXED	Agency Feedback Report: Agency Activities Section is Missing Text
2100	normal	P1	Kenny Kwan	CLOSED	FIXED	Map Viewer: Zoom Tool not Zooming to Selected Location
2101	enhancement	P5	Bill Beers	CLOSED	FIXED	Map Viewer: Add Zoom Out Tool

Bug ID	Bug Severity	Priority	Assigned To	Bug Status	Resolution	Description
2102	enhancement	P5	Kenny Kwan	CLOSED	FIXED	Add Google Maps Street-View function to Map Viewer
2103	enhancement	P5	Stephanie Clemons	NEW		Map Viewer: Make the Clear button active (or visible?) when there are graphics on the map that can be cleared.
2104	normal	P1	Mike Konikoff	CLOSED	FIXED	Project Commitments / Responses report: Wrong text in section header on PDF
2105	enhancement	P3	Mike Konikoff	NEW		Project Description Tool: Enhancements to exemptions
2106	normal	P3	Lance Barbour	NEW		testing Bugzilla external mail delivery
2107	normal	P2	Bill Beers	NEW		Date fields in identify results not properly formatted.
2108	normal	P1	Bill Beers	NEW		Identify results in map viewer are escaping apostrophes to HTML and rendering as '
2109	minor	P2	Chris Sands	CLOSED	FIXED	ETDM Library: Cannot delete library files
2110	enhancement	P1	Mike Konikoff	ASSIGNED		Add communities to Lucene search index, site-level search, map search and CCI dialog search
2111	enhancement	P5	Chris Sands	NEW		Permits: update permit interface
2112	normal	P2	Chris Sands	NEW		Update Status: Enable FIHS (SIS) when needed
2113	minor	P5	Stephanie Clemons	NEW		Intermittent display of raw html. Possible IE9 compatibility problem.
2114	enhancement	P1	Mike Konikoff	ASSIGNED		Noise: updates for Projects Needing Review and Agency Review Overview pages
2115	major	P1	Christy	CLOSED	FIXED	Implement constraint to ensure FIHS/SIS alts go through SIS Consistency Review
2116	enhancement	P5	Mike Konikoff	CLOSED	DUPLICATE	Ensure that FIHS/SIS projects go through SIS Consistency Review before entering ETAT Review
2117	normal	P2	Christy	CLOSED	DUPLICATE	AN Recipients: Hardcopy recipients with email addresses get both paper and electronic AN Notification
2118	enhancement	P5	Christy	CLOSED	FIXED	Ensure that AT_AN_PROJECT_RECIPIENTS are excluded from ETAT notices where flagged to receive HCOPY_NOTICES
2119	major	P2	Mike Konikoff	VERIFIED	FIXED	CCI Report: Make Report button not enabled on CCI Report by Region when it should be

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2120	normal	P2	Mike Konikoff	VERIFIED	FIXED	CCI Report: Broken link to map image
2121	enhancement	P5	Charles Cartee	CLOSED	FIXED	CCI Report: By Project interface never returns any projects
2122	enhancement	P5	Charles Cartee	CLOSED	FIXED	CCI Report: Move the CCI Report back to the Print service.
2123	enhancement	P5	Charles Cartee	CLOSED	FIXED	CCI: Editing tool: Disable attribute editing
2124	minor	P5	Stephanie Clemons	NEW		Review Purpose and Need Statement: Edit link broken on confirmation screen
2125	enhancement	P5	Rusty Phillips	REOPENED		Make minor changes to the project tracking tool
2126	enhancement	P5	Charles Cartee	VERIFIED	FIXED	Log Agency Activity: Don't make the agency disabled when the user only has a single applicable org
2127	normal	P1	Chris Sands	VERIFIED	FIXED	Community Characteristics Inventory Editor: Analysis routines not being triggered
2128	normal	P1	Bill Beers	CLOSED	FIXED	Measure Tool: Inappropriate "self intersecting" error shown
2129	enhancement	P5	Mike Konikoff	NEW		Map Viewer: Change metadata links from being the layer name to the "i" icon used in layer search results.
2130	enhancement	P5	Chris Sands	CLOSED	FIXED	Measure Tool: Linear measure label disappears
2131	normal	P1	Bill Beers	CLOSED	FIXED	Map Editor: Unable to delete digitized points
2132	normal	P1	Bill Beers	CLOSED	FIXED	Map Viewer: Graphics added by measure tool are not clearing when dialog closes or when clear button is clicked
2133	minor	P3	Kenny Kwan	CLOSED	FIXED	Map Viewer: Editing Project Dialog: When New feature button is clicked, hide unnecessary textboxes
2134	enhancement	P5	Chris Sands	NEW		Alternative Description: Provide interface to set feature type